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## Faculty Senate Monthly Packet May 1982

Portland State University Faculty Senate

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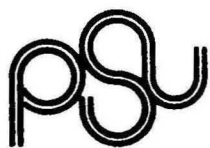
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portland state university

# MEMORANDUM

TO Senators and Ex-officio Members of the Senate      DATE April 16, 1982  
FROM Ulrich H. Hardt, Secretary of the Faculty

The Faculty Senate will hold its regular meeting on May 3, 1982, at 3:00 p.m. in 150 Cramer Hall.

## AGENDA



- A. Roll
- \*B. Approval of the Minutes of the April 5, 1982, Meeting
- C. Announcements and Communications from the Floor
- D. Question Period
  - 1. Questions for Administrators
- E. Reports from the Officers of Administration and Committees
  - \*1. Athletics Board, Annual Report--Grimes
  - \*2. Budget Committee, Annual Report--Brenner
  - \*3. Teacher Education Committee, Annual Report--Fiasca
  - \*4. University Scholars Board, Annual Report--Limbaugh
  - \*5. Committee on Effective Teaching, Annual Report--Peotter
- F. Unfinished Business--none
- G. New Business
  - 1. Proposal on University Reorganization, EPC--Moseley
- H. Adjournment

\*The following documents are included with this mailing:  
B Minutes of the April 5, 1982, Senate Meeting  
E1 Athletics Board, Annual Report\*\*  
E2 Budget Committee, Annual Report\*\*  
E3 Teacher Education Committee, Annual Report\*\*  
E4 University Scholars Board, Annual Report\*\*  
E5 Committee on Effective Teaching, Annual Report\*\*

\*\*Included for Senators and Ex-officio Members Only

UHH/b

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, April 5, 1982  
Presiding Officer: Mary Cumpston  
Secretary: Ulrich H. Hardt

Members Present: Abbott, Alexander, Bates, Beeson, Bennett, Bingham, Bjork, Breedlove, Brenner, Brooke, Bruseau, Buell, Bunch, Chapman, Chino, Conroy, Cumpston, Dart, Diman, Dueker, Dunbar, Enneking, Erdman, Goslin, Grimes, Heyden, Holloway, Jenkins, Karant-Nunn, Kimball, Kimbrell, Kirrie, Lehman, Limbaugh, McMahon, Midson, Moor, Muller, Nussbaum, R., Pinamonti, Rad, Savery, Scheans, Shimada, Simpson, Swanson, Tuttle, Youngelson, Waldroff, Waller, White, Williams.

Alternates Present: Lee for Burden, Bachhuber for Dressler, Parshall for L. Nussbaum, Matschek for Patton, Martinez for Sonnen.

Members Absent: Beattie, Daily, Feldesman, Goekjian, Hales, Heflin, Heneghan, Jackson, Oh, Petersen.

Ex-officio Members Present: Blumel, Corn, Dobson, Erzurumlu, Gruber, Hardt, Harris, Hoffmann, Howard, Leu, Morris, Nicholas, Parker, Pflingsten, Ross, Schendel, Todd, Toulan, Trudeau, Vant Slot, Williams.

APPROVAL OF THE MINUTES

The minutes of the March 1, 1982, Senate meeting were approved as circulated.

ANNOUNCEMENTS

IFS Senator Bunch gave the following summary of the April 2-3 IFS meeting held at OSHSU:

1. An attempt will be made to meet with Chancellor Bud Davis at the May IFS Meeting at SOSOC or at the October meeting at OSU to impress the desire and intention of the State System faculties to be involved in the process of governance.
2. Instruction was given to the IFS representatives to AOF to reaffirm IFS policy supporting the unity of the collective state system faculty in financial crisis matters in lobbying the Legislature, Executive Branch and State Board; we recognize no difference of interests based in a supposed division between State colleges and State universities in these matters.
3. A committee of IFS will collect and consider different models of reorganization of the system of state institutions of higher education in Oregon with possible recommendation later through IFS to the Chancellor, the Board and the Legislature.
4. The IFS in May will consider a statement commending the retiring Chancellor for his contributions to the System.

