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PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, October 5, 1998

Presiding Officer: Ronald C. Cease

Secretary: Sarah E. Andrews-Collier

Members Present: Agre-Kippenhan, Barham, Biolsi, Bodegom, Brenner, Broido, Brown, Bulman, Burns, Carter, Casperson, Cease, Collie, Collins, Cooper, Driscoll, Ellis, Enneking, Farr, Franz, Fuller, Gelmon, Goslin, Holladay, A. Johnson, D. Johnson, R. Johnson, Karant-Nunn, Ketcheson, Lall, Lewis, Lowry, Mack, Miller-Jones, Moor, Movahed, Neal, O'Connor, Olmstead, Ozawa, Parshall, Patton, Perrin, Reece, Rueter, Settle, Shireman, Terdal, Thompson, Torres, Turcic, Van Dyck-Kokich, Wamser, Watne, Wattenberg, Weikel, Williams, Wollner.

Alternates Present: Hopp for Lieberman, Crowell for Powell.

Members Absent: Beasley, Corcoran, Elteto, Herrington, Hunter, L. Johnson, Koch, Mandaville, Manning, Morgan, Skinner, Watanabe.

Ex-officio Members

Present: Ahlbrandt, Allen, Andrews-Collier, Barton, Bernstine, Cabelly, Davidson, Diman, Dryden, Edmundson, Feyerherm, Guiden, Jimerson, Kaiser, Kenton, Molander, Murdock, Nunn, Pernsteiner, Pfungsten, Reardon, Sylvester, Tosi, Toulan, Vieira, Ward, Wells.

A. ROLL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:06 p.m. The Minutes of the June 1, 1998 meeting of the Faculty Senate were approved with the following corrections:

p. 7, Para. 6, after "...comprehensive." add "...impartial financial audit."

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

President Bernstine has approved the actions of the Senate passed at the June 1, 1998, meeting, pursuant to the *Oregon State Department of Higher Education Internal Management Directives 1.125 (Authority over Faculties and Committees) and 1.126 (Internal Governance)*:

* Amendment to the PSU Faculty Constitution, Art. IV, Sec. 4, 4, m) University Planning Council.

*Three motions covering graduate program and course proposals/changes, including: M.S. option in Theater Arts, Ph.D. in Urban Studies, M. of Software Engineering, M.B.A. "Management of Innovation and Technology option (MIT)," and courses in Computer Science, Music, Architecture.

The 1997-98 Faculty Governance Guide will be distributed beginning October 6, 1998. The following are changes in Senate and committee appointments since publication:

Karen Noordhoff, ED, has resigned from Senate, and is replaced by Douglas Robertson, effective October 2, 1998.

Paul Adams, SSW Senator, has resigned. Joan Shireman replaces him.

Julie Reynolds, IOA (Inst. on Aging), has been appointed Chair of Student Conduct Committee. New members appointed to that committee are Paulette Watanabe, EAP, and Maria Wilson-Figueroa, SOC.

In addition, please note the following omission from the roster of Ex-officio Members of Faculty Senate: Gary Withers, Vice President for University Relations.

CEASE made several announcements regarding process, particularly noting that this year he will take up Agenda items out of order in some cases if their relative importance merits this action.

CEASE noted that IFS met last weekend and adopted a motion regarding the appointment of a faculty member to the State board. This motion asks each of the Senates of the system institutions to go on record supporting a nomination process whereby the individual Senate forwards a slate of nominees to the IFS, and IFS will select among these names to recommend a slate of approximately 3 faculty members to be considered for appointment to the board.

CEASE referenced the Senate motion of 1 June 1998, which charged the Steering Committee to direct UnSt Task Force recommendations to appropriate committees and/or bodies for monitoring and reporting. CEASE noted the two Steering Committees met in June to review this item and the 1998-99 Steering Committee will be continuing action on this charge in the weeks to come.

Provost's Report

REARDON noted enrollment is up, with a 3% increase in headcount and 2-plus % increase in credit hours. To date, we have total student credit hours equal to that at the end of the 4th week last year. This will also result in an increase in "carrying load" if that trend holds. In relation to cohorts of students, this year there is a major increase in first time college students, there is a very large increase in freshman transfer students, and there is an increase in sophomore transfer students. REARDON yielded to Vice Pres. Pernsteiner to present the remainder of the report.

PERNSTEINER noted that the state system has adopted the new budget model, proposed it to the Governor and discussed it with the state senate budget committee. If this model is adopted and funded during the legislative session, we will keep the tuition our students pay, we will be paid from the general fund per student based on level and discipline, and we will be paid for certain negotiated non-instructional services, e.g. CPRC, which were historically absorbed into the budget. The state system budget proposal for the next biennium adds \$115. million over the current service-level rollups. If the proposal is fully funded, more than \$35. million will accrue to PSU over the biennium, giving us the largest percentage funding increase of any state system school. How much of a total state system budget increase we will see will be based upon two factors, the economic climate of the state and how good a case we make for increases. Our job now is to convince the Governor and the legislature that we can serve students better, serve more students, and provide more advantages and value to the state using the new model that allocates rewards by institution.

PERNSTEINER continued, this new model will cause substantial internal changes and we must presume that the model will be approved, as implementation will take effect Summer Session 1999. The administration will be meeting with the Faculty Senate Budget Committee in coming months to review a variety of policy issues and receive recommendations. These include, will internal allocations follow the new budget model, how will the incentive structure work, what kinds of programs will be housed in extended studies versus regular departments and programs, what will tuition be, what will be fee remission policies be, what kinds of payments will be made to support areas such as Facilities, Information Services, Student Services, etc.

In response to a question from BRENNER, PERNSTEINER stated that his office has not applied the model on an internal basis to date. That is obviously in the offing. The hope is that the 4-5 pages of policy issues which Jay Kenton has so far identified will have been addressed by late February. Ways and Means hearings will take place March-April and we must be able to project for the legislature what the outcomes will be for PSU.

In response to a question by GOSLIN, PERNSTEINER noted that the model finally ended up with 12 "cells" based upon class level and discipline expense. This indicates a recognition for the first time that Master's level programs are more expensive. CEASE asked what would be the outcome if the budget does not increase by \$115. million. PERNSTEINER replied that some schools, PSU not included, would have a problem, but that all would be held harmless at the start. In response to a question regarding grants, diversity, etc., PERNSTEINER replied that each institution will retain the current level of tuition remission, and anything up or down from that will be an internal decision. In response to a question, PERNSTEINER reiterated that one of the major issues is the degree to which we mirror the new budget model internally, as there are reasons pro and con.

PERNSTEINER moved to a Facilities update. In addition to the Urban Center and the playing field, renovation of SMC, including the new child care facility, will commence around term break. The Benson House will be moved to the campus if PSU Foundation efforts combined with City of Portland funding will provide for the move and renovation. We will eventually complete acquisition of the 4th Ave. Building. The Peace Center will be housed on the first floor, and PPL will continued lease the second floor until bonds are bought out. The grade school building is on hold indefinitely, pending school district planning.

D. QUESTION PERIOD

None

E. REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES

1. Faculty Development Committee Final Report

FULLER represented this supplemental report from last year's committee and there were no questions. CEASE accepted the report for Senate.

2. Report of the Interinstitutional Faculty Senate Meeting of 2-3 October

WOLLNER reported to Senate (printed report attached), noting that Cooper and Cease also attended and were available for questions.

BROWN asked how we get across our position on the changes to PEBB. WOLLNER replied that faculty should fill out the survey, and call AAUP with their comments.

ZELICK asked what is PEBB's mandate. WOLLNER stated that the Governor mandated the merger, and they are charged with obtaining the best and least expensive coverage.

CEASE reminded Senators it is important to complete and submit the survey if we are to indicate our interest in preventing the further erosion of our benefits.

F. UNFINISHED BUSINESS

1. Proposal for B.A. Degree Requirement

ROSENGRANT presented the proposal and WETZEL took questions. ROSENGRANT reviewed the history of the B.A. proposal, and directed Senators to materials from the 1 June 1998 Senate meeting which are attached to the minutes, as well as today's "F1" materials, which include the proposal, a draft definition of the baccalaureate degree and the motion. The assumption is that General Education is to provide broad exposure at the lower level. The two degree choices should provide an intermediate experience in sciences and arts, before proceeding to advanced work in one or the other. The most problematic issues with the current proposal are the lack of a universal science requirement, which many faculty favored in last year's discussions, and the reduction of the foreign language requirement. The latter determination, however, is partially based on the new foreign language entrance requirements.

In response to a question, ROSENGRANT noted the ESL requirement would remain the same.

KARANT-NUNN stated that the lack of the science requirement in this proposal is still a "sore spot." This is compounded by the continuing weakness in the science education component of the University Studies program, as opposed to social sciences and arts and letters.

COOPER stated this must be construed as a reduction in the foreign language requirement. ROSENGRANT stated it is theoretically, but two years of most high school-level foreign language does not equal two years of college foreign language. The choice to reduce the language requirement was based on the strong opposition to extensive requirement in place at present. A. JOHNSON noted that the language requirement was reduced in the proposal in order to return other portions of the distributions.

BRENNER stated there is a serious flaw in the University Studies curriculum and only if we assign one term to science/mathematics in the program will we regain the science/math background necessary to the degree.

WAMSER stated he supports the universal science requirement. The urgent change in the B.S. requirement was forwarded last year because "36 credits" was too loose a requirement with no distributions designated. General Education includes arts and letters, and we have lumped social sciences with either side.

BROWN stated the problems with the UnSt Program which Karant-Nunn references are action items at present. She urged consideration that the wrong language used in discussing and evaluating the program undermines progress.

PARSHALL questioned why the language requirement would be reduced when the current educational emphasis statewide and beyond is to enlarge foreign language exposure, not reduce it. One quarter at the 200-level is not enough. D. JOHNSON stated he seconded Parshall's remarks. WETZEL reminded the body that the new high school requirement is based on proficiency not seat time, which will not necessarily exempt students from further foreign language requirements.

KARANT-NUNN reiterated that most of the UnSt courses are no substitute for a mathematics/science course. A. JOHNSON stated that all that is left of the B.A. at present is the two-year foreign language requirement. FULLER stated that _____, and foreign language and the sciences are necessary more than ever in the emerging world environment. WAMSER noted there are now 28 credits on both sides, but both requirements are less than previously, and suggested that a balance would be appropriate, by adding 4 credits of math/science to the B. A. requirement. MOOR urged that care be taken not to increase the distribution requirement or elective options then decrease. GOSLIN suggested debated be concluded as no consensus either way was emerging.

CEASE concluded the debate, and stated that the issue will be returned to the Steering Committee for deliberation on the next step to be taken.

G. NEW BUSINESS

None

H. ADJOURNMENT

The meeting was adjourned at 4:24 p.m.

Interinstitutional Faculty Senate Meeting Notes

2-3 OCTOBER 1998

Reported By: Craig Wollner

Friday, 2 October

IFS was addressed by Mark Nelson, Association of Oregon Faculties (AOF) lobbyist, Grattan Kerans, Government Relations Director, Oregon University System (OUS), and Ed Dennis, Oregon Student Association (OSA) Director. They gave an overview of the legislative interim and prospects for the 1999 session.

Nelson said the OUS budget has been prepared and presented to Governor Kitzhaber. The problem is that the Governor seems to have a different order of priorities than that which OUS supporters would envision; for example, he seems to value initiatives in the environmental realm over higher education. He will thus present his causes earlier and more forcefully to the Legislature and, in any case, will give the legislature an OUS budget one-half to one-third below OUS desires (or about \$120 million).

Kerans asserted that OUS is putting on the "full court press" over the interim and will be continuing to do so in the upcoming session (a strategy never before practiced by the system, he claimed). The strategy in talking to legislators is to discuss system needs first in terms of what Oregon gets for money dedicated to OUS, and what it does for students of every kind. In particular, he said, these discussions would be an attempt to relate higher education spending to each legislator's constituents, in order to make it relevant to the needs of each district, even those without an institution in them.

