

Portland State University

**PDXScholar**

---

Faculty Senate Monthly Packets

University Archives: Faculty Senate

---

4-1-1984

## Faculty Senate Monthly Packet April 1984

Portland State University Faculty Senate

Follow this and additional works at: <https://pdxscholar.library.pdx.edu/senateminutes>

**Let us know how access to this document benefits you.**

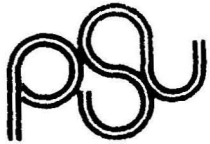
---

### Recommended Citation

Portland State University Faculty Senate, "Faculty Senate Monthly Packet April 1984" (1984). *Faculty Senate Monthly Packets*. 63.

<https://pdxscholar.library.pdx.edu/senateminutes/63>

This Minutes is brought to you for free and open access. It has been accepted for inclusion in Faculty Senate Monthly Packets by an authorized administrator of PDXScholar. Please contact us if we can make this document more accessible: [pdxscholar@pdx.edu](mailto:pdxscholar@pdx.edu).



portland state university

# MEMORANDUM

To: Senators and Ex-officio Members of the Senate

March 15, 1984

From: Ulrich H. Hardt, Secretary of the Faculty *UHH*

The Faculty Senate will hold its regular meeting on April 2, 1984, at 3:00 p.m. in 150 Cramer Hall.

## AGENDA

### A. Roll

### \*B. Approval of the Minutes of the March 5, 1984, Meeting

### C. Announcements and Communications from the Floor

### D. Question Period

#### 1. Questions for Administrators

Question for President Blumel, submitted by the Senate Steering Committee:

"What is the status of the International Studies degree program, and when will it be submitted to the State Board for its approval? What is its relationship to the Institute for International Trade and Commerce? What progress has been made with the development of the Institute?"

#### 2. Questions from the Floor for the Chair

### E. Reports from the Officers of Administration and Committees

- \*1. Academic Requirements Committee -- White
- \*2. Committee on Effective Teaching -- Lockwood
- \*3. General Student Affairs Committee -- Peterson

### F. Unfinished Business -- none

### G. New Business

- \*1. Policy Statements for Final Exams for Master's and Doctor's Degrees -- Dunbar
- 2. Advisory Council Discussion -- Blankenship

### H. Adjournment

\*The following documents are included with this mailing:

- B Minutes of the March 5, 1984, Meeting
- E1 Annual Report, Academic Requirements Committee\*\*
- E2 Annual Report, Committee on Effective Teaching\*\*
- E3 Annual Report, General Student Affairs Committee\*\*
- G1 Graduate Council Policy Statement for Final Exams\*\*

\*\*Included for Senators and Ex-officio Members Only

## PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, April 2, 1984  
Presiding Officer: Fred Waller  
Secretary: Ulrich H. Hardt

Members Present: Bentley, Brenner, Burns, Cabelly, Campbell, Cease, Chapman, Cooper, Cumpston, Dunbar, Forbes, Gatz, Gerity, Howard, Jackson, Jones, Karant-Nunn, Kirrie, Kosokoff, Kristof, Mandaville, Martinez, Newberry, L. Nussbaum, Olson, Petersen, Pinamonti, Robertson, Savery, Sheridan, Smeltzer, Sonnen, Spolek, Swanson, Tambllyn, Tang, Waller, Walton, West, White, Williams, Wilson, Wolk, Wrench, Wyers.

Alternates Present: Malter for Carl, Sestak for Constans, Andrews-Collier for Featheringill, Komoroczy for Johnson, Brodie for R. Nussbaum, Lockwood for Tracy.

Members Absent: Anderson, Becker, Crampton, Dunkeld, Elteto, Fisher, Harmon, Hillman, Lall, Limbaugh, Lutes, Reece, Rose, Shimada, Waldroff, Wurm.

Ex-officio Members Present: Bogue, Corn, Dueker, Edgington, Forbes, Hardt, Harris, Heath, Howard, Miller, O'Connor, Paudler, Ross, Williams.

### APPROVAL OF THE MINUTES

The minutes of the March 5, 1984, Senate meeting were approved as circulated.