QUESTION PERIOD

E. Rose reported that the combination of a record-high unemployment and reduced financial aid has made for a less-than-rosy outlook for projected enrollment at PSU. She reported that better contacts with freshmen and other potential students have been made than in previous years. At the moment, phone numbers of these students were being distributed to departments, and it is hoped that faculty will help in making contacts. Faculty can also assist with advising transfer students. Rose feared that we have not seen the worst yet, and Blumel added that enrollments for Spring seem to be down by 6% under last year, about the same drop as Winter.

REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES

1. President Blumel distributed the attached 1981-83 Budget Summary (see p. 43). He explained that \$205,010 program reductions identified for PSU at the March 25-26 OSBHE meeting were accomplished without any kind of lay-offs. The remaining problem is the amount of \$535,402 for fiscal year 1982-83. The savings can be accomplished 1) by further program reductions or 2) by compensation reductions for faculty and staff. AAUP is being consulted about this at this time.

Blumel worked out the following tentative plan:

Assignable positions previously eliminated		\$23,476
Academic salaries	\$262,766	
OPE	75,151	337,917
Classified salaries	117,576	
OPE	41,387	158,963
Other pay categories (e.g., student wages)		15,046
		<u>\$535,402</u>

Blumel also commented on the requirement for underfunding \$369,405 for next year, made necessary because of the following:

AAUP agreement of merit increase (.3%)	\$60,000
Promotion fund	90,000-100,000
Wages for teachers on phased retirements	85,000
Wage section monies (not available because of reduced enrollments)	200,000

He added that enrollment reductions are causing a significant increase in the cost per student. If enrollment continues to slide, costs will increase; therefore providing wage section monies is extremely important for those areas where the University is experiencing high enrollment.

Beeson wanted to know how wage reductions for classifieds could be accomplished. Blumel replied that it would have to come through program reduction, since salaries for classifieds are a state-wide negotiated item. Brenner wanted to know the latest information on further revenue shortfalls. Blumel said that the Governor's statement before the State Board was that he anticipated no further shortfall. When asked to predict what the next two years held for PSU, Blumel said that there were many factors to consider. Certainly the reduced financial aid program will affect enrollment. However, that may mean that more students would stay



