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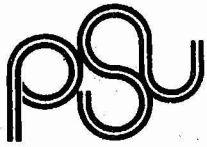
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portland state university

MEMORANDUM

TO Senators and Ex-officio Members of the Senate DATE January 19, 1981
FROM Ulrich H. Hardt, Secretary of the Faculty

The Senate will hold its regular meeting on February 2, 1981, at 3:00 p.m., in 150 Cramer Hall.

Agenda

- A. Roll
- *B. Approval of Minutes of the January 12, 1981, Meeting
- C. Announcements and Communications from the Floor
 - 1. Report of IFS Winter Meeting -- Sugarman
 - 2. Update from AOF -- M. Enneking
 - 3. AAUP Collective Bargaining Preview, including Salary Increases -- Moor
- D. Question Period
 - 1. Question for Administrators
 - Questions for Library Director Pfingsten (submitted by Senate Steering Committee):
 - "What was the nature of the reorganization of the Library?
 - What was the rationale for the changes?
 - What were the procedures used in determining and implementing the changes?"
 - 2. Questions from the Floor for the Chair
- E. Reports from Officers of the Administration and Committees - none
- F. Unfinished Business
 - *1. Proposed Constitutional Amendment, Final Reading -- Advisory Council
- G. New Business - none
- H. Adjournment

*The following documents are included in this mailing:

B - Minutes of the January 12, 1981, meeting

F1 - Proposed Constitutional Amendment**

**Included for Senators and Ex-officio Members only

Senators unable to attend the meeting are asked to pass this material on to their alternates.

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, January 12, 1981
 Presiding Officer: Marjorie Enneking
 Secretary: Ulrich H. Hardt

Members Present: Abbott, Adams, Alberty, Bates, Beeson, Bennett, Bentley, Bingham, Brooke, Bruseau, Buell, Bunch, Burden, Chavigny, Chino, Clark, Crowley, Dart, Dressler, Dunbar, E. Enneking, M. Enneking, Feldesman, Fiasca, Giachetti, Goekjian, Goslin, Grimes, Hales, Heyden, Howard, Jenkins, Johnson, Kirrie, Lehman, Manning, Midson, Moor, Morris, Mueller, L. Nussbaum, R. Nussbaum, Piper, Rad, Scheans, Sugarman, Swanson, Tuttle, Youngelson, Wyers.

Alternates Present: McKittrick for Alexander, J. Daily for M. Daily, Chapman for Dueker, Kasal for Kimbrell, Lutes for Williams.

Members Absent: Breedlove, Burns, Conroy, Diman, Dreyer, Bierman, Hashimoto, Heflin, Muller, Oh, White, Wurm.

Ex-officio Members Present: Blumel, Corn, Erzurumlu, Forbes, Gruber, Hardt, Heath, Hoffman, Howard, Pfingsten, Rauch, Schendel, Todd, Toulon, Trudeau, Van't Slot.

APPROVAL OF THE MINUTES

The minutes of the December 1, 1980, meeting were approved with the following change: page 8, line two from the bottom, should read "administrators' and colleagues' salary." Erzurumlu should have been marked present.

ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

Tufts reported that Winter term pre-registration was higher than last year; Blumel added that last year's ice storm and the resultant change in fee payment deadlines make comparisons difficult. Chavigny brought word from Campus Ministries that they asked faculty to encourage students to vote on the referendum regarding the problems in El Salvador.

QUESTION PERIOD

1. Questions for Administrators
 - a. To the question regarding obtaining faculty approval of degree candidates, Blumel responded that there appears to have been no statutory, administrative or constitutional requirement to do so. The last time a president sought faculty approval was when President Millar called a special meeting, June 7, 1968. Because it was recognized that the vote had only symbolic meaning, and that some students on the candidacy list were being disqualified and others added even while the meeting was being held, few faculty attended. At a faculty meeting on February 12, 1969, Registrar Baumgartner proposed that "All candidates who have applied for a degree and the

Registrar believes to be eligible, will be recognized at commencement, although they will not receive degrees. The Commencement Program would make clear that not everyone listed would be graduated. The Registrar would have time to make accurate check; no early exams or early grades would be required from the faculty." No faculty objection to the proposal was recorded in the minutes. The practice for many years has been for an evaluation by the Registrar's staff of the record of each student applying for graduation. Those meeting all requirements of the area of study and of the University, as specified by the Faculty, are certified by the Registrar on a quarterly degree list sent to the Chancellor's Office for formal approval by the State Board of Higher Education.

