

11-4-2010

## Faculty Senate Monthly Packet November 2010

Portland State University Faculty Senate

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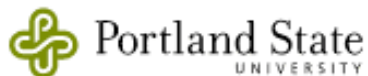
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In accordance with the Constitution of the PSU Faculty, Senate Agendas are calendared for delivery ten working days before Senate meetings, so that all faculty will have public notice of curricular proposals, and adequate time to review and research all action items. In the case of lengthy documents, only a summary will be included with the agenda. Full proposals area available at the PSU Curricular Tracking System: <http://psucurriculumtracker.pbworks.com>. If there are questions or concerns about Agenda items, please consult the appropriate parties and make every attempt to resolve them before the meeting, so as not to delay the business of the PSU Faculty Senate.

Senators are reminded that the Constitution specifies that the Secretary be provided with the name of his/her Senate Alternate. An Alternate is another faculty member from the same Senate division as the faculty senator. A faculty member may serve as Alternate for more than one senator, but an alternate may represent only one Senator at any given meeting.

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PORTLAND STATE  
UNIVERSITY  
FACULTY SENATE



**TO:** Senators and Ex-officio Members to the Senate  
**FR:** Sarah E. Andrews-Collier, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on **November 1, 2010**, at 3:00 p.m. in room **53 CH**.

**AGENDA**

- A. Roll
- B. \*Approval of the Minutes of the October 4, 2010, Meeting
- C. Announcements and Communications from the Floor  
Discussion Item: Student Success
- D. Unfinished Business
  - \*1. Proposal to Amend the PSU Faculty Constitution, Art. IV., 4., 4), “o Honors Council”
- E. New Business
- F. Question Period
  - \*1. Questions for the Administration - Koch
  - 2. Questions from the Floor for the Chair
- G. Reports from Officers of the Administration and Committees
  - President’s Report 16:00
  - Provost’s Report
  - \*1. Report of the Advisory Committee on Academic Information Technology – Reynolds
  - 2. Report of the Interinstitutional Faculty Senate Meeting of 16 October at SOU - Rueter
- H. Adjournment

**\*The following documents are included with this mailing:**

- B Minutes of the October 4, 2010 Meeting and attachment to June 7, 2010 minutes
- D-1 Proposal to Amend the Constitution of the PSU Faculty, Art. IV., 4., 4) “o Honors Council”
- F-1 Question to the Administration
- G-1 2009-10 Annual Report of ACAIT

**\*\*\* 2010-11 PSU FACULTY SENATE ROSTER \*\*\***

**\*\*\*\*2010-11 STEERING COMMITTEE \*\*\*\***

Presiding Office: Maude Hines  
 Presiding Officer Elect: Gwen Shusterman  
 Secretary: Sarah Andrews-Collier  
 Steering Committee (4): Rob Daasch and Tom Lockett (2011), Dan Fortmiller and Mark Jones (2012),  
*Ex officio* (Comm on Comm) *Alan MacCormack*

**\*\*\*\*2010-11 FACULTY SENATE (117)\*\*\*\***

**All Others (24)**

Hagge, Time	CAPS	2011
Ingersoll, Rebecca	UASC	2011
Pierce, Robyn	FAC	2011
Turner, April	OAA	2011
*Siegler, Doug (Webb)	OSA	2011
Welnick, Jennifer	SALP	2011
Wendler, Denise	BO-DA	2011
Trifiletti, Melissa	ADM	2011
Barham, Mary Ann	UASC	2011
†Baccar, Cynthia	ADM	2012
Fortmiller, Daniel	CARC	2012
Hatfield, Lisa	DDPS	2012
Ketcheson, Kathi	OIRP	2012
Kwong, Jolina	OAA	2012
McBride, Leslie	CAE	2012
Vance, Mary	CARC	2012
*Tarabocchia, JR (Thompson)	DOS	2012
Harmon, Steven	OAA	2013
Jagodnik, Joan	UASC	2013
Nixon, Nicolle	ADM	2013
* _____ (Ostlund)		2013
Ryder, Bill	ADM	2013
Sanchez, Rebecca	SBA	2013

**Business Administration (6)**

Cabelly, Alan	SBA	2011
Rogers, Daniel	SBA	2011
Mathwick, Charla	SBA	2012
Raffo, David	SBA	2012
Brown, Darrell	SBA	2013
Johnson, Raymond	SBA	2013

