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Faculty Senate Monthly Packet April 1991

Portland State University Faculty Senate

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Portland State University

MEMORANDUM

TO: Senators and Ex-officio Members to the Senate

FR: Ulrich H. Hardt, Secretary to the Faculty *U H H*

The Faculty Senate will hold its regular meeting on April 1, 1991, at 3:00 p.m. in 150 Cramer Hall.

AGENDA

- A. Roll
 - President's Report -- Ramaley
- *B. Approval of the Minutes of the March 4, 1991, Meeting
- C. Announcements and Communications from the Floor
- D. Question Period
 - 1. Questions for Administrators
 - 2. Questions from the Floor for the Chair
- E. Reports from the Officers of Administration and Committees
 - *1. Annual Report, Academic Requirements Committee -- Maynard
 - *2. Annual Report, Committee on Effective Teaching -- Patton
 - *3. Annual Report, General Student Affairs Committee -- Robertson
- F. Unfinished Business
 - 1. Budget Review Report -- Holloway, Brennan, Lall, Ellis
- G. New Business
 - *1. Communication from Women Faculty at PSU -- Sestak
- H. Adjournment
 - *The following documents are included with this mailing:
 - E Minutes of the March 4, 1991, Senate Meeting*
 - E₁ Annual Report, Academic Requirements Committee**
 - E₂ Annual Report, Committee on Effective Teaching**
 - E₃ Annual Report, General Student Affairs Committee**
 - G₁ Communication from Women Faculty at PSU and from PSU Commission on the Status of Women*

**Included for Senators and Ex-officio Members only.

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, April 1, 1991
Presiding Officer: Sheldon Edner
Secretary: Ulrich H. Hardt

Members Present: Andrews-Collier, Arick, Becker, Beeson, Bowlden, Brannan, Bunch, Burns, Cooper, DeCarrico, Diman, Duffield, Edner, Enneking, Fisher, Goslin, Goucher, Gray, Horowitz, A. Johnson, D. Johnson, Karant-Nunn, Kasal, Kocaoglu, Kosokoff, Latz, Lendaris, Limbaugh, Livneh, Maynard, McElroy, McKenzie, Millner, Nattinger, Ogle, Petersen, Rees, Rufolo, Settle, Stern, Terry, Van Halen, Weikel, Wright, Wurm, Zwick.

Alternates Present: Bulman for Ashbaugh, Schaumann for Casper son, Anderson for Cumpston, Dawson for R. Johnson, Rhyne for Finley, Etesami for Koch.

Members Absent: Brennan, Brenner, Daily, Dunnette, Ellis, Lowry, Lutes, Manning, Olmsted, Tuttle.

Ex-officio Members Present: Davidson, Erzurumlu, Frank, Hardt, Holland, Mackey, Ramaley, Reardon, Savery, Sheridan, Sivage, Tang, Toulan, Ward.

APPROVAL OF THE MINUTES

The minutes of the March 4, 1991, meeting were accepted as written.

PRESIDENT'S REPORT

President RAMALEY announced that Rod Diman had been appointed interim assistant to the president until July 1, giving her enough time to figure out what to do. He is spending about two hours a day in that office.

RAMALEY said that the governor called her and the chancellor to her office about a month ago and asked them to translate the Governor's Commission report into an action plan. That has been done, and she distributed the executive summary and three appendices. She indicated that this action plan was still in draft form; nonetheless, significant components of the plan include a cooperative regional library system, the Portland Educational Network (PEN), the Council of Presidents, the joint OSSHE engineering program. She said that PSU has emerged as the hub of the educational network, and that is important for the University's future. Oregon now needs to go public (Mackey's term) with its request for support. RAMALEY said the governor accepted the plan with enthusiasm. The plan will be presented to the Board in April.

COOPER asked where the engineering center might be located. RAMALEY said she and Erzurumlu want it on the PSU campus, and very preliminary plans for that already exist. However, the chancellor has said the new council will review all options when the time for that comes. OGI, PSU, OSU and UO will participate, as well as OHSU's bio-tech program. For the latter to be possible, the location has to be downtown and not in Washington county. We are making compelling arguments for this.