The speakers cautioned that any additional funds OUS gets will be financed on cuts to other agencies, promising a difficult and competitive struggle in the upcoming session. The Governor has, in fact, already directed agencies to present budgets reflecting cuts. (The OUS budget is the current services budget roll-up plus half of the original request: \$60 million versus \$120 million).

Ed Dennis reported that OSA met with over fifty legislators this summer and had pushed its "Access To Quality" agenda devised in the Spring. This campaign includes a tuition freeze and a faculty salary increment which were to be included in the Governor's budget. OSA has since modified its message and is now telling its contacts "fund the new OUS budget model and you automatically get access to quality."

All higher ed coalition members, Dennis said, must "hammer" the Governor between now and next session--reminding him it's his turn to "step up" because Oregon spends \$91 per capita for higher education while the average of the thirteen western states is \$151. He also noted that higher education supporters need to register students to vote if they are to get the desired turnout of 62 to 65 percent for the November election, the level sufficient to ensure a legislature friendly to higher education.

All of the speakers emphasized that OUS has done a remarkable job of coordinating their efforts thus far to get a new message of higher education out: that in the wake of reversal of the negative budgets since 1990, OUS recent increases have been used effectively and the system has used them effectively. Despite this success in communicating OUS triumphs, however, the speakers stated clearly that the level of "noise" in support of increased funding must go up from

higher education's partisans, particularly with reference to Governor Kitzhaber. He is, they asserted, currently the weak link in making the higher education case to the Legislature, followed by Brady Adams, President of the Senate, and then Speaker of the House Lynn Lundquist, presuming he is reelected to the post. If they can be made supporters, the rest of the Legislature will be much easier to convince.

Representative Barbara Ross, Democrat of Corvallis (Dist. #36), spoke next. A supporter of higher education, she thinks there will be excess funds of about \$120 million in the session, but believes OUS will get only about \$40 million, or one-third of its original request. She expects a chaotic session with intense competition among many deserving agencies and needs--law enforcement, county government and prosecutors, public health, and infrastructure, particularly roads.

The message of all the speakers was that faculty must organize campus by campus and get out and work on behalf of friends of higher education, because there is a real chance to make a difference for the next session.

Saturday, 3 October

Discussion in the Sturday IFS session focused largely on the issue of the faculty member on the State Board of Higher Education. In the 1997 legislative session, PSU-AAUP, AOF, and IFS had successfully lobbied a bill into law that gave the Governor the discretion to name a faculty member to the State Board. The Act's passage was made possible by the higher education coalition's acceptance of a modification to the original bill that permitted such latitude rather than directing a faculty appointment. Yet the two vacancies that did occur after passage were given to others this summer, despite the fact that the coalition's agreement was predicated on Governor Kitzhaber promise to select a faculty member for the first available opening.

The next opening is supposed to occur in July '99 and the IFS has devised a plan in connection with AOF and PSU-AAUP to present a united front on two strong candidates in order to make the Governor do what he originally promised:

- 1) campus senates will forward recommends to a small group of IFS, AOF and PSU-AAUP representatives;
- 2) this group will choose perhaps two names of people who will have agreed to serve if selected; and,
- 3) names would then be returned to the various senates for endorsement.

A forthcoming letter from Kemble Yates, IFS president, to the campus senates will formally will reiterate these points, but it was thought urgent for the campus senates to begin discussions of the matter as soon as possible, hence the announcement at the recent meeting.

Maggie Niess, President of the OSU Senate spoke about the abolition of the BUBB (staff) and SEBB (faculty) benefits boards and the advent of PEBB--the combination of BUBB and SEBB--and the possible adverse consequences for faculty. There was concern on the OSU campus about the loss of the opt-out clause and the loss of the cafeteria feature of the SEBB plan. Meanwhile, she reported, Blue Cross Plan III, the most heavily subscribed health care option for faculty across the OUS campuses (except at PSU) has been dropped for 1998-99.

The 28 September open meeting of the PEBB planners did nothing to assuage concerns about the PEBB health care benefits options, because, for example, while it was said that there would continue to be a cafeteria plan, it would be considerably reduced compared to Plan III. Professor Niess also noted that the meeting was rancorous, with the chief PEBB planner displaying some hostility to questioning of the proposals.

A benefit information packet will be coming to faculty soon with more detailed information and a survey about what employees will want in the new PEBB offerings and faculty are encouraged to fill it out. However, Niess observed that the instrument may not be adequate for faculty to express preferences, inasmuch as it only covers limited subjects. Moreover, she was skeptical about how much attention will be paid to input.

Niess expressed additional concern that the PEBB options seem to be running toward HMOS which, she asserted, do not work well for faculty, who are often not in the locale of the HMO covering them, owing to research trips, extension assignments in remote places, and the like. She strongly advised each faculty member to fill out the survey carefully and to offer additional comments on matters not raised by the instrument where doing so would provide important insight to planners on faculty needs.

Next year, she said, everyone will be held harmless, but in 2000 "all bets are off." One strategy is for higher education to have its own plan within PEBB and that is a live option if, indeed, the PEBB options turn out to be inadequate. But higher education, and faculty in particular, needs to make clear to the PEBB board that we are different from other state employees. We have until January 1999 to set our 2000 proposals and, she said, we should get to work.

Finally, budget was taken up again. IFS believes our message to politicians should be: Fully fund the model (\$120 million) above current service levels. That is the message that will be delivered to the State Board itself and to the Legislature by IFS representatives.

PORTLAND STATE UNIVERSITY

Minutes: **Faculty Senate Meeting, November 2, 1998**
 Presiding Officer: Ronald C. Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Agorsah, Agre-Kippenhan, Barham, Beasley, Biolsi, Bodegom, Broido, Brown, Bulman, Burns, Casperson, Cease, Collie, Cooper, Driscoll, Ellis, Elteto, Enneking, Farr, Fuller, Goslin, Herrington, Holliday, Johnson, A., Johnson, D., Karant-Nunn, Ketcheson, Lall, Lewis, Lieberman, Lowry, Mack, Miller-Jones, Moor, Morgan, Movahed, Neal, O'Connor, Ozawa, Parshall, Patton, Perrin, Powell, Robertson, Rueter, Settle, Shireman, Terdal, Thompson, Torres, Van Dyck-Kokich, Wamser, Watanabe, Watne, Wattenberg, Weikel, Wetzel, Wollner, Zelick.

Alternates Present: Hagge for Collins, Kiam for Corcoran, Savery for Koch, Gubitosi-White for Movahed, Stubblefield for Olmstead, Hales for Williams.

Members Absent: Brenner, Carter, Franz, Gelmon, Hunter, Johnson, L., Johnson, R., Mandaville, Manning, Reece, Skinner, Turcic.

Ex-officio Members

Present: Ahlbrandt, Andrews-Collier, Kaiser, Kenton, Molander, Pernsteiner, Reardon, Toulan, Vieira, Ward.

A. ROLL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:08 p.m. The Minutes of the October 5, 1998 meeting of the Faculty Senate were approved with the following correction:

Wetzel was in attendance on October 5, 1998.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

The Secretary has recorded the following changes in Senate and committee appointments since 5 October:

Susan Karant-Nunn resigned from the Advisory Council on 28 October. She will be replaced by Barry Anderson.

Oren Ogle has been appointed the Senate Steering Committee representative to the Campus Alcohol & Other Drug Policy Committee.

Rudy Barton has resigned from the Library Committee effective 15 December.

CHANGES IN TODAY'S AGENDA:

George Pernsteiner will report for the Administration. President Bernstine and Provost Reardon are out of town.

ADD under NEW BUSINESS, item G.3. PEBB Benefits and OUS Faculty.

CEASE announced that three items have been distributed on the floor in conjunction with today's Agenda: for item G.2, the IFS proposal for selection of an OUS faculty member to the State Board, and for item G.3, a copy of the OSU Faculty Senate Steering Committee letter to PEBB, and blank copies of the PEBB survey from in the benefits packet.

Vice President's Report

PERNSTEINER stated enrollment is up 2.37% to date, and exceeds our projected goal of 2.33.%, therefore we have met our revenue and student enrollment targets. FTE is now 15,230, which is the highest since 1988. The growth of Freshman and Sophomore numbers should contribute to continued increases in the coming years.

The Governor has recommended an \$81. million budget for higher education, however this could change based on November and December revenue estimates. This figure represents 60% of the OUS request. The system is considering a \$5. million request from the "E" Board for unanticipated enrollment increases at OIT and OSU. This is important for PSU, as the system has most recently had to adjust budgets to compensate for low enrollment at OIT.

BULMAN asked if we were to assume that 60% of our proposal is good news. PERNSTEINER stated that funding the new model at some level is better for PSU than any past funding.

KARANT-NUNN asked if our percentage of state funding equals that of U. of Oregon, which was cited as 15% in the Saturday *Oregonian*. PERNSTEINER stated our state funding is more than 25% of our budget. There is a higher percentage of research and out-of-state tuition funds in U. of Oregon's budget.

D. QUESTION PERIOD**1. Questions for Vice President for University Relations Gary Withers and Jan Woodruff, Director of Marketing**

Question #1, part 1. WITHERS stated, the Office of Marketing and Communications is a resource, similar to OIRP. It is there primarily to provide information and data to decision makers. It does not set academic policy. This information relates to a host of things, including: ways in which it can better promote, identify, create and enhance the image of the institution; how and where we can best serve our students and the community; and, what our decision makers, such as George Pernsteiner, need to know about issues related to pricing. PSU is now in a tuition-driven budget model where those issues will come up. Marketing and Communications represents one of three primary areas of interest with respect to decision making, with the other areas are the academy and the public interest. So you have what the market tells us, what we tell ourselves and what the public tells us they want.

Part 2. WITHERS stated the components of this new marketing strategy are not completely developed yet. With broad input, University Relations will continue to gather information to draft a promotional strategy for the university. There are a number of ways to reach people including print, electronics, one on one, promotional activities, targeted events, etc.. We need to look at this mix to determine the best vehicles to reach constituencies which include current and prospective students, funders, public officials, and others with an interest in the university.

Part 3. WITHERS stated an Advisory Board has been formed which is composed of approximately 2/3 university and 1/3 community members. There are 8 faculty on the Board, including Steve Harmon, SBA, Dick Pratt, ES, Alan Resnik, SBA, James Ward, SSW, Don Dickinson SBA, David Johnson, HST, Dean Janine Allen and Dean Marvin Kaiser.

Part 4. WITHERS stated there have been ongoing discussions with academic leaders including the Provost regarding hiring, developing the marketing strategy, etc. WITHERS introduced Marketing Director Jan Woodruff to respond to Question #2.

Question #2. Jan Woodruff stated the plan is to do the same as before, but more. The office will continue to do what has worked well in the past, as well as adding a host of activities which will help gain visibility and support for the university. The office will distribute newsworthy information and track its placement in the media. It will engage in a strategic and proactive approach to communicating so it can more effectively capitalize on all that is out there. For publicity several new approaches will be used, including: 1) Research, to better understand the media and the interest groups; and, 2) Put in place more processes and systems so the office can respond more quickly to communication opportunities. For example, they are working on an experts list, a P.R. opportunity calendar, and they have daily strategy sessions on communications. The office is employing an interdisciplinary team approach which means that they all come to the task with different tools and talents and bring a lot of resources to bear. Press releases are used to amplify and support dozens of different promotional techniques.

A. JOHNSON asked who faculty can send information to since both Pat Scott and Brian White are dismissed. WITHERS stated it should be forwarded to him, until the new structure is in place. COLLIE asked how will Marketing and Communications interact with Admissions and recruiting. Jan Woodruff stated that Marketing works in support of these offices. DRISCOLL asked who is paying for the "more" in Woodruff's statement. Jan Woodruff stated that the office will provide more service for the same cost.

WOLLNER noted that it is his understanding that the office is contracting services, and asked how it was working out.. WITHERS stated he has employed a temporary employees with a four week contract during the transition. WOLLNER stated he has heard that there have been some problems with this temporary arrangement, and requested comment. Jan Woodruff stated that she has no indication of any problems. WOLLNER stated he would have to disagree. Jan Woodruff stated that if there are problems, people should talk to her about them.