**Education (6)**

*Reynolds, Candyce (McKeown)	EPFA	2011
Munson, Leslie	ED	2011
Caskey, Micki	ED	2012
Smith, Michael	ED	2012
*Rigelman, Nicole (Mukhopadhyay)	ED	2012
Burk, Pat		2013

**Engineering & Computer Science (10)**

Kohles, Sean	ME	2011
Sheard, Timothy	CMPS	2011
Pejcinovic, Branimir	ECE	2011
*Karavanic, Karen (Sailor)	CMPS	2011
Zurk, Lisa	ECE	2012
Brown, Cynthia	CS	2012
Daasch, W Robert	ECE	2012
Feng, Wu-Chang	CMPS	2013
Jones, Mark	CMPS	2013
†Maier, David	CMPS	2013

**Extended Studies (2)**

Griffith, Molly	XS	2011
†Sterling, Sarah	XS PDC	2012

**Fine and Performing Arts (6)**

†Gray, Charles	MUS	2011
Hansen, Bradley	MUS	2011
Leite, Margarette	ARCH	2012
Glaze, Debra	MUS	2012
Berrettini, Mark	TA	2013
Taylor, Sue	ART	2013

**Library (2)**

*Bowman, Michael (Howard)	LIB	2011
†Paschild, Christine	LIB	2012

**Liberal Arts and Sciences (40)**

Carter, Duncan	ENG	2011
*Clark, Michael (Wamser)	ENG	2011
Ediger, Joseph	MTH	2011
*Fischer, William (Ceppi)	FLL	2011
George, Linda	ESR	2011
Hines, Maude	ENG	2011
Lockett, Thomas	HST	2011
Murphy, Michael	BIO	2011
*Preston, Serge (L, Mercer)	MTH	2011
Rueter, John	ESR	2011
Sanchez, Fernando	FLL	2011
Seppalainen, Tom	PHIL	2011
Shusterman, Gwendolyn	CHEM	2011
Wadley, Stephen	FLL	2011
Arante, Jacqueline	ENG	2012
†Brower, Barbara	GEOG	2012
†Burns, Scott	GEOL	2012
Butler, Virginia	ANTH	2012
Cummings, Michael	GEOL	2012
Danielson, Susan	ENG	2012
Gamburd, Michele	ANTH	2012
Jacob, Greg	ENG	2012
Latiolais, Paul	MTH	2012
O'Halloran, Joyce	MTH	2012
†Schechter, Patricia	HST	2012
*Sytsma, Mark (Balshem)	ES	2012
Wetzel, Patricia	FLL	2012
Agorsah, Kofi	BST	2013
Beyler, Richard	HST	2013
Elzanowski, Marek	MTH	2013
Farr, Grant	SOC	2013
Greco, Gina	FLL	2013
Kapoor, Priya	COMM	2013
†Kominz, Laurence	FLL	2013
Lang, William	HST	2013
Marrongelle, Karen	MTH	2013
Medovoi, Leerom	ENG	2013
Ott, John	HST	2013
Palmiter, Jeanette	MTH	2013
Weasel, Lisa	BIO	2013

**Other Instructional (5)**

†MacCormack, Alan	UNST	2011
Trimble, Anmarie	UNST	2012
Flower, Michael	HON	2013

**Social Work (7)**

Keller, Thomas	SSW	2011
*Oschwald, Mary (Nissen)	SSW	2011
Taylor, Michael	CFS	2011
Curry, Ann	SSW	2012
Miller, Pamela	SSW	2012
Nash, James	SSW	2012
McBeath, Bowen		2013

**Urban and Public Affairs (9)**

Kinsella, David	PS	2011
Neal, Margaret	IOA	2011
Gibson, Karen	USP	2011
Carder, Paula	IOA	2012
†Henning, Kris	JUST	2012
Strathman, James	CUS	2012
Dill, Jennifer	USP	2013
_____		2013
Shandas, Vivek	USP	2013

**\*Interim appointments**

**†Member of Committee on Committees**

DATE: 10/21/10

**NEW SENATORS IN ITALICS**

## PORTLAND STATE UNIVERSITY

**Minutes:** Faculty Senate Meeting, October 4, 2010  
**Presiding Officer:** Maude Hines  
**Secretary:** Sarah E. Andrews-Collier

