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Faculty Senate Monthly Packet December 2006

Portland State University Faculty Senate

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PORTLAND STATE
UNIVERSITY
FACULTY SENATE



TO: Senators and Ex-officio Members to the Senate
FR: Sarah E. Andrews-Collier, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on **December 4, 2006**, at 3:00 p.m. in room **53 CH**.

AGENDA

- A. Roll
 - B. *Approval of the Minutes of the November 6, 2006, Meeting
 - C. Announcements and Communications from the Floor
President's Report
 - D. Unfinished Business
 - E. New Business
 - *1. Graduate Council Course and Program Proposals –Butler for Ostlund
 - *2. University Curriculum Committee Course and Program Proposals – Miksch
 - F. Question Period
 - 1. Question for Vice President Desrochers
How is FADM working with OAA to make decisions about space utilization, particularly given the upcoming renovation projects across campus?
 - 2. Questions from the Floor for the Chair
 - G. Reports from Officers of the Administration and Committees
 - *1. Quarterly Report of the Educational Policy Committee – Hansen
 - 2. Report of the Academic Appeals Committee on Deadlines - Lehman
 - H. Adjournment
- *The following documents are included with this mailing:**
- B Minutes of the Meeting of November 6, 2006
 - E-1 Graduate Council Course and Program Proposals
 - E-2 Undergraduate Curriculum Committee Course and Program Proposals

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, November 6, 2006
Presiding Officer: Kathi Ketcheson
Secretary: Sarah E. Andrews-Collier

Members Present: Agorsah, Arante, Balshem, Barham, Black, Blazak, Bodegom, Brenner, Brodowicz, D. Brown, Bulman Burns, Cardenas, Carter, Caskey, Clucas, Collier, Collins, Cotrell, Cress, Devletian, T. Dillon, Elzanowski, Fallon, Feng, Fischer, Flower, Fosque, Fritzsche, Garrison, Gregory, Halvorsen, Hickey, Ingersoll, Jagodnik, Jivanjee, Ketcheson, Knights, Labissiere, Lall, Larsen, Lenski, LePore, Liebman, Livneh, MacCormack, Maier, Morgaine, Paynter, Perlmutter, Powers, Ramiller, Rectenwald, Reese, Rueter, Ryder, Sanchez, Santen, Schechter, Sedivy, Sharkova, Shattuck, Shusterman, Squire, Stoering, Stovall, Sussman, Talbot, Tate, Thao, Thompson, Wadley, Wahab, Watanabe, Wattenberg, Wetzell, Wollner, Yackley, Yuthas, Zelick.

Alternates Present: Barnes for Angell, Garbarino for Baccar, Daasch for Cherzanowska-Jeske, Gioia for Hunter, Bodegom for Jiao, Guetti for Medovoi, Atkinson for Wamser, Duh for Works.

Members Absent: Bertini, C. Brown, K. Brown, Buddress, Farquhar, Farr, Hagge, R. Johnson, Kapoor, Kim, Kominz, Luther, Mandaville, Mathwick, McBride, Messer, Reder, Shapiro, Stevens, Weasel,

Ex-officio Members

Present: Andrews-Collier, Christopherson, Fortmiller, Fung, Koch, McVeety, Nelson, Patton for Sestak, Spalding, Wallack.

A. ROLL

B. APPROVAL OF THE MINUTES OF THE OCTOBER 2, 2006, MEETING

The meeting was called to order at 1505. The minutes were approved, after the Provost's Report, with the following corrections:

In attendance on October 2, 2006: Stephen Wadley; Gilliland (Sp.) for Livneh; Damis (Sp.) for Works.

p. 1, C. Announcements, Para. 2, to read: "E-1 Course Proposal – Withdrawn by the *Graduate Council* (USP 569)"

p. 3, E. 2. Graduate Council and Undergraduate Curriculum Committee Joint Proposals, Para. 2, substitute "USP 4/575, sustainable Cities and Regions (3)" to read: "USP 4/575, *Urban Design Workshop* (4)."

C. ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

ADDED TO THE AGENDA:

G. 2. Report of the Academic Appeals Committee on deadlines.

Changes in Senate/Committee memberships since October 2, 2006:

Devon Allen has been appointed to the University Studies Council to replace Brad Hansen, FPA

KETCHESON discussed the results of the Faculty Senate on-line survey she conducted in October. There was a 20% overall response rate to two items, questions to ask of administrators, and subjects for senate discussion items. She noted that the Steering Committee would organize the questions and discussion items and schedule them for future senate meetings. The following items are listed in response order:

- Mix of tenure-related and fixed term faculty
- Infrastructure and support for research
- Growth in graduate education
- General Growth issues:
 - Ensuring quality
 - Need for additional classroom space
 - Faculty workload issues
 - Student support (international students)
 - Student recruitment
- Faculty compensation
- Fundraising/new campaign
- Faculty gathering space
- Proposals for OH&SU/Portland State merger

President's Report

The report was cancelled as the President was in Salem.

