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2003

## Annual Faculty Senate Minutes October 2003 - June 2004

Portland State University Faculty Senate

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**PORTLAND STATE UNIVERSITY**

**Portland State University**

**Minutes:** Faculty Senate Meeting, October 6, 2003  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agre-Kippenhan, Allen, Arante, Barham, Brennan, C. Brown, D. Brown, Burns, Butler, Carr, Caskey, Casperson, Collie, Collins, Cornman, Cress, Dill, Dillon, Endress, Enneking, Farr, Fischer, Fortmiller, Fountain, Gregory, Hall, Hendricks, Hickey, Hoffman, Howe, Jacob, Dan. Johnson, Dav. Johnson, Ketcheson, King, Knights, Koch, Kristof, Latiolais, Lehman, Mandaville, Meekisho, Nash, O'Halloran, Padin, Raffo, Rhee, Repp, Robinson, Seltzer, Spolek, Temple, Thompson, Walton, Wanjala, Wattenberg, Weasel, Wetzell, Wheeler, Wollner.

**Alternates Present:** Webber for Anderson, Toth for Liebman, Mildner for Prince.

**Members Absent:** Agorsah, Andres, Brower, Corcoran, Cummings, Duffield, Farahmandpur, Gelmon, Gelles, George, Gilpatrick Haaken, Hansen, Jolin, Kenreich, Kretovich, Lawrence, Mercer, Miller-Jones, Morris, Nissen, O'Connor, Pfeiffer, Reder, Reynolds, Santelmann, Smallman.

**Ex-officio Members**

**Present:** Andrews-Collier, Bernstine, Burton, Christopherson, Danielson, Driscoll, Feyerherm, Kenton, Marino, Murdock, Samuels, Tetreault.

**A. Roll**

**B. Approval of the Minutes of the June 2, 2003, Meeting**

The meeting was called to order at 3:04 p.m. The minutes of the meeting of June 2, 2003, were approved as published.

**C. Announcements and Communications from the Floor**

The Parliamentarian for 2003-04 will be Terry Rhodes.

The *2003-04 PSU Faculty Governance Guide*, fall edition, is now available on the PSU Web page under OAA, Reference Documents.

Changes in Senate/committee appointments since June 2, 2003:

Grant Farr has been named chair of the Budget Committee.

Pauline Jivanjee has resigned from the Senate and has been replaced by Joy Leary (2005).

The Cheerful Tortoise is sponsoring a gathering for the Faculty Senate on Monday, October 13, 2 – 5 p.m. as a token of appreciation.

### **President's Report**

BERNSTINE welcomed back the faculty, noting that we continue to grow. Enrollment is approaching 24,000 students this fall, so we will be the largest institution in the state for the second year. We are doing our best to accommodate the growing enrollment and appreciate everyone's efforts to make this a successful school year. With respect to budgeting, it was a tougher than anticipated session in Salem this summer. The Vice President and the Provost will speak to the budget implications in their remarks.

BERNSTINE referenced the Presidential Initiatives described in "C" in the Agenda packet, and thanked everyone involved in making them so successful. We have reached the point where they can be called university rather than presidential initiatives, as a result of the support they have received across campus.

BERNSTINE stated he has been working with the Advisory Council on issues raised at the fall symposium with respect to our recent growth.

### **Provost's Report**

TETREAULT noted she echoed the President's welcome, and continued that enrollment has increased Fall term. We are up in overall headcount by 6.9%, we are up in carrying load by 5.1% and in credit increase by 5.5%.

TETREAULT presented the formal portion of her report (attached).

TETREAULT yielded to Feyerherm to discuss research funding.

FEYERHERM noted that, with the encouragement of the Provost, we are endeavoring to increase the volume of sponsored research on campus. There are several positive reasons for this initiative: 1) the research dollars, of course; 2) the enhancement of faculty scholarship; 3) the benefits for the students involved; and, 4) the institution's reputation. One-half million dollars has been identified from anticipated indirect cost revenues, which will be directed to funding proposals from faculty. The internal RFP is available at [www.gsr.pdx.edu](http://www.gsr.pdx.edu), Research & Sponsored Projects, with concept papers due by the end of October.

TETREALT noted that a proposal was forwarded in May to the Educational Policies Committee changing Extended Studies from "School of" to a program of Academic Affairs. In anticipation of that change, the vacant position of Dean was converted to Vice Provost. She concluded by introducing Mike Burton, who was recently named Vice Provost of Extended Studies.

### **Vice President's Report**

KENTON noted that it was a difficult legislative session despite the best efforts of many people including the President, the alumni, the faculty, etc. One senior legislator summed it up by saying this is the worst budget since the great depression.

KENTON recapped what happened with our state appropriations. As compared to beginning state appropriations of \$143.9M, we may end up with a budget as low as \$108.6M. Additionally, several OUS Budget notes will constrain the actions of the institutions (overhead attached). KENTON expects to be working with the Deans and the university Budget Committee throughout the year. Hopefully the economy will rebound and times will get better.

BURNS asked, regarding the \$3.3M surcharge being taken on PSU tuition to cover PERS statewide financing, what can the faculty do. KENTON stated that we are already working with OSA. Faculty can approach their legislators as well as working on this problem through IFS participation.

KOCH asked if the tuition plateau will go into effect in January as previously proposed. KENTON stated that the administration has been working with the students and certain units in the university, and are looking at narrowing the plateau in January and not eliminating it until the fall. This proposal, to narrow full time enrollment to 12-15 credits for undergraduates and 9-12 credits for graduates, will go before a board committee in a few weeks. We are still not sure how elimination of the plateau will completely effect carrying loads, etc. so a two-phase approach is preferred. If the proposal is denied, the plateau will go into effect in January.

MANDAVILLE asked if there is any more time for negotiation on the tuition surcharge related to PERS. KENTON stated that negotiations are over, but hopefully the legislature could revisit this in one of the proposed special sessions. We don't actually have to make this payment to the legislature until February 2005.

***NOTE: There is no recorded transcript after this point***

### **D. Unfinished Business**

#### **1. Academic Requirements Committee Proposal for Latin Honors**

WETZEL introduced the item for committee chair, Robert Mercer, who was out of town.

WETZEL/\_\_\_\_\_ MOVED the Senate approve the ARC recommendation for Latin Honors in "D-1."

ENNEKING asked if research had been done by the committee on the effect on students in differing departments. KETCHESON stated yes, and it was reviewed earlier in the debate on this item.

HOWE asked when this proposal would take effect. WETZEL stated it would take effect this term.

O'HALLORAN stated that proposals for awarding honors by percentages in departments keeps being shunted off. WETZEL stated that nobody in the country calculates honors by departments.

WALTON noted that we can't equalize everything.

THE MOTION TO APPROVE LATIN HONORS AS PROPOSED in D-1 PASSED by majority vote.

#### **E. New Business**

##### **1. Curriculum Committee Program Proposals for the Minor in Native American Studies and the Minor in Film Studies and New Course Proposal**

HOWE/BUTLER MOVED THE SENATE APPROVE the Minor in Native American Studies.

THE MOTION PASSED by unanime voice vote.

BARHAM/BURNS MOVED THE SENATE TABLE the remaining proposals in "E-1."

THE MOTION PASSED by majority voice vote.

#### **F. Question Period**

There were no questions.

#### **G. Reports from Officers of the Administration and Committees**

##### **1. Report of the Advisory Committee on Academic Information Technology**

Mark Gregory reported for Rhodes, who was out of town.

MORRIS noting the length of the report, asked \_\_\_\_\_

GREGORY \_\_\_\_\_

The Presiding Officer accepted the report for the Senate.

**2. Report of the Interinstitutional Faculty Senate Meeting of June 6-7, and October 4, 5, 2003**

BURNS presented the report. He noted that the budget information they received this past weekend was the same as presented by Vice President Kenton. Faculty can have input on the budget in the February vote.

BURNS noted that the time has come for nominations for the new faculty representative to the state board. IFS will forward one nomination per campus.

BURNS noted that one idea put forward at the meeting was to set up a program of faculty liaisons to the legislature.

BURNS proposed there be a Faculty Senate caucus each fall, to develop faculty positions and Senate initiatives around issues such as the ration of tenure-related to fixed term faculty, etc.

**H. Adjournment**

The meeting was adjourned at 4:13 p.m.

**Provost's Report:  
Faculty Senate, October 6, 2003**

I want to begin by telling you about some of the things we are and will be doing in Academic Affairs, in conjunction with the President, to address the theme of the Fall Symposium, which was enrollment growth and its impact on our traditional academic values and new ways of doing things. As those of you who attended know, the day began with President Bernstine presenting his rationale for growth.

Several themes emerged clearly from that day.

- The first is how do we manage and become more intentional about our enrollment.
- The second is how we define quality and establish metrics to see how we are doing in this growth environment.
- The third is the quality of faculty life and work load issues.
- The fourth is the multiple messages of growing enrollment and research while attending to quality teaching.

As a way to convey all that is going on my office, on the advice of the faculty planning committee, developed a series of briefing sheets for the symposium on managing enrollment - undergraduate, graduate, offering courses and programs on other campuses, and course redesign. We also developed briefing sheets on growth in research, campus building space, and diverse funding streams. The purpose of these briefing sheets was to link the growth area to our priorities and action steps while also attending to quality, the necessary human resources, fiscal responsibility and effective innovation. In addition, there were specific examples of work underway. You can find them on the web at <http://oaa.pdx.edu/BreakOut> (case sensitive).

Let me turn now to each of the four concerns I heard and what we are doing to address them.

1. Managing Enrollment

Managing undergraduate enrollment. Although EMIG has done good work over the past three years, I feel we are still spinning our wheels on undergraduate enrollment. SEEMT, despite the good work of EMIG, has

**PORTLAND STATE UNIVERSITY**

**Minutes:** Faculty Senate Meeting, November 3, 2003

**Presiding Officer:** Cynthia Brown

**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agre-Kippenhan, Allen, Andres, Arante, Brennan, Brower, C. Brown, D. Brown, Carr, Caskey, Casperson, Cress, Dill, Dillon, Endress, Farr, Fortmiller, Fountain, Gelmon, Gilpatrick Gregory, Hickey, Hoffman, Howe, Jacob, Dan. Johnson, Dav. Johnson, Kenreich, Ketcheson, King, Knights, Koch, Kristof, Latiolais, Liebman, Mercer, Nash, Nissen, O'Halloran, Padin, Reder, Repp, Reynolds, Robinson, Santelmann, Seltzer, Spolek, Temple, Thompson, Toth, Walton, Wattenberg, Wetzal, Wheeler, Wollner.

**Alternates Present:** Jagodnik for Barham, Cruikshank for Burns, Hulbe for Cummings, Kapoor for George, Bowman for Hendricks, Renauer for Jolin, Rose for Lawrence, Hodel for Lehman, Li for Morris, Mildner for Prince, Cohn for Wanjala.

**Members Absent:** Agorsah, Anderson, Butler, Collie, Collins, Corcoran, Cornman, Duffield, Enneking, Farahmandpur, Fischer, Gelles, Hall, Hansen, Kretovich, Mandaville, Meekisho, Miller- Jones, Nissen, Pfeiffer, Raffo, Reynolds, Rhee, Seltzer, Smallman, Weasel.

**Ex-officio Members**

**Present:** Andrews-Collier, Bernstine, Burton, Christopherson, Driscoll, Kenton, Samuels, Tetreault, Toulan.

**A. Roll**

**B. Approval of the Minutes of the October 6, 2003, Meeting**

The meeting was called to order at 3:04 p.m.

The minutes were approved as published.

**C. Announcements and Communications from the Floor**

Changes in Senate and Committee appointments since October 6, 2003:

Cindy Baccar has been named chair of the Curriculum Committee. Michael Cummings has been named chair of the University Studies Committee. Michael Toth is replacing Janice Haaken as CLAS Senator.



## **President's Report**

The President noted he is very pleased with the number of faculty who have come forward to be involved in the upcoming accreditation process. BERNSTINE yielded to Sherril Gelmon, Chair of the Self Study Team, to report on Accreditation.

GELMON noted that she would be reporting quarterly to the Senate on the accreditation process. The most important dates in the timeline are October 24 – 25, 2005, the dates for the Site Visit. The accreditation steering committee recently met with a representative of our regional accreditation commission for a mandatory briefing. The university is using the PSU Portfolio as the basis for the self-study. There are several sub-committees being formed to mirror each of the accreditation standards, and they are made up of faculty, staff, students, alumni and community members. There are still openings on these committees, if Senators are interested in participating.