**Members Present:** Arante, Baccar, Barham, Berrettini, Beyler, Bowman, Brower, C. Brown, Burk, Burns, Butler, Carder, Clark, Cummings, Daasch, Danielson, Ediger, Elzanowski, Farr, Fischer, Flower, Fortmiller, Gamburd, George, Gibson, Glaze, Gray, Greco, Griffith, Hagge, B.Hansen, Harmon, Hatfield, Henning, Hines, Ingersoll, Jacob, Jagodnik, Jones, Kinsella, Kohles, Kominz, Livneh, Lockett, MacCormack, Marrongelle, McBride, Munson, Murphy, Neal, Palmiter, Parnell, Paschild, Pejcinovic, Raffo, Rueter, Ryder, F. Sanchez, R. Sanchez, Schechter, Seppalainen, Shandas, Sheard, Shusterman, Smith, Sterling, Strathman, Sytsma, M. Taylor, S. Taylor, , Trimble, Turner, Vance, Wadley, Weasel, Webb, Welnick, Wendler, Wetzel, Zurk.

**Alternates Present:** Black for Feng, Areliano for Ingersoll, Rill for Kapoor, Burgess for Ketcheson, Reese for Medovoi, Baccar for Nixon, \_\_\_\_\_ for Rigelman, Hoffman for Trifiletti.

**Members Absent:** Agorsah, D. Brown, Cabelly, Carter, Caskey, Curry, Dill, Johnson, Keller, Kwong, Lang, Latiolais, Leite, Maier, Mathwick, McBeath, Miller, Nash, O'Halloran, Oswald, Ott, Pierce, Reynolds, Rogers, Tarabocchia.

### **Ex-officio Members**

**Present:** Alymer, Andrews-Collier, Balzer, Bleiler, Burgess, Desrochers, Fink, Fung, Hickey, Kaiser, Koch, Lim, Mack, Markey, Mellow, Ostlund, Rose, Sestak, Su, Wallack, Wiewel.

### **A. ROLL**

### **B. APPROVAL OF THE MINUTES OF THE JUNE 7, 2010, MEETING**

The meeting was called to order at 3:01 p.m. The minutes were approved as published.

### **C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR**

#### CHANGES TO SENATE AGENDA FOR OCTOBER 4, 2010:

E-1, a. - removed from E.1. Consent Agenda.

#### CHANGES IN SENATE AND COMMITTEE MEMBERSHIPS SINCE JUNE 2010:

Molly Griffith was elected in the XS runoffs; Serge Preston replaces L. Mercer; Michel Clark replaces Wamser; William Fischer replaces Ceppi; Karen Karavanic replaces Sailor; Doug Siegler replaces Webb. Committee appointment changes are

reflected in the 2010-11 Faculty Governance Guide, 1<sup>st</sup> Ed, published Sept. 17, 2010, except for the following: Babcock replaces Meadows on Budget Committee; Darrel Hackworth, Tammy Hooper, and Jonathon Uto have been replaced by Mark Russell, Kristin Smith, and Jason Mitchell, and Mike Holt has been added to Campus Safety; Richard Beyler replaces Geiger on EPC; James Nash has been appointed to the Graduate Council.

SENATORS were reminded to complete caucus elections by the end of the meeting.

WELCOME AND INTRODUCTIONS: HINES introduced the agenda of the 2010-11 Faculty Senate. She reminded of the contents of her recent Senate letter and requested members to continue to submit ideas and concerns. She also requested that members remember to report the proceedings back to their units. HINES briefly described the Steering Committee annual retreat and the agenda they developed. Lastly, she noted that committee reports will be treated in the manner of a consent agenda, and will not be reviewed in the meeting unless senators request it. JONES provided a brief introduction to PSU Faculty Governance and the Constitution. LUCKETT provided a brief overview of *Robert's Rule's* and practice at PSU. He reminded that Robert's Rules and PSU practice have differed in several ways: PSU Faculty Senate abuses the tabling of motions, which should only take place if an item of urgency intervenes; there is no such thing as PSU's "friendly" amendments (a side effect of poor decorum); PSU Ex officio members have no vote; PSU motions have been introduced by non-Senators; and, PSU violates the required 2/3 vote to pass a motion not originally placed on the agenda.

#### **D. UNFINISHED BUSINESS**

##### **1. June 7, 2010 "G-11" Report of the Ad Hoc Committee on High Achieving Students**

The Presiding Office introduced members of the committee who were present and thanked them for their service. Applause The Presiding Office accepted the report for the Senate, after "D.2."

