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Faculty Senate Monthly Packet April 1999

Portland State University Faculty Senate

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PORTLAND STATE
UNIVERSITY
FACULTY SENATE



TO: Senators and Ex-officio Members to the Senate
FR: Sarah E. Andrews-Collier, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on April 5, 1999, at 3:00 p.m. in room 53 CH.

AGENDA

- A. Roll
 - *B. Approval of the Minutes of the March 1, 1999, Meeting
 - Provost's Report
 - C. Announcements and Communications from the Floor
 - 1. Appointment of Steering Committee Member for April-June 1999 - Cease
 - D. Question Period
 - *1. Question for Provost Reardon from Senate Steering Committee
 - *2. Question for Provost Reardon and V.P. Pernsteiner from Senate Steering Comm.
 - 3. Questions from the Floor for the Chair
 - E. Reports from the Officers of Administration and Committees
 - *1. Academic Requirements Committee Annual Report - Wetzel
 - 2. Report on OUS Budgetary Issues by Representatives of AOF, IFS, and AAUP
 - 3. Writing Training and Requirements at PSU - Sherrie Gradin and Dalton Miller-Jones
 - F. Unfinished Business
 - None
 - G. New Business
 - *1. Proposal for Change in Degree Requirements for M.S. in Electrical and Computer Engineering- Eder
 - H. Adjournment
- *The following documents are included with this mailing:**
- B Minutes of the March 1, 1999, Senate Meeting
 - D1 Question for Provost Reardon from Senate Steering Committee
 - D2 Question for Provost & and V.P. for Finance & Admin. from Senate Steering Comm.
 - E1 Academic Requirements Committee Annual Report
 - G1 Proposal for Change in Degree Requirements for M.S. in Electrical and Computer Engineering

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, March 1, 1999
Presiding Officer: Ronald C Cease
Secretary: Sarah E. Andrews-Collier

Members Present: Agre-Kippenhan, Barham, Beasley, Biolsi, Bodegom, Brenner, Broido, Brown, Bulman, Burns, Cease, Collie, Collins, Cooper, Driscoll, Elteto, Ellis, Enneking, Erskine, Franz, Fuller, Gelmon, Goslin, Herrington, Holladay, Holloway, A. Johnson, L. Johnson, Ketcheson, Koch, Lieberman, Mack, Mandaville, Moor, Olmsted, Parshall, Patton, Rueter, Settle, Shireman, Terdal, Torres, Turcic, Van Dyck, Wamser, Watanabe, Watne, Wattenberg, Wetzel, Wollner.

Alternates Present: Li for Casperson, Kiam for Corcoran, Busch for Hunter, Caskey for Lewis, Kaufman for Miller-Jones, Heying for Morgan, Hales for O'Connor, Paradis for Thompson.

Members Absent: Agorsah, Carter, Collie, Farr, Holliday, D. Johnson, R. Johnson, Lall, Lowry, Manning, Movahed, Neal, Ozawa, Perrin, Powell, Reece, Skinner, Weikel, Williams, Zelick.

Ex-officio Members

Present: Andrews-Collier, Davidson, Diman, Feyerherm, Kenton, Pernsteiner, Reardon, Toulan, Vieira, Latiolais for Wells, Dunbar for Yetka.

A. ROLL CALL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:06 p.m. The Minutes of the 1 February 1999, meeting of the Faculty Senate were approved as published.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

The President, in accordance with normal governance procedures, approved actions of the Senate at its February 1999 meeting, including: Revision of the B.A. Requirement; the General Education Requirement and Transfer Student Policy; and, Undergraduate program and course proposals/changes for 1998.

Changes in Senate and Committee appointments since February 1, 1999:

Douglas Robertson, ED, has resigned from the Senate, effective 18 February 1999. The interim position (Noordhoff) will be filled in the 1999 Faculty Elections.

Change in Annual Committee Reporting Schedule:

The Annual Report of the General Student Affairs Committee has been moved to the June 7, 1999 Senate Meeting.

Nominees to State Board of Education from OUS faculties:

CEASE announced that the committee representing the campuses selected three names to forward to the Governor for appointment to the Board (see attached). They include Craig Wollner of PSU. CEASE thanked the other two nominees from PSU, Sarah Andrews-Collier and Roy Koch, for their willingness to participate in the process.

A. JOHNSON/BURNS MOVED the Senate endorse the slate of nominees selected by the committee.

THE MOTION PASSED by unanimous voice vote.