### QUESTION PERIOD

HEATH, Associate Vice President for Academic Affairs, responded to the question regarding the status of the International Studies degree program. He assured the Senate that the President does intend to send the program request forward as soon as all the necessary revisions have been made. Dean Paudler and others have answered questions regarding the proposal and have worked to make it stronger, especially as it will be reviewed by the State Board. HEATH pointed out that other similar programs have been received by the Board, and he reported that the proposal from SOSOC was returned to the college. In light of that, PSU's proposal has to be a strong one. He also said that OSBHE will approve good international studies programs at more than one campus; in fact, they're are being encouraged for all campuses.

Regarding the question about the relationship between the International Studies Program and the Institute for International Trade and Commerce, HEATH answered that the two certainly reinforce each other and would draw on each other's talents, sharing interests and common ground. BOGUE added that the Institute would not be a separate school, and the director would maintain a close relationship, utilizing the resources of BA and CLAS. If

the Institute is allowed to do what it is designed to do, it will provide substantial resources and will become a profit center for the University. PSU is now identifying resources, and prospects are looking good. PAUDLER added that a foundation award has been received. Seminars and lectures may be offered this summer, and the program will be in place by fall.

BOGUE also reported that the University is looking for a director of the Institute. The position was advertized nationwide, with announcements appearing in The Wall Street Journal rather than The Chronicle. The criteria for selection were developed by Bogue with the help of the Advisory Council. The position is not one requiring primarily academic credentials. KARANT-NUNN wanted to know if there would be a search committee, but BOGUE said ten finalists had been chosen from among applicants; so far three have been on campus.

WALTON returned discussion to the International Studies program by asking about the timing of the proposal. She reviewed that the program was written last summer and passed by the Senate in the fall. Students are asking about its implementation. HEATH saw no problem with a fall implementation, but he did point out that the OSBHE would not deal with any curricular matters at its April meeting. SWANSON wanted to know if the version that will be forwarded to the State Board would resemble what was passed by the Senate. HEATH replied that the revisions have strengthened the proposal. PAUDLER agreed, adding that the changes were not significant; he assured the Senate that he would not pass the proposal unless it was a strong academic program.

#### REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES

1. WHITE presented the annual report of the Academic Requirements Committee and corrected paragraph "i" to read "HE 150 or 250" in place of "HPE 298."
2. LOCKWOOD presented the annual report of the Committee on Effective Teaching. The Committee had \$4,200 to work with and distributed them in small awards. A few funds remain to be spent; they must be encumbered by May 1 and spent by June 1. He urged grant applications.
3. PETERSON presented the annual report of the General Student Affairs Committee, pointing out that the major revision of the ASPSU Constitution is the committee's remaining task this year.

#### NEW BUSINESS

1. DUNBAR presented the Graduate Council's policy statements for final examinations for master's and doctor's degrees. No policy statements exist at this time, and students have a right to know what the policies are. WALLER suggested a revision for #2 under doctor's degrees to read "For dissertation approved there may be no more than one (1) dissenting vote on the final examination." The policies will become effective summer 1984.
2. WALLER announced that the Advisory Council has asked to have its discussion postponed. The Council also hopes to have Chancellor Davis on campus for a special, open Senate meeting.

#### ADJOURNMENT

The meeting was adjourned at 3:35 p.m.

## ACADEMIC REQUIREMENTS COMMITTEE

Report to the Senate, April 2, 1984

Your committee has been an active one, meeting fifteen times since it last reported to the Senate. During this time it has discussed many of the academic requirements now in effect; it has no major changes to offer at this time. Since it last reported to you, the committee

- a) voted to consider Council on International Educational Exchange (CIEE) overseas credit as resident credit, in the same manner as OSSHE and Malheur program credits are considered, adopting the following paragraph:

When CIEE registrations by students formally admitted to PSU are approved in advance by the Office of International Studies, PSU considers the credits earned in the CIEE programs, regardless of the schools through which the registrations are effected, to be resident credit for graduation purposes. The Office of International Studies is responsible for placing a letter in the permanent file of each student approved for the CIEE program.