##### **2. Proposal to Amend the PSU Faculty Constitution, Art. IV., 4., 4). o Honors Council**

LUCKETT/MacCORMACK moved the following motion, submitted to the Secretary with signatures on 27 September 2010:

*ARTICLE IV. ORGANIZATION OF THE FACULTY. 4) Standing Committees and Their Functions. o) Honors Council. This council shall consist of six faculty members from the College of Liberal Arts and Sciences (two from each of its divisions), one from each of the other divisions, one from the University Honors Program, two upper-division undergraduate students and, as consultants, the following or his/her representative: the Provost, the Dean of Undergraduate Studies, the director of the University Honors Program, and a member of the University Studies Council. The Committee on Committees shall endeavor to select appointees from among faculty members with an involvement in department honors tracks, department honors societies, and the University Honors Program. As best as possible, the*

*student representatives should be drawn from students participating in the University Honors Program or a departmental honors track. The Council shall:*

- 1) Develop and recommend University policies and establish general procedures and regulations for the University Honors Program and departmental honors tracks.*
- 2) Recommend to the Faculty Senate or its appropriate committees and to the Dean of Undergraduate Studies suitable policies and standards for Honors courses, programs, and tracks.*
- 3) Coordinate with the Undergraduate Curriculum Committee to review recommendations to the Senate for new courses in the University Honors Program and for substantive changes to the Honors Program with regard to quality and emphasis.*
- 4) Coordinate with the Undergraduate Curriculum Committee to review recommendations to the Senate regarding the creation of new honors tracks or for changes in the requirements of existing tracks.*
- 5) Review, at its own initiative or at the request of appropriate individuals or faculty committees, campus-wide resources, practices, and services for and practices in regard to high-achieving students, and suggest needed changes to the appropriate administrators or faculty committee.*
- 6) Act in liaison with appropriate committees.*
- 7) Report at least once a year to the Senate, including a list of courses and program changes reviewed and approved,*

BLACK asked for clarification of the term “division.” The Presiding Officer explained that the Constitution, Art. V. defines each representative unit of faculty governance as a “division.” Additionally, as of June 2010, CLAS is also likewise divided into three divisions (academic distribution areas) for the purpose of Senate and committee representation, Arts and Letters, Sciences, and Social Sciences. ALLEN concurred, noting that CLAS would have 6 representatives, three from each distribution area. PALMITER expressed confusion. ANDREWS-COLLIER explained that this roster closely parallels those of the other constitutional committees with divisional representation. LUCKETT concurred. \_\_\_\_\_ proposed we spell this out more clearly, unless we have to be consistent with the other descriptions. WETZEL proposed that we trust this language, and next month come in with a list of who these people are. BROWN cautioned that detailed descriptions are not normally used in Constitutions. KOCH noted that this description mirrors the other descriptions, totaling 12 divisional representatives in all on each “distribution” committee, but that as of September, we have no Dean of Undergraduate Studies. REESE suggested adding “the following:”

\_\_\_\_\_ queried if “Dean of Undergraduate Studies” was obsolete. KOCH replied that the responsibilities of that title now fall to the Vice Provost for Academic Programs and Instruction. \_\_\_\_\_ yielded to Jhaj. JHAJ queried of the Ad Hoc Committee for High Achieving Students considered expanding the scope of the UNST Council to take responsibilities for these duties. LUCKETT stated no.

REESE/PALMITER MOVED “the following:” be inserted after “consist of” in line #2.

THE MOTION TO AMEND PASSED by unanimous voice vote.

RUETER yielded to Jhaj. JHAJ reiterated his query about why a single committee to oversee University Studies and High Achieving Students was not recommended. HICKEY responded for Academic Requirements, that high achieving students include major tracks as well as general education students. The committee supports this being a separate committee to address this separate agenda, how we can more broadly promote and support the Honors College concept.

RUETER queried if there was a tie between the amendment and the ad hoc report. LUCKETT noted that no, the intent is to begin here. ARANTE proposed listing every representative.

BURNS/BLEILER MOVED TO AMEND to motion, adding “faculty” after “one” in line #3 and “one” in line #4.

ANDREWS-COLLIER recommended that the change be left to another day, when all committee can be changed to match. REESE agreed.

THE MOTION TO AMEND FAILED by majority voice vote.