BURNS asked about the make-up of the Trust, observing that the right people had to be on it. RAMALEY agreed and said the governor was helping to recruit people; a list of potentials is being created now. The Council of Presidents will create the agenda while the Trust will be involved in carrying out the action plan. She said the Council of Presidents was meeting tonight and will be presented the action plan; she predicted they will focus on the proposed regional library system in their discussion.

The President reported that the transition process was being monitored. Twenty-five persons have been notified that their jobs have been eliminated; they include 8 tenure track faculty, 8 classifieds, 3 management service personnel, and 6 unranked faculty. A. JOHNSON asked about retirement packages. RAMALEY said that packages were being developed designed to be attractive to younger faculty. FRANK added that medical benefits were the specific focus of one proposal; because it is new in its concept, it is receiving close scrutiny by the chancellor's office. He would not predict its final outcome.

REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES

1. TUFTS reported that Spring term registration figures were almost identical to a year ago.
2. MAYNARD presented the annual report of the ARC.
3. PATTON presented the annual report of the Committee on Effective Teaching. COOPER asked what the committee had done about last year's Senate request that the committee address the issue of evaluation of teaching for promotion and tenure purposes. PATTON responded that that was outside of the committee's responsibility. FRANK said that the Evaluation of Teaching, Advising and Service Committee was beginning to deal with that and will be sending a memo to all departments soon. KOSOKOFF asked why the names of unfunded requests were published. BUNCH thought it was inappropriate and embarrassing. PATTON said the Steering Committee had requested that information, but BEESON thought the committee had only wanted more information about how many more requests there were than funds to accommodate them. However, DAILY and REARDON argued that all grant requests not funded were a matter of public record anyway. DIMAN added that being turned down is not necessarily a reflection on the writers

of the grant. Bowlden said we needed to know what was requested in order to make a case for getting more money for the committee.

BUNCH/KOSOKOFF moved "that only the successful requests be mentioned in the annual report of the Committee on Effective Teaching."

The motion was defeated.

4. L. ROBERTSON presented the annual report of the General Student Affairs Committee.

UNFINISHED BUSINESS

Preliminary reports were presented by the four committees reviewing the work of the Transition Team, to "see if they would have made the same decisions as the Transition Team made," EDNER said. HOLLOWAY said the Curriculum Committee was reviewing the impact of the decisions on the curriculum. The committee is asking the affected department chairs and directors and is getting information together. The committee is specifically looking at the consistent delivery of liberal arts programs to the University and community. The committee has a long way to go yet.

BRENNAN reported that the Graduate Council was examining the impact of proposed actions. The Council is looking at data being sent by departments; it is also waiting for information from the Budget Committee. The Council is particularly concerned about the uneven impact of frozen positions and retirements.

KOROLOFF, speaking for LALL, said that EPC was looking at policy decisions which were made by the Transition Team. They were also interested in the issue of student access and program diversity. Are transfer students specifically being hurt? Are we affecting the cultural mix of students at PSU? Is there a sufficient base left to offer quality degree programs, and can mergers help with creating broader, stronger areas?

A. JOHNSON, speaking for Ellis, said the Budget Committee had met and wrangled over issues. Since the committee had already served as hearing panels for affected programs, it had in a sense already dealt with this assignments, although its findings and recommendations from those hearings have not been made public. The committee is sending that information to the other three committees on request.

EDNER said that the strategic planning information was confidential, proprietary and not generally disseminated. He said the Provost had it, and it was not generally used by the Transition

Team. The chairs of the committees may consult that information, but it was not to be broadcast.

ARICK was concerned about incorrect information which the Transition Team had used from Institutional Research. He asked how the corrected information which departments gave at the Budget Committee hearings could now be used in this review. EDNER said the Institutional Report data were used. A. JOHNSON thought departments should send their information to each committee. RAMALEY was concerned with the accuracy issue and thought we should start with Institutional Research and correct the central files or else we continue to use wrong information.