PORTLAND STATE UNIVERSITY

1981-83 Budget Summary

	Personal Services	Services and Supplies	Utilities	Misc Adjust	BUDGET REDUCTIONS	TOTAL	
	Increases	Under-funding					
1980-81 Base Budget						\$36,187,288	
<u>1981 Regular Session</u>							
1981-82 Fiscal Year							
Salary Adjustment	\$2,098,668	\$(182,059)	\$ --	\$ --	\$ --	\$ 1,916,609	
Mass Transit	--	--	--	124,080	--	124,080	
Enrollment Change	--	--	--	74,601	--	74,601	
Inflation Allowance	24,828	--	748,712	701,291	( 51,253)	1,423,578	
Restore Salary Underfunding	171,452	--	--	--	--	171,452	
1980-81 Salary Increases	650,553	--	--	--	--	650,553	
Summer Session Salary Adjust.	86,044	--	--	--	--	86,044	
OPE Rate	195,447	--	--	--	--	195,447	
Service Credit	--	--	--	(20,128)	--	( 20,128)	
1980 Special Session							
Reductions	--	--	--	--	( 505,938)	( 505,938)	
New Building Operations	--	--	--	54,087	--	54,087	
Teaching Faculty	--	--	--	--	( 395,261)	( 395,261)	
Summer Session	--	--	--	9,278	--	9,278	
Public Service	--	--	--	--	( 16,474)	( 16,474)	
Indirect Costs	--	--	--	19,228	--	19,228	
3% General Fund Reduction	--	--	--	--	( 384,103)	( 384,103)	
Educational Systems							
Adjustment	--	--	--	4,889	--	4,889	
Physical Education	--	--	--	--	( 100,444)	( 100,444)	
Restoration Fund	--	--	--	--	( 202,354)	( 202,354)	
<b>Total, 1981-82</b>	<b>\$3,226,992</b>	<b>\$(182,059)</b>	<b>\$ 748,712</b>	<b>\$ 701,291</b>	<b>\$266,035</b>	<b>\$(1,655,827)</b>	<b>\$ 3,105,144</b>
1982-83 Fiscal Year							
Salary Adjustment	\$2,159,633	\$(187,346)	\$ --	\$ --	\$ --	\$ 1,972,287	
Mass Transit	--	--	--	7,244	--	7,244	
Enrollment Change	--	--	--	235,041	--	235,041	
Inflation Allowance	96,977	--	509,601	236,371	( 8,869)	834,080	
Public Services	--	--	--	( 190)	--	( 190)	
Indirect Costs	--	--	--	2,813	--	2,813	
New Building Operations	--	--	--	17	--	17	
Legislative Fiscal Office							
Reductions	--	--	--	--	( 7,833)	( 7,833)	
Legislative Mandated							
Reductions	--	--	--	--	( 289,179)	( 289,179)	
<b>Total, 1982-83</b>	<b>\$2,256,610</b>	<b>\$(187,346)</b>	<b>\$ 509,601</b>	<b>\$ 236,371</b>	<b>\$236,056</b>	<b>\$( 297,012)</b>	<b>\$ 2,754,280</b>
<b>Total, Regular Session</b>	<b>\$5,483,602</b>	<b>\$(369,405)</b>	<b>\$1,258,313</b>	<b>\$ 937,662</b>	<b>\$502,091</b>	<b>\$(1,952,839)</b>	<b>\$ 5,859,424</b>
<u>1982 Special Session</u>							
1982-83 Fiscal Year							
Program Reductions	\$ --	\$ --	\$ --	\$ --	\$(1,174,021)	\$(1,174,021)	
Summer Session	--	--	--	--	( 124,562)	( 124,562)	
Enrollment Change	--	--	--	--	( 235,041)	( 235,041)	
Program Reductions							
(March 25-26 OSBHE Meeting)	--	--	--	--	( 205,010)	( 205,010)	
Temporary Budget Savings	--	--	--	--	( 535,402)	( 535,402)	
<b>Total, Special Session</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$ --</b>	<b>\$(2,274,036)</b>	<b>\$(2,274,036)</b>	
<b>TOTAL, Regular and Special Session</b>	<b>\$5,483,602</b>	<b>\$(369,405)</b>	<b>\$1,258,313</b>	<b>\$ 937,662</b>	<b>\$502,091</b>	<b>\$(4,226,875)</b>	<b>\$ 3,585,389</b>
1981-82 Fiscal Year						\$39,292,432	
1982-83 Fiscal Year						\$39,772,676	

home and attend school, which could work in PSU's favor; on the other hand, those students may decide to attend community colleges, which would work against PSU, given the fact that we have three community colleges in our area. The overall situation, on balance, may work out to be in the University's favor. Beeson asked if further program reductions were being considered, and Blume responded that he did not want to propose any more for now.

2. N. Rose presented the Annual Report of the Academic Requirements Committee. Scheans wanted to know in whose file the approved overload petitions would be. Rose reviewed the two types of overload petitions and explained that overload hours are not registered by the computer without approved petitions. Greis aired his concern over the inflexible use of a score of 525 on TOEFL as the only guideline for admission, pointing out that the test has a 14.6 standard error. He asked for a response from the ARC. Cumpston ruled that this question was out of order, and explained that the Senate had approved the raised TOEFL score in the fall.

3. Lall presented the Annual Report of the General Student Affairs Committee, pointing out that the discussion of the Student Conduct Code and Health Services had been the two big issues for the GSA this year.

#### ADJOURNMENT

There being no new business to come before the Senate, the meeting was adjourned at 4:04 p.m..

UNIVERSITY ATHLETICS BOARD

E 1

ANNUAL REPORT TO THE

FACULTY SENATE

May 3, 1982

The University Athletics Board has worked on several important documents and recommendations during 1981-82, and will continue to meet and review policies and plans affecting student athletics for the remainder of the year.