GELMON noted the continuing question the committee receives is "What does the preparation for accreditation have to do with program review, and what does that have to do with assessment, and how many different things are we doing at the same time, and is this all the same thing under different hats, or it is alot of rework or is there in fact some linkage?" As best as she can articulate this, the Program Review process initiated by Academic Affairs is intended as documentation of the kind of information that we would like to have on file on a regular bases and at ready access, that describes both what we intend to accomplish with our programs and provide the evidence of what we are doing with respect to our students, faculty, etc., that is to say, various kinds of quantitative and particular measures. The assessment initiative we have been involved in for several years is the process of designing how we get that information and how do we ask the question, "Are we really meeting our objectives and how do we use this information meaningfully?" The accreditation process is a way to mine some of that information and feed it to the regional body that grants us our accreditation. To the extend possible, we are attempting to minimize the work and not duplicate effort, by not having another process for accreditation, but to use what is being done through assessment and program review. For any programs with specialized accreditation, you have done most of the work and you have most of the information, but depending on how many years ago that was, it may not be current. Program Review will allow us to do annual updates and allow us to have access to our data on a regular basis so that we can use it in a more meaningful way. So wherever possible, the work that faculty are scurrying to do around assessment and program review, because you are being encouraged to do it, will serve as the basis of our work for accreditation. Our goal is that by Spring 2004, we will have close to a complete Draft of our Self Study embedded within the Portfolio, so through access to Program Review and other materials, we will have all the material that will describe our presentation for the Self Study. Then we will have a year to look at it and say, "So how does that help us? How useful is the information? How can we use it?" How can it be something that is effective for us beyond something that is just for accreditation?" Then we will be up for accreditation.

## **Provost's Report**

TETREAULT noted that she promised to follow up on a remark she made at the October Senate meeting, with respect to an ad hoc committee around "managing Graduate enrollment." One thing PSU did particularly well in the 1990's was to look at undergraduate reform, and this is the decade of graduate reform. The ad hoc committee mentioned last month has now been formed. In addition to the Chair, Robert Dryden, the other members are William Feyerherm (OGSR), Robert Eder (SBA), Gretta Siegel (LIB), Stephen Isaacson (SPED), Harold Briggs (GSSW), Susan Harlan (FPA), Stanley Hillman (CLAS), Margaret Everett (CLAS), and Jennifer Dill (CUPA). They will start by looking back at the 1998 Report on Graduate Education, and there is additional work that was done by the Graduate Council in 2001 that they can review.

### **Vice President's Report**

KENTON noted that he has remarks about student housing in response to a request by the Presiding Officer; however, he has one other matter to discuss first. There is a potential PERS change in motion, having to do with the contribution rate for the optional retirement program. This only effects higher education but it does affect approximately 600-700 people on the PSU campus. With the buy down of the PERS rate that is coming, the contribution rate for optional retirement plans is going to drop from 17% to 11%. Faculty on that program will be receiving a letter from the Chancellor describing what is happening. The system, in the 2003-05 session, attempted to get the rate "de-coupled," i.e. have the optional retirement program rate stand on its own and not be linked to the PERS rate, but the bill was not successful.

KENTON described progress with regard to student housing. The building on the corner of Broadway and Jackson is about to have a capping ceremony, at the tenth floor, on Thursday. The first floor will be retail and there has been great interest expressed in that space by multiple vendors. The second floor will be academic space, including an 80-100-station computer lab, and some other classroom and office space. The next eight floors will be 384 studio apartments. Fall term occupancy is anticipated. This Thursday, we will be proposing the purchase of the Doubletree Hotel, 4<sup>th</sup> and Lincoln, to the "E" board. It includes four acres of contiguous land and an operational hotel. We are working on a friendly condemnation with the Portland Development Commission. The intent is to convert it to a student housing/conference center next year, and over time, to take it down and redevelop the site with 800,000-1,000,000 square feet of space. Down the road over the next twenty years, we see three to four high-rise towers on the site with first floor retail amenities, parking, housing, and some academic space. KENTON concluded, both of the projects are self liquidating, that is to say, the rents from the housing pay the debt service on the bonds and the operating costs associated with the facilities, so they should not become a drain on general fund obligations. They also give us the opportunity to recruit and retain more non-resident students. This diversifies enrollment and provides a greater contribution to tuition income, in that non-resident students pay about four times the resident tuition. For every non-resident student we recruit, we can serve another resident student with the incremental income.

\_\_\_\_\_ asked what is the status of the hotel at present. KENTON stated that the hotel would continue to operate until May or June 2004, by being leased back from PSU. PSU will convert it into a conference center in June, and a student housing complex in the fall. Over the

course of a couple of years, we will have doubled our housing inventory, which is important to our financial operations in the future. This activity around housing is partly based on a study completed last year by Anderson Strickler, that indicated we have immediate need for 700-900 more housing units, and over the next ten years, another 1500-2000.

#### **D. Unfinished Business**

##### **1. Curriculum Committee Program Proposal for the Minor in Film Studies and New Course Proposal**

MERCER/\_\_\_\_\_ MOVED to take the item off the table.

THE MOTION PASSED by unanimous voice vote.

MERCER/HICKEY MOVED THE SENATE APPROVE the interdisciplinary Minor in Film Studies summarized in "D-1."

WALTON noted that there is a History course that would fit in the minor. GELMON yielded to Michael Clark, who noted that this course could be included. A memorandum will be forthcoming with respect to curriculum that could be included in the minor in future.

THE MOTION PASSED by unanimous voice vote.

HOWE/SANTLEMAN MOVED THE SENATE APPROVE the new course, PHIL 314 Computer Ethics.

THE MOTION PASSED by unanimous voice vote.

#### **E. New Business**

#### **F. Question Period**

##### **1. Questions for Administrators**

None.

##### **2. Questions from the Floor for the Chair**

HOWE asked if someone could comment on tuition changes scheduled for Winter and Fall 2004, and their potential impact with respect to our enrollment target. TETREAULT noted that the intent of eliminating the tuition plateau is to raise revenue. The impact on students will be to make costs more equitable for students. There is a negative financial impact on graduate students in certain cohort programs, where the credit hour requirement is sometimes as high as sixteen hours per quarter. This is most true for Social Work and Education, and to a degree, for Fine and Performing Arts. Tuition remission limitations

imposed by the legislature figures into the calculations, as well. There has been some talk that enrollment will be effected, but there are no definitive figures relative to that. DRISCOLL noted that we are not necessarily throwing revenue away from certain credits that may diminish. The greatest challenge will be whether we can provide immediate relief around some of these cohort programs.

#### **G. Reports from Officers of the Administration and Committees**

None

#### **H. Adjournment**

The meeting was adjourned at 3:38 p.m.

## PORTLAND STATE UNIVERSITY

**Minutes:** Faculty Senate Meeting, December 1, 2003  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agre-Kippenhan, Allen, Anderson, Arante, Barham, Brennan, Brower, C. Brown, D. Brown, Burns, Butler, Caskey, Collie, Collins, Comman, Cummings, Dill, Dillon, Endress, Enneking, Fischer, Fortmiller, Gelmon, Gilpatrick, Gregory, Hall, Hendricks, Howe, Jacob, Jolin, Dan. Johnson, Dav. Johnson, Kenreich, Ketcheson, Koch, Latiolais, Leary, Liebman, Mandaville, Meekisho, Mercer, Miller-Jones, Nash, Nissen, O'Halloran, Padin, Reder, Repp, Reynolds, Robinson, Santelmann, Seltzer, Spolek, Temple, Thompson, Toth, Walton, Wattenberg, Weasel, Wetzler, Wheeler.

**Alternates Present:** Pejcinovic for Casperson, Cruzan for Duffield, Ediger for Fountain, Kapoor for George. Renauer for Jolin, Fosque for Kristof, Rose for Lawrence, McNames for Morris, Everett for Smallman, Cohn for Wanjala.

**Members Absent:** Agorsah, Andres, Brower, Carr, Cress, Farahmandpur, Farr, Hansen, Hickey, Hoffman, King, Knights, Kretovich, Lehman, Prince, Pfeiffer, Raffo, Rhee, Smallman, Wollner.

### **Ex-officio Members**

**Present:** Andrews-Collier, Christopherson, Guetti for Danielson, Driscoll, Dyck, Kenton, LaTourette, Lieberman, Rhodes, Samuels, Tetreault, Toulan, Ward.

### **A. Roll**

### **B. Approval of the Minutes of the November 3, 2003, Meeting**

The meeting was called to order at 3:07 p.m.

The minutes of the November 3, 2003 Meeting were approved with the following corrections:

Present on November 3, 2003: Anderson, Leary, and Nissen.

### **C. Announcements and Communications from the Floor**

Addition to the day's Agenda:

*E.2 Questions Relating to Student Learning (discussion item only) -- Latiolais*

#### Changes in Senate/Committee Memberships since November 3, 2003:

Kevin Corcoran has resigned from the Faculty Senate. His position will be filled in the May 2004 election.

#### **President's Report**

LIEBERMAN reported for the President, who was in China, with respect to her resignation from the university effective late December. The disposition of her responsibilities after her departure has been decided upon by the President, after meeting with the Advisory Council, and the Provost. Sandra Rosengrant, FLL, will lead the Advising Initiative, Gil Latz will lead the Internationalization Initiative. An internal search is underway for an interim director of the Center for Academic Excellence. The interim director will facilitate the two initiatives above, and will also direct the Assessment and Diversity initiatives.

The Presiding Officer, on behalf of the Senate and the Faculty, wished Dr. Lieberman well in her new endeavor. Applause.

#### **Provost's Report**

TETREAULT noted that there are three candidates in the internal search for the interim director, Martha Balshem, Samuel Henry, and Paul Latiolais. After interviews with the candidates and consultations with the four councils and the CAE staff, she will make the announcement.

TETREAULT noted that as the Diversity Initiative is in the third year, she is conducting three gatherings with Deans and Department Chairs who have hired faculty from underrepresented groups to discuss issues around recruiting and retention.

#### **Vice President's Report**

KENTON reported on the university's current Sustainability Projects. In addition to the list of projects (attached), he noted that several elevators in Cramer and Neuberger halls would be upgraded, as well.

KENTON noted that letters have been sent to faculty who are enrolled in the non-PERS retirement option, with respect to reductions in the employer contribution.

#### **D. Unfinished Business**

None

**E. New Business****1. Graduate Council New Course Proposals in Engineering & Computer Sciences**

KOCH presented the proposals for Danielson, who was unable to attend.

MERCER/REDER MOVED THE SENATE APPROVE proposals listed in "E-1."

THE MOTION PASSED by unanimous voice vote.

**2. Questions Relating to Student Learning**

BROWN requested the assembly go into a Committee of the Whole to consider issues around Markers for the Baccalaureate. BROWN called Paul Latiolais, Chair, Educational Policies Committee, to serve as the chair for the duration.

**F. Question Period**

There were no questions.

**G. Reports from Officers of the Administration and Committees**

None

**H. Adjournment**

The meeting was adjourned at 3:41 p.m.

## PORTLAND STATE UNIVERSITY

**Minutes:** Faculty Senate Meeting, January 5, 2003  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agorsah, Agre-Kippenhan, Arante, Barham, Brennan, C. Brown, D. Brown, Burns, Butler, Caskey, Casperson, Collie, Cornman, Cress, Cummings, Dill, Dillon, Endress, Enneking, Farr, Fischer, Fortmiller, Gelmon, Gregory, Hall, Hansen, Hickey, Hoffman, Howe, Kenreich, Ketcheson, King, Koch, Kretovich, Kristof, Latiolais, Lehman, Liebman, Mandaville, Mercer, Morris, Nash, Padin, Reynolds, Rhee, Robinson, Smallman, Temple, Thompson, Toth, Walton, Wanjala, Wattenberg, Weasel, Wheeler.

**Alternates Present:** Ruedas for Duffield, Harmon for Cornman.

**Members Absent:** Allen, Anderson, Andres, Brower, Carr, Collins, Farahmandpur, Fountain, George, Gilpatrick, Hendricks, Jacob, Jolin, Dan. Johnson, Dav. Johnson, Knights, Lawrence, Leary, Meekisho, Miller-Jones, Nissen, O'Halloran, Pfeiffer, Prince, Raffo, Reder, Repp, Santelmann, Seltzer, Spolek, Wetzel, Wollner.

### **Ex-officio Members**

**Present:** Andrews-Collier, Bernstine, Burton, Carter, Christopherson, Danielson, Driscoll, Dyck, Feyerherm, Kaiser, Marino, LaTourette, Rhodes, Tetreault, Toulan.

### **A. Roll**

#### **\*B. Approval of the Minutes of the June 2, 2003, Meeting**

The minutes of the meeting of December 1, 2003, were approved as published.

#### **C. Announcements and Communications from the Floor**

##### **President's Report**

BERNSTINE noted the new board nominations are scheduled to be approved late in January.