FRANK announced that suspended programs are to have external reviews next year; memos to that effect are going out this week. KARANT-NUNN said this was a constitutional issue, and the Senate needed to be involved in the elimination or suspension of programs; the constitution demanded it. DUFFIELD agreed that the Senate had to review the decisions; she said that they were not based on what the Transition Team said they were based on. Is there no recourse at all? EDNER said that there wasn't time to go through the regular process in making the earlier program cuts; three weeks was not our choice. He pointed out that the Senate did vote on the criteria used by the Transition Team, and that the Budget Committee was involved in preparing those criteria.

BOWLDEN said the Steering Committee gave broad charges to the committees, yet he senses that committee members see themselves as being rubber stamps. Since he is a member of the Steering Committee he said he knows what committees were asked to do; committees need to take their charges very seriously and do in-depth analysis of program suspensions and eliminations. EDNER said that the board has acted on the proposed plan, therefore there was no point in discussing eliminations. The suspension issue, however, was open for discussion. Referring to the minutes of the March 4 meeting, BEESON said that the four committees were "to look carefully at all programs to see if they would have made the same decisions as the Transition Team." He agreed with Bowlden that committees were to do an in-depth investigation even if decisions could not be overturned.

ENNEKING urged that the committees go far enough to say that it was regrettable to eliminate programs and that programs should be rebuilt at the first opportunity, even if the board has already acted. The Senate should be honest and say if we made a mistake. REARDON said that the section of the constitution giving those responsibilities to the Senate predates the first contract. There is a certain vagueness about coherence, yet we need to look at preserving the Senate's role. WEIKEL countered that AAUP never intended for the Senate to abdicate its role.

She urged that we not let the precedence of the last few months stand.

NEW BUSINESS

SESTAK introduced the memo from the Women Faculty of PSU to the Senate, pointing out that budget limitations disproportionately impact women students, faculty and staff. Since we purport to be concerned with preserving diversity on campus, we must examine the cuts and how they affect women.

BOWLDEN/WEIKEL moved "that all decisions involving personnel and program cuts be carefully reviewed to ensure that campus diversity is maintained and that proposed staff and program reductions are free of personal or political motivations. We further move that changes in enrollment and number of non-returns be tracked by gender and ethnicity to determine the effect of increased tuition and surcharges on students and programs."

SETTLE wanted to hear arguments in favor of the motion. SESTAK and OSHIKA explained that women students are often the first effected by tuition increases, because many of them are single parents. Also women faculty often are last hired therefore first fired. We need to track this information. SETTLE wondered if this would be an administrative burden. TANG didn't think so, since Institutional Research already tracks male and female admissions.

COOPER was troubled by the political overtones and wondered how that could be handled without adjudication. He wondered if Bowlden might be willing to remove that from the motion. BOWLDEN refused.

COOPER/DIMAN therefore "moved to amend the motion by removing the language 'and that proposed staff and program reductions are free of personal or political motivation'."

FRANK supported the amendment, saying that the original motion seemed to imply maliciousness or mean-spiritedness. KASAL said the original motion was not clear enough and needed to be more specific to be helpful.

The motion to amend was defeated.

The motion was passed.

ADJOURNMENT

The meeting was adjourned at 16:27.

Academic Requirements Committee**Annual Report to the Faculty Senate****1 April 1991**

The Academic Requirements Committee meets regularly during the academic year, once every two weeks. Beside our regular work of reviewing petitions from students, we have done the following:

1. We brought a recommendation to the Senate, which was adopted on 4 June 1990, to extend the length of time a *Bulletin* is valid for graduation to seven years.
2. We established a policy for granting of academic credit to admitted students who hold the International Baccalaureate Diploma. That policy was adopted by the Senate at its meeting of 3 December 1990.
3. We received a charge from the President to consider a plan to include a course or courses on Crime Literacy as part of graduation requirements in the University. Our proposal to allow two courses in the Administration of Justice to count as part of the Social Science area of the General Education Requirement was approved by the Senate on 7 January 1991.
4. At its meeting of 1 October 1990, the Senate charged the ARC to consider a set of issues related to a proposed new requirement for graduation from the University: studies in the area of Non-Western Ethnicity, Race and Gender. We are proceeding in this matter in consultation with the Minority Affairs Council, which itself has convened a committee to study the same issue. We have also made contact with the University of Oregon and Oregon State University and with three out-of-state institutions who have such requirements in place: San Francisco State University, the University of Michigan and Bowling Green State University. We expect to make a report to the Senate on our progress by the end of this academic year.
5. We continue the apparently endless task of refining and clarifying the sections in the *Bulletin* which state the requirements for graduation. We expect to bring more recommendations to the Senate in due course which will ease the work of advisors and students planning their programs.