The three major activities were:

- 1) Developed a PSU Code of Ethics for Intercollegiate Athletics, as directed by the Oregon State Board of Higher Education and Chancellor Lieuallen, and sent the document to President Blumel on October 30, 1981.
- 2) Reviewed a recommendation, from the Associate Director of Intercollegiate Athletics, that PSU become a member of the Mountain West Athletics Conference (for women) and our participation in the formation of this regional conference was approved.
- 3) Reviewed and made recommendations on all budgets under the purview of the UAB (Intercollegiate Athletics, Intramurals, Club Sports, and Student Recreation) and presented them to the ASPSU Incidental Fee Committee for review. The Chair, and other members, attended the April 1 ASPSU hearings. Overall budget requests were about 10% below the level of funding for 1981-82, as requested due to the predicted shortfall for 1982-83.

University Athletics Board Members

Mary X. Grimes, Chair, Counseling & Psychological Services  
James Hale, Education  
Frank Terraglio, Engineering and Applied Science  
Richard Visse, Business-Accounting  
Bob Walker, TV Services  
Sheri Morin, Student (sub-Ruth Fitzpatrick)  
Tim Shearer, Student  
Lee Shissler, Student

Ex-Officio Members

James Todd, Vice President for Finance and Administration  
Charles Becker, Intramurals, HPE  
Bob Casteel, Faculty Representative for NCAA  
Roy Love, Director of Athletics  
Betty Rankin, Associate Director of Athletics  
Jack Schendel, Dean, School of Health and Physical Education  
Sylvia Plummer, Program Director, HPE

E<sub>2</sub>

TO: The Portland State University Faculty Senate      DATE: April 8, 1982  
FROM: The University Budget Committee  
SUBJECT: Annual Report

During the 1981-82 academic year, the University Budget Committee has been wrestling with the continuing budget problems confronting this University. The situation has not improved since our last report to this body. The economy of Oregon has deteriorated in the past year and there are likely to be additional cuts, if economic conditions fail to improve. If the revenues of the State fall again, the Governor has indicated that he may cut all state agency spending to balance the budget. PSU would share in that cut.

From August 1980 through this current academic year, \$1,655,827 was eliminated from our base budget. Planning for the 1982-83 year (subsequent to the budget cuts mandated by the special legislative session) requires the removal of an additional \$2,571,048 from our base budget. The net effect of these reductions and the original biennial budget increase is to provide only an additional \$480,244 to fund contracted salary improvements and expected inflationary adjustment of non-personnel items for the 1982-83 academic year (from \$39,292,432 to \$39,772,676). This 1.2 percent increase is clearly inadequate. In the face of these realities, the Committee has responded as follows:

1. Recommended Retention of the Basic Structure and Content of the Committee's May 6, 1981 Report.

A review of the 1981 Budget Committee report using current data did not produce significant changes. Methodological changes to further refine standard student-teacher ratios and to incorporate research and service components into the approach were explored. Lack of appropriate data and sufficient time, given other issues before the Committee, made it impossible to upgrade the approach at this time. The Committee endorsed the basic thrust of last year's report as still appropriate for PSU. We believe that any plan for budget reduction should:

- \* use program eliminations first to protect programs PSU desires to keep for the long term
- \* make use of other savings where such savings make academic and economic sense
- \* determine budget reductions in a way that appropriately balances the teaching loads among continuing departments

2. Opposed Use of an Involuntary Leave to Make Budget Reductions Except in Limited Circumstances.

The Budget Committee studied both the advantages and disadvantages of an involuntary leave for faculty to save funds at PSU. The legislature in a

recent set of budget notes attached to the State System of Higher Education budget directed that involuntary layoffs be used in only very limited circumstances. We hope that the comparison shown below is helpful.

Layoff Advantages: The proposed layoff would

- Save money in the short term
- Retain personnel
- Free faculty time not being paid for for other activities
- Maintain the salary scale for faculty (as compared to the deferral of raises)
- Allow the University to use the time gained to give longer notice to terminated faculty

Layoff Disadvantages: The proposed layoff would

- Lower salary for the same teaching responsibility (subject content)
- Increase the likelihood of losing the best faculty to other institutions
- Lower all faculty morale
- Reduce ability to attract faculty to teach here
- Create an economic hardship for some faculty
- Reduce faculty identification with the institution
- Mask our long-term problems; in fact, may magnify the problems which must be faced in the future
- Single out faculty, alone, among state employees out for a furlough

The consensus of the Committee was that any use of an involuntary layoff for the next year would only compound the state system's problems for the future. The Committee believes that the time for short-term solutions is past. The Committee advises that any use of such a layoff be done only in extreme circumstances and be limited to a very short time in order to minimize the need to terminate faculty with less than one term's notice. The layoff should be used only as part of a long-term plan for permanent budget reduction.