- b. Regarding the question of faculty participation in administrative review of administrators above department head and the procedures of such review, Blumel replied that there is a formal procedure for review of administrative officers which calls for input by faculty in almost all cases. Each vice-president has developed under general guidelines a procedure for evaluation of officers reporting to him or her. To this point there has not been a general notification of those people who were under review. The Advisory Council and President last spring had agreed to publish in the fall names of officers to be evaluated this year, but because of the arrival of a new Vice-President of Academic Affairs, this was delayed for a few months. Gruber will soon be ready to publish in the Bulletin a list of those being reviewed. R. Nussbaum wanted clarification on how faculty will be involved. Blumel said that in areas outside of the academic area the procedure generally calls for those selected faculty who have had direct working relationships with the administrator to give input. Dobson indicated that a long-range schedule exists for review of administrators in the academic affairs area -- subject to change any time. People are aware of their sequence of being reviewed approximately every three years. The procedure includes the development of a list of faculty interviewees, jointly developed by the Vice-President and the person being evaluated. Blumel reported that in the past it was not generally known who was being reviewed, even though department heads had been informed. Apparently that channel has not been adequate, and for that reason the Bulletin will be used for making announcements. Bunch wondered whether the faculty at large could give input for evaluations through some kind of regularized procedure. Blumel said he was not contemplating designing a process soliciting comments generally; rather, he wanted to notify faculty that the evaluation was taking place, and all persons wishing to comment could go to the Vice-President or President. Moor wanted to know specifically how he could know what to do if he wished to give input. Blumel suggested that the department heads could announce to faculty that the formal review is taking place so that all who wished could comment to the Academic Vice-President.

REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES

1. Heath announced that the program formerly known as Project Advance now is called Challenge Program, because Syracuse University has a copyright to the original name. He recalled that the PSU Senate had granted a 3-to-5-year trial period for the program; since this is the fifth year, Academic Affairs, in the spring, will bring a recommendation to the Senate regarding the future of the

Challenge Program. He introduced Karen Tosi as the coordinator. R. Nussbaum asked how an already overworked PSU faculty could supervise the quality of the high school teaching to make sure that it is the equivalent of PSU. Tosi answered that each department has its own ways of working with high schools, but that the contractual agreement calls for at least one contact each term. She cited Rees in Foreign Languages as an example of one who asks to see student papers several times each quarter, who looks over exams, and he will even grade high school papers using university standards to give the teacher an idea how the students' peers would be rated in classes at PSU. R. Nussbaum wondered if PSU exams are ever sent to the high schools. Tosi replied in the affirmative and added that PSU is striving to get genuine equivalents of the courses taught at the University. Johnson wanted to know approximately what pay was involved for the supervisor and whether that was an incentive and fair remuneration. Tosi explained that the agreement allows \$150 for the first term and \$50 for each succeeding one, provided no changes in staffing occurred. For that money some districts, e.g., Portland Public Schools, really wanted their money's worth; they want feedback on what the PSU coordinators are doing and have had some stimulating joint meetings with instructors reviewing recent research. Heath emphasized that participation is not imposed on PSU faculty; it is a totally voluntary decision. Some faculty have even wanted to donate their services to this program. Fiasca said that he had always regarded this program as a PSU recruiting mechanism of high quality, highly motivated students and wondered how many students have eventually chosen PSU for their college. Tosi countered that neither the program here nor at Syracuse was designed primarily as a recruiting tool. It has helped high school students to get a realistic idea of what college work is all about. In any case, this program is too new to make evaluations of its impact; we will have to wait till 1982 for that. Buell raised the question of transfer credit. Heath said there were no problems other than with a handful of colleges which do not accept any transfers. Syracuse reports that 95% of their 4,000 students have had Project Advance credits accepted. He also reported that the problem with community colleges was settled now through the efforts of the State Board of Education which controls both high schools and community colleges. After July 1, 1981, high schools wanting to become part of this program must first approach the community college in their area to see if the college will service them. If the college will, the high school technically does not have the option to come to PSU.