BERNSTINE noted that he has named the new Vice President for University Relations, Catherine "Cassie" McVeety, director of campus advancement at Washington State University Vancouver. She has been attending certain events since December, and will join the university full-time on April 1.



## **Provost's Report**

TETREAULT noted she is moving forward with tenure-related searches having to do with retirements. Martha Balshem has been named the new Director of the Center for Academic Excellence. The search for the Dean of Urban and Public Affairs is moving forward and should be concluded very soon. The search for the Dean of Social Work is also moving forward, with a list of finalists to be determined in the near future. The search for the Dean of the Library is underway and review of files commenced January 1. The search committee for Vice Provost for Intl. Affairs has identified four candidates, and campus visits will take place in the third and fourth week of January.

TETRERAULT noted that after a review of institutional priorities over the break, she has elected to prioritize how to attract and retain a faculty of distinction, and she will begin working with the deans and vice provosts how to achieve that priority, given our fiscal constraints. She noted she has invited department chairs to come to the Chairs to Chairs Meeting on January 21, 8:30 – 10:00 to discuss how to achieve this priority.

## **Vice President's Report**

The Vice President did not report.

## **D. Unfinished Business**

None.

## **E. New Business**

### **1. Change in the Status of Extended Studies**

D.BROWN/BURNS MOVED THE SENATE APPROVE the recommendation of the Educational Policies Committee: *"Retain the current faculty senate representation of School of Extended Studies faculty, with faculty retaining theirs senate post even if they are moved out of Extended Studies."*

ROBINSON asked why this needs to be moved by February. ANDREWS-COLLIER noted that the Constitution specifies that faculty are certified for faculty governance and elections once each year, in February. Due to the proximity to the certification date of these deliberations, this body of faculty could potentially lose their representation in Faculty Senate until June 2005. The proposal is intended to protect their representation in the interim.

BRENNAN asked why the faculty from Extended Studies wouldn't just be moved into the All Others division and still be represented. LATIOLAIS stated that the Educational Policies Committee is not ready to make their recommendation to the Senate on the future of faculty representation for this group of faculty.

THE MOTION PASSED by unanimous voice vote.

**F. Question Period**

There were no questions.

**G. Reports from Officers of the Administration and Committees**

**1. Report of the Interinstitutional Faculty Senate Meeting of December 5-6, 2003**

CARTER presented the report (attached).

**2. Faculty Development Committee Semiannual Report**

KETCHESON presented the report (attached).

**H. Adjournment**

The meeting was adjourned at 3:38 p.m.

## PORTLAND STATE UNIVERSITY

**Minutes:** Faculty Senate Meeting, February 2, 2004  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agre-Kippenhan, Allen, Arante, Barham, Brennan, Brower, C. Brown, D. Brown, Burns, Butler, Carr, Caskey, Casperson, Collie, Cornman, Cress, Cummings, Dill, Endress, Enneking, Farr, Fischer, Fortmiller, Fountain, Gelmon, George, Gregory, Hall, Hansen, Hendricks, Hickey, Hoffman, Jacob, Kenreich, Ketcheson, Koch, Kristof, Liebman, Mercer, Miller-Jones, Morris, Nissen, Padin, Repp, Rhee, Robinson, Santelmann, Seltzer, Smallman, Spolek, Temple, Thompson, Walton, Wanjala, Wattenberg, Wetzell, Wheeler, Wollner.

**Alternates Present:** Weber for Anderson, Franz for Collins, Kramer for Gregory, Ott for Dav. Johnson, Ediger for O'Halloran, Patton for Reynolds, Bartlett for Weasel.

**Members Absent:** Agorsah, Andres, Dillon, Duffield, Farahmandpur, Gilpatrick, Howe, Dan. Johnson, Jolin, King, Knights, Kretovich, Latiolais, Lawrence, Leary, Lehman, Mandaville, Meekisho, Nash, Pfeiffer, Prince, Raffo, Reder, Toth.

### **Ex-officio Members**

**Present:** Andrews-Collier, Bernstine, Burton, Carter, Christopherson, Danielson, Driscoll, Dyck, Feyerherm, Kaiser, Kenton, Marino, Rhodes, Samuels, Tetreault, Ellis for Toulan, Ward.

### **A. Roll Call**

The meeting was called to order at 3:06 p.m.

### **\*B. Approval of the Minutes of the January 5, 2004, Meeting**

The minutes were approved as published.

### **C. Announcements and Communications from the Floor**

Agenda Item G.1., Quarterly Report of the Intercollegiate Athletic Board, has been postponed to the next meeting, due to illnesses and snow days.

Changes to Senate and Committee Appointments Since January 5, 2004:

Patricia Cornman is the representative to the Committee on Committees

from Extended Studies.

### **President's Report**

BERNSTINE noted he had two brief items, after which he would yield his time to Sherril Gelmon to discuss Accreditation. BERNSTINE noted he met briefly with Neil Goldsmidt, the incoming Chair of the Oregon State Board of Higher Education, along with Debbie Murdock and Jay Kenton. President Bernstine will be making a formal presentation before the new board in April. It is clear that that board is planning to involve more than the current membership in its deliberations on higher education, and that this activity will often take place in committees that will be comprised of members and representatives from the community. BERNSTINE also noted that the Hewitt Collection of African American Art will be in the Littman Gallery for the months of February and March.

BERNSTINE introduced Sherril Gelmon to report on activities of the Accreditation Steering Committee. GELMON noted there are eleven subcommittees which are now almost complete in their memberships. Every attempt is being made to include as many different individuals as possible. She discussed faculty opportunities to help shape information. They include reviewing draft information on the Portfolio page, a proposed fall symposium around accreditation, and a proposal to use Faculty Senate time to discuss issues specific to the faculty. For example, there is a standard about faculty, including Promotion and Tenure, pay equity, gender equity, etc. There are also standards on facilities, faculty governance, and finance.

BURNS noted he supports the idea of Senate discussion of the various topics. He also noted that he is enthusiastic about the Portfolio and recommends a presentation be made on it in particular to the Faculty Senate.

### **Provost's Report**

TETREAULT noted she would discuss three items, Winter 2004 enrollment, an update on enrollment planning, and her 2004 priority, attracting and retaining faculty of distinction.

Enrollment for the 4<sup>th</sup> week of term indicates that headcount will be up 3% and credit hours will be up 3% from Winter 2003. Graduate enrollment has increased a total of 2% since Fall 2001.

TETREAULT noted that there are several issues of enrollment management that are being looked at. If enrollment continues at the current growth rate, we will be at 35,000 in 2012. That must be looked at in relation to what our curricular and research objectives are, as well as the numbers. Committees are and have looked at various issues, for example, our community college collaborations, graduate education, extended studies, the appropriate mix of graduate and undergraduate students, a profile of the undergraduate student population, retention and graduation rates, etc. Teatreault will ensure that we have clear reporting lines from all of these efforts to the Senior Enrollment Management Team.

ENNEKING asked how these ad hoc committees are connected to or are working with our various standing committees, for example, this graduate education ad hoc committee and the Graduate Council. TETREAULT stated we need to do some work on that and make sure that is happening. The last thing we need is work duplicated.

KRISTOF asked if the numbers of international students have been affected by tightening of immigration. TETREAULT yielded to Ketcheson and Hoffman, who noted that the decrease is around 5%. China is a county of major concern for PSU, with the greatest number of affected students. Various offices, including Graduate Studies and CUPA, are working to impact whatever we can control relative to those students. Our Middle Eastern student population is virtually gone.

MILLER-JONES asked, with our plans to increase enrollment to 35,000, if there is a plan to systematically look at quality of experience indicators, for example the surveys produced by OIRP around student engagement, student satisfaction, etc. A number of colleagues in various departments are very concerned about the press for increased enrollment, and how many papers we can read, and what quality of experience it is going to leave our students having. Does the administration have any plans for systematically monitoring, as we grow, and what quality indicators will be attended to? TETREAULT asked if quality indicators applies to both faculty life and workload, and the quality of student experience. MILLER-JONES stated yes. TETREAULT stated that that needs to happen. The Executive Committee this morning discussed some of the issues around student retention and what we need to pay attention to. That's very much a quality of student experience issue, and an issue of faculty worklife.

LIEBMAN asked if PSU is using as comparators other schools that have had a similar experience of trying to grow as fast over such a short period of time. This is strikingly fast change. TETREAULT stated that that is something we haven't done, but we can and should systematically look at other examples. BERNSTINE noted that the growth will not necessarily all be on this campus or in the same ways we have grown in the past. We are working with the community colleges, and a substantial part of the growth will take place on remote sites at the various community colleges in the region. One of the major issues of the new Board of Higher Education will be the question of seamlessness of education and students being able to move back and forth between the two and four year institutions. It is no accident that the President of Chemeketa has been named to the board. Access was the one predominant theme in our meeting with Neil Goldschmidt. PSU is ahead of the curve because of the collaborations we have already established with community colleges in the region. We expect to have in place next fall a common web site, so that students can shop between our courses and theirs. We are looking at 35,000 students pursuing their degrees at PSU while doing it at any number of institutions in the region. We just started a degree completion program at Mt. Hood, and we anticipate adding them at Clackamas and PCC. We are positioned well in this environment.

TETREAULT concluded with a discussion of the priority of attracting and retaining faculty of distinction. Twenty-one tenure track searches are in progress to replace retirements and/or resignations. TETREAULT noted she recently met with the chairs and their deans to look at

what the issues are, for example the kinds of things raised by Miller-Jones and Liebman, and felt the meeting was very productive. She plans to discuss with the Deans the appointment of an ad hoc committee of department chairs, because the chairs have a particular expertise, practicality, and sensitivity around some of these issues. For example some of the questions that came up at the meeting were, what do we mean by distinction, how do we think about the different categories of faculty that we have around campus, and how do we become more intentional about how we use that mix, how we support faculty in various positions, the different roles that faculty play at various times in their career, etc. We have a number of issues that we could collectively have clear thinking about. Since then, some of the chairs have sent some very wonderful and poignant emails about what it means for a junior faculty member to have certain pressures on them to do certain things. Al Guskin says we need to think about the quality of faculty worklife to insure that universities continue to be a place where faculty want to come and want to work. This ad hoc committee of chairs will be staffed by Martha Balshem. It will be asked to look at some of the things Guskin says, for example, and what that might suggest to us about the way we can be more intentional how we put together tenure, fixed term and adjunct faculty in departments so we can get departmental work done, so we can pay attention to student learning, pay attention to faculty vitality, and consider costs. Are there ways in which we can be more intentional about the way we organize departmental work? Can we look at ways in which we can support faculty broadly, whatever category they represent? Can we do things on an institutional level to improve working conditions for fixed term faculty?

### **Vice President's Report**

KENTON noted he had a variety of items to discuss. The Engineering building is moving forward, a contractor will be selected in early March, construction will commence this summer, and move-in is projected for December 2005. The university is discussing public safety issues, and in particular, providing CSSO with tasers which are a form of stun gun, to supplement the pepper spray and telescoping batons that officer currently carry. They would allow for personal protection at a greater distance, and they would go into use starting in July. Additionally, discussions are in progress about a standing advisory committee for public safety.

CUMMINGS asked how use of the tasers would be evaluated. KENTON stated that they automatically count each usage, and a report would have to be filed with the Director of CSSO for each use. HOFFMAN asked how common it is nationally for campus public safety officers to carry this technology. KENTON stated that this is an emerging technology being used by Portland and Gresham police, and OHSU. KENTON noted that Oregon State, for example, contracts with local police who wear weapons on campus. but he is personally opposed to the use of deadly force on campus. \_\_\_\_\_ asked how much they cost. KENTON noted they cost about \$800. each and we will start with six, one for each officer, so the usage can be tracked. MERCER asked how often this might have been used in the last year. KENTON yielded to Michael Soto, CSSO, who noted that of approximately eight hundred contacts in the last year, it might have been used two to four times. KENTON noted he has first hand experience of these weapons as he volunteered to be a subject as part of these deliberations.

KENTON reviewed the plans for the Doubletree Hotel acquisition. The short term plan is to market conferences, etc. through Fall 2005, the medium term plan is to convert it to student housing, and the long term plan is to rebuild on the site to better utilize the four acres. The name will be something like University Plaza, and although we don't want to be in direct competition with our neighbors, we would still like to use it for educationally related conferences, etc.

KENTON discussed custodial services and the survey that was done in fall 2003, which came out generally negative. PHC had done a good job until last year, and they want to increase the contract price from \$1.4 million per year to \$2.2 million per year. The survey also indicated that people want more services than we are currently getting. This has prompted the university to consider hiring our own staff, the theory being that they would take more pride in the institution, etc. and give us higher quality services. We are also looking at other services, although the above may be preferable.