Hearing no further discussion, the Presiding Officer noted the proposed amendment to the constitution would be forwarded to the Advisory Council for comment as prescribed by the Constitution, and returned to the Senate for an up or down vote in November.

## **E. NEW BUSINESS**

### **1. Curricular Consent Agenda**

HINES/SHUSTERMAN MOVED THE SENATE APPROVE “E.1.” as listed.

THE MOTION PASSED by unanimous voice vote.

### **2. E-1, a. Proposal for Master’s Degree Name Change**

RUETER/SHUSTERMAN MOVED THE SENATE APPROVE “E.1.a.” as listed, with the correction that the degree is the M.S not “MA” as listed in the proposal.

THE MOTION PASSED by unanimous voice vote.

## **F. QUESTION PERIOD**

There were no questions.

## **G. REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES**



## **President's Report**

WIEWEL introduced new members of the administration, Vice President Françoise Aylmer (present), Dr. John Fink, VP for Research and Strategic Partnerships, and Jilma Meneses, JD, Chief Diversity Officer (absent). Applause. WIEWEL noted that arguably, Meneses' job will be the most difficult as it is the newest.

WIEWEL noted he would not repeat any remarks made at Convocation, as a video is available. He reminded that the strategic work plan, including 83 action items and outcomes, is also available on his website.

WIEWEL noted that enrollment growth this fall is more modest - slightly below 3% - deliberately so, as a result of more rigorously enforcing our admission standards. We want to purposefully match the number of special admits to the number of people who can assist them. He also noted that WUE students are now being charged regular tuition. WIEWEL noted that today, he announced the Latino Student initiative to increase the future number of graduates in this underrepresented population. Concurrently, he noted the record number of Portland metro area valedictorians in the incoming class of 2014.

WIEWEL noted that a \$400,000 gift for Lincoln Hall for solar roof panels would enable the university to apply for LEED Platinum status for the building. He noted that construction of the lobby on Broadway would get underway this term, and this leaves only \$3.5 Million left to complete funding the Broadway pavillion. Wiewel also noted other grants received recently. WIEWEL concluded by noting that there would be a public meeting about the PSU-OHSU strategic alliance task force report on 2 November.

## **Provost's Report**

KOCH introduced the new Vice Provosts, Dr. Kevin Reynolds, Academic Fiscal Strategies and Planning, and Dr. Melody Rose, Academic Programs and Instruction. Applause.

KOCH extended his thanks to Janine Allen for her diligent work in chairing the Ad Hoc Committee for High Achieving Students, noting that there were spirited discussions to say the least. He reminded that our ability to attract and retain these students is a very important issue.

KOCH discussed topics related to Information Technology on campus. He noted that he very recently appointed Kevin Reynolds the new chair of "ACAIT"(Advisory Committee on Academic Information Technology, and therefore Reynolds would give the annual report next month not this. KOCH noted that "COLT" (Collaborative On Line Learning Team) was given three specific projects last year, and he has accepted their recommendations on two of the items and dismissed the committee. We will still be working over time on the further development of on line education. The next step will be the formation of a single unit to support activities around on-line education, to report to Melody Rose, on the theory that this is an educational

function. There will be a search for the Director this year, and we will transition to one unit only. There are many policy related issues around this, and we will frequently engage the Senate Ad Hoc Committee to refine policy issues related to on line learning in the coming year.

In last year's budget we identified \$70,000 for faculty expansion, and working with the deans we have tried to increase this. We have developed criteria for and requested from the deans, proposals to move instructional funding from adjunct sections to full-time lines. We are currently in the process of identifying staged allocations of those proposals.

The topic for the annual symposium in winter term will be based on meetings held to develop content. The meetings are upcoming and faculty participation will be solicited for these meetings.

KOCH noted that admission practices for freshmen have been reviewed, with respect to the specified number of students who would be able trade off GPA requirements with test scores. Proposals for revision will be presented and reviewed in three public meetings in October, so that everyone will be aware of the thinking that went into this decision.

SEPPALAINEN asked, regarding the new Chief Diversity Officer, if there are academic agendas. WIEWEL noted that her position combines the Affirmative Action office and the Office of Diversity and Equity. She will work with all units, academic and administration, to enhance diversity in the institution, including students, faculty and staff and how we do our business. The details of how she does that is what will evolve over time.