BURNS noted he applauds the university for undertaking a marketing strategy, however, regarding the two employees who were fired, why couldn't their skills have been upgraded and/or retooled? Jan Woodruff stated that two new positions are required. They are for generalists in marketing with three years experience, one an integrated marketer and one an integrated program manager. These positions require much broader skills and experience in advertising, because this is a more integrated holistic approach.

ELLIS asked if the assembly could conclude, based upon these remarks, that Communications is secondary to Marketing. Jan Woodruff stated that it is an issue of semantics. All these marketing activities have to do with communications.

KARANT-NUNN stated that it must be reiterated that this body, regardless of anyone's personal connections with Scott and White, does not want to see colleagues summarily dismissed, and this must be communicated to the Administration. These individuals may represent other categories of employees who are not protected by tenure as we are, but they are part of our community. The special privileges that faculty enjoy are partly responsible for defining the overall climate of the university, and that extends to our employment practices.

RUETER noted that, following up on the question by ELLIS, marketing and communication seem to be lumped together in this new plan, and the result would appear that blurbs replace content. How will the office protect against that? Jan Withers stated that the shape and placement of the information depends on the target audience.

LIEBERMAN asked what is Marketing's role in the recruiting of students and how will Marketing connect with Admissions regarding recruiting ideas. Jan Woodruff stated her office would work with the ideas presented to it on an individual basis, and make an effort to maximize effectiveness.

TORRES noted that research has been mentioned as a component of Marketing, and asked for elaboration on what that might include. Jan Woodruff stated the office conducts interviews, focus groups, etc., with students, the business community, and opinion leaders. It also use a wide variety of secondary research collected nationally from other universities.

FULLER recommended the office interview exiting students.

ELLIS asked, with limited resources, how the office will develop an in-depth understanding of the faculty so it will have the expertise to communicate the faculty to the outside world. The concern of the faculty, aside from the layoffs, is that we be adequately represented. Jan Woodruff stated that the office intends to be more proactive about communication with the faculty, as faculty to public relations is one of its best tools for promoting the university.

E. REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES**1. Steering Committee Report on Recommendations for University Studies**

CEASE noted that the Task Force of last year is disbanded, for those who may not be aware. The Steering Committee is monitoring the progress of the Task Force recommendations, and will designate follow-up to appropriate Senate and administrative bodies, where it has become evident that recommendations have not been addressed.

2. Facilities Report

Staff Architect Richard Piekenbrock reported for Facilities Director Brian Chase, who was out of town. Piekenbrock referred the assembly to the Campus Plan Map attached to the Agenda, and he reviewed the current campus plan. He noted that the grade school project (including relocation of Marston House) is on hold for at least a year, the trolley route has been modified due to the siting of the new practice field, designs are underway for the Native American Center, and there are two options under consideration for the orientation of Benson House to the Park Blocks. The relocation of the latter is dependent on final funds being raised.

F. UNFINISHED BUSINESS**1. Proposal to Postpone B.A. Degree Requirement Action**

CEASE introduced the motion noting it is proposed by the Steering Committee.

A. JOHNSON/BURNS MOVED ("F1") "the B.A. Requirement Proposal be returned to the Academic Requirements Committee to resolve issues of consensus with interested and appropriate parties regarding: 1) the definition of the baccalaureate degree, 2) the foreign language requirement, and 3) inclusion of a 4 cr. science/ mathematics requirement. The ARC will return this item to the Faculty Senate on January 4, 1999, for final consideration."

THE MOTION PASSED by unanimous voice vote.

G. NEW BUSINESS

1. ARC Proposal for Proration of University Studies Transfer Credits

WETZEL introduced the proposal noting that it reflects current precedent and this year it applies to 850-900 transfer students not classified as Freshmen or Sophomores. It was also noted that an asterisk be added on "45-59 hours" on the copy in the Agenda packet.

WETZEL/A.JOHNSON MOVED THE SENATE APPROVE ("G1")the Proposal for Proration of University Studies Transfer Credits.

RUETER asked why students couldn't substitute other courses. WOLLNER answered, that SINQ are unique "gateway" courses for the Clusters, and can't have substitutions. MOOR noted that this is simply a refinement of a principle. WAMSER noted that transfers dislike the identification with lower division status, and asked if re-naming has been considered.

THE MOTION PASSED by unanimous voice vote.

2. Proposal from IFS to Approve Process for Faculty Nomination to the State Board

CEASE introduced the proposal, reviewing the history behind its inception in IFS, and referencing the Report of the October IFS meeting which is in the Senate Agenda mailing.

COOPER/WOLLNER MOVED THE SENATE ADOPT the process as outlined in the IFS letter of 19 October from President Kemble Yates, which was distributed (attached).

THE MOTION PASSED by unanimous voice vote.

3. PEBB Benefits Plan

CEASE reviewed the concerns about the new benefits packages being developed by the Public Employees Benefit Board, which appears to be an attempt to reduce the cost of benefits to the system. He referenced the 1 November e-mail copy of the letter from the OSU Faculty Senate Steering Committee to PEBB and the PEBB Survey, which were both distributed (attached).

KARANT-NUNN/ENNEKING MOVED "the Senate express support for this letter and direct the Steering Committee to compose a similar letter reflecting the position of the PSU Faculty Senate."

WOLLNER noted that this issue is covered in his report of the October Meeting of IFS which is included in the current Senate packet mailing. COOPER noted that at the IFS meeting, there was strong consensus that the move to HMO's doesn't satisfy the needs of many faculty, as well as for other professionals employed by the State.

THE MOTION PASSED by unanimous voice vote.

H. ADJOURNMENT

The meeting was adjourned at 4:19 p.m.

PORTLAND STATE UNIVERSITY

Minutes: **Faculty Senate Meeting, December 7, 1998**
 Presiding Officer: Ronald C. Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Agorsah, Agre-Kippenhan, Barham, Bodegom, Broido, Brown, Bulman, Burns, Casperson, Cease, Collie, Collins, Cooper, Driscoll, Ellis, Elteto, Enneking, Farr, Franz, Fuller, Herrington, A.Johnson, R.Johnson, Karant-Nunn, Ketcheson, Lall, Lewis, Lieberman, Lowry, Mack, Moor, Neal, O'Connor, Ozawa, Parshall, Perrin, Powell, Reece, Settle, Terdal, Thompson, Torres, Van Dyck-Kokich, Wamser, Watanabe, Watne, Wattenberg, Wetzell, Williams, Wollner, Zelick.

Alternates Present: Allen for Beasley, Gamburg for Biolsi, Kenny for Brenner, Kiam for Corcoran and Holliday, Brown for Goslin, Busch for Hunter, Carr for Johnson, Graham for Shireman, Ward for Turcic, Becker for Weikel.

Members Absent: Carter, Erskine, Farr, Gelmon, L.Johnson, D.Johnson, Koch, Mandaville, Manning, Miller-Jones, Morgan, Gubitoso-White for Movahed, Olmstead, Patton, Rueter, Robertson, Skinner.

Ex-officio Members

Present: Andrews-Collier, Barton, Bernstine, Diman, Dryden, Feyerherm, Kaiser, Kenton, Pernsteiner, Pflingsten, Toulan, Vieira, Ward, Withers, Dunbar for Yetka.

A. ROLL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:03 p.m. The Minutes of the November 2, 1998 meeting of the Faculty Senate were approved as published.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

John Cooper has been elected to serve as President of Interinstitutional Faculty Senate for 1999.

The letter from the Steering Committee to the PEBB Board, per the Senate charge at the November Senate Meeting, will be attached to the December minutes.

The Secretary has recorded the following changes in Senate and committee appointments since 2 November:

Mary Cumpston has been appointed alternate member to the Student Conduct Committee.

Senators were reminded that nominations for faculty representation to the State Board should be directed to the Steering Committee no later than 12:00 noon, on 14 December.

CEASE noted that Eugene Enneking, Presiding Officer Pro Tem, will take the gavel at 3:45 as Cease is involved in the orientation for new legislators being held in the Vanport Room.

CHANGES IN TODAY'S AGENDA:

President Bernstine will be in attendance and report for the Administration.

Added to today's Agenda will be E.7. Report of the IFS Meeting of 3-4 December, by Craig Wollner.

President's Report

BERNSTINE noted that the new budget model is not fully funded in the Governor's budget request, so we don't know yet how much funding there will be. Hopefully, the model itself will stay intact, and the question will be which aspects will be funded this biennium, and which will be funded next biennium.

BERNSTINE noted the Campus Climate Commission report was published on 20 November. He thanked the commission and the Chair, Dalton Miller-Jones, for a thoughtful and incisive report. The report has been distributed before the Winter Break so that there is time to think about it. BERNSTINE stated that next term he plans to work with the Advisory Council on how to implement the recommendations of the report. Several recommendations require additional resources, but the new budget model may make that circumstance a possibility.

BERNSTINE previewed the remarks to be made by the Vice President for University Relations in E1, noting that the connection between the upcoming capital campaign, and academic program and mission is a major key to success.

CEASE noted that the Governor's budget proposal is less than the OUS request, but the Senate majority's is \$30. million more than the Gov's for higher education. Democrats

have a larger agenda, therefore a lower higher education budget. All our lobbying groups, including IFS, AOF, AAUP, and OUS itself, will work for better funding.

D. QUESTION PERIOD

None

E. REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES

1. PSU Foundation & Office of University Relations

Director Jan Kurtz presented the Annual Foundation Report to the Faculty Senate. KURTZ noted that working for CLAS before she became Foundation Director provided her with a good knowledge of our academic functions and she is acquainted many faculty. KURTZ described the coordination between the Foundation and University Development. The Board is a major contributor to development efforts, and several new members have just started their terms. Foundation staff process gifts and Development staff solicit gifts. There are \$9. million in endowment and \$15. million in net assets to date, and these figures are indicated in the overheads(attached). The rate of increase in private support is due to Gary Withers's leadership.

WITHERS noted that 1997-98 was another record setting year in our fund raising history, using overhead illustration(attached). Leadership, mission, and financial stability are the three reasons for giving. Presidential transitions frequently result in a drop in income, but this was not the case with Dan Bernstine's arrival. The recent thrust of the development office has been to work with donors giving six and seven figure gifts, in order to jump-start the program, and to work for alumni major giving. Our "centralized-decentralized" system is characterized by fundraising officers located in the colleges and schools, and requires careful coordination.

The Collins Group, a consulting firm, has been retained to analyze PSU's readiness for our first capital campaign, and their review schedule is illustrated in the overhead(attached). Internally, they will analyze our preparedness, and externally, they will poll our donor pool for potential support. Finally, they will reconcile these two components and recommend how they will interact. The campaign itself is still several years away.

2. Graduate Council Annual Report

TERDAL presented the report and took questions.

BULMAN asked if there is a set of criteria for certificate programs. TERDAL noted that the June Senate gave Graduate Council approval oversight for summer session and that approval criteria was the same, regardless. COOPER asked if new programs are being reviewed in relation to the new budget model? TERDAL stated that all graduate programs need review for this reason, and the committee needs to take a larger role than just approving individual programs. ZELICK noted that all of these new proposals are in the high cost area of the new budget model.

The Presiding Office accepted the report for Senate and thanked the committee for their work this year.

3. Library Committee Annual Report

BARTON presented the report. He noted that a major issue for the Library is the rising serials budget as part of in the acquisitions budget, and that more information on that issue will be forthcoming. BARTON also noted that an ad hoc group of faculty met with the Library Committee regarding delivery of services.

BULMAN asked, regarding item #3, how was the cost overrun being funded. PFINGSTEN replied that the Provost gave the Library \$30,000 in access funding this year, and over \$60,000 last year. In the last two years, CWSP staffing has evaporated, and these are only temporary solutions to the staffing problem.

MOOR asked about the serials subscriptions pilot project. BARTON stated it shows that serials are useful for 1-5 years only in the Sciences. PFINGSTEN noted that is where the pilot project is because of cost increases, however, they know that back materials are more important in disciplines such as History, etc., depending on discipline. BARTON noted on-line journals do not work as a substitute as they can be most costly than the print versions. PFINGSTEN noted that by June there will be a better idea of how it is working.

The Presiding Officer accepted the report for the Senate, and thanked the committee for their work this year.