BROWN asked how long we can request conference scheduling. DYCK stated that there will be some ebb and flow around fall term overflows in student housing so no cutoff has been set. BUTLER asked if the prices for conferences will be comparable to prices charged for on campus facilities. KENTON stated that costs will be kept at a minimum, but that we are obliged to finance the purchase. MORRIS asked what are the provisions for switching venues with the Lloyd Center location. DYCK stated we are doing a straight across trade.

KENTON noted that a survey is planned to measure the campus interest in erecting faculty and staff housing in the university district.

#### **D. Unfinished Business**

None

#### **E. New Business**

##### **1. Graduate Council Course Proposals**

DANIELSON introduced the proposals for the committee.

BURNS/MERCER MOVED the proposals in "E-1" for new courses in Arts & Sciences, Systems Sciences, and Engineering & Computer Sciences, and course changes in Social Work, be approved.

THE MOTION PASSED by unanimous voice vote.

##### **2. Curriculum Committee Course and Program Proposals**

BACCAR introduced the proposals for the committee and took questions.

COLLIE/MERCER MOVED the proposals in “E-2” for new courses in Arts & Sciences.

THE MOTION PASSED by unanimous voice vote.

BROWN/MERCER MOVED the proposals in “E-2” for changes in the Minor in Business Administration and new courses in Business Administration.

\_\_\_\_\_ asked if the Curriculum Committee considered the enrollment changes that occur with a change this drastic to the number of required credits. BACCAR stated that students were being deterred from this minor by the larger than usual credit requirement. BROWN stated that he doesn’t understand exactly what shift the questioner is concerned with since this is only a minor. WETZEL stated that there is a twenty-four credit requirement for connected learning in International Studies, which this minor fills well, and she congratulated the business school for putting this together.

THE MOTION PASSED by unanimous voice vote.

MORRIS/SPOLEK MOVED the proposals in “E-2” for new courses in Engineering and Computer Sciences.

THE MOTION PASSED by unanimous voice vote.

KRISTOF/WATTENBERG MOVED the proposals in “E-2” for a new Minor in Design Management and new courses and course changes in Fine & Performing Arts.

THE MOTION PASSED by unanimous voice vote.

#### **F. Question Period**

There were no questions.

#### **G. Reports from Officers of the Administration and Committees**

None.

#### **H. Adjournment**

The meeting was adjourned at 4:04 p.m.



## PORTLAND STATE UNIVERSITY

**Minutes:** Faculty Senate Meeting, March 1, 2004  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agre-Kippenhan, Allen, Anderson, Andres, Arante, Barham, Brennan, Brower, C. Brown, D. Brown, Burns, Butler, Caskey, Casperson, Collie, Collins, Cornman, Cress, Cummings, Dill, Dillon, Enneking, Fischer, Fortmiller, Fountain, Gelmon, Gregory, Hall, Hansen, Hendricks, Hickey, Hoffman, Howe, Dan. Johnson, Jolin, Kenreich, Koch, Kristof, Latiolais, Lawrence, Lehman, Liebman, Mercer, Miller-Jones, Morris, Nash, Reder, Santelmann, Seltzer, Smallman, Spolek, Temple, Thompson, Toth, Walton, Wanjala, Wattenberg, Wetzler, Wheeler, Wollner.

**Alternates Present:** Franz for Endress, \_\_\_\_\_ for Jacob, Stoering for Ketcheson, Arthur for Padin, Mildner for Prince, Ediger for O'Halloran, Devoll for Repp, Reynolds, Bartlett for Weasel.

**Members Absent:** Agorsah, Brower, Carr, Duffield, Farahmandpur, Farr, George, Gilpatrick, Dav. Johnson, King, Knights, Kretovich, Leary, Mandaville, Meekisho, Nissen, Pfeiffer, Raffo, Reynolds, Rhee, Robinson, Smallman.

### **Ex-officio Members**

**Present:** Andrews-Collier, Danielson, Driscoll, Dyck, Sestak for Feyerherm, Kaiser, Tracy Earl for Marino, Rhodes, Samuels, Tetreault, Ellis for Toulan.

### **A. Roll Call**

### **\*B. Approval of the Minutes**

The minutes of the February 2, 2004, meeting were approved as published.

### **C. Announcements and Communications from the Floor**

Changes in today's Agenda:

Added: G.3. Report of the IFS Meeting of February 6-7, 2004

Deleted: President's Report; Vice President's Report

Changes in Senate/Committee Memberships since February 2, 2004:

Budget Committee: Daniel Pirofsky replaced Rudy Barton, SFPA;

Stanley Hillman filled vacant position, CLAS; Rolf Koenkamp replaced Christine Badget, CLAS.

Senators and Ex officio members were reminded that there was a reception at Benson House after the meeting.

### **Provost's Report**

TETREAULT noted the President is absent due to a trip to the Middle East to connect with alums and potential donors.

TETREAULT noted, with respect to a question at the last meeting about the appointment of faculty to ad hoc committees and how that merges with the work of the Faculty Senate, she wanted to add to her previous response. She is an advocate of a strong system of faculty governance. She noted in the Fall of 1999 that it appeared that graduate programs were being put forward for approval because they had gotten in line in a certain way. Although that is one approach to developing graduate education, she asked the Vice Provost and the Graduate Council to develop criteria for adding graduate and professional programs. She also read the report of the 1998 task force, and asked how that report could be moved forward. When she met with the Graduate Council, what she heard was that this committee has a heavy workload and might not have time for long-range work. The Senior Enrollment Management Team also had discussed the proportion of graduate to undergraduate students and determined that this was a planning issue. They instructed her to appoint an ad hoc committee, chaired by a dean, to include the Vice Provost for Graduate Studies and Research, some department chairs, and some faculty, to make recommendations of institutional priorities for supporting, developing, and funding graduate programs that are likely to achieve national and international recognition and meet the needs of the region. In retrospect, although she discussed this with the Vice Provost, it would have been a good idea to discuss it with the Graduate Council as well, before proceeding.

TETREAULT noted that when she attended Harvard's' institute on educational management in 1996, she didn't like it at all, however, she learned two very important things, 1) administrative leadership is in part about working with others in your community to figure out what you should be talking about, and less importantly 2) try to figure out what you should be doing and what somebody else should be doing. With respect to the first item, one important question is how to manage enrollment growth and quality, and that was the focus of the fall symposium. Another question asked recently, is who is thinking about the faculty and staff, and a third question is how we attend to quality. It is a primary responsibility of the Provost, along with the Deans, and the Faculty Senate, to take up these issues.

TETREAULT noted she has met with the Advisory Council about issues of faculty vitality and support for the faculty, and that agenda is moving forward,

but there are other issues. She also noted that there needs to be more work about how we take the planning we have done, including the priorities and action steps, and take this out to the community. There is a meeting of the planning committee in April to move the process forward, and there will be a meeting with the deans to see how we can move this forward in the schools and colleges. There still needs to be more interaction with the Faculty Senate, the Steering Committee, and specific committees of the Senate, as she was reminded by the Presiding Officer in their regular meeting. For example, she will be meeting with the Educational Policies Committee this week. This is important for the long-term good of the university, but also before our Accreditation visit in Fall 2005. From this time, when we need to have something done, she will determine whom should she be talking to and how to decide that. Everyone is busy but we need to make sure we have the right around the table paying attention to things.

TEREAULT noted that Mike Driscoll will be working with the Senate to establish a task force to improve shared governance. Included in that activity will be an inventory of existing governance guidelines and practices, identifying key issues, proposing draft guideline framework, and overseeing the writing and approval of new guidelines at the unit level. This year we hope to complete the first step of this process this year.

BURNS noted in Enneking's absence, that the reason for her question at the last meeting is that the Faculty Senate has many standing committees, and periodically the administration sets up ad hoc committees that overlap their function particularly at a time when these standing committees may be under utilized. TETREAULT noted she hates to see an underutilized committee, but also wants to make sure that committees have legitimate work. The perception, with respect to the Graduate Council, was that they were too busy.

REDER asked, when the Provost determines that an ad hoc committee is needed, what the considerations are for asking the Senate to appoint the committee as opposed to appointing the committee directly. TETREAULT noted that the practice she would like is that she and the Senate agree on the committee together. What is important is getting the work done.

HICKEY noted that the Constitution specifies that the Advisory Council appoint members of ad hoc committees. TETREAULT noted she would abide by the Constitution, since that what it says.

LATIOLAIS noted that faculty expertise is really needed in the deliberation about what educational policies and structures the Senate needs to approve as we go forward as an institution. What is essential in the development of a committee, regardless of whom or how it is developed, is that it is recognized by the Faculty Senate as a group that has the effective expertise, and has been given the appropriate access and information to be able to make intelligent recommendations to the Senate about how to move forward.

TETREAULT yielded to Barbara Sestak, Assoc. Vice Provost for Sponsored Research, to discuss investing in sponsored research. SESTAK noted that last spring a white paper was finalized which discussed investing in sponsored research. In November, with some changes to the overall program, the first round of invitations went out. Six major projects were funded, in Archaeology, Geology, Education, Biology (2), and ESR (attached). There were also several interesting proposals, which received smaller, development awards, in Climate, Public History & Cultural Studies, and Nanotechnology. This information will go up on the website as soon as possible, and the invitation will go out for round two in spring. Following is a summary:

***INVESTING IN FUNDED RESEARCH—ROUND 1 AWARDS***

***Historic Archaeology***

*Lead faculty contact: Ken Ames*

***Expanding Capabilities in the Trace Element Analytical Laboratory***

*Lead faculty contact: Michael Cummings*

***Research Center on Education for Individuals with Learning and Behavioral Challenges***

*Lead faculty contact: Ruth Falco*

***Physical Infrastructure Support: New Biology Faculty***

*Lead faculty contact: Stan Hillman*

***Development of an Automated Biomonitoring Research Program***

*Lead faculty contact: Robert O'Brien*

***Collaborative Invasive Species Research Program with the Smithsonian Institution***

*Lead faculty contact: Mark Sysma*

***Development Awards***

***Urban Scale Interactions of Human Systems, Air Quality and Climate***

*Lead faculty contact: Dean Atkinson*

***Public Humanities and Cultural Studies***

*Lead faculty contact: Tracy Dillon*

***Basic Infrastructure for the Development of Nanotechnology: Instrumentation and technical support of Fabrication, Characterization and Packaging of Nano-Polymer/Fluidic/Optical Devices and Nanostructures***

*Lead faculty contact: Andres LaRosa*

SPOLEK asked what was the total amount of money awarded in round one. SESTAK stated that the approximate one term cost is \$200,000 and on-going personnel and support costs bring the total to about \$350,000. The intent is to eventually do \$500,000 per year.

**D. Unfinished Business**

**E. New Business**

**1. Graduate Council Course and Program Proposals**

DANIELSON introduced the proposals for Graduate Council.

MERCER/BURNS MOVED THE SENATE APPROVE the Ph.D. in Biology, effective Fall 2004, as summarized in "E-1."

REDER asked for comment on the resource investments needed to establish and operate the program over and above what is presently in place. DANIELSON yielded to David Boone, who responded that little additional investment is required as the program has already been in operation for three decades. The research program in the Biology Department continues to increase and therefore, increases support and opportunities for graduate students.

CUMMINGS asked if Biology would stay in ESR. BOONE responded that the end of the ESR program is not proposed; the Ph.D. in Biology will offer an alternative to the ESR degree.

MILLER-JONES asked if the program reports to or will be reviewed by a national accrediting body. BOONE responded that there is no national accreditation body for Biology.

LIEBMAN asked if there would be negative consequences in ESR enrollment with the shift from the ESR Ph.D. to the Biology Ph.D. KOCH noted there is a loose connection between the ESR program and these students. Presently there are some severe tensions around students who don't want to take ESR coursework; therefore this will be a more flexible option.

BRENNAN asked if there would be implications for the Library or other resources that will need enhancement to support the more general nature of the Biology program. BOONE responded that the students are currently here and taking the Biology courses, but have only the ESR degree available to them.

HICKEY asked for comment on 400/500-level courses in the Ph.D. program. BOONE noted that certain 500-level courses would be converted to 600-level courses. As the graduate population grows there will be more demand for graduate-only level courses. ENNEKING asked where the additional students would fit with respect to the present constraints on facilities. BOONE noted that he doesn't know.

THE MOTION PASSED by majority hand vote.

*Note: Recording stops here.*

DILLON/MERCER MOVED THE SENATE APPROVE changes in the MA/MS in Education: Special Education, GSE, described in "E-1."

THE MOTION PASSED by unanimous voice vote.

KOCH/BURNS MOVED THE SENATE APPROVE changes in the Ph.D. in Public Administration and Policy, CUPA, described in "E-1."