### **1. Update Report on PSU-OHSU Strategic Partnerships Task Force**

GELMON reported briefly on the activities of the ad hoc committee. She noted that their draft report emphasizes strategic alliances, not merging, including recommendations in sub-areas.

KOHLES asked for clarification, with respect to the relevancy to legislative proposals in the upcoming session. GELMON stated that the task force's findings are intended to educate legislators. BUTLER noted the tremendous work the committee has done, and asked if this effort will pay off. GELMON stated yes. KOCH noted that, with the exception of Public Health, many other relationships could be enhanced and this could occur without the need for additional funding. FINK noted that the relationship of PSU and OHSU already in place provides a terrific opportunity for the university, and commended the task force for getting this far.

## **H. ADJOURNMENT**

The meeting was adjourned at 4:40 p.m.

Budget Plan By Function  
FY 2010-2011

**ACADEMIC**

Teaching				
Unit	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
All academic units		\$ -	\$ 800,000	\$ 800,000
CLAS/GSE/FPA/SSW		\$ 585,313	\$ -	\$ 585,313
All academic units	Restore faculty/staff salaries	\$ 2,400,000	\$ -	\$ 2,400,000
All academic units	Department Chair compensation	\$ 600,000	\$ -	\$ 600,000
OAA	Latino student success	\$ -	\$ 250,000	\$ 250,000
UGS-University Studies	Complete University Studies staffing transition program	\$ 373,896	\$ 200,000	\$ 573,896
Academic units	Add faculty lines	\$ 800,000	\$ 20,000	\$ 820,000
LIB	Faculty library support	\$ -	\$ 400,000	\$ 400,000
All academic and support units	PEBB increase	\$ 800,000	\$ -	\$ 800,000
<b>Total</b>		\$ 5,559,209	\$ 1,670,000	\$ 7,229,209

Research				
Unit	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
Research Enhancement Program	Center for Interdisciplinary Mentoring Research (CIMR-Keller)	\$ -	\$ 100,000	\$ 100,000
Miller Grant positions	Transition one faculty position per year	\$ 125,000	\$ -	\$ 125,000
Library	Support Strategic Academic Priorities	\$ 420,780	\$ -	\$ 420,780
CUPA/CLAS	Center for Applied Economics Research (CAER)	\$ -	\$ 225,000	\$ 225,000
VP for Research & Partnerships	Varying levels of staffing for Research & Partnerships	\$ 300,000	\$ -	\$ 300,000
OAA	Provost's Initiatives	\$ 200,000	\$ -	\$ 200,000
<b>Total</b>		\$ 1,045,780	\$ 325,000	\$ 1,370,780

Students				
Unit	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
OSA	Mandatory Undergraduate Academic Advising Support (.66M - 1.17M)	\$ 1,000,000	\$ -	\$ 1,000,000
All academic units	Expanded tuition remission program	\$ -	\$ 1,500,000	\$ 1,500,000
CLAS-Math	Math Placement Support - continuation of funding for position	\$ 50,000	\$ -	\$ 50,000
SBA/CLAS	PSU/GCC Initiative - Intl student support	\$ 173,175	\$ 100,000	\$ 273,175
OSA-OIA	International Student Success	\$ 178,512	\$ -	\$ 178,512
LIB	Support for Undergraduate Student Success acquisitions	\$ -	\$ 208,500	\$ 208,500
OAA - Retention Support*	Special Asst to the Provost for Student Success	\$ 84,000	\$ -	\$ 84,000
OSA - CRM*	Constituent Relationship Management Software	\$ -	\$ 122,027	\$ 122,027
Academic Affairs	International Centers and Institutes	\$ 100,000	\$ -	\$ 100,000
<b>Total</b>		\$ 1,585,687	\$ 1,930,527	\$ 3,516,214

Administration - Academic				
Unit	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
OAA	Increase FTE and Salary Increment for Dean of Graduate Studies	\$ 105,000	\$ -	\$ 105,000
OAA	Vice Provost for Academic Budget and Planning	\$ 175,000	\$ -	\$ 175,000
OAA	Additional support staff	\$ 109,967	\$ -	\$ 109,967
<b>Total</b>		<b>\$ 389,967</b>	<b>\$ -</b>	<b>\$ 389,967</b>