From 7 March 1990 through 6 March 1991, the ARC read and voted on 596 petitions from students, of which 573 were granted and 23 were denied. Many of the petitions were routine ones made necessary by changes in course numbering and in the term of the *Bulletin*. The ARC notes that some petitions still arise from errors in advising and ambiguities in the *Bulletin*, but they are less than formerly. We hope that our future revisions will eliminate most remaining sources of confusion.

Gary Brodowicz, HPP
Hugo Maynard, PSY (Chair)
Darrell Millner, BST
Howard Wineberg, CENS
Scott Wells, CE
Carl Bergwall (Student Representative)
Nancy Tang, OAA (*ex officio*)
Robert Tufts, REG (*ex officio*)

**ANNUAL REPORT TO SENATE
COMMITTEE FOR EFFECTIVE TEACHING
1990-1991**

The Committee for Effective Teaching was given a budget of \$4635 this year. Guidelines for requests were sent to departments for distribution early in fall term. The due date for requests was November 26. We received 19 applications for a total dollar request of \$10,764.95. We funded 7 proposals in full, 7 partially and 6 not at all. To fully fund all the proposals that we agreed should have been funded, we would have needed a budget \$7,190.95.

Departments and Awards

History

- 1. Diane Harris; Development of a course packet--"Ancient Evidence for the Trojan War: A Sourcebook" fully funded: \$200

FLL

- 2. William B. Fischer and Earl L. Rees; Large Scale Testing in Proficiency-Oriented Foreign Language Classes req: \$400-800, partial funding: \$200

- 3. R. Vistica; Film Script and Study Guide for French Language Film fully funded \$ 65

- 4. Timm Menke; Conversion of 3 German PAL system videos to American NTSC system for use in upper division literature and culture classes in German fully funded \$360

Biology

- 5. Clyde L. Calvin; Greenhouse Enhancement Project in conjunction with equipment from the Portland Police req: \$850 partially funded \$600

- 6. B.E. Lippert; Funding for plant specimen preparation req: \$500 partially funded \$250

- 7. Suzanne Krippaehne; Development of a laboratory of lily meiosis which utilizes live material for a hands on study of meiosis req: \$560 partially funded \$100

Chemistry

- 8. Horace F. White; Computer simulation of nuclear magnetic resonance(NMR) spectra for use within the Chemistry Department's organic chemistry and spectrometric lab classes fully funded \$335

Geology

- 9. Scott F. Burns; Experiential Learning in Engineering Geology fully funded \$450

Geography

10. Teresa L. Bulman; Acquisition and development of visual aids for a new course on the geography of Africa req: \$1113.45 partially funded \$606.50

Education

11. Dillafruz Williams; Case studies in the Philosophy of Education
req: \$1104 partially funded \$550

Social Work

12. Bob Holloway; Purchase of software to implement a hypermedia based advisory system for social work practice fully funded \$498.50

HPE

13. John C. Ozmun; Funding to purchase materials necessary to teach new course: Current Perspectives in Youth Sports fully funded \$420
\$4635

Proposals not funded

1. Jean Scholtz, Computer Science; Funding to pay subjects for testing in Advanced Human-Computer Interaction, CS 510 requested: \$1000

2. Joanne M. Klebba, Marketing; To develop a new pedagogy for case analysis courses, (referred to Faculty Development Fund) requested: \$500

3. Ellen West, Business; To enhance her cross-cultural understanding and competency to integrate this perspective into the classes she teaches. (referred to Faculty Development Fund) requested: \$500

4. Gary Brodowicz and Dawn Graff-Haight, PE; To design and implement a microcomputer-based approach for developing overhead transparencies for classroom use, (referred to Faculty Resource Lab) requested: \$209