THE MOTON PASSED by unanimous voice vote.

SPOLEK/BURNS MOVED THE SENATE APPROVE the Graduate Certificate in Transportation, CUPA and CECS, administered in CUPA/USE, described in "E-1."

*Note: Recording resumes here.*

SPOLEK/BURNS MOVED THE SENATE APPROVE NEW COURSES in Urban Studies and Planning, CUPA, described in "E-1."

BRENNAN asked for clarification of the changes in the several courses in Data Analysis in this list, as this appears to be a major reorganization.

SELTZER responded that a core methodology requirement in the Ph.D. program has been reinstated, including a quantitative sequence, which has actually been offered for several years, and the qualitative course described in this proposal. This will systematize and strengthen the methodological core.

THE MOTION PASSED by unanimous voice vote.

DANIELSON, in other business, noted the Graduate Council Policy listed on "E-1": *The Graduate Council reviewed and affirmed its policy that 500-level courses cannot be combined with undergraduate courses with a "U" designation.*

CUMMINGS asked what type of research was done on this policy, as to how it impacts various programs on campus. DANIELSON stated that no research was conducted during this reaffirming, however, the idea here is that courses that already have "U" designation will be grandfathered in, but new courses or courses proposed for new clusters, would be refused by the Graduate Council. CUMMINGS asked if the Council considered service courses at the graduate level, for example, Geology courses used for teacher preparation. DANIELSON stated they are included with respect to the grandfather clause only.

WALTON asked why the "U" designation is important. CUMMINGS stated that these courses might have low enrollments, otherwise. WALTON noted that making such exceptions undermines the intent of the "U" courses. CUMMINGS stated that these are patterns that have gone on for decades.

WALTON \_\_\_\_\_.

MILLER-JONES asked for a clarification relative to "U" courses and 500 and 600-level courses which apply to Masters and Doctorate degrees. DANIELSON stated the issue with respect to the "U" designation is around 400/500-level courses, not 600-level courses. MILLER-JONES stated that perhaps the Graduate Council should include 600-level courses in their discussion, because some flexibility is needed around 400/500-level courses in order to make them fly. KOCH stated that it is his understanding that there is no distinction made between 500 and 600-level courses, and that continues with the exception that 600-level courses are in doctoral programs. MILLER-JONES noted that this is not the policy at every university, including other public universities.

ENNEKING asked for a clarification of the Graduate Council's view of the distinction between a 400U/500-level course and a 400/500 level course.

DANIELSON replied that a course that has a "U" designation is part of the General Education curriculum and applies to a Cluster. For other 400/500 courses, there is an assumption that the course is for graduate students or advanced majors in a program. The major has a disciplinary focus, and the General Education student has an interdisciplinary interest. ENNEKING noted that Cumming's point is important; for example, Mathematics is training middle school teachers, both pre-service and in-service, who need certain content background although they are not Math majors. If we shut off avenues to allow both undergraduates and these graduates to acquire this content, this will hurt the teaching force.

LATIOLAIS noted that last year the Educational Policy Committee reviewed the general issue of 400/500 courses, as there was a concern about bunching various kinds of students in these courses. The committee noted that precluding the use of 400/500 courses would cause more problems than it would resolve. It depends strongly on departments and programs. However, the committee has been asked to reconsider the issue to develop parameters, for example, under which 400/500 courses are appropriate. LATIOLAIS asked if the Graduate Council discussed that issue. DANIELSON stated that it came up with respect to the distinctions in requirements between a 400-level course and the 500-level version of the same course, and whether the graduate requirements are sufficiently rigorous. The 400U/500 course is a different kind of a problem.

WATTENBERG noted that while it makes good sense pedagogically to differentiate "U" courses from 400/500-level courses, it creates problems for

smaller departments, and while ideally we would prefer not to teach in the "Little Red Schoolhouse" model, many small departments need to do that. WATTENBERG asked, for clarification, if this policy reiteration means that a new 400U/500 course will not be reviewed by the Graduate Council, regardless. DANIELSON stated yes. WATTENBERG noted that this prevents small programs from working with University Studies while supporting their own graduate programs, and proposed that there should be a way that this could be worked out.

BRENNAN suggested that the Graduate Council and Curriculum Committee chairs get together and discuss this issue, and report back to the Senate on both sides of this issue. DANIELSON stated that this was decided last year, and Graduate Council is just reaffirming their policy. BARHAM noted that this cross-listing of "U" with graduate courses has been an on-going concern of both the Graduate Council and the Curriculum Committee.

BRENNAN/WATTENBERG the Senate direct the Chairs of the Graduate Council, Curriculum Committee, and the Educational Policy Committee to meet and discuss the issue of cross-listing 400-U with graduate courses, and having considered it, report to the Senate.

BRENNAN noted that the Senate has just discussed this issue for twenty minutes and there is great feeling on the part of some members, particularly from small departments, that one committee decision has disenfranchised a number of courses.

THE QUESTION WAS CALLED.

THE MOTION PASSED by unanimous vote of hands.

## **2. Curriculum Committee Course and Program Proposals**

BACCAR presented the proposals for the committee.

AGRE-KIPPENHAN/WATTENBERG MOVED THE SENATE APPROVE the Minor in Art in Time Arts and course proposals and changes in Art, listed in "E-2."

BACCAR noted that the Minor in Time Arts is primarily aimed at existing art majors, which is worth noting because the minor has 52 credits. BROWN asked what the purpose for this minor is. BACCAR responded that students could pursue both the Major and the Minor. HICKEY asked for comment on the large number of lower-division courses in the minor. AGRE-KIPPENHAN responded that these are skills-based courses, for example drawing, basic design and technical areas. KOCH asked for a clarification regarding a student pursuing both degrees. AGRE-KIPPENHAN reiterated that this is a new



concentration in Art, and students can pursue both degrees. KOCH reiterated the concern regarding the proportion of lower division coursework in the program.

THE MOTION PASSED by unanimous vote.

BURNS/COLLIE MOVED THE SENATE APPROVE program changes, new courses, course changes and the post-baccalaureate certificate in Administration of Justice (program name change to "Criminology and Criminal Justice" excluded) listed in "E-2."

HICKEY noted that this program is proposing to lower their exit standard after the university has just raised the entrance standard. JOLIN stated that they looked around the university, and that is the requirement that is generally in use.

BROWER noted that program requirements from other programs have been dropped and expressed a concern about a loss of interdisciplinarity. JOLIN noted that the program is now able to offer these specialties internally, as a result of the infusion of new faculty. \_\_\_\_\_ noted that similar programs in the social sciences give students the option of choosing the related course offerings.

KOCH noted the number of new courses and asked for a clarification. JOLIN noted that many of these were offered with omnibus numbers previously and are not brand new courses. Others will be offered in alternate years.

D.BROWN noted that the program might incur problems with requiring a "C" instead of a "C-" for a course to be included in the major. JOLIN noted that the intent is for the grade to be "C-", so perhaps the program will revisit that rule.

THE MOTION PASSED by majority vote.

CUMMINGS/MILDNER MOVED THE SENATE APPROVE new courses, a course change and the Minor in Real Estate Development, Urban Studies and Planning, listed in "E-2."

THE MOTION PASSED by unanimous vote.

MERCER/REDER MOVED THE SENATE APPROVE new courses and course changes in Political Science, listed in "E-2."

THE MOTION PASSED by unanimous vote.

BARHAM/MERCER MOVED THE SENATE APPROVE the Minor in Advertising Management, Business Administration, with the correction that MKTG 463 read MKTG 363, listed in "E-2."

THE MOTION PASSED by unanimous vote.

HALL/KOCH MOVED THE SENATE APPROVE new courses, course changes and the program change, B.S. in Civil Engineering, CECS, with the correction of the CE 321 course title, listed in "E-2."

THE MOTION PASSED by unanimous vote.

LATIOLAIS/BURNS MOVED THE SENATE APPROVE proposals for changes in the list of University Studies Cluster courses with the correction that HST 314 is entitled "Ancient Near East & Egypt", listed in "E-2."

MERCER reminded faculty that University Studies courses still count even if it has been removed at a later date.

#### **F. Question Period**

None

#### **G. Reports from Officers of the Administration and Committees**

##### **1. Intercollegiate Athletic Board Report**

BURNS reported for Farr, who is traveling with President Bernstine (attached).

##### **2. Accreditation Discussion: Faculty**

BROWN referred the item to a Committee of the Whole for the remaining fifteen minutes of the Senate meeting. She recognized GELMON to chair discussion of questions mailed to members via Senators and Ex officio listservs on Feb. 24, 2004, and stood down.

##### **3. Report of the Interinstitutional Faculty Senate Meeting of February 6-7, 2004 at Western Oregon University**

The written report submitted by Craig Wollner was distributed to Senators, before "G.2." (attached)

#### **H. Adjournment**

The meeting was adjourned at 1701.

**PORTLAND STATE UNIVERSITY**

**Minutes:** Faculty Senate Meeting, April 5, 2004  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agorsah, Agre-Kippenhan, Allen, Arante, Barham, Brennan, Brower, C. Brown, D. Brown, Burns, Butler, Carr, Caskey, Casperson, Collins, Cornman, Cress, Dill, Endress, Farahmandpur, Farr, Fischer, Fortmiller, Fountain, Gilpatrick, Gregory, Hall, Hansen, Hendricks, Hickey, Hoffman, Jacob, Jolin, Dav. Johnson, Kenreich, Ketcheson, Knights, Koch, Kristof, LawrenceLiebman, Mandaville, Mercer, Miller-Jones, Morris, Nash, O'Halloran, Reder, Repp, Reynolds, Santelmann, Smallman, Temple, Thompson, Toth, Walton, Wanjala, Wattenberg, Weasel, Wetzler, Wheeler, Wollner.

**Alternates Present:** Weber for Anderson, Dillon for Dillon, Wallace for Gelmon.

**Members Absent:** Andres, Collie, Cummings, Duffield, Enneking, George, Howe, Dan. Johnson, King, Kretovich, Latiolais, Leary, Lehman, Meekisho, Nissen, Padin, Raffo, Pfeiffer, Prince, Rhee, Robinson, Seltzer, Spolek.

**Ex-officio Members**

**Present:** Andrews-Collier, Bernstine, Burton, Danielson, Diman, Driscoll, Feyerherm, Kaiser, Kenton, LaTourette, Marino, McVeety, Murdock, Rhodes, Tetreault, Toulan.

**NOTE:** *There is no recorded transcript of this meeting.*

**A. Roll**

**B. Approval of the Minutes of the March 1, 2004, Meeting**

The minutes were approved as published.

**C. Announcements and Communications from the Floor**

Faculty Senate Meeting, May 3, 2004 will be held in the Columbia Falls Ballroom, University Place, 310 SW Lincoln.

William Tate and Michelle Toppe, Graduation Program Board, requested that faculty consider attending and assisting at Commencement.

## President's Report

BERNSTINE noted that the chancellor has resigned and there are several transition activities underway at the State Board level. That is not to say, however, that the Chancellor's office will disappear. Jon Yunker has been named Interim Executive Vice Chancellor. BERNSTINE noted that the Provost would be discussing the priority committee on faculty vitality in her remarks. He also noted the \$8 million gift received from Dr. Fariborz Maseeh for the engineering building. Lastly, he introduced Cassie McVeety, the Vice President for University Relations.

Vice President McVeety greeted the assembly.

## Provost's Report

TETREAULT noted she attended the Board meeting on Friday in which the President participated in a formal "conversation" with the Board, as part of a series in which each president is updating the new Board on the his/her campus vision and accomplishments. The President's presentation was very well done and very well received. It was organized around the Board's priorities: Access and Affordability, Academic Excellence and Economic Development, Excellence in Delivery and Productivity, and Chancellor's Office Review. These topics provided an opportunity to emphasize all the excellent things we are doing and the challenges we face. He began with visuals of PSU since the '40s, accompanied by pop songs and ended with a visual of the cover of Gordon Dodd's *The College that Would Not Die* - and the message was clear. Much of the credit for the presentation - in addition to the President - goes to Debbie Murdock, who was the major producer of the show.

Since the last meeting we have made progress on addressing the University's first Priority, Attracting and retaining a faculty of distinction. TETREAULT directed the assembly to the handout provided (attached) and noted that she or Mike Driscoll met with the President's Advisory Council and the Educational Policy Committee to seek their input on how to implement this priority. The outcome is the appointment of a Committee of Department Chairs (and one ex-Chair) to address the two key issues on the handout. The members of the committee, who were chosen as a result of recommendations from the deans and PAC are listed on the reverse side. TETREAULT noted that she met with Paul Latiolais to request that the Educational Policy Committee conduct discussions of these questions as well. There is value in having two groups look at the same questions to see what the commonalities are. She noted she also would welcome a discussion with the full Senate at some point about these questions.