4. Scholastic Standards Committee Annual Report

BARHAM presented the report, indicating the proposed motion at the conclusion

of the report. A.JOHNSON proposed a friendly amendment to add "I"s to the motion as well.

BARHAM/A.JOHNSON MOVED "the 1999 SSC, in conjunction with OIRP, investigate both the use of "X"s and "I"s, and the possibility of establishing a satisfactory progress policy and subsequently make a policy recommendation to the Senate regarding this matter."

BECKER asked if there is a sense that people sign up for credit just to get parking. BARHAM stated that is not likely as you must pay tuition before getting parking passes.

THE MOTION PASSED by unanimous voice vote.

The Presiding Officer Pro Tem accepted the report for the Senate and thanked the committee for the year's work.

5. University Planning Council Quarterly Report

BODEGOM reported for Wells, who was detained. He noted the committee will be taking up several items in the coming months, including Intellectual Property, and UnSt Task Force Recommendation items.

The Presiding Officer Pro Tem accepted the report for the Senate.

6. University Studies Task Force Review Recommendations

CEASE reported, after "E7", on the assignments that the Senate Steering Committee has made for review of the Recommendations of the University Studies Task Force. They consist, by item number of charges to the following committees and administrative areas:

CURRICULUM AND ASSESSMENT

1. *Steps should be taken to assure that our students receive broad exposure to mathematics, science, writing, and other subjects important in a liberal education. Whether these issues of breadth can or should be addressed entirely within the University Studies program is a crucial issue for the University to decide. Assigned to UCC and ARC*

2. *Steps should be taken to assure that faculty from all schools and colleges of the University participate in the program at all levels. Request for review sent to the Council of Academic Deans.*
3. *The current clusters should be reevaluated with the goal of strengthening interdisciplinarity and fostering cohesion. Assigned to UCC and ARC*
4. *The University should develop a comprehensive assessment plan that will include all aspects of our academic programs, including University Studies, so that data on student outcomes can be systematically gathered. This will require identifying key individuals throughout the university whose primary responsibility is assessment. The individuals must be given the status and authority to make assessment a university priority. Request forwarded to Vice Provost Davidson to provide description of correlation between this item and the Assessment Initiative to be presented to the January Senate Meeting.*

BUDGET AND ORGANIZATIONAL STRUCTURE

5. *The University needs to reevaluate the location of University Studies within the university structure in order to improve academic and administrative oversight of the program. Assigned to UPC*
6. *The organization of University Studies should be clarified so that the chain of command and the duties and responsibilities are known. Assigned to UPC*
7. *University Studies budgets should be planned in coordination with other units, especially, but not only, CLAS. Compensation to units for faculty participation should be funded according to an agreed upon and consistent formula. Assigned to Budget Committee*
8. *The costs of University Studies should be delineated so that all expenses are known. Assigned to Budget Committee*
9. *We recommend that the Faculty Senate develop and clarify procedures to facilitate the integration of University Studies into the existing system of university governance. Assigned to UPC*

A. JOHNSON asked if the Campus Climate Commission would receive similar scrutiny. CEASE stated the Steering Committee will take up this question.

7. Interinstitutional Faculty Senate Meeting of 4-5 December

WOLLNER gave a brief report after "E1," noting that the full report would be included with the January Senate Agenda Mailing(attached).

CEASE, also an IFS Senator, added that under the new budget model, internal decision making will have a greater influence on outcomes than at present.

F. Unfinished Business

None

G. New Business

1. Proposed Constitutional Amendment - Art. IV, Sec. 4. j) Graduate Council

TERDAL/BURNS MOVED THE SENATE APPROVE the Constitutional Amendment("G1").

TERDAL reviewed the Graduate Council's rationale for proposing the amendment, stating that the Graduate Study Task Force Report had recommended that members of this committee be directly involved with graduate education.

BULMAN asked for an explanation of the rationale for the second new sentence in the amendment. TERDAL stated it is there to help facilitate identification of graduate faculty.

A. JOHNSON/BULMAN MOVED deletion of the second new sentence in the Amendment.

MOOR stated that this sentence is incongruous in the Constitution, and that the use of "desirable" is also not good. WAMSER stated we don't want to exclude faculty who may become involved in graduate education in the future.

THE QUESTION was called.

THE MOTION TO AMEND PASSED by unanimous voice vote.

COOPER noted that the term "involved with" is also vague, and suggested it be replaced with "engaged in." SETTLE stated that seriousness of purpose should be the criteria for membership; otherwise we get what we deserve.

There was no further discussion, and ENNEKING noted that the amendment will be forwarded to Advisory Council, and be returned to the January Meeting of Faculty Senate for action.

2. Program Proposal for Ph.D. in Computer Science & M.S. in Financial Analysis

TERDAL noted that she would divide the approvals into two motions.

TERDAL/BULMAN MOVED THE SENATE APPROVE the Ph.D. in Computer Science.

TERDAL introduced the spokesperson for the proposal, Cynthia Brown, CS Chair. She indicated the proposal is externally market driven, by students and employers, and internally, it is desirable to enrich the scholarly climate for research faculty.

A. JOHNSON asked if Systems Science was currently offering this degree, to which question the reply was no. ZELICK asked if it is intended that grants will provide the third year of support, to which question the reply was yes. At present the ratio of funded to non-funded third year students is approximately 12 to 40, with six teaching assistantships.

THE MOTION PASSED by unanimous voice vote.

TERDAL/R.JOHNSON MOVED THE SENATE APPROVE the M.S. in Financial Analysis, including course proposals/changes.

TERDAL introduced the spokesperson for the proposal, Scott Dawson, SBA Assoc. Dean for Graduate Programs.

BULMAN asked if the two additional faculty positions are funded by the enlarged head count, to which question the reply was yes. This degree is aimed at the new 5th year accounting requirement which will be in place next year.

THE MOTION PASSED by unanimous voice vote.

3. ARC Recommendation for B.S. Notation

WETZEL/_____ MOVED THE SENATE APPROVE the recommendation("G3").

BULMAN asked if Geography courses could be included if they have lab components. WETZEL stated, conditionally, yes if they are shown to fulfill the requirement, but it would require committee approval.

MOOR/FULLER MOVED TO AMEND the notation to read, "Unless otherwise specified, courses taken to satisfy the B.S. Degree Requirement for lab/field work must be designated to have a lab/field work component and must have one of the following department or program prefixes: BIOL, CHEM, ESR, GEOL, PHY and SCI."

MOOR noted there is a case to be made for a limited list of courses. DRISCOLL noted that the spirit of the new B.S. requirement was to use the prefixes of the Science distribution, and stated he disagrees with the motion unless it indicates that.

WAMSER stated the motion still does not define the boundaries of the distribution area. BULMAN stated that GEOG could fit into this definition.

BARHAM stated her understanding of the SCI requirement passes last year was that it be in Science. MOOR noted that courses should count in only one distribution area. A. JOHNSON noted this is similar to other cross-listing problems.

THE QUESTION was called.

THE AMENDMENT TO THE MOTION PASSED by unanimous voice vote.

BROWN noted that if courses are not listed in the Bulletin, the list could get lost or altered. BARHAM stated she disagrees with listing courses in the Course Schedules.

BULMAN/BURNS MOVED to table the motion.

THE MOTION TO TABLE PASSED by unanimous voice vote.

H. ADJOURNMENT

The meeting was adjourned at 4:45 p.m.

PORTLAND STATE UNIVERSITY

Minutes: **Faculty Senate Meeting, January 4, 1999**
 Presiding Officer: Ronald Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Agre-Kippenhan, Barham, Beasley, Biolsi, Bodegom, Brenner, Broido, Bulman, Burns, Carter, Cease, Collie, Cooper, Driscoll, Ellis, Enneking, Erskine, Franz, Gelmon, Goslin, Herrington, Hunter, Johnson, A., Johnson, D., Johnson, R., Ketcheson, Koch, Lewis, Lieberman, Mack, Mandaville, Miller-Jones, Morgan, Movahed, Neal, O'Connor, Olmstead, Ozawa, Parshall, Patton, Perrin, Powell, Reece, Settle, Shireman, Terdal, Thompson, Torres, Turcic, Van Dyck-Kokich, Wamser, Watanabe, Wattenberg, Weikel, Wetzel, Williams, Wollner, Zelick.

Alternates Present: Li for Casperson, Eder for Fuller, Kiam for Holliday, Haines for Moor.

Members Absent: Agorsah, Brown, Collins, Corcoran, Elteto, Farr, Johnson, L., Karant-Nunn, Lall, Lowry, Manning, Robertson, Rueter, Skinner, Watne.

Ex-officio Members Present:

Andrews-Collier, Chun, Davidson, Diman, Edmundson, Feyerherm, Kaiser, Kenton, Molander & Gelmon, Pernsteiner, Reardon, Sylvester, Toulan, Vieira, Ward, Withers.

A. ROLL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:03 p.m. The Minutes of the December 7, 1998 meeting of the Faculty Senate were approved with the following corrections:

Olmsted was present in December. Gelmon was present in December. Erskine was present November and December. Wern not Ward, was the name of Casperson's alternate in December.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

President Bernstine has approved the actions of the Senate passed at the December 7, 1999, meeting, pursuant to the *Oregon State Department of Higher Education Internal Management Directives 1.125* (Authority over Faculties and Committees) and *1.126* (Internal Governance):

- Amendment to the PSU Faculty Constitution, Art. IV, Sec. 4, 4, Graduate Council.
- Two motions covering graduate program and course proposals/changes, including:
Ph.D. in Computer Science, and M.S. in Financial Analysis.

The Secretary has recorded the following changes in Senate and committee appointments:

Appointments to University Curriculum Committee for 1999:

Chairperson: Sherril Gelmon

CLAS - Gwen Shusterman, CHEM, replaces Brower

CLAS - Devorah Lieberman, CAE, replaces Gradin

AO - Jennifer Hamilton, SD, replaces Hopp

EAS - Douglas Hall, EE, replaces Driscoll

Appointments to Graduate Council for 1999:

Chairperson: Robert Eder

CLAS - Mary Gordon-Brannan, SPHR, replaces Terdal

CLAS - Steve Reder, LING, replaces O'Halloran

SSW - Kristine Nelson, SSW, replaces Brennan

SFPA - Richard Wattenberg, TA, replaces Tate

XS - Steffen Saifer, XS-HS, replaces Rumer

AO - Andrew Fraser, SYSC, replaces Watanabe

For W/S 99 only: G. Lafferriere, MTH, for Shaughnessy

Steve Fuller, FLL, for Schuler

Appointments to Library Committee for 1999:

Chairperson: Linda Parshall, FLL, replaces Barton

Appointments to Scholastic Standards Committee for 1999:

Chairperson: Mary Ann Barham, reappointed

Sandra Wilde, ED, replaces Carrol Tama

New appointment - Kim Hills, EOP

Vacancy on Budget Committee from CLAS: Curt Peterson, GEOL

Grant Farr, Budget Committee Chair, will be discussing the new budget model in terms of internal allocation during the next few Senate meetings.

JOHNSON noted that Dr. Rempher is still missing, and the Senate was urged to use any media contacts to further the search.

Provost Report

The Provost noted that Dean Davidson is scheduled on today's agenda to discuss establishment of a university assessment process. In our last accreditation, we cited plans for university assessment, and now we need to get the process in place in time for our fifth year review. It should be up and running for our next 10-year review. The Council of Academic Deans began discussion of departmental assessment during last quarter.

On 4 December, the Waseda University Deans Council approved their joint program with several Oregon schools, of which we are one. The Program will be housed at PSU.

D. Question Period

None

E. Reports from Officers of the Administration and Committees

1. Collins Group Capital Campaign Feasibility Study.

WITHERS introduced and yielded to Martha Sloca Richards of the Collins Group, to discuss the study.