2. Neland, chairperson of the Ad hoc Faculty Club Committee, summarized the group's report of the feasibility of establishing a club. He emphasized that only the feasibility and not the format of such an organization was studied. The President has approved to reserve the George Porter House, now occupied by Social Work, as a possible facility for the club. Present plans call for the building to be vacated in 1983 with the completion of Phase II of the Professional Schools Building, but the present financial situation of the state may delay matters. Neland suggested that if the majority of the faculty wanted a Faculty Club, pressure could be exercised to get things done earlier. Bunch showed a series of slides that highlighted the merits of the Porter House and showed the care of maintenance, especially of the woodwork. A kitchen could be added, and adding a sprinkler system (ca. \$10,000 - \$15,000) would make the third floor occupiable -- possibly for sleeping rooms. He reported that membership in faculty clubs at other universities ranged from 5% to 60% and annual fees from \$100 to \$250. Bunch emphasized that a facility like this would help to integrate the faculty.

MSP Bunch/Kirrie "The PSU Faculty Senate, upon hearing and discussing the report of the Ad hoc Faculty Club Committee, expresses its enthusiastic support of efforts to realize a PSU Faculty Club. Furthermore, it expresses its pleasure at the information that various faculty members and the PSU Women's Association have offered to cooperate toward that end."

Youngelson wanted to know if there is a committee set up to carry on the work. M. Enneking replied that it was not appropriate to appoint a committee because this will have to be a separate incorporated group. A group will have to form on its own, independent of faculty governance structure, but she was sure that the Senate Steering Committee, the Advisory Council, and the Ad hoc Committee would be willing to informally work to support such an effort.

NEW BUSINESS

1. The constitutional amendment providing for staggered senate terms from given divisions was presented by the Senate Steering Committee for first reading. MSP Johnson/L. Nussbaum "that the proposed amendment be accepted and sent to the Advisory Council for review."

2. Vice President Todd responded to the resolution proposed by the Senate Steering Committee regarding notification of faculty when changes in health plan coverage occur. He made it clear that it is the Oregon State Employees Benefit Board's responsibility to advise all faculty of changes in insurance coverage. In the case of the important Kaiser plan changes, the Personnel Office sent all materials directly to faculty rather than reprinting or summarizing them in the Bulletin. Todd pointed out that last year alone the Bulletin carried fifteen announcements of changes, and he said that the Personnel Office will continue to do that. R. Nussbaum agreed with Todd that the Kaiser tabloid was not as clear as it might have been and suggested that the Bulletin might still be used as a vehicle to highlight changes.

There being no motion regarding the resolution, the meeting was adjourned at 4:24 p.m.

January 22, 1981

TO: Faculty Senate
FROM: Advisory Council
RE: Constitutional Amendment

F₁

In order to provide continuity of Senate membership from a given division, the following constitutional amendment for staggered terms is offered:

Article V. Senate

Section 2. Election of the Senate.

CURRENT WORDING

4) Terms and Limits of Membership. Senate members shall be chosen for three-year terms. These terms shall be so arranged that approximately one-third of the Senate shall be elected each year. The Secretary of the Faculty shall inform each division as to the number of vacancies and length of term of each position to be elected each year.

No members shall be eligible for re-election until one year has elapsed following his or her term of office or resignation. No person shall be eligible to represent more than one division.

PROPOSED WORDING

4) Terms and Limits of Membership. Senate members shall be chosen for three-year terms except when (1) senators are being elected to represent a newly-created division, or (2) it is necessary to arrange terms so that approximately one-third of a division's senators shall be elected each year. In these two cases, faculty members in the said divisions receiving the largest number of votes will be elected to three-year terms, and those with the next highest numbers of votes will be elected to two- and one-year terms as necessary to provide that approximately one-third of the Senate shall be elected each year. The Secretary of the Faculty shall inform each division as to the number of vacancies and length of term of each position to be elected each year.

No member shall be eligible for re-election until one year has elapsed following his or her term of office or resignation. No person shall be eligible to represent more than one division.

Rationale:

A review by division of the Senate term expirations over the last five years illustrates the problem of turn-over and provides the rationale for the proposed constitutional amendment.

	1979	1980	1981	1982	1983
Administration	4	2	1	4	0
Arts and Letters	7	5	1	7	6
Business Administration	1	3	2	1	3
DCE	0	0	3	0	0
Education	4	0	1	5	0
HPE	2	1	0	2	1
Library	2	2	0	2	1
Science	10	0	3	9	0
Social Science	3	5	1	5	5
Social Work	1	0	2	1	0
Urban Affairs	0	2	0	0	2