In support of our priority to attract and retain faculty of distinction, we are pursuing several ways to balance the growth in enrollment with a commensurate growth in faculty positions, especially tenure-related positions. A deans' sub-committee proposal on increasing instructional positions is currently being considered by the President. Tetreault will continue to review access dollars for reallocation to

individual departments for the creation of positions; and she has invited deans to propose up to six new tenure-related positions to support the institutional sustainability initiative and to support other priorities in the College and Schools. These positions will be funded up to 50% from OAA's budget and the remainder from College/School or external funds. She has set special criteria for these positions and proposals are due April 19. More information is available from your dean's office or OAA.

In keeping with our Great City-Great University series of events that explore collaboration with other institutions and the community, Dean Marvin Kaiser and she met with a number of faculty in the humanities to discuss a potential roundtable and forum on the Place of the Humanities in a Great City. They plan to solicit external support for the events.

The Oregon Nanoscience and Microtechnologies Institute (ONAMI) is an unprecedented collaboration between PSU, OSU and UO, intended to attract additional federal research funding to all three campuses. Other ONAMI participants include the Pacific Northwest National Laboratory (PNNL), the State of Oregon, and a number of technology-based companies in Oregon and southwest Washington. The initiative that became ONAMI began in 2000 as a collaboration between the Center for Microtechnology-Based Energy, Chemical and Biological Systems at OSU and the Materials Science Institute and Center for Advanced Materials Characterization at UO. After CLAS, CECS and SBA collaborated at PSU to form the Center for Emerging Technologies (CET) in 2003, we joined with UO and OSU and the ONAMI name was subsequently chosen to describe the new venture. Because ONAMI is an inter-university collaboration, not a new legal entity, faculty participation is voluntary. Thus far, more than thirty PSU faculty members have expressed some degree of interest in exploring new opportunities through ONAMI, and there are teams from CECS and CLAS working on the two ONAMI funding proposals currently before Congress. Don McClave, from the President's office, represents PSU on the ONAMI Advisory Board and also serves as a member of its steering committee. PSU already collaborates with a number of research universities, including OHSU and OGI. The ONAMI initiative provides us with yet another opportunity to increase our research activities. You can learn more about ONAMI at the website, [www.onami.us](http://www.onami.us).

The official Winter 2003 end-of-term enrollment report indicates that our percentage growth in enrollment is cooling a bit. Total enrollment headcount is up 2% over last winter at 22,503 and SCH is up 1.8% at 221,691.

TETREAULT noted she has appointed, in consultation with the deans and the Advisory Council an ad hoc committee of department chairs to address the priority, Faculty and Department Work.

## Vice President's Report

KENTON noted he had a series of items to share. With respect to the custodial contract, we have spoken with various parties including a consultant. The advisory committee will make a recommendation soon as to whether to continue with PHC, select another contractor, or move to in-house service.

KENTON noted that we proposed the tuition plateau be eliminated in Fall 2004, to be replaced by a flat per credit hour rate. Twenty-five percent of our students who are at the upper point of the plateau drop later, prohibiting other students from enrolling. This complicates our sharing with other schools. The Oregon Student Association plans to oppose us, however 60% of our UG students and 61% of our GR are part timers.

The May Faculty Senate meeting will mark the official opening of University Place (UPL). The grand opening event will run all day May 3<sup>rd</sup>, and will include tours and refreshments for the Senate. We are interviewing for GM and Assistant GM candidates this week and we have hired the night manager already, Dennis Burkholder. April 14<sup>th</sup> will mark a pre-opening as we are making UPL available for a reception for Senator Ron Wyden (250-300 people). A Good Neighbor Agreement has been negotiated and signed with the neighbors.

The recent very generous \$8 million engineering gift has allowed us to move forward with the building, and the contract has been awarded to Lease Crutcher Lewis. The kick-off meeting will be Wednesday, and Groundbreaking will occur later in May/June, with move in targeted for January 2006.

The Faculty/Staff Housing Survey has had 676 responses to date, and it will be ending soon.

Modulars/trailers are parked on the lot at SW 12th and Market, as the Helen Gordon Child Development Center will closed down for renovation. On completion of that project, the modulars will be used for classes along with 3 more which will be added, to include a triple-wide. We've also ordered one double-wide, which will house 2 classrooms (physics & chemistry), one triple wide, which will house two computer labs and a teaching lab, one single wide for graduate student offices, and one restroom modular.

The Regional Research Institute is moving to the 9<sup>th</sup>/top floor of the AT&T building on 4<sup>th</sup> Avenue in mid-April due to sewage problems in the Ondine. We believe the flooding problem is due to student vandalism.

The ORP has been restored, and faculty should have received a letter from OUS about this by now. Thank you union and the Interinstitutional Faculty Senate. If you have questions, contact Tess O'Hearn, HR.

We have received a FEMA grant of \$2.3 million for seismic upgrades for the Ondine and Montgomery residence halls, working in partnership with DOGAMI and OUS.

The university is experience theft problems at present. Personal items brought on campus are not insured without a loan report.

#### **D. Unfinished Business**

None

#### **E. New Business**

##### **1. Graduate Council Course and Program Proposals**

DANIELSON introduced the proposals for the committee.

D.BROWN/KOCH MOVED THE SENATE APPROVE proposals in Business Administration in "E-1."

THE MOTION PASSED BY UNANIMOUS VOICE VOTE.

MERCER/BRENNAN MOVED THE SENATE APPROVE proposals in Education in "E-1."

THE MOTION PASSED BY UANIMOUS VOICE VOTE.

DANIELSON noted in closing that the ad hoc committee of chairs, including UPC, GC, CC, and ARC has met several times regarding 400/500 numbering and anticipate reporting back to the Senate in May.

##### **2. Curriculum Committee Course and Program Proposals**

BACCAR introduced the proposals for the committee.

MANDAVILLE/MERCER MOVED THE SENATE APPROVE proposals for Liberal Arts & Sciences courses, changes in the B.S. in Geography and the Classics Minor in "E-2."

THE MOTION PASSED by unanimous voice vote.

GILPATRICK/LEHMAN MOVED THE SENATE APPROVE the Business Administration program option in "E-2."

THE MOTION PASSED by unanimous voice vote.

KOCH/LEHMAN MOVED THE SENATE APPROVE proposals in Engineering & Computer Sciences.

THE MOTION PASSED by unanimous voice vote.

WOLLNER/HOFFMAN MOVED THE SENATE APPROVE changes in University Studies clusters in "E-2."

THE MOTION PASSED by unanimous voice vote.

**3. Proposals to Amend the Constitution, Art. IV., 4, 4), d, 2)**

BACCAR introduced the proposed Amendments to the Constitution in E-3, E-4, and E-5, which were authored in Curriculum Committee.

WETZEL/WOLLNER MOVED THE SENATE APPROVE the Amendments as stated in "E-3" and "E-4."

DANIELSON asked, regarding simultaneous reporting, if this doesn't add a layer of work to keep the items from the two committees in tandem. ALLEN agreed and queried if language couldn't be changed to "should."

BROWER asked how we got to this proposal. WETZEL stated there are more 400/500 level courses. BRENNAN stated that there are now so many graduate programs, it is unfair to ask to make the Curriculum Committee accountable for graduate courses.

DANIELSON/KRISTOF MOVED TO AMEND THE PROPOSAL by inserting "endeavor to" before "coordinate" in E-3 and in E-4.

THE QUESTION WAS CALLED.

The motion failed 12 in favor, 43 against, 0 abstentions.

Hearing no other comment, the Presiding Officer referred the motions in "E-3" and "E-4" to the Advisory Council to be returned to the May Senate Meeting.

**4. Proposal to Amend the Constitution, Art. IV, 4, 4) j, 3**

See above.

**5. Proposal to Amend the Constitution, Art. IV, 4, 2)**

MERCER/BARHAM MOVED THE SENATE APPROVE the Amendment as stated in "E-5."



COLLINS noted committee appointments are hard enough to fill without adding another layer of appointments to the Committee on Committee's job. BROWER asked if the opposite was not the case, and that this would help. BARHAM noted that the Curriculum Committee's thinking is that these are sharing positions, to even the workload.

Hearing no other comment, the Presiding Officer referred the motions in E3, E4, and E5 to the Advisory Council to be returned to the May Senate Meeting.

**6. Proposal to Change the Name of the Dept. of Admin. Of Justice to Division of Criminal Justice**

LATIOLAIS introduced the proposal to rename the Department of Administration of Justice, the Division of Criminal Justice.

O'HALLORAN/REDER MOVED THE SENATE APPROVE the proposal.

FARR noted that the Department of Sociology is very concerned because Criminology is part of Sociology, and that they will continue to have reservations about this change.

THE MOTION WAS APPROVED by unanimous voice vote.

**F. Question Period**

None

**G. Reports from Officers of the Administration and Committees**

**1. Accreditation Discussion: Governance**

BROWN referred the item to a Committee of the whole for the remaining time. She recognized ALLEN to chair the discussion of questions mailed to members via Senators and Ex officio listservs on March 31, 2004.

**2. Advising Initiative Report**

Rosengrant presented the report before "G.1." (attached).

**H. Adjournment**

The meeting was adjourned at 5:01 p.m.

## PORTLAND STATE UNIVERSITY

**Minutes:** Faculty Senate Meeting, May 3, 2004  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Agre-Kippenhan, Agorsah, Allen, Anderson, Arante, Barham, Brennan, Brower, C. Brown, Butler, Casperson, Collie, Collins, Cornman, Cress, Dill, Endress, Enneking, Farr, Fischer, Fountain, Gelmon, Gregory, Hall, Hansen, Hendricks, Hickey, Hoffman, Jolin, Dav. Johnson, Ketcheson, King, Knights, Koch, Kristof, Latiolais, Lehman, Mercer, Morris, Nash, Padin, Reynolds, Smallman, Spolek, Temple, Thompson, Walton, Wanjala, Wattenberg, Weasel, Wheeler, Wollner.

**Alternates Present:** \_\_\_\_\_ for Burns, Jagodnik for Fortmiller, Gary Markham for Kenreich, Perston for O'Halloran, Dieterich for Santelmann, Uris for Toth.

**Members Absent:** Andres, Carr, Caskey, Cummings, Dillon, Duffield, Farahmandpur, George, Gilpatrick, Howe, Jacob, Dan. Johnson, Kretovich, Lawrence, Leary, Liebman, Mandaville, Meekisho, Miller-Jones, Nissen, Pfeiffer, Prince, Raffo, Reder, Repp, Reynolds, Rhee, Robinson, Seltzer, Smallman, Wetzel.

### **Ex-officio Members**

**Present:** Andrews-Collier, Bernstine, Burton, Christopherson, Diman, Driscoll, Dyck, LaTourette, Murdock, Rhodes, Samuels, Tetreault, and Toulan.

### **A. Roll**

The meeting was called to order at 3:08 p.m.

### **B. Approval of the Minutes of the May 3, 2004, Meeting**

The minutes were approved with the following correction:

p. 39, Item 6, first sentence, corrected to read:

“Latiolais introduced the proposal to rename the Department of Administration of Justice, the Division of Criminology and Criminal Justice.”

### **C. Announcements and Communications from the Floor**

Senate Ad Hoc Committee on Governance to be appointed next month (see inside page of May 3, 2004 Agenda mailing)

Ballots for elections for 2003 Senate, Advisory Council and IFS positions are due in OIRP (135 NH) no later than May 14, 2004

Changes in Senate and Committee Memberships since April 5, 2004:

Mary King has resigned from Faculty Senate eff. June 8, 2004

Applications and nominations are being sought for membership to the Commission on the Status of Women, especially for tenure-related members.

DYCK gave a short presentation on University Place and the staff, with the assistance of Ellen Weeks. Senators were reminded that a reception and open house follows the meeting.

### **President's Report**

BERNSTINE noted his report would be brief. There was an announcement today regarding the Governor's attempt to get funding for his Asset program, which is to increase the amount of the Oregon Opportunity Grant for students. Bernstine visited the *Oregonian* Editorial Board with Gov. Goldschmidt, Tim Nesbitt, Neal Bryant, and John Yunker immediately before this meeting. They discussed the Asset program and the Board's initiatives to increase access and affordability; however, you never know what will result from these visits. It is clear that the board is moving in the direction of trying to have a ballot measure that will create a significant endowment for scholarships for higher education, which will hopefully lead to support of the seven institutions in other ways. If you see something in the *Oregonian* in the near future, this visit was the genesis of that.

BERNSTINE welcomed faculty to University Place, and noted that one of the reasons for entering into this venture is to try to support faculty in other ways. We hope that you will help us make this a success.