The Collins group is the largest consultant in the Northwest in this field. There are two steps to the study, 1) internal assessment. and 2) external study team. The internal assessment. phase is already underway and will be completed soon. For this step, a team asks such questions as, is the university ready for a capital campaign, what areas need support., are systems in place to conduct the campaign. This team includes Jay Kenton, Jan Kurtz, David Johnson, Phyllis Edmundson, Donna Schaeffer, and Gary Withers. The second part expands the team to conduct an external study. The objective is to craft a "case statement," so the university is able to speak in the donors' language. The team will study five major areas:

leadership, urgency of the case, giving potential, organizational position, and climate/timing. The final report will be ready late March to early April.

Richards may be contacted at 274-9363 and msrtcg@aol.com.

In response to a question from the floor, RICHARDS responded that the first campaign may not include everything.

ZELICK asked if internal assessment could result in a negative conclusion. RICHARDS stated that it unlikely; however, six years ago the Collins Groups did a preliminary study which indicated at that time the infrastructure was not there. The expectation is that this time, it is in place, at least with mitigating factors. She noted she has yet to encounter a "show stopper."

2. University Curriculum Committee Annual Report

MOLANDER presented the report and solicited questions.

A. JOHNSON asked if the new approval process was working better. MOLANDER stated that based on his one year of experience it was working reasonably well, except for in the area of University Studies. JOHNSON also asked if there were plans to move the process to an "on-line" system. MOLANDER stated he didn't know of any.

The Presiding Officer accepted the report for Senate, and thanked the committee for their work this year.

3. Faculty Development Committee Semi-Annual Report

KETCHESON reported for Fuller, who was out of town. She noted that there is a new section in the RFP noting that participating faculty will be registered in the research database.

The Presiding Officer accepted the report for Senate.

4. University Assessment Team

DAVIDSON noted that a letter has been sent to every faculty describing this initiative, and requested the Senate nominate a representative to the team. She described how this project started three years ago when the Assessment Council worked on the framework. DAVIDSON described the project as based upon a

"faculty centered culture of assessment" and noted that it is being modeled after that at Eastern Michigan University. Faculty representatives are Nancy Perrin, CLAS and SYSC, William LePore, FPA, Eileen Brennan, SSW, Ken Peterson, ED, Walt Ellis, UPA, Martha Balshem, UnSt, Vasti Torres, OSA, and Ray Johnson, SBA.

The team has two goals: 1) to define what are the goals campus wide, and, 2) to act as a catalyst with the schools and colleges. The team will receive external research and administrative support from the Center for Academic Excellence.

KETCHESON continued the presentation, noting that OIRP will support the team with data and technology. Support from OIRP would include such items as development of instruments, and doing searches for current instruments.

A. JOHNSON/BULMAN MOVED the Senate delegate to the Senate Steering Committee the selection of the Senate Representative to the University Assessment Team.

THE MOTION PASSED by unanimous voice vote.

F. OLD BUSINESS

1. Constitutional Amendment, Art. IV, Sec. 4, 4) j. Graduate Council

COOPER, Advisory Council Chair, returned the Amendment to the Senate, directing the body to "F1" which includes a language substitution recommended by the Advisory Council.

BURNS/MANDAVILLE MOVED THE SENATE APPROVE the Constitutional Amendment with the language substitution recommended by Advisory Council("F1").

THE MOTION PASSED by unanimous voice vote.

2. Proposal for the Baccalaureate Degree(description)

WETZEL presented the recommendation of the Academic Requirements Committee, after F3.

MANDAVILLE/BULMAN MOVED THE SENATE APPROVE the description ("F2").

THE MOTION PASSED By unanimous voice vote.

3. Proposal for the Bachelor of Arts Requirement

A. JOHNSON/WOLLNER moved the proposed B.A. Requirement("F3").

WETZEL noted there are two changes since the proposal was presented in November 1998, in the Science Distribution requirement and in the FLL requirement.

MANDAVILLE stated it is not clear that only FLL courses in the native language are included. In response to a question by BARHAM, WETZEL stated that the foreign language requirement would be the equivalent to one year of coursework based on the new high school graduation requirement. This is more FLL than was included in the original proposal.

BULMAN stated there is no definition of what departments are included in the science requirement. O'CONNOR noted the degree proposal includes no Social Science distribution requirement. PATTON noted that distribution area are not listed at all. REARDON noted the distribution areas are currently listed in the *Bulletin* under general university requirements for all baccalaureate degrees.

BIOLSI asked if UnSt cluster courses with departmental prefixes would qualify. WETZEL responded, yes. BRENNER asked if courses could do double duty. The reply was yes.

DRISCOLL reminded the body that the 1997-98 Senate indicated the old distribution model would be used when they passed the new B.S. Requirement.

CEASE yielded the floor to Rita Robillard, Art Department Chair, who expresses concern that FPA would be guaranteed the resources to service the new requirement. CEASE stated that this was an issue for the Council of Academic Deans. AGRE-KIPPENHAN stated she wished to reiterate Robillard's remarks. SYLVESTER stated he also had concern regarding funding, noting that FPA's enrollment growth in the last five years has not been matched by increases in faculty, and their first commitment must be to majors.

A. JOHNSON noted the ARC is experiencing frustration with the Senate's indecision over this proposal.

PARSHALL noted the wording in the FLL requirement could be refined.

MANDAVILLE/COOPER MOVED TO TABLE THE MOTION until the February Senate meeting.

THE MOTION PASSED by unanimous voice vote.

G. New Business

1. Ballot to Elect 3 Nominees from P.S.U. for membership on the State Board.

The election took place by secret ballot. Before the ballot, CEASE noted that Mary Kinnick has withdrawn. The three nominees elected are Craig Wollner, Roy Koch, and Sarah Andrews-Collier, in order of votes. CEASE notes the three names will be forwarded to the Naming Committee organized by the IFS, and that he is PSU's representative to the naming committee.

2. Graduate Council Course/Program Proposals

TERDAL introduced the proposals, and recommended the Senate approve them in three separate motions.

TERDAL/BURNS MOVED the Senate approve the M.S. in Systems Science.

TERDAL yielded to Nancy Perrin, SYSC Chair, to answer questions on this item. In response to a question from A.JOHNSON, PERRIN stated the degree includes a thesis or a comprehensive examination option. MANDAVILLE asked if this narrows the degree. PERRIN stated that, to the contrary, the thesis is to integrate material across the field, and there are several other degrees such as this at the university. TERDAL noted that this discussion occurred last year, and referenced minutes from the Senate meeting of 1 December 1998, (pp. 23-24). DRISCOLL expressed his concern that there is no exam with the thesis in several cases, for example in Geology. WAMSER asked if the orals would be narrow or across the field of knowledge. PERRIN responded that orals would be across the field.

KOCH asked about for an explanation of the first paragraph of the proposal, regarding the Graduate Council's conditional approval. TERDAL stated that Graduate Council added this condition to cover budgetary issue. EDER _____

A. JOHNSON/DRISCOLL MOVED to delete the first paragraph.

COOPER _____. SETTLE yielded to George Lendaris, who spoke in favor of the amendment.

THE MOTION TO AMEND PASSED by majority voice vote with one nay.

The Question was called.

THE MOTION PASSED by unanimous voice vote.

TERDAL/BULMAN MOVED the Senate approve the M.A.T. in Foreign Languages With Initial License Endorsement.

THE MOTION PASSED by unanimous voice vote.

TERDAL/BULMAN MOVED the Senate approve the CLAS course proposals and the change in the M.A./M.S. in Speech Communication, listed on page 2 of "G2.". MANDAVILLE questioned the use of the term, "culminating experience."

THE MOTION PASSED by unanimous voice vote.

3. Certificate in Biotechnology

DRISCOLL/BURNS MOVED THE SENATE APPROVE the undergraduate Certificate in Biotechnology.

THE MOTION PASSED by unanimous voice vote.

H. ADJOURNMENT

The Senate adjourned at 4:38 p.m.

PORTLAND STATE UNIVERSITY

Minutes: **Faculty Senate Meeting, February 1, 1999**
 Presiding Officer: Ronald C. Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Agorsah, Agre-Kippenhan, Barham, Beasley, Biolsi, Brenner, Broido, Brown, Bulman, Burns, Cease, Collins, Cooper, Corcoran, Driscoll, Ellis, Elteto, Enneking, Erskine, Farr, Franz, Fuller, Gelmon, Holloway, Hunter, Johnson, A., Johnson, D., Johnson, L., Ketcheson, Koch, Lewis, Lieberman, Lowry, Mack, Miller-Jones, Morgan, Movahed, Neal, Olmstead, Ozawa, Parshall, Patton, Perrin, Rueter, Settle, Shireman, Terdal, Thompson, Torres, Turcic, Van Dyck-Kokich, Wamser, Watanabe, Watne, Wattenberg, Wetzell, Wollner, Zelick.

Alternates Present: Bowman for Beasley, Li for Casperson, Stone for Movahed, Harmon for VanDyck-Kokich, Westbrook for Reece, Becker for Weikel.

Members Absent: Bodegom, Carter, Collie, Goslin, Herrington, Holliday, Johnson, R., Lall, Mandaville, Manning, Moor, O'Connor, Powell, Robertson, Skinner, Williams.

Ex-officio Members Present: Andrews-Collier, Diman, Feyerherm, Kaiser, Kenton, Murdock, Pernsteiner, Reardon, Sylvester, Toulan, Vieira, Ward, Ricks for Yetka.

A. ROLL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:03 p.m. The Minutes of the January 4, 1999 meeting of the Faculty Senate were approved with the following corrections:

Reuter was in attendance in January.

Page 42, item G2, para. 3, line 7: Replace sentence, "DRISCOLL expressed his concern..." with DRISCOLL stated there was no exam with thesis in all the Engineering masters.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

President Bernstine has approved the actions of the Senate passed at the January 4, 1999, meeting, pursuant to the *Oregon State Department of Higher Education Internal Management Directives 1.125* (Authority over Faculties and Committees) and *1.126* (Internal Governance):

- Amendment to the PSU Faculty Constitution, Art. IV, Sec. 4, 4, j) Graduate Council.
- Three graduate programs and course proposals/changes, including: M.S. in Systems Science, M.A.T. in FLL With Initial License Endorsement, M.A./M.S. in Speech Communication, and CLAS course changes and proposals and courses in Computer Science, Music, Architecture.
- Certificate in Biotechnology

Changes in Senate/Committee appointments since 4 January:

David Holloway will fill the unexpired Senate term of Susan Karant-Nunn (through June 2000)

Changes in Today's Senate Agenda:

G2. ARC Recommendation for the B.S. Degree Requirement Notation deleted.

CEASE announced, after the Provost's Report, that copies are available from the Secretary to the Faculty of the e-mail, "OUS Benefits Update for January 29, 1999" which was sent to him from PEBB.

1. Senate Representative to University Assessment Council

CEASE announced the Steering Committee has appointed Sherril Gelmon to represent the Faculty Senate on the Univ. Assessment Council.

Provost's Report

Enrollment data for Winter Quarter 1999 indicate that PSU is up by 3.85% in headcount, and 3.01% in SCH over last winter. We have more than met our target.

D. Question Period**1. Question for Provost Reardon regarding the proposed B.A. Requirement**

REARDON emphasized that any such Senate action as adding the Fine Arts component to the B.A. Requirement would require a fiscal analysis. The data provided with the proposal last month was not an accurate profile, as it was based on a graduating class spread over an approximate six-year period, and did not indicate if credit was earned at PSU. Furthermore, any additional resources would derive, for future development, after the enrollment was generated. With the new budget model, this will be the case for any area. Planning thus far is leaning in the direction of establishing "incentive" funds for this purpose.

BRENNER asked what would happen to programs which are already at peak enrollment and flatten out in the first year(s). REARDON stated that a formula for averaging enrollment is being developed to address this.

A. JOHNSON noted that major requirements are large in some cases, such as the Art Department(96 cr.), and that the general education requirement has been reduced. Due to the latter, students not only take a large number of major credits, but they also can take more coursework in the major - contributing to overcrowding.

COOPER asked if the Provost would comment in more general terms about the new budget model. REARDON stated we know that we can't apply the model internally as it will be applied externally. If we did, CLAS and UPA would get more funding and other units would get less than at present. It would be unwise to allocate resources only based on enrollment, as this approach would neglect the overall educational mission.

MILLER-JONES asked for a clarification of how the figures are calculated. REARDON stated budgets will be negotiated based on enrollment estimates of FTE for residents only.