CEASE announced that the Faculty Senate Presidents and student leadership of the OUS schools met with Senator Brady Adams, and will be meeting with him again on 4 March 1999.

1. Steering Committee Vacancy in Spring 1999

CEASE announced that Marjorie Terdal will be teaching overseas during Spring 1999, the last quarter of her service on Steering committee, and noted that there is no formal procedure in the Constitution for replacing her.

WAMSER/BRENNER MOVED the Steering Committee appoint a replacement for Terdal from CLAS.

THE MOTION PASSED by unanimous voice vote.

Provost's Report

None

D. QUESTION PERIOD

1. Questions for Provost Reardon regarding the future of Summer Session

The question has fiscal/budgetary implications as well as programmatic ones. The presumption is that the Senate is interested in the former. The first change is that Summer Session will generate state funds for credits earned, similar to other units. Therefore, tuition will follow a fee structure more representative of regular fees. Graduate tuition will increase and there will be a differential increase for undergraduate tuition. If the enrollment numbers hold with the new, higher tuition, increased revenues will be generated. The funding source for the coming summer is being built into the base budget for the university. Additionally, incentive funds will be allocated for Summer Session as for the other units. Departments will need to start approaching summer planning in relation to nine-month program planning. We know that campus-wide, 62% of Summer Session credit is continued enrollment from Spring, and we have to respond to that group of students. 38% is generated through special programs, and we must maintain and increase enrollment in those activities as well.

FULLER, noted the recent U. of O. scholarship media campaign, and asked how PSU intends to respond to new enrollment competition.

REARDON noted that we will be addressing that issue with our own type of scholarships for 2000-01. The U. of O. scholarship campaign is directed at the performance indicator for securing high achieving Oregon high school students. It is not in our interest to duplicate that effort, and we are looking at other possibilities.

E. REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES

1. Report of the IFS Meeting of 5-6 February

COOPER presented the report ("E1"), noting four items, the two meetings intentionally held in Salem, the unease of the smaller institutions with the new marketplace model, the attached resolution, and the emerging issue of competition for state funds with K-12.

CEASE accepted the report for Senate.

2. University Planning Council Quarterly Report

Paul Latiolais reported for Scott Wells, who was out of town. There were no questions.

CEASE accepted the report for Senate.

3. Interim Report on Review of the UnSt Task Force Recommendations

Gelmon reported on progress of Curriculum Committee charges. She noted that many of them are entwined with issues already being reviewed regarding Capstones, SINQs and Clusters. The intent is that cluster review happen at the April meeting of UCC. Also, a comprehensive approval process is under development for future approvals. Lastly, all SINQ clusters will be reviewed for learning objectives.

Wetzel reported on progress of ARC charges (see attachment). Farr was absent.

BROWN noted that ESL students, both citizens and foreign students, have lost the English mentoring previously provided by the university, and they urgently need it restored. This will also be true for writing requirements.

BRENNER stated that we, as a university, are not facing up to our responsibility for writing training. It is much more than an issue of entrance and exit evaluations. We need an absolute stand and the issue is, how high? WETZEL stated that UnSt is wrestling with the question of absolute standards vs. acquisition/improvement.

BRENNER stated that we should set this as a major issue/model at this campus, and this would set us apart. PARSHALL stated she seconded this idea. A. JOHNSON concurred. FULLER noted that at her previous institution, every faculty member was involved in teaching and grading writing. MANDAVILLE stated that all parties are interested in a standard.

WETZEL asked how far along University Studies is in this examination. PATTON stated there were no placement resources last year, and without them this discussion is somewhat pointless. HOLLOWAY noted that even the discipline itself is divided on how to define standards or how to assess for standards. CEASE yielded to Assoc. Dean White who stated that UnSt needs assistance defining the standard.

BRENNER stated that a standard is not that hard to define; it should involve 10-

20 principles, and they would be enforced. VanDYCK noted that SIMM-CAMM standards could be of use in developing standards. REARDON suggested that examining the PASS project would be of assistance. CEASE stated this issue will be returned to the Senate next month.

F. UNFINISHED BUSINESS

1. ARC Proposal for Articulation of B.S. Requirement Lab Requirement

WETZEL introduced the item, noting that it is being returned to Senate after being tabled in December, and that the current language is revised to reflect improvements suggested by Don Moor at that meeting.