### **Provost's Report**

TETREAULT noted she supported the appeal made a few minutes previously for nominees for the Committee on the Status of Women. TETREALT noted she plans to have Promotion and Tenure decision letters out no later than 15 May. TETREAULT noted we have been invited by Princeton University to be part of a special project funded by Ford Foundation to look at issues that have to do with policy questions in the area of racial and ethnic diversity in higher education, and in particular how engaged students are with diversity experiences and how satisfied they are with those experiences. Other institutions include Princeton University, Michigan State University, and Emory University. Some of us on campus will be contacted to have

input into that project. TETREAULT noted that the Ad Hoc Chairs Committee looking at attracting and retaining a faculty of distinction expect to report at the fall symposium, relative to our accreditation report. TETREAULT noted that proposals have been received for the 6 "sustainability" faculty lines, and she expects to conclude deliberations with the assistance of the Deans, in mid-May.

### **Vice President's Report**

DYCK reported for the Vice President, who was out of town. She noted that ORP funds for November through April have been mailed by the Comptroller's office. Adjustments will be made in June.

### **D. Unfinished Business**

#### **1. Proposal to Amend the Constitution, Art. IV., 4, 4), d, 2)**

Tabled, as the Advisory Council was prevented from reviewing the Amendment (Constitution of the PSU Faculty, *Art, VIII*)

#### **2 Proposal to Amend the Constitution, Art IV, 4, 4), j, 3**

Tabled, as the Advisory Council was prevented from reviewing the Amendment (Constitution of the PSU Faculty, *Art, VIII*)

#### **3. Proposal to Amend the Constitution, Art. IV., 4, 2)**

Tabled, as the Advisory Council was prevented from reviewing the Amendment (Constitution of the PSU Faculty, *Art, VIII*)

### **E. New Business**

#### **1. Curriculum Committee Course and Program Proposals**

BACCAR introduced the proposals for the committee.

WEASEL/ENNEKING MOVED that INTL 321/322/323/324 be returned to committee for review of the course titles.

BROWER noted this would delay the course approvals significantly. WOLLNER read the accurate titles of the courses.

THE MOTION FAILED by majority show of hands.

MERCER/ALLEN MOVED THE SENATE APPROVE new and changed courses, minors, and certificates (International Economics, Political Economy,

Space and Planetary Science, and Canadian Studies/INTL) in Liberal Arts and Sciences, listed in "E-1."

THE MOTION PASSED by unanimous voice vote.

KOCH/SPOLEK MOVED THE SENATE APPROVE new and changed courses in Engineering and Computer Science, listed in "E-1."

THE MOTION PASSED by unanimous voice vote.

KNIGHTS/WATTENBERG MOVED THE SENATE APPROVE changed courses in Fine and Performing Arts, listed in "E-1."

THE MOTION PASSED by unanimous voice vote.

BRENNAN/CUMMINGS MOVED THE SENATE APPROVE the addition of University Studies Cluster courses (4), listed in "E-1."

THE MOTION PASSED by unanimous voice vote.

#### **F. Question Period**

There were no questions.

#### **G. Reports from Officers of the Administration and Committees**

##### **1. Academic Requirements Committee Annual Report**

MERCER presented the report for the committee.

The Presiding Officer accepted the report on behalf of the Senate.

##### **2. Faculty Development Committee Annual Report**

KETCHESON presented the report for the committee, noting that final data on the committee's work will not be available until after the end of the academic year.

The Presiding Officer accepted the report on behalf of the Senate.

##### **3. General Student Affairs Committee Annual Report**

DEVLETIAN presented the report for the committee.

The Presiding Officer accepted the report on behalf of the Senate.

#### **4. Scholastic Standards Committee Annual Report**

MACCORMACK presented the report for the committee for Gough, who is on leave. He noted that the most important issue this year has been students retroactively adding entire courseloads. While this appears to have been the result of financial pressures and in good faith most of the time, it is not fair to their peers. The committee urges faculty to reconcile their grade registers to insure that students are registered.

The Presiding Officer accepted the report on behalf of the Senate.

#### **5. Teacher Education Committee Annual Report**

MACK presented the report for Greg Jacob, who was unable to attend at the last moment. She noted that as the Ex officio member of the committee, she wished to express her thanks to them, and to the chair in particular, for the work they have accomplished in the last year, especially with respect to the role of the committee in teacher preparation, and their engagement around issues of pathways, or college undergraduate preparation for the profession.

The Presiding Officer accepted the report on behalf of the Senate.

#### **6. Report of Interinstitutional Faculty Senate Meeting, April 9/10 2004, at University of Oregon**

WOLLNER presented the report (attached) and noted that there are two items of particular importance. Around the articulation agreements between the community colleges and the state system, the IFS notes there are goals that appear to be in conflict with each other. Additional information about this issue is available both on the IFS and the OUS web sites. Secondly, IFS is planning a briefing book, which will be a compilation of faculty opinion about higher education in the system, and they are looking for people to do writing or for topics that people would like to see covered in the document.

TETREAULT noted that she is serving on the "More, Better, Faster" group and welcomes input.

#### **7. Educational Policy Committee Report on the Reorganization of Extended Studies**

LATIOLAIS presented the report for the committee (attached). He noted that the report has unanimous support and approval by the committee, and that there is no minority report. Every member of the committee contributed in a significant way to the language of the report. It is not the intent of the committee to be provocative; any provocation in the report is the nature of the subject material dealt with and the information given the committee. The intent of the committee

is the maintenance of the authority and responsibilities of the faculty as guaranteed by the PSU Faculty Constitution. Additionally, a third recommendation ("III.") had been included since distribution of the report earlier in the day (attached).

LATIOLAIS/URIS MOVED THE SENATE APPROVE recommendation "I." in the report.

CUMMINGS asked if more specific instructions could be provided with respect to the ad hoc committee. LATIOLAIS noted that more representation/people need to be involved, because there are other implications, for example financial issues. According to the constitution, the recommendation has to come from Educational Policy, therefore this committee would have to forward their report to EPC.

BRENNAN asked who selects the committee. LATIOLAIS noted that his understanding is that the Steering Committee would appoint the committee. BROWN noted that the Steering Committee would certainly do so with advice of Educational Policy. BRENNAN asked what would be the status of members. LATIOLAIS noted that only faculty would be members and administrators would be ex officio.

HICKEY asked if the committee planned a timeline. LATIOLAIS noted that the timeline is indicated in the third recommended motion.

KING asked for a clarification of \_\_\_\_\_. LATIOLAIS noted that the reporting mechanism means that now, two and one-half people report to Mike Driscoll versus Mike Burton. It has educational implications with regard to how educational policy is structured or changed in the changed focus of summer session. The intent to move Summer Session out of Extended Studies was that Summer Session become an academic quarter like the other three (And in fact, it may be that the intent includes that the other three be as innovative as Summer Session). There are issues inherent with respect to how that change will effect the innovation of Summer Session. KING asked if this meant that \_\_\_\_\_. DRISCOLL noted that this question is exactly why dramatic change has not occurred with respect to Summer Session to date; this is exactly the question the summer session staff and Driscoll are grappling with. Both Summer Session and EPC have been developing lists of questions with respect to future funding, profile, etc., and both lists are almost identical. As there are no answers to these questions yet, every attempt is being made to disturb Summer Session as little as possible.

KING asked if approval of the motion constitutes approval of the change. BARHAM noted that EPC learned that the move has already happened and reporting lines have changed already, and this does not imply approval of that move. TEATREULT reminded that Summer Session is now a 4<sup>th</sup> quarter with respect to OUS enrollment targets. She continued that the President has stressed

that he doesn't want us to assume that this is a 4<sup>th</sup> quarter for the faculty the way the other quarters are, for example, a ten week grid, etc.

ENNEKING noted it is not clear to her how change is going to effect planning for the next few summers. DRISCOLL noted the operation of Summer Session with respect to department concerns have not changed. Of course, there are always small changes from year to year over history. Glen Sedivy and Steven Harmon are operating exactly as they have in the past. LATIOLAIS added that that is exactly the committee's concern, reassurance for faculty. MERCER noted that Summer Session was moved out of OAA in 1989 with few other changes, and the Senate probably never approved that move.

C.BROWN noted, thanking Driscoll for the clarification, that according to the Constitution, the Committee on Committees appoints ad hoc committees.

THE MOTION PASSED by majority voice vote.

LATIOLAIS/ENNEKING MOVED THE SENATE APPROVE recommendation "II." in the report.

BRENNAN asked who made the decision to move Extended Studies. LATIOLAIS stated it is the committee's intent to secure an official response from the President with respect to a violation of the constitution, not to secure an answer to that question. As Brown just noted, the captain of the ship is the individual ultimately responsible for it.

FARR noted that the motion is overly punitive. It seems the administration is working with the committee to resolve the issue, and it serves no purpose to force the President to comment. CUMMINGS noted he agreed in some sense with Farr, but authority was taken from the faculty and this is a shared governance issue that needs to be resolved. LATIOLAIS noted that the reason for the motion is to emphasize to the administration as a whole that the Faculty Senate recognizes that the Constitution has been violated and we would like, to the extent possible, for that to not happen again.

THE MOTION PASSED by majority voice vote.

LATIOLAIS/BROWER MOVED THE SENATE APPROVE recommendation "III." in the report.

\_\_\_\_\_ asked why the year selected was 2006. LATIOLAIS noted that the desire was to have enough time for the ad hoc committee to develop an appropriate faculty oversight in academic issues. One year would surely not be enough and at least two were needed. The date could be extended or shortened as necessary. \_\_\_\_\_ queried if there are advantages or disadvantages in the date selected.



LATIOLAIS noted that, for example, the decisions on Summer Session 2006 will be made one or before October 2005, etc.

CUMMINGS noted budgeting implications \_\_\_\_\_. LAIOLAIS agreed, noting that the domain of EPC is educational policy, however, it is clear there are other issues involved, in particular, financial. As Driscoll indicated, faculty participation in examining the global implications of the change would be of benefit to the institution and the faculty, to understand what needs to be done.

WATTENBERG asked if the recommendation shouldn't be made by October 2005, for an impact on Summer 2006. LATIOLAIS/BROWER accepted the friendly amendment.

THE MOTION PASSED by majority voice vote.

BROWN noted with respect to year-end reports, that these reports are just a brief glimpse of the intense amount of work that a number of these committees have done over the course of the year. People, by their participation in these committees are really carrying on the tradition of faculty governance, and making it real. There is no faculty governance without the faculty's act of participation in the governance. It is important for the Senate as a whole to express their thanks to the committees for their help in making the university what the faculty want it to be. Applause.

#### **8. Accreditation Discussion: Finance**

BROWN referred the item to a Committee of the Whole for 15 minutes. She recognized GELMON to chair the discussion of questions mailed to members via Senator and Ex officio "listservs"

GELMON noted that due to the lateness of the hour and the sake of the reception, that discussion would be deferred to the Symposium in September

#### **H. Adjournment**

The meeting was adjourned at 4:38 p.m.

## PORTLAND STATE UNIVERSITY

**Minutes:** Faculty Senate Meeting, June 7, 2004  
**Presiding Officer:** Cynthia Brown  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Anderson, Arante, Barham, Brennan, Brower, C. Brown, D. Brown, Burns, Butler, Carr, Caskey, Casperson, Collie, Collins, Cummings, Dill, Dillon, Endress, Enneking, Farahmandpur, Farr, Fischer, Fortmiller, Gelmon, George, Gregory, Hall, Hendricks, Hickey, Hoffman, Howe, Dan. Johnson, Dav. Johnson, Jolin, Kenreich, Ketcheson, Knights, Koch, Kretovich, Kristof, Latiolais, Lawrence, Lehman, Liebman, Mandaville, Meekisho, Mercer, Nissen, Padin, Raffo, Reder, Santelmann, Seltzer, Spolek, Temple, Thompson, Walton, Wattenberg, Wetzal, Wheeler, Wollner.

**Alternates Present:** Harmon for Cornman, \_\_\_\_ for Wanjala, Masta for Weasel.

**Members Absent:** Agre-Kippenhan, Agorsah, Allen, Andres, Cress, Duffield, Fountain, Gilpatrick, Hansen, Jacob, King, Leary, Miller-Jones, Morris, Nash, Nissen, O'Halloran, Pfeiffer, Prince, Repp, Reynolds, Rhee, Robinson, Smallman, Toth,

### **Ex-officio Members**

**Present:** Andrews-Collier, Bernstine, Christopherson, Danielson, Diman, Driscoll, Dyck, Kenton, Harper, LaTourette, Murdock, Pffingsten, Samuels, Tetreault, Toulan, McVeety, Ward.