2. Questions from the Floor for the Chair

None

E. Reports from the Officers of Administration and Committees**1. Budget Committee Interim Report on the New Budget Model**

FARR gave a brief report on the Budget Committee participation in preparing the university for implementation of the new budget model. Things are still very much in flux, but some very important decisions will be made in the near future which have major implications for individual units and the whole. The good news is that PSU's budget will increase under the new model, but there will be complications in connection with it. We will have to be very careful about enrollment management, recruiting, and retention. We will need to implement a structure which rewards effort but does not destroy program diversity. There will be no enrollment corridor, so we will have to increase Reserves to 5 - 8 % of the budget. Incentives need to be rewarded under the system and the current proposal is to reserve about \$1. million. Details have to be worked out so we are bringing in new students, not stealing each other's. We have to figure out how to budget graduate assistantships, and Budget Committee has recommended this be managed at the department level. We are considering differential tuitions for certain degrees. We are considering whether Extended Studies will be part of the regular program.

FARR concluded that this is a critical moment in the institution's history. The budget process developed last year was never implemented, however a system such as that must be instituted in the near future if we are to be successful under the new model. The administration has been very open with the Budget Committee, and they are consulting with us in a commendable manner. The analogy to our situation, suggested by Michael Toth, is the impact of imposition of an external budget model on the American medical community.

CEASE added that faculty must take the initiative if they want a role. The Republican budget is larger than that proposed by the Governor, and we must all help if that larger budget is to be adopted.

F. Unfinished Business**1. ARC Recommendation for B.A. Requirement - Wetzel**

WETZEL reviewed this issue. She noted that last year FPA indicated they needed no new resources, and the Dean indicates a new cluster is being developed.

WAMSER/BURNS MOVED THE SENATE APPROVE the B.A. Requirement, and congratulated the ARC for removing all the stumbling blocks.

BULMAN reiterated her concern over cross-listing courses, and the definition of the science requirement. WETZEL stated that these are not part of this issue. BULMAN replied that action should not be taken that is not holistic. DRISCOLL reiterated that the science requirement was validated by last year's Senate. BIOLSI stated this action will continue to move us back towards the old system of complicated requirements, which is a hardship for students.

THE MOTION PASSED by majority voice vote.

G. New Business

1. ARC Proposal for General Education Requirement and Transfer Students Policy

WETZEL introduced the proposal.

BURNS/PARSHALL MOVED THE SENATE APPROVE THE PROPOSAL with several friendly amendments, to state:

"A student who by catalog qualifies for the pre-University Studies model of general education, and who returns to school after an absence of one or more terms, not including summer, may enroll in the University Studies model. She/he will be placed as a transfer student using the cumulative earned credit hours. She/he may still use a pre-University Studies catalog subject to the seven-year rule."

THE MOTION PASSED by unanimous voice vote.

2. Curriculum Committee Course Changes/Proposals

GELMON/DRISCOLL MOVED THE SENATE APPROVE Graduate Course Changes/Proposals("G2").

THE MOTION PASSED by unanimous voice vote.

H. ADJOURNMENT

The meeting was adjourned at 3:49 p.m.

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, March 1, 1999
 Presiding Officer: Ronald C Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Agre-Kippenhan, Barham, Beasley, Biolsi, Bodegom, Brenner, Broido, Brown, Bulman, Burns, Cease, Collie, Collins, Cooper, Driscoll, Elteto, Ellis, Enneking, Erskine, Franz, Fuller, Gelmon, Goslin, Herrington, Holladay, Holloway, A. Johnson, L. Johnson, Ketcheson, Koch, Lieberman, Mack, Mandaville, Moor, Olmsted, Parshall, Patton, Rueter, Settle, Shireman, Terdal, Torres, Turcic, Van Dyck, Wamser, Watanabe, Watne, Wattenberg, Wetzel, Wollner.

Alternates Present: Li for Casperson, Kiam for Corcoran, Busch for Hunter, Caskey for Lewis, Kaufman for Miller-Jones, Heying for Morgan, Hales for O'Connor, Paradis for Thompson.

Members Absent: Agorsah, Carter, Collie, Farr, Holliday, D. Johnson, R. Johnson, Lall, Lowry, Manning, Movahed, Neal, Ozawa, Perrin, Powell, Reece, Skinner, Weikel, Williams, Zelick.

Ex-officio Members

Present: Andrews-Collier, Davidson, Diman, Feyerherm, Kenton, Pernsteiner, Reardon, Toulan, Vieira, Latiolais for Wells, Dunbar for Yetka.

A. ROLL CALL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:06 p.m. The Minutes of the 1 February 1999, meeting of the Faculty Senate were approved as published.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

The President, in accordance with normal governance procedures, approved actions of the Senate at its February 1999 meeting, including: Revision of the B.A. Requirement; the General Education Requirement and Transfer Student Policy; and, Undergraduate program and course proposals/changes for 1998.

Changes in Senate and Committee appointments since February 1, 1999:

Douglas Robertson, ED, has resigned from the Senate, effective 18 February 1999. The interim position (Noordhoff) will be filled in the 1999 Faculty Elections.

Change in Annual Committee Reporting Schedule:

The Annual Report of the General Student Affairs Committee has been moved to the June 7, 1999 Senate Meeting.

Nominees to State Board of Education from OUS faculties:

CEASE announced that the committee representing the campuses selected three names to forward to the Governor for appointment to the Board (see attached). They include Craig Wollner of PSU. CEASE thanked the other two nominees from PSU, Sarah Andrews-Collier and Roy Koch, for their willingness to participate in the process.

A. JOHNSON/BURNS MOVED the Senate endorse the slate of nominees selected by the committee.

THE MOTION PASSED by unanimous voice vote.

CEASE announced that the Faculty Senate Presidents and student leadership of the OUS schools met with Senator Brady Adams, and will be meeting with him again on 4 March 1999.

1. Steering Committee Vacancy in Spring 1999

CEASE announced that Marjorie Terdal will be teaching overseas during Spring 1999, the last quarter of her service on Steering committee, and noted that there is no formal procedure in the Constitution for replacing her.

WAMSER/BRENNER MOVED the Steering Committee appoint a replacement for Terdal from CLAS.

THE MOTION PASSED by unanimous voice vote.

Provost's Report

None

D. QUESTION PERIOD

1. Questions for Provost Reardon regarding the future of Summer Session

The question has fiscal/budgetary implications as well as programmatic ones. The presumption is that the Senate is interested in the former. The first change is that Summer Session will generate state funds for credits earned, similar to other units. Therefore, tuition will follow a fee structure more representative of regular fees. Graduate tuition will increase and there will be a differential increase for undergraduate tuition. If the enrollment numbers hold with the new, higher tuition, increased revenues will be generated. The funding source for the coming summer is being built into the base budget for the university. Additionally, incentive funds will be allocated for Summer Session as for the other units. Departments will need to start approaching summer planning in relation to nine-month program planning. We know that campus-wide, 62% of Summer Session credit is continued enrollment from Spring, and we have to respond to that group of students. 38% is generated through special programs, and we must maintain and increase enrollment in those activities as well.

FULLER, noted the recent U. of O. scholarship media campaign, and asked how PSU intends to respond to new enrollment competition.

REARDON noted that we will be addressing that issue with our own type of scholarships for 2000-01. The U. of O. scholarship campaign is directed at the performance indicator for securing high achieving Oregon high school students. It is not in our interest to duplicate that effort, and we are looking at other possibilities.

E. REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES

1. Report of the IFS Meeting of 5-6 February

COOPER presented the report ("E1"), noting four items, the two meetings intentionally held in Salem, the unease of the smaller institutions with the new marketplace model, the attached resolution, and the emerging issue of competition for state funds with K-12.

CEASE accepted the report for Senate.

2. University Planning Council Quarterly Report

Paul Latiolais reported for Scott Wells, who was out of town. There were no questions.

CEASE accepted the report for Senate.

3. Interim Report on Review of the UnSt Task Force Recommendations

Gelmon reported on progress of Curriculum Committee charges. She noted that many of them are entwined with issues already being reviewed regarding Capstones, SINQs and Clusters. The intent is that cluster review happen at the April meeting of UCC. Also, a comprehensive approval process is under development for future approvals. Lastly, all SINQ clusters will be reviewed for learning objectives.

Wetzel reported on progress of ARC charges (see attachment). Farr was absent.

BROWN noted that ESL students, both citizens and foreign students, have lost the English mentoring previously provided by the university, and they urgently need it restored. This will also be true for writing requirements.

BRENNER stated that we, as a university, are not facing up to our responsibility for writing training. It is much more than an issue of entrance and exit evaluations. We need an absolute stand and the issue is, how high? WETZEL stated that UnSt is wrestling with the question of absolute standards vs. acquisition/improvement.

BRENNER stated that we should set this as a major issue/model at this campus, and this would set us apart. PARSHALL stated she seconded this idea. A. JOHNSON concurred. FULLER noted that at her previous institution, every faculty member was involved in teaching and grading writing. MANDAVILLE stated that all parties are interested in a standard.

WETZEL asked how far along University Studies is in this examination. PATTON stated there were no placement resources last year, and without them this discussion is somewhat pointless. HOLLOWAY noted that even the discipline itself is divided on how to define standards or how to assess for standards. CEASE yielded to Assoc. Dean White who stated that UnSt needs assistance defining the standard.

BRENNER stated that a standard is not that hard to define; it should involve 10-

20 principles, and they would be enforced. VanDYCK noted that SIMM-CAMM standards could be of use in developing standards. REARDON suggested that examining the PASS project would be of assistance. CEASE stated this issue will be returned to the Senate next month.

F. UNFINISHED BUSINESS

1. ARC Proposal for Articulation of B.S. Requirement Lab Requirement

WETZEL introduced the item, noting that it is being returned to Senate after being tabled in December, and that the current language is revised to reflect improvements suggested by Don Moor at that meeting.

A. JOHNSON/BURNS MOVED the Senate approve the proposed statement.

BULMAN noted that this still begs the question of what is a Science course and which classes in which departments should be included in such a definition, and how to deal with cross-listed courses.

THE MOTION PASSED by majority voice vote.

CEASE noted the Steering Committee will address Bulman's remarks at their next meeting.

G. NEW BUSINESS

1. ARC Proposal for Treatment of D Grade for Transfer Students

WETZEL/TORRES MOVED the Senate approve the proposal.

THE MOTION PASSED by unanimous voice vote.

2. ARC Proposal for Transfer of Credit from Vocational Technical Coursework

WETZEL/BURNS MOVED the proposal with some friendly amendments to state:

A Student may petition to have up to twelve lower division vocational technical credits transferred to PSU as General Elective credit, subject to ARC review and approval.

PORTLAND STATE UNIVERSITY

Minutes: **Faculty Senate Meeting, April 5, 1999**
 Presiding Officer: Ronald C. Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Agre-Kippenhan, Barham, Biolsi, Bodegom, Brenner, Broido, Bulman, Burns, Carter, Casperson, Cease, Collie, Collins, Cooper, Corcoran, Driscoll, Elteto, Enneking, Erskine, Franz, Fuller, Gelmon, Goslin, Herrington, Holloway, Hunter, Johnson, A., Johnson, D., Ketcheson, Lall, Lieberman, Lowry, Mandaville, Miller-Jones, Moor, Neal, O'Connor, Olmstead, Parshall, Patton, Perrin, Powell, Reece, Rueter, Settle, Thompson, Turcic, Van Dyck-Kokich, Wamser, Watanabe, Watne, Wattenberg, Williams, Zelick.

Alternates Present: Tama for Mack, Heying for Morgan, DeCarrico for Terdal, Beyler for Wollner.

Members Absent: Agorsah, Beasley, Brown, Ellis, Farr, Holliday, Johnson, L., Johnson, R., Koch, Lewis, Manning, Movahed, Ozawa, Shireman, Skinner, P. Watanabe for Torres, Weikel, Wetzell.

Ex-officio Members

Present: Allen, Andrews-Collier, Chun, Davidson, Eder, Kaiser, Kenton, Pernsteiner, Reardon, Tosi, Toulon, Vieira, Ward, Dunbar for Yetka.