A. JOHNSON/BURNS MOVED the Senate approve the proposed statement.

BULMAN noted that this still begs the question of what is a Science course and which classes in which departments should be included in such a definition, and how to deal with cross-listed courses.

THE MOTION PASSED by majority voice vote.

CEASE noted the Steering Committee will address Bulman's remarks at their next meeting.

G. NEW BUSINESS

1. ARC Proposal for Treatment of D Grade for Transfer Students

WETZEL/TORRES MOVED the Senate approve the proposal.

THE MOTION PASSED by unanimous voice vote.

2. ARC Proposal for Transfer of Credit from Vocational Technical Coursework

WETZEL/BURNS MOVED the proposal with some friendly amendments to state:

A Student may petition to have up to twelve lower division vocational technical credits transferred to PSU as General Elective credit, subject to ARC review and approval.

February 22, 1999

Dear Institutional Senate President:

The committee formed to select 3 or fewer faculty finalists for nominees to the State Board of Higher Education has completed its work. We met on Saturday, February 6 on the campus of Oregon State University. Having discussed the criteria we would use in evaluating our nominees, we each read the vitas of all of the candidates. We then reached the unanimous conclusion that from the group of excellent people in our pool, the best nominees (listed in alphabetical order) would be:

Peter Callero, Western Oregon University
Gary Tiedeman, Oregon State University
Craig Wollner, Portland State University

Each of these people has excellent academic credentials, and has been active in faculty governance both on their own campuses and statewide. We feel each one would make an outstanding State Board member and an effective spokesperson for faculty. In making our decision, we considered involvement and leadership in faculty governance, particularly beyond one's own campus, along with evidence of expertise in higher education issues. Each of these people has been contacted, and confirmed that they will be faculty members in the Oregon University System effective this June, and would faithfully fulfill the 3 year term if appointed by the Governor.

We in the Oregon University System have an historic opportunity to have a faculty voice on the State Board of Higher Education. The opening for a new Board member is June 1999, and the selection process by the Governor's Office will begin soon. We are in the process of forwarding these recommendations to the IFS, AOF, and statewide AAUP for endorsement. Our goal is to forward these nominees to the Governor by April 5. We very much appreciate each institutional Senate's recent approval of the desirability of having an OUS faculty member to the State Board, and endorsement of the process by which to name three high quality candidates. If your Senate is so inclined, an additional motion endorsing these three people by April 5 would be most welcome. If you have any questions regarding our procedures or the nominees, please don't hesitate to contact any of us.

Sincerely,

Ron Cease, PSU
(5-3017)

Irja Galvan, WOU
(8-8491)

Herb Jolliff, OIT
(5-1457)

Greg Monahan, EOU
(2-3707)

Laurel Maughan, OSU Paul Simonds, UO
(7-7278) (6-5104)

Dennis Trune, OHSU Kemble Yates, SOU
(4-2931) (2-6578)

Choir

[NOTE: Logistics precluded each of us signing this letter, but each of us has read it and agreed to its contents. If you would like an electronic copy, please request one from kyates@sou.edu.]

From the UNST Task Force Report: "Steps should be taken to assure that our students receive broad exposure to mathematics, science and writing, and other subjects important in a liberal education. Whether these issues of breadth can or should be addressed entirely within the University Studies program is a crucial issue for the university to decide."

1. Science and mathematics are addressed by the new BS requirements (math and science are required) and the new BA requirements (math or science is required). ARC recommendation: wait to determine the outcome of these new course requirements before taking any further action.

2. Regarding writing, issues include:

1a. ensuring sure that writing is included at each level of UNST, and

1b. ensuring that students measure up to some outcome standard.

2. Assessing incoming levels and assessing outcomes;

3. FRINQ, SINQ, and Cluster courses are not graduation requirements. Transfer students might take only Capstone.

4. Steps that UNST has taken to strengthen writing:

a. Freshman Inquiry includes a heavy writing component;

b. All FRINQ instructors have some training in the teaching of writing;

c. A rubric for assessing writing in FRINQ;

d. In process: defining writing requirements for each level, assessing the writing of all incoming students, developing electronic portfolios for all students.

5. ARC and UNST Planning Committee share membership (1998-)

ARC, March 1, 1999

Question to Provost Reardon

Several weeks ago the Senate Steering Committee asked the Provost and the Council of Academic Deans to review several recommendations of the University Studies Review Task Force* and discuss the appropriate organizational locus for University Studies. The Steering Committee understands that the Provost has directed the issue to a committee chaired by the Dean of the academic unit to which University Studies reports. Is our understanding correct?