### **New Members**

**Present:** Bertini, Cardenas, Crawshaw, Fosque, Franks, Harmon, Schroeder for Jackson, McBride, Rueter, Sharkova, Shusterman, Stoering, Wadley, Wamsler

**NOTE: THERE IS NO RECORDED TRANSCRIPT OF THIS MEETING.**

### **A. ROLL**

### **B. APPROVAL OF THE MINUTES**

The minutes of the meeting of May 4, 2004, were approved with the following corrections:

Caskey, Farahmandpur and Repp were in attendance.

### **C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR**

## ELECTION OF OFFICERS FOR THE 2004-05 PSU FACULTY SENATE

Presiding Officer: Michael Cummings  
 Presiding Officer Pro tem: Mary Beth Collins  
 Steering Committee Members: Janine Allen, Darryl Brown, José Padin

## ELECTION OF INCOMING MEMBERS FOR THE 2004-05 COMMITTEE ON COMMITTEES:

Susan Halvorsen, ED; Dan Fortmiller, AO; Carol Franks, Teresa Bulman, CLAS; Regina Lawrence, UPA; Pauline Jivanjee, SSW.

### President's Report

BERNSTINE noted that after having referred the issue of the change in status of Extended Studies to the Advisory Council, the council has advised that there had been no willful violation of the constitution.

BERNSTINE noted he extended his personal thanks to Provost Teatreault and Vice President Kenton for their distinguished service to Portland State. He reminded the gathering that there would be a farewell party for Provost Teatreault on June 8th and for Vice President Kenton on June 23<sup>rd</sup>.

BERNSTINE noted that Library Director Tom Pflingsten has graciously agreed to coordinate work of the two search committees for Provost and Vice President.

BERNSTINE yielded to Martha Balshem who provided a brief report on the status of President's four initiatives, Advising, Assessment, Diversity and Internationalization.

BERNSTINE concluded by thanking Michael Reardon and Kathy Dyck for stepping into their respective roles of Interim Provost and Interim Vice President for the coming year.

### Provost's Report

TETREAULT made the following remarks:

*I will give no report today but want to extend thanks and make a comment or two.*

*First my thanks to all of you for engaging in the important work of faculty governance.*

*Special thanks to the five senate chairs I've worked with: Cynthia Brown, Sherril Gelmon, Scott Burns, Judy Patton, and Barbara Sestak.*

- *Special thanks to the faculty who conducted the faculty focus groups several years ago: Martha Balshem, Peter Collier, Kerth O'Brien, and Leslie McBride. That process helped all of us to see clearly our faculty values of quality teaching, community engagement and the critical questions on the kind of institution we are*

*and what kind we want to be. It is particularly important to be clear about our academic values in this time when they are seen by some as inconvenient, slowing us down, or out of date. The Focus Groups and planning Committee's assertions of those values can serve as a guide to the community. Faculty also pointed out that there needs to be more infrastructure support for research and Bill Feyerherm, the deans, and I are addressing that.*

*Our first priority: Attract and retain a faculty of distinction has never been more important because the strength of the University is based on its faculty and high quality programs. Work is underway by ad hoc department chairs who are asking: What are the key institutional issues we need to consider to achieve priority 1? What should we consider when discussing new ways to accomplish departmental work? I asked David Johnson and the chairs to have a report prepared for the Fall Symposium. I've learned that Michael Reardon will meet with this committee and I am pleased to learn that because it suggests the work will continue this summer.*

- *Other critical issues include the quality of students' education and how we can demonstrate that quality. The program review process will move PSU forward in that regard as well as the President's initiative related to campus climate and quality of student's experiences – assessment, advising, diversity, and internationalization.*

*I encourage all of you to attend the Fall Symposium September 23, 2004. This is your opportunity to bring your insights and expertise to this important university conversation about how you do things here at PSU and why you do them the way you do. This forum will give opportunity to discuss the important academic issues we face as a community under the umbrella of the various categories of accreditation – our mission and planning etc.*

- *Mission and planning: raises important questions about the current and future directions of the university and how that relates to our mission – the institution's vision, values and priorities are a start but need to be owned by the community.*
- *Faculty: raises key issues about the faculty – some of which have already been taken up in the Senate.*

*I leave pleased to have been your provost for five years. Recently I had the occasion to reread Ron Henry's report on research infrastructure. He observed that PSU does not appear to have much experience fostering and rewarding interdisciplinary work.*

*I have one wish upon leaving and it is that the deans, the chairs, and the faculty decide if that is indeed true, and if so, determine way to promote and reward interdisciplinary work – in research, program development, community engagement. PSU will be stronger for the effort. We have many promising examples across departments and schools, such as sustainability, creative industries, and the Center for Emerging Technologies. PSU will be a stronger institution if you can figure out how and where to make those connections.*

*Thank you.*

### **Vice President's Report**

KENTON noted that, with respect to Finance & Administration, a new custodial agreement has been signed with a new contractor, and ground has been broken for the new Engineering building.

KENTON noted that his long service with the Oregon University System, which has spanned twenty-one years including sixteen of them in association with Portland State University. He noted that at his leaving PSU is a stronger institution with it's future assured.

#### **Resolution in Honor of Dean Nohad Toulan**

The Presiding Officer recognized the Urban and Public Affairs Senators, including outgoing and incoming.

DILL, GELMON, JOLIN, LAWRENCE, McBRIDE, PRINCE, SELTZER, and SHARKOVA MOVED AND SECONDED:

*Whereas Nohad Toulan has been Dean of the College of Urban and Public Affairs for many years, and  
Whereas he has always been supportive of his faculty and committed to our well-being  
(even though he may not always agree with us, and we may not always agree with him),  
And, In recognition of his special contribution to the Faculty Senate through his regular attendance at Senate in spite of a very busy schedule, and as our "senior dean"  
Be it resolved that the PSU Faculty Senate recognizes Dean Toulan and congratulate him on his years of service and contributions to Portland State University and its faculty,  
and wish him a healthy, happy, contented and stress-free retirement.*

THE MOTION WAS PASSED, by unanimous voice vote and applause.

#### **D. UNFINISHED BUSINESS**

KETCHESON, responding for the Advisory Council as required by the Constitution, noted that although the council approved the amendment proposals in theory, they found the language confusing in "D.2."

##### **1. Proposal to Amend the Constitution, Art. IV., 4, 4), d, 2)**

THE MOTION PASSED by unanimous vote.

##### **2. Proposal to Amend the Constitution, Art IV, 4, 4), j, 3)**

THE MOTION PASSED by unanimous vote.

##### **3. Proposal to Amend the Constitution, Art. IV., 4, 2)**

THE MOTION PASSED by unanimous vote.

#### **4. Subcommittee of the Faculty Senate on 400U/500 Courses**

DANIELSON presented the report for the Ad Hoc Committee.

DANIELSON/REDER MOVED THE SENATE APPROVE the recommendations cited in the report.

HICKEY queried if these changes would place an onus on smaller programs. DANIELSON noted there are several solutions in the proposal.

MANDAVILLE asked if the subcommittee discussed departments that have 50%+ \_\_\_\_\_. DANIELSON sated, no, only Patton, but grandfathered in.

ARANTE noted that item four indicates a gradual phase out.

WATTEBERG noted is there a comparable asterisk for item #4. The proposal doesn't mean anything of number four doesn't have an asterisk as well.

LIEBMAN noted he has qualms about recommending grandfathers versus \_\_\_\_\_. He also noted it is not clear about courses that actually have two groups in two rooms for seminar.

SELTZER noted he echoed Liebman. Decrease range of choices for graduate/undergraduate.

DANIELSON noted the intent is to ask departments to rethink undergraduate programs.

Other discussion followed by Kristof, Robinson, Arante, Enneking, Mercer, D. Brown.

BARHAM yielded to Judy Patton. PATTON noted the Graduate Council initiated this study, not University Studies.

THE MOTION TO APPROVE PASSED by 30 in favor, 17 against, 6 abstentions.

### **E. NEW BUSINESS**

#### **1. Curriculum Committee Course and Program Proposals**

BACCAR presented the proposals for the committee, listed in "E-1."

MERCER/REDER MOVED Liberal Arts and Sciences proposals, with correction: "English 493/593 Advanced Topics in Feminist Literary Theory."

THE MOTION PASSED by unanimous voice vote.

WETZEL/MERCER MOVED Education proposals.

THE MOTION PASSED by unanimous voice vote.

GELMON/MERCER MOVED the Urban and Public Affairs, Minor in Community Leadership.

THE MOTION PASSED by unanimous voice vote.

MERCER/WETZEL MOVED University Studies cluster changes.

THE MOTION PASSED by unanimous voice vote.

## 2. Graduate Council Course and Program Proposals

DANIELSON presented the proposals for the committee, listed in "E-2" and for Social Work, listed below.

FARR/MERCER MOVED THE SENATE APPROVE the change in the MA/MS in Administration of Justice.

THE MOTION PASSED by unanimous voice vote.

MERCER/WETZEL MVOED THE SENATE APPROVE the change in the MA/MS in Writing.

THE MOTION PASSED by unanimous voice vote.

BRENNAN/HICKEY MOVED THE SENATE APPROVE the Change in the degree requirements for Master of Social Work:

*The MSW is a 90-quarter credit program in two levels. The first, or foundation level, can be satisfied in one of two ways: (1) Completion of a BSW degree accredited by the Council on Social Work Education, plus additional requirements specified by the Graduate School of Social Work, or (2) Completion of 42 graduate quarter credit hours foundation course sequence at P.S.U. which includes the following Courses:  
SW 500 Field Instruction (6 credits each of 3 terms)  
SW 520 Social Work and Social Welfare Policy (4 credits, Fall term only)  
SW 530, 531, 532 Generalist Social Work Practice (4 credits each of 3 terms)  
SW 540 Human Behavior in the Social Environment (4 credits, winter term only)  
SE 550 Foundation of Social Work Research (4 credits, spring term only)  
The second, or advanced level involves an additional 48-quarter credit hours of advanced graduate coursework in concentration requirements, electives, and advanced research.*

THE MOTION PASSED by unanimous voice vote.

MERCER/BURNS MOVED THE SENATE APPROVE new courses in Liberal Arts and Sciences, excluding ENG 300's.

THE MOTION PASSED by unanimous voice vote.

WETZEL/REDER MOVED THE SENATE APPROVE new courses in Education.

THE MOTION PASSED by unanimous voice vote.

BARHAM/MANDAVILLE MOVED THE SENATE APPROVE new courses in Fine & Performing Arts.

THE MOTION PASSED by unanimous voice vote.

BARHAM/BURNS MOVED THE SENATE APPROVE course changes in Liberal Arts and Sciences.

THE MOTION PASSED by unanimous voice vote.

**3. Proposal to Change the Name of Department of Mechanical Engineering to Department of Mechanical and Materials Engineering**

LATIOLAIS/SPOLEK MOVED THE SENATE APPROVE the proposal to change the department name to Department of Mechanical and Materials Engineering.

THE MOTION PASSED by unanimous voice vote.

**F. QUESTION PERIOD**

There were no questions.

**G. REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES**

**1. Advisory Council Annual Report**

KETCHESON presented the report for the council.

The presiding officer accepted the report for the Senate.



**2. Budget Committee Annual Report**

FARR presented the report for the committee.

The presiding officer accepted the report for the Senate.

**3. Committee on Committees Annual Report**

COLLINS presented the report for the committee, noting that it was responsible for appointing twelve committee chairs and fifty-one new positions.

The presiding officer accepted the report for the Senate.

**4. Curriculum Committee Annual Report**

BACCAR presented the report for the committee after "E.1."

The presiding officer accepted the report for the Senate.

**5. Educational Policies Committee Annual Report**

LATIOLAIS presented the report after "E.3."

The presiding officer accepted the report for the Senate.

**6. Graduate Council Annual Report**

DANIELSON presented the report after "E.2."

The presiding officer accepted the report for the Senate.

**7. Intercollegiate Athletic Board Annual Report**

FARR presented the report for the committee.

LIEBMAN asked how the deficit compares with previous years. FARR noted it is lower than those and lower than many universities.

The presiding officer accepted the report for the Senate.

**8. Library Committee Report**

BASCI presented the report for the committee.

The presiding officer accepted the report for the Senate.

**9. Faculty Development Committee Annual Report Supplement**

KETCHESON presented the report for the committee.

The presiding officer accepted the report for the Senate.

**10. Report of the Interinstitutional Faculty Senate Meeting, June 4/5 2004. SOU**

The report was presented after "E.3."

BROWN thanked the committees for their good works during the past year.

**H. ADJOURNMENT**

MERCER led the Senate in thanking Presiding Officer Brown for her good work over the past year.

The meeting was adjourned at 4:42 p.m.