Miscellaneous - Academic				
Unit / Initiative	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
Academic Units	Academic Personnel Actions	\$ 595,565	\$ 65,474	\$ 661,039
SBA	Underwater professorships	\$ -	\$ 286,945	\$ 286,945
Information Technology	Disaster recovery overtime	\$ 100,000	\$ -	\$ 100,000
Academic Units	Other	\$ 33,800	\$ 50,000	\$ 83,800
<b>Total</b>		<b>\$ 729,365</b>	<b>\$ 402,419</b>	<b>\$ 1,131,784</b>

### SUPPORT UNITS

Students				
Unit / Initiative	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
FADM-Financial Aid	Financial Aid Counselors	\$ 125,374	\$ -	\$ 125,374
<b>Total</b>		<b>\$ 125,374</b>	<b>\$ -</b>	<b>\$ 125,374</b>

Administration				
Unit	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
Finance and Administration	Finance and Administration Administrative Support	\$ 583,071	\$ 87,339	\$ 670,410
Information Technology	Information Technology Support	\$ 186,643	\$ 299,665	\$ 486,308
University Communications Office	Writer, Performance Study, Poll, Videos, Drupal web maintenance, salary requirements and additional S&S budget	\$ 150,000	\$ 85,000	\$ 235,000
University Relations	University Relations Support	\$ 500,000	\$ 75,000	\$ 575,000
<b>Total</b>		<b>\$ 1,419,714</b>	<b>\$ 547,004</b>	<b>\$ 1,966,718</b>

Miscellaneous - Support Units				
Unit	Proposed Action	Recurring Allocation	Limited Duration/ One-time Allocation	Total
All support units	Restore staff salaries	\$ 600,000	\$ -	\$ 600,000
All support units	PEBB increase	\$ 200,000	\$ -	\$ 200,000
University Diversity Office	Chief Diversity Officer and office support reorganization	\$ 118,142	\$ -	\$ 118,142
<b>Total</b>		<b>\$ 918,142</b>	<b>\$ -</b>	<b>\$ 918,142</b>

<b>TOTALS</b>		<b>\$ 11,773,238</b>	<b>\$ 4,874,950</b>	<b>\$ 16,648,188</b>
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**Proposed Amendment  
to the Constitution of the Portland State University Faculty**

BASED ON THE RECOMMENDATIONS OF THE AD HOC COMMITTEE ON HIGH ACHIEVING STUDENTS, THE UNDERSIGNED MEMBERS OF THE FACULTY SENATE PROPOSES THE FOLLOWING ADDITION, WHICH CREATES A NEW CONSTITUTIONAL COMMITTEE:

**ARTICLE IV. ORGANIZATION OF THE FACULTY. 4) Standing Committees and Their Functions. o) Honors Council.** This council shall consist of the following: six faculty members from the College of Liberal Arts and Sciences (two from each of its divisions), one from each of the other divisions, one from the University Honors Program, two upper-division undergraduate students and, as consultants, the following or his/her representative: the Provost, the Dean of Undergraduate Studies, the director of the University Honors Program, and a member of the University Studies Council. The Committee on Committees shall endeavor to select appointees from among faculty members with an involvement in department honors tracks, department honors societies, and the University Honors Program. As best as possible, the student representatives should be drawn from students participating in the University Honors Program or a departmental honors track. The Council shall:

- 1) Develop and recommend University policies and establish general procedures and regulations for the University Honors Program and departmental honors tracks.
- 2) Recommend to the Faculty Senate or its appropriate committees and to the Dean of Undergraduate Studies suitable policies and standards for Honors courses, programs, and tracks.
- 3) Coordinate with the Undergraduate Curriculum Committee to review recommendations to the Senate for new courses in the University Honors Program and for substantive changes to the Honors Program with regard to quality and emphasis.
- 4) Coordinate with the Undergraduate Curriculum Committee to review recommendations to the Senate regarding the creation of new honors tracks or for changes in the requirements of existing tracks.
- 5) Review, at its own initiative or at the request of appropriate individuals or faculty committees, campus-wide resources, practices, and services for and practices in regard to high-achieving students, and suggest needed changes to the appropriate administrators or faculty committee.
- 6) Act in liaison with appropriate committees.
- 7) Report at least once a year to the Senate, including a list of courses and program changes reviewed and approved,

## Senate Questions RE: Classroom Setup/Hoffman Hall Issues Response prepared by Mark Gregory, AVP Finance & Administration

Q1: Generally, who in the administration is responsible for facilities and physical plant?