The CIEE is an organization controlled by its members; Portland State has been a member for many years. CIEE programs are administered through one of its members, and the transcript for CIEE work is the administering member's transcript. Students taking CIEE programs are frequently part way through their junior year or into their senior year. So that the overseas experience does not have a negative effect on graduation, it is desirable that the overseas experience be resident credits.

- b) decided that the PSU overload policy applies to students not enrolled at PSU but taking credits elsewhere if the students i) had been admitted to PSU previous to taking work at another school, which, if such a load were at PSU, would be an overload; and ii) were asking to use the other school's credits in transfer toward graduation.
- c) noted that the Veteran's waiver of the HPE 298 requirement, published on page 32 of the 1983-85 catalog, was incorrect. The decision was that any petitions which resulted from misunderstanding because of the publishing error would be sympathetically received, but that waivers would be given only by petition, and that each case would be judged individually.
- d) gave advice to the Dean of Undergraduate Studies concerning catalog makeup, use of the word "bulletin," and the definitions of grades.
- e) clarified its understanding of the administrative policy determining which credits are eliminated when an unauthorized overload occurs.

- f) has discussed, and is continuing to consider, regulations and procedures which are widely misunderstood or are unknown to many students and faculty advisers at Portland State University. The Committee is presently compiling a list of such items; the number on the list may reach two score or more. The committee is discussing ways to gain maximum awareness of these at Portland State, and plans action during the Spring, 1984 term.
- g) is reviewing the forms used for graduation check and advising for problems or misinterpretations which may be inherent in PSU's system. It is pledged to make recommendations for improvements of the forms to the Dean and the Registrar.
- h) gave desiderata to the Registrar to be considered in changes which he may make in the graduation check/graduation audit system. Discussion with the Registrar and the Dean of Undergraduate Studies on this subject is continuing.
- i) upon the advice of the School of Health and Physical Education, voted to accept HE 361 as meeting the HPE requirement at PSU (the requirement is normally met by HPE 298).
- j) read and voted on 326 petitions (March 8, 1983 through March 9, 1984). Of these, 257 were granted and 69 were denied. In addition, several were read and sent to other jurisdictions.
- k) The committee is made up of:

voting members

Bruce Alexander  
Jeanette de Carrico  
Adriane Gaffuri\*  
Harold Gray  
Donald Howard  
Joyce Petrie  
Norman Rose  
Eldon Tamblyn  
Kit Thomas  
Charles M. White (chair)

ex officio members

Eileen Rose  
Robert Tufts  
Forbes Williams

CW/m

\* Until January 1, 1984 only

[ 2

COMMITTEE ON EFFECTIVE TEACHING  
Annual Report to the Faculty Senate  
April 2, 1984

The Committee on Effective Teaching has two major functions: (1) to encourage, through the awarding of funds from the Fund for the Advancement of Teaching, innovative and experimental projects related to effective classroom teaching; and (2) to stimulate effective teaching and contribute to professional development among faculty through a variety of workshops and speakers dealing with methods, materials, and concepts related to effective teaching.

Grants may be requested and are awarded to individuals, groups, departments, colleges, schools, or to university committees. Although no specific limit is set for the size of grants, and each request will be judged on its merits, applicants should know that previous awards have typically ranged from \$50 to \$500.

The Committee still has funds in this year's budget and encourages grant applications. A copy of the guidelines can be obtained from the chairperson.

The following grants have thus far been awarded during the 1983-84 academic year:

- 1) Richard Lycan, Geography Department: Purchase of two graphics boards for PET computers in order to upgrade machines to support a teaching project in map reading.
- 2) David Johnson, History Department: Purchase of microcomputer software to be used in a course on computer-based historical modeling and simulation.
- 3) John Longres, Social Work/Sociology Department: Developing an annotated bibliography on street kids.
- 4) Jerry Lansdowne, Urban Studies Department: Purchase of equipment to assist students in learning the SYMLOG system with the aid of a personal computer.
- 5) William Fisher, Foreign Languages Department: Purchase of software items to enhance use of computers in foreign language instruction.
- 6) Leonard Simpson, Biology Department: Purchase of audio-visual aids to strengthen a new course offering in Introductory Cell Biology.
- 7) Erasto Kashoro, Electrical Engineering Department: Purchase of equipment necessary to create a digital circuits design aid which will improve classroom understanding of electronics.