A. ROLL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:06 p.m. The Minutes of the March 1, 1999 meeting of the Faculty Senate were approved with the following correction:

_____ was in attendance at the March meeting.

p. 54: The correct abbreviations for the two programs are CIM and CAM.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

Additions to today's agenda:

E.3 Report of IFS Meeting of April 2 - 3, 1999

President Bernstine has approved the actions of the Senate passed at the March 1, 1999, meeting, pursuant to the *Oregon State Department of Higher Education Internal Management Directives 1.125* (Authority over Faculties and Committees) and *1.126* (Internal Governance):

- Three motions covering: Articulation of the B.S. Lab/Field requirement; Treatment of "D" Grades; and, Policy for Transfer of Credit from Vocational Technical Coursework.

The Second Edition of the Faculty Governance Guide for 1998-99 has been posted to the Web.(Address: <http://www.pdx.edu/198govht.htm>)

CEASE distributed two documents provided by the Association of Oregon Faculties relating to current budget deliberations in the Legislature(attached), and noted that the situation in Salem is becoming very strained.

CEASE commended Alumni Director Pat Squire and the PSU Alumni Advocates especially, and other groups as well, for their outstanding efforts in support of the Higher Education Day Rally at the State Capitol on Wednesday, 31 March. It was the largest rally to date in the session and PSU supporters represented the largest group of participants in the rally.

1. **Appointment of Steering Committee Member for Spring 1999**

CEASE announced that, in accordance with the Senate motion passed at the March meeting, Patricia Wetzel from CLAS has been selected to serve on the Steering Committee for Spring 1999(replacing M. Terdal, who is teaching overseas).

Provost's Report

TOULAN, Chair of the Provost Search Committee, announced that the four finalists for the position of Provost are Dr. David Hiley, Dr. Daniel Johnson, Dr. William Swart, and Dr. Mary Kathryn Tetreault. They will be visiting campus and interviewing April 15-23.

TOULAN thanked the Search committee and Amy Ross, Staff Support, for their hard work in selecting the finalists out of a pool of over 100 applicants.

D. QUESTION PERIOD

1. Questions for Provost Reardon

REARDON stated that, regarding the memorandum sent by the Steering Committee, a Deans' subcommittee chaired by Dean Kaiser is examining two questions which happen to fall into the domain of those forwarded by the Steering committee: 1) Recommend ways to enhance cost effectiveness and sustainability of the University Studies program, and 2) Address ways to create a better integration of the program with departmental and disciplinary goals. The issues related to the administrative locus of University Studies will be taken up by the entire Council of Academic Deans.

2. Questions for Provost Reardon and V.P. Pernsteiner

REARDON read remarks prepared by V.P. Pernsteiner: "We intend that all members of the university community as much as possible will benefit from the investment of additional state funds coming through the implementation and funding of the OUS resource allocation model. We have an opportunity, if this happens, to make some strategic investments which can position Portland State to grow and adapt to the changes coming through the higher education community without damaging who we are and what we have become." REARDON noted that as regards using these funds to augment faculty salaries, this is an issue of collective bargaining and not appropriate for discussion in the Faculty Senate.

E. REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES**1. ARC Annual Report**

No committee member was available to give the report. It was rescheduled to the May meeting.

2. Reports on OUS Budgetary Issues by Representatives of IFS, AOF, and PSU-AAUP

CEASE introduced PSU-AAUP Lobbyist Dave Barrows, AOF Director Mark Nelson, and IFS President John Cooper, to discuss progress on the higher education budget.

BARROWS commended the efforts of the higher education lobby coalition, including Deborah Murdock who does a "tremendous job for PSU." The major effort of that group at present is to promote the new budget model with full funding. At this juncture they are concentrating on Democrats as the Governor's

proposal is less than the Senate's. BARROWS noted the asset of Brady Adams being a PSU alum, as he is the most powerful person in support of this campaign. BARROWS noted that progress continues to be difficult as regards salary increases, due to the Asian recession as well as state expenditures for repayment of federal retirement taxes. BARROWS noted the outstanding efforts of PSU and WOU in support of the rally, and the positive impact it had from the standpoint of legislators; however, we will not know the final outcome until the K-12 budget is resolved.

NELSON commended PSU on our contribution to the the higher education rally. NELSON noted that in a worst-case scenario K-12 funding could "draw down" the higher education budget by over 13%. Brady Adams has been successful in the last several months in bringing along the leadership with his \$100. million pledge. His strategy is to move the higher ed budget out of committee quickly. Hearings have been moved up to commence 12 April and will be shortened to 7-9 days, putting the budget on the floor by 1 May. The intent is to force the Governor's hand as he has stated he will veto the larger budget.

NELSON noted that salary proposals are for a "2-plus-2" increase but the budget only allows for one-half of that, which means that the system would have to "self-fund" the remainder. The Senate's budget does not include the Governor's \$7.5 million proposal for recruitment and retention, and the coalition is working to change that. The Board's stated policy towards salary is that OUS will move to the midpoint of our comparators in the next four years (The original plan indicated attaining 40% of the goal in the first two years and 60% in the second). The OUS schools are heavily stressing expansion and new programs, however if increases in faculty salaries come only to new employees the intent of the new budget model is not being met. NELSON stated his advice to individual campuses is to stress to administrations that a portion of these funds must be on the table in bargaining and/or budget discussions in order to reflect Board policy of reaching the midpoint of our comparators within four years. Faculty must press for a discussion of what strategy will be employed to get to the midpoint of the comparators, if the salary issue is at all going to be addressed.

FULLER noted that who selects the comparators, and who they are, is part of the discussion. NELSON agreed, and concluded by saying that there are dollars there, not just for new programs, expansion, and capital outlay. Discussions must take place as to how these dollars will be woven back into faculty salary improvements.

COOPER reported on IFS activity, which is included in the report of their April 2 - 3 meeting. He noted that IFS has become more political, for example, they are

meeting in Salem instead of on the campuses. COOPER warned that there is every indication that the budget fight will be bloody, and that nothing is safe until the Legislature goes home.

BURNS asked what is the future of the new budget model itself. NELSON stated it is safe to say that it will pass, but with how much additional funding is still a question. CEASE stated there is no hostility to higher education but it is very important that the pressure be kept on if funding improvements are to be forthcoming.

3. Writing Training and Requirements at PSU

CEASE introduced Sherrie Gradin, Director of Writing, and Dalton Miller-Jones, to speak on the PASS program.

GRADIN distributed a written report which comprises her 5-year experience and the response of the Writing Advisory Committee(attached). The report starts with the Writing requirement previously in place, and notes the introduction of WIC courses. GRADIN emphasized several points. In Fall of 1994, University Studies was handed the "123/323 problem." From Fall 1994 to Fall 1998, a new non-mandatory entrance exam was used but students didn't necessarily follow the recommendation, and funding stopped in Fall 1998. In 1997, the FRINQ objectives were revised to include too many other things in addition to writing. Portland State students need focused writing classes taught by specialists with enrollments preferably under 20 if student writing is to really improve, in spite of the PSU myth that writing courses don't work. We can't expect University Studies to be solely responsible for writing when the faculty don't hold degrees in the field. We need mandatory assessment and placement, layers of writing instruction, and stand alone courses including a junior-level writing requirement.

MILLER-JONES briefly described elements of the PASS project, and the effort to integrate the project with K-12 reform in the Portland area. He distributed copies of the English proficiency portion of the project (attached), which includes Writing objectives. The project responds to several problems, including grade inflation nationally, the lack of grading standards in disciplines, and the continued inadequacies of the SAT as a predictor of performance. The implementation of the PAS exit standard for high school students is now set at 2005. It has been pushed back, because no extra funding was appropriated for this endeavor.

CEASE stated the Steering Committee will discuss where the Senate should go from here regarding the Writing issue, at its next meeting on 12 April.

4. IFS Report

COOPER presented the report of the April 2-3 meeting of IFS after E2(attached). He emphasized three items: 1) Shirley Clark met with IFS to discuss a central Oregon campus. Some local people want a new independent institution, which would draw down our already underfunded budget. 2) Faculty membership on the State Board is being discouraged by some members of the Board itself. To avoid what they see as a conflict of interest they are pressing for an emeriti member. This was not the intent of the bill which AAUP and AOF worked so hard to get passed. Nor is subverting the process of selecting the faculty member in the spirit of the act. 3) The OUS is in favor of current PEBB benefits, but issues are still unresolved and our current benefits are in jeopardy after the next year.

F. UNFINISHED BUSINESS

None

G. NEW BUSINESS

- 1. Proposal for Change in Degree Requirements for M.S. in Electrical and Computer Engineering** EDER presented the proposal which has been approved by Graduate Council and solicited questions.

BURNS/BRENNER MOVED THE SENATE APPROVE the Change in Degree Requirements for M.S. in Electrical and Computer Engineering.

THE MOTION PASSED by unanimous voice vote.

H. ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

PORTLAND STATE UNIVERSITY

Minutes: **Faculty Senate Meeting, May 3, 1999**
 Presiding Officer: Ronald C. Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Agorsah, Agre-Kippenhan, Barham, Bodegom, Brenner, Bulman, Burns, Casperson, Cease, Collins, Cooper, Driscoll, Ellis, Enneking, Farr, Franz, Fuller, Gelmon, Goslin, Herrington, Holliday, Holloway, Johnson, A., Ketcheson, Lieberman, Lowry, Mack, Mandaville, Moor, Morgan, Movahed, Neal, O'Connor, Olmstead, Ozawa, Parshall, Patton, Perrin, Powell, Reece, Robertson, Rueter, Settle, Shireman, Thompson, Van Dyck-Kokich, Wamser, Watanabe, Wattenberg, Weikel, Wetzell, Williams, Zelick.

Alternates Present: Bowman for Beasley, Gamburd for Biolsi, DeCarrico for Terdal, Hopp for Torres, Beyler for Wollner.

Members Absent: Broido, Brown, Carter, Collie, Corcoran, Elteto, Erskine, Hunter, Johnson, D., Johnson, L., Johnson, R., Koch, Lall, Lewis, Manning, Miller-Jones, Skinner, Turcic, Watne.

Ex-officio Members

Present: Andrews-Collier, Cabelly, Davidson, Eder, Feyerherm, Jimerson, Pernsteiner, Pfingsten, Reardon, Toulan, Ward, Dunbar for Yetka.

- A. **ROLL**
- B. **APPROVAL OF THE MINUTES**

The meeting was called to order at 3:03 p.m. The Minutes of the April 5, 1999 meeting of the Faculty Senate were approved.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

HB 5022 is out of the Ways & Means Comm. and may go to the floor this week. It provides for an \$87. mil. budget increase, for implementation of the new budget model (\$67 mil.), tuition freeze (\$15 mil.), and recruitment/ retention (\$5 mil.). With the addition of various other small pieces included in other budgets, it comes very close to the \$100 mil. proposal by OUS. It is ~\$14 mil. greater than the Governor's proposal. A.JOHNSON commented that this is very early for the budget to be on the floor, and CEASE noted that this is a Republican strategy to avoid a veto.

ADDITIONS to today's Senate Agenda:

E.6. ARC Review of the BS Science lab/field requirement

President Bernstine, in accordance with normal governance procedures, has approved action of the Senate at the April 5, 1999, meeting:

Approval of the Proposal for Change in Degree Requirements for the M.S. in Electrical and Computer Engineering.

Ann Weikel (2001) has retired, and will be replaced in Senate by the next person in line from CLAS in the 1998 Faculty Elections, Dick (J.R.) Pratt.

CLAS Senators are requested to caucus to select a member of the Committee on Committees for Spring 1999 to replace Marj Terdal who is out of town.

The 1998-99 Steering Committee has scheduled a joint meeting with the 1999-2000 Steering Committee on Monday, June 14, 3-5 p.m. in 394 CH, to discuss business which will be continued in the next Senate.

Provost's Report

Provost REARDON reported that the State Board of Higher Education has approved two graduate programs, the MA/MS in Conflict Resolution (effective this term) and the MA/MS in Writing (beginning fall term).