5. Maria Montserrat-Hopple, Speech; To compile an instructional manual (final copy) for use in Sign Language and Manual Communication Systems courses, (referred to publisher, funded last year by CET) requested : \$800

6. Leonard Cain, Sociology; A study of students' understanding of, interpretation of, and evaluation of teacher evaluation process required to be used by Sociology (or other) departments requested: \$500

Respectfully submitted,
Judy Patton, Dance, Chairperson
Robert Brustad, HPE
Carrol Tama, ED
Tom Chenoweth, ED



Krista Fletcher, Student
Elliot Benowitz, HST
Joan McMahon, SP
Mark Berge, Student

M E M O R A N D U M

DATE: March 11, 1991
TO: PSU Faculty Senate
FROM: Leonard Robertson, Chair, General Student Affairs
RE: ANNUAL REPORT OF THE GENERAL STUDENT AFFAIRS
COMMITTEE (GSA)

Members of the GSA Committee

Faculty: Leonard Robertson, Charlene Rhyne, Donald Tang, Elise Whiting, David Wrench.

Students: Lori Blackford, Brian Gerst, Kristina Hodgers, James Nollman,

Consultants: Morris Holland, Bob Vieira, Armando LaGuardia

Committee Activities

The committee has met six times this academic year: October 19, November 16, November 30, January 18, February 15, March 8.

Initially, the committee defined as its plan of work for 1990-91 the review and assessment of the delivery of various student services across campus. However, with the passage of Measure 5 and the mandate to reduce budgets and restructure units on campus, the committee assumed as its primary role the advisory capacity assigned to it in the Faculty Governance Guide.

Consequently, the committee has, during its last several meetings, reviewed and reacted to plans of the Office of Student Affairs to develop a streamlined delivery system of its basic services and an improved student advising system.

The committee supports the Office of Student Affairs vision of a centralized service function and its efforts to maintain high quality service with reduced resources. There is much detail yet to be completed, so no committee recommendations or actions are forthcoming at this time.

MEMORANDUM

To: Faculty Senate
From: Women Faculty of PSU
Date: March 11, 1991
Re: Budget Cuts

We want to bring to your attention our concern that the budget limitations being effected at PSU may have a disproportionate impact on women students, faculty and staff. We attach a copy of the letter written by the PSU Commission on the Status of Women addressed to several campus entities, including the Transition Team administrators and department heads.

We fully endorse the content and sentiment of the Commission's statement. We urge you to note the issues raised by the Commission and to consider carefully the impact of proposed budget cuts on all women, minorities and other members of the PSU community who may be disproportionately affected.

We therefore move that all decisions involving personnel and program cuts be carefully reviewed to ensure that campus diversity is maintained and that proposed staff and program reductions are free of personal or political motivations. We further move that changes in enrollment and number of non-returns be tracked by gender and ethnicity to determine the effect of increased tuition and surcharges on students and programs.

Portland State University

P.O. Box 751, Portland, OR 97207-0751

March 11, 1991

TO: President Judith Ramaley

Provost Bob Frank

Morris Holland, Student Affairs

Steve Sivage, Finance and Administration

Earl Mackey, Development and External Affairs

Deans

Department Heads

CC: Transition Team, Budget committee, Curriculum committee,

Educational Policies committee, Graduate Council

FROM: Commission on the Status of Women

Larry Bowlden, Ardella Clark, Denise Morris, Beatrice Oshika, Jean Scholtz,

Barbara Sestak, Joan Strouse, Tom Taylor, Carol Turner, Paulette Watanabe,

Ann Weikel, Ellen West, Barbara Williams, Norm Wyers

The campus Commission on the Status of Women is concerned that the proposed budget limitations, coupled with tuition increases and surcharges, may have disproportionate impact on women students, faculty and staff. We are also sensitive to the possibility that proposed program eliminations may not be based solely on budget requirements, but may mask professional or philosophical differences.

Therefore we request that all decisions involving personnel and program cuts be carefully reviewed to ensure that campus diversity is maintained and that proposed staff and program reductions are free of personal or political motivations. We also ask that changes in enrollment and number of non-returns be tracked by gender to determine the effect of increased tuition and surcharges on women students, who currently constitute more than half of the student population.