Committee Members:

Jerome De Graaff - LIB  
Edith Sullivan - PSY  
Loarn Robertson - HPE  
Sandra Anderson - SSW  
Carl Pollock - BA

Jeanne Bernard - FL  
Frederic Sunderman - student  
Eleanor Vernon - student  
M. Elizabeth Karns - student  
Forbes Williams - Dean of Undergraduate  
Studies, is advisor to the Committee

Respectfully submitted,

*Robert W. Lockwood*

Robert W. Lockwood - AJ  
Chairperson



MAR 05 1984

March 2, 1984

PORTLAND STATE UNIVERSITY: GENERAL STUDENT AFFAIRS COMMITTEE

To: Faculty Senate Steering Committee

From: K. Jean Peterson, Chair *KJP*

The focus of the General Student Affairs Committee this year has been on advisement to programs involving students. During the fall and early winter, the Committee met with Robert Carlson and Bill Currey from the Bookstore, and once again discussed student health insurance coverage with Dr. George Maskell and Sandy Franz from the Health Services and Ron Pattee, the University's insurance broker. In addition, Orcilia Forbes, Vice-President for Student Affairs, discussed minority programs in the OSHE, and specifically at PSU. Most recently Major Morris, PSU's Affirmative Action Officer discussed minority student recruitment and retention.

The discussions with administrative personnel were both informative as well as advisory. Members of the Committee gave input concerning health needs of students and items which should be included if the insurance plan went out for bid. However, the present company agreed to renew the coverage for a second year, so no changes will be made at this time.

The discussion with Major Morris was of particular interest to the Committee, and the members found the activity and programs concerning minority recruitment and retention among the students to have increased tremendously during the past few years. Special attention was given to the "On-Campus Tour" for minority students which was held on February 8th and drew 438 students from the surrounding area. The least effective aspect of this program appeared to be the response and support from academic departments, and the Committee urges faculty to become more involved in supporting the efforts of the Affirmative Action Office.

Plans for the future include discussion about the proposed revisions to the ASPSU Constitution, and assuming the responsibility for being the advisory committee for student legal services.

The membership of the Committee represents a diverse group, and the enthusiastic participation of the student members has increased the sense that the Committee is reflecting the needs of the students in its advisory capacity to student services.


For the Committee: K. Jean Peterson, Chair; Betty Rankin, Susan Danielson, Charles Becker, JanMarie Draper, Leslie Herren, William Bonds, Bill Casti, and Sandra Nelson.

Consultants: Orcilia Forbes, Bill Williams, and Major Morris.



PORTLAND STATE UNIVERSITY  
April 2, 1984

To: Faculty Senate

From: Graduate Council:   
Zola Dunbar, Chairperson, Sally Althoff, Thomas Dieterich,  
Pieter Frick, Adriane Gaffuri, Susan Karant-Nunn, Joseph Kohut,  
George Lendaris, Joan McMahon, Anthony Ruffolo, Wilma Sheridan,  
Phil Smith, Mary Taylor, Lynn Thompson. Consultants: Stanley  
Rauch, Robert Tufts, Robert Nicholas

Subject: Policy Statements for Final Examinations for Master's and  
Doctor's Degrees.

The following policies shall become effective Summer Term 1984 and shall  
be added to the PSU Bulletin and the Graduate Adviser's Handbook at the  
next printing:

Master's Degree

1. The final oral examination may be scheduled only during the regular academic terms or during the eight-week Summer Session.
2. The results of the second oral or written examination are final.

Doctor's Degrees

1. The final oral examination may be scheduled only during the regular academic terms or during the eight-week Summer Session. The final defense of the dissertation may be held no later than four weeks prior to the conferring of the degree.
2. For dissertation approval there is a maximum of one (1) dissenting vote on the final examination.

This is an information item and does not require Senate action.