1. UnSt Recommendations Review

CEASE announced the report has been postponed until the June Senate meeting, to allow committees additional time to conclude their reviews.

D. QUESTION PERIOD

None

E. REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES

1. Budget Committee Annual Report

FARR presented the report and thanked Vice Pres. Pernsteiner and Assoc. V.P.

Kenton for their assistance to the committee, and Kathi Ketcheson for OIRP's contribution.

CEASE accepted the report for the Senate.

2. Faculty Development Committee Annual Report

FULLER presented the report, noting that it will require an addendum at a future meeting, as the committee has not completed this year's business.

CEASE accepted the report for the Senate.

3. Intercollegiate Athletic Board Annual Report

CABELLY presented the report, and noted the Student Welfare Policy mentioned in the report will probably come before next year's Senate. The policy will be reviewed and clarified, not just for the benefit of athletes, in the coming year. A. JOHNSON asked if figures on the Athletic deficit were available. CABELLY stated no, noting that Jay Kenton is out of town.

CEASE accepted the report for the Senate.

4. Teacher Education Committee Annual Report

JIMERSON distributed a REVISED REPORT (attached), noting the changes.

CEASE accepted the report for the Senate.

5. Academic Requirements Committee Annual Report

WETZEL reviewed the report, noting that it was included in the April Senate mailing, and postponed from that meeting.

CEASE accepted the report for the Senate.

6. ARC Review of the B.S. Science Lab/Field Requirement

WETZEL reported on the ARC Review of the B.S. Science Lab/Field Requirement definition (charged by Steering Committee in response to floor discussion during February, March, and April Senate meetings). Report attached.

F. UNFINISHED BUSINESS

None

G. NEW BUSINESS**1. Proposal for Revisions of MA/MS in Education: EPFA Program**

EDER introduced the proposal, forwarded by Graduate Council, noting two corrections to the document ("G1"):

1) Page 1, para. 2 under "Program Revision Overview, " the hours should be changed to 29 hours of electives; and,

2) Page 3, under "EPFA Course Proposals," "Field Work Notation Approved" applies to the first course listed, EPFA 451/551, not the second course listed, EPFA 454/554.

A. JOHNSON/BURNS MOVED the Senate approve the corrected proposal
COOPER noted that the 29 credits cited are not a multiple of 4, the usual number.
EDER noted that the program uses variable credit, so that this is not an issue.

THE MOTION PASSES by unanimous voice vote.

H. ADJOURNMENT

The meeting was adjourned at 3:42 p.m.

PORTLAND STATE UNIVERSITY

Minutes: **Faculty Senate Meeting, June 7, 1999**
 Presiding Officer: Ronald C. Cease
 Secretary: Sarah E. Andrews-Collier

Members Present: Barham, Beasley, Biolsi, Brenner, Broido, Bulman, Burns, Casperson, Cease, Collie, Collins, Cooper, Driscoll, Ellis, Enneking, Erskine, Franz, Fuller, Herrington, Holloway, Hunter, A.Johnson, Ketcheson, Koch, Lall, Lieberman, Mack, Mandaville, Moor, Ozawa, Patton, Perrin, Powell, Reece, Robertson, Shireman, Thompson, Turcic, Wamser, Watanabe, Watne, Wattenberg, Wetzell, Wollner, Zelick.

Alternates Present: Zelick for Bodegom, Hales for Lewis, Huntley for Holliday, Garrison for D.Johnson, DeCarrico for Terdal.

Members Absent: Agorsah, Agre-Kippenhan, Brown, Carter, Corcoran, Elteto, Farr, Gelmon, Goslin, L.Johnson, R.Johnson, Lowry, Manning, Miller-Jones, Morgan, Movahed, Neal, O'Connor, Olmstead, Parshall, Rueter, Settle, Skinner, Torres, Van Dyck-Kokich, Weikel, Williams.

New Members

Present: Anderson, Trowbridge for Balshem, Barton, Becker, Brennan, Carter, Chaille, Chapman, Crawshaw, M.Enneking, Faine, Fisher, Fortmiller, George, Goucher, Harmon, Heying, Hickey, Hopp, Hoffman, Kenny, Kern, Kiam, Latiolais, Mercer, Pratt, Rectenwald, Reynolds, Rogers, Sestak, Sussman, Taggart, Walsh, Wosley-George, Works.

Ex-officio Members

Present: Allen, Andrews-Collier, Cabelly, Davidson, Diman, Dryden, Eder, Edmundson, Feyerherm, Jimerson, Kaiser, Kenton, Pernsteiner, Pflingsten, Reardon, Tosi, Toulan, Vieira, Ward, Wells, Dunbar for Yetka.

A. ROLL

B. APPROVAL OF THE MINUTES

The meeting was called to order at 3:06 p.m. The Minutes of the May 3, 1999 meeting of the Faculty Senate were approved as published.

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

Election of Officers of the Senate

MACK, for the Steering Committee, nominated the following slate: Presiding Officer--K. Ketcheson, Presiding Officer Pro-tem--G. Farr; Members: M. Neal, David Johnson, J. Patton, D. Williams. BARTON nominated B. Sestak for Presiding Officer.

Presiding Officer: Barbara Sestak
 Presiding Officer Pro tem: Grant Farr
 Senate Steering Committee Members: Kathi Ketcheson, David Johnson, Judy Patton, Dilafroz Williams.

Senators are reminded that several divisions are required to elect new membership to the Committee on Committees during the meeting. In addition to those listed in the Agenda, All Others will need to elect a representative for one year, to complete the term of Sandra Franz, who steps down from Senate today.

Added To Today's Agenda:

Item E.5. Report of the Meeting of the Interinstitutional Faculty Senate, June 4-5, 1999

Item E.6. Addendum to Faculty Development Committee Annual Report

President Bernstine has approved the actions of the Senate passed at the May 3, 1999 meeting, according to normal governance procedures:

Approval of the Revision in the MA/MS in Education: EPFA Program, with corrections from the floor.

Changes in Senate/Committee Memberships since 3 May:

Ann Weikel has retired, resigning from Senate effective April 30, 1999. Her replacement, Dick Pratt, is listed on the 1999-00 Roster attached to today's Agenda.

Linda Parshall resigns from Senate Effective June 30, 1999. Her replacement, Paul Latiolais is listed on the 1999-00 Roster attached to today's Agenda.

Donald Moor has retired and Vasti Torres has resigned the university, effective June 30, 1999. Their replacements will be Gavin Bjork and Rowanna Carpenter, respectively.

Provost's Report

REARDON noted that the Council of Academic Deans established three subcommittees, which met most of the last two terms, to address issues of Faculty Development, University Studies, and Assessment, and summarized their reports. The subcommittee on Faculty Development examined all activities which could be put under this rubric and revenues which could be put against those activities. They forwarded a set of recommendations for collective bargaining in the areas of Sabbatical proposals and reporting, and Peer Review, in order to bring both items in line with new OUS board policy. This group also recommended reformatting the Advisory Committee on Institutional Technology, and OAA has proceeded to implement their recommendation. The subcommittee on University Studies examined issues of ongoing sustainability, administrative structure, and resources. This activity was based in part on a request from the Faculty Senate Steering Committee to examine these issues. They discussed curricular review of overall undergraduate curriculum vis a vis access and OUS. They discussed an incentive process to ensure appropriate resources to meet ongoing UnSt demands. They discussed sustaining the current structure versus establishing an administrative position in OAA for UnSt and other related programs. This group recommended decision be deferred on the latter item until the new Provost's arrival. REARDON stated he would be inclined to recommend a return to a previous situation, in which we had a Dean of U.G. Studies. The subcommittee on Programmatic Assessment and Review approved a proposal for an extensive process of programmatic review and assessment, which will be implemented next year. This activity is designed not to duplicate accreditation processes already in place. Review will include assessment of educational purposes and effectiveness of curricula. Next year will be the base year for all units to use. As much as possible, data will be centrally provided. An assessment council will oversee Learning outcomes and goals.

TOULAN moved the Senate acknowledge and thank Provost Reardon for his years of dedicated service to the University and his contributions to scholarship and curriculum reform. ENNEKING seconded

THE MOTION PASSED by unanimous voice vote, and was followed by applause.

CEASE noted that the Provost will also be honored by the Senate before graduation at the Faculty Breakfast.

D. QUESTION PERIOD

None.

E. REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES**1. Advisory Council Annual Report**

BULMAN presented the report for the council. CEASE accepted the report on behalf of the Senate.

2. Committee on Committees Annual Report

LALL presented the report for the committee, and solicited comment on item #3, changes in the Graduation Program Board, which were not communicated to the Senate. CEASE accepted the report on behalf of the Senate.

2. University Planning Council Annual Report

WELLS presented the report for the committee. CEASE accepted the report on behalf of the Senate.

4. General Student Affairs Committee Annual Report

TOSI presented the report for the committee. CEASE accepted the report for the Senate.

5. Report of the Interinstitutional Faculty Senate Meeting of 3, 4 June

COOPER gave an oral report and indicated that the written copy would be included in the Senate Agenda mailing for October 1999 (attached).

6. Faculty Development Committee Annual Report Supplement

FULLER presented the report for the committee. CEASE accepted the report on behalf of the Senate. WAMSER noted that some chairs have received award announcements today.

F. UNFINISHED BUSINESS**1. UnSt Task Force Recommendations - Report of the Senate Steering Committee**

A. JOHNSON/BULMAN MOVED the Senate approve proposed items #1 and #2, page 4 in the Steering Committee report.

CEASE called Division of the Question, with no opposition.

THE MOTION PASSED TO APPROVE item 1, page 4, by unanimous voice vote.

THE MOTION PASSED TO APPROVE item 2, page 4, by unanimous voice vote excepting one Against.

G. NEW BUSINESS

Graduate Council Course and Program Proposals including Changes in the M.S. in Civil Engineering, approval of the Ph.D. in Technology Management, and approval of the Ph.D. in Civil Engineering

EDER presented the proposals and recommended Senate approval by separate motions for each item.

A. JOHNSON/BURNS MOVED the Senate approve the recommended course proposals, including changes in the M.S. in Civil Engineering.

THE MOTION PASSED by unanimous voice vote.

BURNS/BULMAN MOVED the Senate approve the Ph.D. in Technology Management.

BRENNER asked if all 72 hours are at the doctoral level, and if so, it would appear that \$50,000 for assistantships is a low estimate. EDER stated that both Ph.D. proposals are entrepreneurial in spirit. Students could still use the Systems Science option, therefore they are both intended to be conducted with existing resources.

THE MOTION PASSED by unanimous voice vote.

BURNS/BULMAN MOVED the Senate approve the Ph.D. in Civil Engineering.

BULMAN asked if the Admission GPA is fixed, as it could intersect with grade inflation issues. DRYDEN stated that provisional admission is possible. EDER yielded the floor to F. RAD, EAS, who stated that this is a starting requirement which could be refined as the program evolves.

E. ENNEKING reiterated Brenner's concern regarding assistantship funds. EDER stated that the intent was to support a handful of students in both programs, over and above the number of current System Science students. Both programs expect to have students who are employed full-time while pursuing the degree, and both intend eventually to seek external funding.

MANDAVILLE asked how the program is differentiated from OSU's. EDER stated that the Graduate Council spent some effort on this issue, and again yielded the floor to Rad, EAS. RAD stated that the programs have been developed in response to rebuilding Oregon and Portland infrastructures. EDER added that every other city of Portland's size has such a program, and there appears to be demand for this program here.

THE MOTION WAS APPROVED by unanimous voice vote.

H. ADJOURNMENT

CEASE thanked the Senate Steering Committee and the Secretary to the Faculty for their work during the past year.

CEASE noted that as the new budget model has become a reality, the 1999-2000 Faculty Senate will have several critical challenges next year: 1) learning to operate within the new, more autonomous OUS system; 2) working with the Chancellor's office and the Board to secure PSU's fair portion of state Higher Ed funding; 3) leading the PSU faculty to take a larger role in budgetary matters; and, 4) dissuading the Chancellor's office from continuing to favor graduate programs at OSU and UO.

The meeting, and the 1998-99 Senate, were adjourned at 4:35 p.m.