Robyn Pierce ([piercer@pdx.edu](mailto:piercer@pdx.edu), 5-4310) is the Director of Facilities and Planning. She reports to Mark Gregory, Associate VP in Finance and Administration ([gregorym@pdx.edu](mailto:gregorym@pdx.edu)). Mark is the administrator responsible for facilities, technology and campus auxiliary operations. This includes all university buildings, systems and conditions and/or related services, regardless of whether the space is owned or leased by PSU, academic space or otherwise.

Q2: Specifically, who does Facilities report to and who can assist (from the Administration) in ensuring that teaching rooms are routinely set up in the proper manner? Who do repeated problems get reported to?

Room conditions and room setup may involve Facilities, Auxiliary Operations, or Technology staff. Each of these units report through Finance and Administration and any problems that are not receiving a response from the above units should be reported to AVP Mark Gregory ([gregorym@pdx.edu](mailto:gregorym@pdx.edu)).

Q3. Who can authorize budgetary expenditures so that rooms have seating and tables set up at what is the accepted room capacity?

Facilities and Planning authorizes these expenditures. The Facilities and Planning budget has limited maintenance funds, but does make emergency repairs, additions or replacements to classroom furnishings as needed. Missing, broken or inadequate furniture should be reported first to Facilities and Planning at 725-8362 (the facilities customer service center). If furniture shortages continue in a given room contact Robyn Pierce ([piercer@pdx.edu](mailto:piercer@pdx.edu), 5-4310).

Q4. Who is the liaison for spaces that are also used by the public on a rental basis? In particular, this has been a problem in Hoffmann Hall, where faculty and students on numerous occasions during a term have to set up their own tables and chairs.

A few classrooms on campus are also used regularly for events; Hoffman Hall is one example. While Facilities is responsible for furnishing and maintaining these rooms, the events held in them are managed by Auxiliary Operations. After an event the classroom should be returned to a normal classroom setup, if it is not this is a mistake. Auxiliary Operations staff can be reached at 725-2663 or [conferences@pdx.edu](mailto:conferences@pdx.edu). Or you can call Facilities and Planning at 725-8362, they too will coordinate this type of issue with Auxiliaries on your behalf.

Repeated issues, inaction, or unresponsiveness should be brought to the attention of Mark Gregory ([gregorym@pdx.edu](mailto:gregorym@pdx.edu))

June 25, 2010

**To:** Provost/Vice President Roy Koch and Vice President Lindsay Desrochers

**From:** Helen H. Spalding, LIB (Chair); Cynthia Brown, CMPS; David Bullock, GSE; Michael Chamberlain, CAE; Robert Fullmer, CLAS; David Hansen, SBA; Kris Henning, CUPA; Mark Jenkins, SES; Adriene Lim, LIB; Rachel Webb, MTH; Sharon Blanton, FADM (ex officio); Shawn Smallman, OAA (ex officio)

**Re: Portland State University Advisory Committee on Academic Information Technologies (ACAIT) Annual Report 2009-2010**

ACAIT spent the 2008-2009 year creating the RFP for a new Learning Management System (LMS) to replace a legacy BlackBoard WebCT version. Most of the 2009-2010 year was spent evaluating the 9 RFP responses and demonstrations according to the specifications requested, calling references, selecting the 2 finalists to provide all-campus demonstrations, collecting campus feedback, and recommending the selection of Desire2Learn as the new LMS. The contract was not finally negotiated and signed until May 2010. A D2L Migration Team was appointed by the Provost and is now moving course content from the Blackboard platform to the Desire2Learn platform. It is hoped that migration will be completed by January 2011, but the Blackboard contract will be kept at least through June 2011 to insure full migration before the Blackboard platform is terminated.

ACAIT has now turned its attention to understanding the current state and future needs of academic research computing at Portland State. We designed a survey to gather faculty perceptions of the levels of support provided researchers through a variety of aspects of technology, from website development, to qualitative and quantitative analysis, to programming, to data storage, to high-performance computing. Survey results indicate much dissatisfaction and are attached. ACAIT will not pursue this topic further until the Fall Term, when a new Vice President for Research and Strategic Partnerships will be on campus. ACAIT looks forward to discussing the survey results with the new VP and determining priorities for future attention on the subject.

*For survey results, see [www.pdx.edu/faculty-senate](http://www.pdx.edu/faculty-senate), Schedules, November 1, 2010, G-1. Attm.*