Provost's Report

KOCH noted that the recent accreditation report included four recommendations, three to which we have responded, to date, including campus communication and priority setting, and disposal of hazardous waste. With respect to the recommendation on assessment, the President has established an administrative committee called the Institutional Assessment Council whose membership will be appointed shortly (attached).

KOCH noted that the PhD in Sociology, tentatively approved by the Provost's Council, has now undergone an external evaluation, the results of which will be reviewed at the January meeting of the Provost's Council.

KOCH noted that the process of identifying academic priorities continues to move forward in preparation for the all-faculty symposium on January 12, 2007.

KOCH noted that the Faculty Activity Survey would be conducted in the next few weeks. There have been considerable revisions to the form from last year's, and it will be sent to the various classes of full-time faculty.

D. Unfinished Business

None

E. New Business

1. Graduate Council Course and Program Proposals

BUTLER (for Ostlund) presented the proposals for the council.

WETZEL/BURNS MOVED THE SENATE APPROVE the Graduate Certificate in Infant Toddler Mental Health: A Relationship-based Approach, and related new courses (4), in EDUCATION, as listed in "E-1."

BLACK asked, with respect to assessment, how the program would ensure whom to award the degrees, if the program is entirely on-line. CRESS yielded to Munson, who noted that the program involves personal contact with students and rigorous, multiple forms of evaluation. LIVNEH notes there is a plan for the entire program for assessment of student learning, and yielded to Munson, who stated that the instructor could tell from personal contact whether the persons are one and the same. LIVNEH noted that there is a professional development seminar going on throughout the duration of the program and a practicum piece that includes personal and recorded contacts.

BROWN requested a clarification of the relationship between Education and Extended Studies. LIVNEH noted that they are in partnership; the program is offered as a self-support program because it is risky and expensive to develop, but if it becomes a stable program, it could ideally be moved to in-load status. This program is for credit, as opposed to other programs and courses that Extended Studies offers that are not for credit.

SCHECHTER asked why courses are offered for three credits, rather than four. LIVNEH noted that this is based on the amount and format of content delivery per term, as well as the fact that graduate courses in Education are predominantly three credits.

THE MOTION PASSED by unanimous voice vote.

WETZEL/BRUNS MOVED THE SENATE APPROVE the new course, SW 596 Development and Utilization of Collaborative Partnerships to Support Infants, Toddlers, and Their Families (3), SOCIAL WORK, as listed in "E-1."

THE MOTION PASSED by unanimous voice vote.

2. GC and UCC Joint Course and Program Proposals

BUTLER (for Ostlund) and MIKSCH presented the proposals for the committees.

BURNS/WETZEL MOVED THE SENATE APPROVE course proposals in Economics (4), LIBERAL ARTS AND SCIENCES, as listed in "E-2."

ELZANOWSKI noted with respect to EC 469, that a pre-requisite, MTH 241 is not currently being offered, and there are no plans to offer it.

SUSSMAN MOVED that courses, EC 4/573 and 4/574 be amended to delete the word "prerequisite" following the word "recommended." There was no second.

RUETER and MIKSCH noted that the new curricular approval form covers this item.

BODEGOM/ELZANOWKI MOVED TO DELETE MTH 241 from EC 469, Prerequisites.

WETZEL/BURNS MOVED TO TABLE the course, ED 4/569.

THE MOTION TO TABLE PASSED by majority voice vote.

ELZANOWSKI requested a clarification of why ED 4/551 was a change rather than a new course proposal. MIKSCH noted that the committee did not see the requested changes as warranting a dropped and new course proposal.

THE MOTION TO APPROVE COURSES in Liberal Arts and Sciences (3) passed by unanimous voice vote.

RUETER/LALL MOVED THE SENATE APPROVE the new course, ECE 4/517 Nanoelectronics (4), ENGINEERING AND COMPUTER SCIENCES, as listed in "E-2."

THE MOTION PASSED by unanimous voice vote.

3. University Curriculum Committee Course and Program Proposals

MIKSCH introduced the proposals for the committee, noting that HST 4/561 as listed on the Minor in Judaic Studies is awaiting approval by the Graduate Council.

WETZEL/LIEBMAN MOVED THE SENATE APPROVE the Minor in Judaic Studies, and JST 201, ENG 330, and HST 344, LIBERAL ARTS AND SCIENCES, as listed in E-3."

THE MOTION PASSED by unanimous voice vote.

BURNS/WETZEL MOVED THE SENATE APPROVE two additional courses, RUS 331 and SCI 354, LIBERAL ARTS AND SCIENCES, as listed in "E-3."