PSU Faculty Senate Steering Committee

* "Report of the University Studies Review Task Force," Grant Farr, Chair, p. 21, **Faculty Senate Proceedings - Portland State University - 1997-98**, June 1, 1998.

Question to Provost and the Vice President for Finance and Administration

We understand that if the new Oregon University System budget model is funded by the Oregon Legislature, the largest per capita dollar amount will come to Portland State University. Are any of these additional funds to be used to augment the salaries of Portland State's current faculty members?

PSU Faculty Senate Steering Committee

Academic Requirements Committee Annual Report to the Faculty Senate

April 5, 1999

Committee Members: Ruth Chapin, Dan Fortmiller (IASC consultant), Angela Garbarino (DEGREE REQ consultant), Kim Glanville, Ansel Johnson, Mary Kinnick, Robert Lockwood, Judy Patton (UNST consultant), Ala Salem (student rep), Robert Tufts (REG consultant), Chien Wei Wern, Patricia Wetzel (Chair)


1. During the period 9/15/98 to 3/8/99 ARC processed 340 petitions. Of those, 311 were granted, and 29 denied. (During a comparable period in 1996-97, 211 petitions were submitted, of which 193 were granted and 18 denied. In 1997-98, the number rose to 268, of which 254 were granted and 14 denied.)
2. ARC brought six proposals to the Senate, all of which were passed:
 - a. a description for the B.A. degree;
 - b. a pro-rating of University Studies requirements for transfer students;
 - c. the option for returning PSU students to opt into University Studies in the same manner as transfer students;
 - d. a specification of what satisfies the lab/fieldwork requirement in the B.S. degree;
 - e. a policy to accept 'D' grades in transfer for all students;
 - f. a procedure by which students might petition to have up to twelve credits of vocational technical credits transferred to PSU.
3. ARC continues to collaborate with University Studies in refining the process of delivering general education to the students of Portland State University.

PORTLAND STATE UNIVERSITY

G1

March 8, 1999

MEMORANDUM

To: Faculty Senate 
From: Bob Eder, Chair, Graduate Council
RE: Recommended change in the Degree Requirements in M.S. Electrical and Computer Engineering

The following change in the existing catalog (PSU Bulletin) copy was reviewed by the Graduate Council and is recommended for approval by the Faculty Senate:

M.S. Electrical and Computer Engineering Degree Requirements.

(existing catalog statement, PSU Bulletin p. 207)

Thesis and nonthesis options are available. In the nonthesis option the candidate must pass a final examination covering materials related to the field of specialization. In the thesis option the candidate's program must include a minimum of 6 thesis credits and a final oral thesis defense.

(recommended change in *italic*)

Thesis and nonthesis options are available. *In the thesis option the candidate's program must include a minimum of 6 thesis credits and a final oral thesis defense. In the nonthesis option the candidate's program must include at least 32 (rather than 24) graduate-level credits in electrical and computer engineering, excluding all omnibus numbered courses and transfer courses. The nonthesis option is most appropriate for a student who has experience as an engineer and wants to concentrate on course work to increase his/her technical knowledge.*

Students are required to complete tentative degree plans that have been approved by their advisors not later than the second quarter of their residence at PSU. A M.S. Study Plan form for this purpose is available in the ECE Department Office. Students are also required to obtain their advisor's approval of coursework each quarter on a Quarterly Study Plan form. Coursework taken without advisor approval may not be accepted as part of the student's program.

Rationale: With this change, students in the nonthesis option are required to take an additional eight credits of formal course work (typically two additional graduate classes) but do not have to take a final comprehensive examination. The change is consistent with trends at competing institutions with M.S. ECE programs. As a general guideline, the Graduate Council prefers to see some form of "culminating experience" (e.g., thesis, exam, project, practicum, internship), or at least a well-integrated core curriculum to ensure that each graduate is able to demonstrate a suitable breadth and depth of knowledge requisite for bestowing the degree. However, the Graduate Council recognizes that some fields are changing so rapidly that establishing core curriculum runs counter to keeping a program at the cutting edge. The additional requirement of an advisor-approved Study Plan should enhance quality control and overall accountability, especially where no established core curriculum exists. There will be no significant impact on department curriculum, budget, or other resources.