THE MOTION PASSED by unanimous voice vote.

RECTENWALD/LALL MOVED THE SENATE APPROVE one course, ECE 241, COMPUTER SCIENCE AND ENGINEERING, as listed in "E-3."

THE MOTION PASSED by unanimous voice vote.

4. Educational Policies Committee - Proposal to Move Child & Family Studies to Social Work

HANSEN presented the proposal for the committee.

TALBOTT/FLOWER MOVED THE SENATE APPROVE the Proposal to Transition the Child and Family Studies Program from Liberal Arts and Sciences to Social Work, as listed in "E-4."

INGERSOLL asked what should happen to the name of Social Work, if an undergraduate program is being added. HANSEN noted that another proposal around that issue would be forthcoming later in the year.

THE MOTION PASSED by unanimous voice vote.

F. Question Period

1. Question for Provost Koch from the Faculty Senate Steering Committee:

How is self-support being used to offer courses, and what is its role in relationship to in load course offerings?

KOCH introduced the item, outlining his intent to discuss the history, current practice and future of the policy with the use of prepared slides (attached). He described the varied costs involved in offering courses. He noted that we have offered non-credit self support courses for a long period of time, and more recently, during a period of limited funding, we introduced for-credit self support courses, to 1) offer courses we couldn't afford to offer in-load, and 2) to provide a mechanism for departments to fund things that the E&G budget wouldn't fund. The condition on offering self-support for-credit courses is that these courses are permitted *only* if the academic unit meets the student credit hour targets that are assigned to the unit, so that the central operations of the institution are not adversely impacted.

KOCH continued, the assumption is that if the course is self-support it will generate at least enough money to pay for itself, and the department can use

the balance to fund local priorities. The student doesn't necessarily know which of these courses is self-support. The administrative fee is currently 12%, however the overhead for the entire university is about 50% (and what we are allowed to charge for indirects is somewhat less than that, at 42%). In the past, there was some difficulty in monitoring self-support caveats, particularly whether a program has met targets before offering self-support for-credit courses, and consequently, the policy was adjusted. There are now three kinds of for-credit courses, 1) in-load courses, paid for by E&G funding, 2) courses in self-support programs, for example the just approved on-line certificate and/or others which pay rent off site, etc. (these do not allow staff fee remissions, etc.), and 3) Hybrid self support (HSS) courses which look just like a regular class, including sometimes being taught by regular faculty, but don't count towards enrollment targets.

KOCH reviewed the issues. Quality is not particularly at stake. As we move down the road towards the entire OUS system being self-support, however, the notion of the self-support class being different from an in-load class is disappearing. If it is not appropriate to start new programs this way, we may not be able to start new programs. The self-support programs and hybrid self support classes are just an extension of what we were already doing on this campus. In many cases, they are a response to a need in the community on a short or long-term basis. And, the administrative fee probably doesn't cover costs. There is, however, a significant new problem which may make all of the above irrelevant. It may be that our in-load SCH targets are not even sufficient to meet the expenses we have, so that it would never be the case that self-support courses are appropriate, unless possibly we turn around the system and use self-support courses to fund the base of the institution.

FRITZSCHE asked a question about indirect costs. DESROCHERS noted that we have just done an analysis of indirect costs, irrespective of federal mandates, to determine an administrative formula that accurately reflects costs.

COLLIER asked, with respect to the goal to increase the size of the university, if the target would be so high that we will never be able to meet it. KOCH noted that he is saying exactly this.

2. Questions from the Floor for the Chair

None

G. Reports from Officers of the Administration and Committees

1. Report of the Interinstitutional Faculty Senate Meeting of October 5-6 at SOU

BURNS presented the report for the IFS Senators. He noted that minutes of meetings are on-line at the address listed in the agenda, and called particular attention to the following:

- 1) IFS Minutes <http://darkwing.uoregon.edu/~ifs/ifs.html>
- 2) OUS Plan for 2025
http://www.ous.edu/state_board/meeting/dockets/ddoc060908-LRP.pdf
- 3) Potential impact of measures on the November election ballot
- 4) OUS 2006 Performance Report, October 2006
<http://www.ous.edu/factreport/mp/board.php>
- 5) Updated list of comparator institution salaries (attached)
- 6) OUS 2007-09 Budget Proposal (see OUS website)
- 7) Proposed revisions to tax deferred investment plan`
- 8) New campus presidents
- 9) PSU faculty presence at IFS – Board Coffee on Nov. 3, 2006;
- 10) Emerging issues with respect to Advanced Placement courses.

2. Report of the Academic Appeals Committee on Deadlines

The report was tabled, as Lehman was not in the hall.

H. ADJOURNMENT

The meeting was adjourned at 1630.