3. Recommended Further Limited Use of Program Elimination, If Necessary.

The Committee labored long and diligently to find programs, in addition to those named by the President, which might be considered for elimination should the state's budget problems so require. The task necessitated that the Committee evaluate the 10 programs forwarded to us by the Chancellor for consideration for elimination as well. In all, a total of 42 different programs and options were considered for inclusion on a list of possible candidates for elimination. Only 4 programs (a total of \$346,000) were ultimately placed on such a list and forwarded to the President. Our deliberations focused on a number of factors, including, but not limited to: program quality, program size, savings expected if the program were eliminated, duplication, University goals and mission and future prospects.



The Committee is convinced that, short of a near-term catastrophic budget problem, there do not exist many more candidates for program elimination. To continue the self-cannibalization process much further would weaken our status as a University.

4. Addressed the Proposal for the Deferral of Salary Increases.

After some discussion the Committee concluded that deferring contracted salary increases has a set of advantages and disadvantages similiar to those of the furlough option. It is a short-term gamble which only delays the need to address the more basic economic and financial realities of Oregon's higher education. Such a deferral would be in effect a gift from faculty. If the renegotiated contract would restore the salary deferred in 1982-83 to faculty in 1983-84 as a bonus, it may seem to be an acceptable alternative (if the May 1, 1983 salary increase were to be significantly higher than planned). Either of these options, while fair, are quickly seen to only compound the financial problems the State System of Higher Education is having. The last legislature agreed faculty were underpaid and hoped it could find funds for a 13 percent catch-up raise. Since then, they have suggested a postponement of the less than cost-of-living raise they contracted to pay us. Given the economic times, we are likely to have our raise cut later this year either by the Governor or the legislature. The sum of these potentially eliminated raises and a raise for 1983-84 is likely to exceed 25 percent. If we oppose the deferral of our 1982-83 raise, we lower the magnitude of any future salary increase request necessary to bring our salaries into line with comparable institutions.

5. Advised the President.

In our role as an advisory body to the President for budgetary matters, we sent him two reports. The first was our reaction to the preliminary budget reduction plan he announced at Convocation. The second summarized our advice concerning the 1982-83 budget reductions. Further, we met with the President several times to discuss budgetary matters.

During this year, subcommittees were used to develop preliminary drafts of Committee studies and policies. Three subcommittees have not yet completed their work. The first subcommittee has been trying to decide whether PSU has too many, too few or just the right number of administrators. Definitional and comparative data problems have slowed their work. The second subcommittee is a joint one with the Educational Policies Committee. Its charge was to evaluate the "Kreinin" Plan and to determine what elements, if any, were appropriate for PSU. A final report of this subcommittee is expected soon. A third subcommittee has been developing research and service measures to complement the teaching and workload measures used.

Conclusion

The Committee recognizes that facing financial realities at Portland State is a painful process for administration, faculty and students alike, but action must be taken which will allow for a long-term solution to the University's budget problems. Neither the involuntary layoff, nor the deferral of salary increase options are acceptable unless a long-term solution to higher education's budgeting problems is developed. A long-term plan is needed to avoid imposition of temporary measures.

Respectfully submitted,

The University Budget Committee:

Steven Brenner, Management, Chairman  
Ann Alexander, Counseling  
Ken Butler, Library  
Jack Cooper, English  
Ken Dueker, Urban Affairs  
Hal Jorgensen, Education  
Al Levinson, Chemistry  
John Longres, Social Work  
Nancy Matschek, Health and Physical Education  
Franz Rad, Engineering and Applied Science  
John Walker, Economics

Consultants:

John Gruber, Vice President of Academic Affairs  
Ken Harris, Director of the Budget  
Jim Todd, Vice President for Finance and Administration  
Lou Merrick, Assistant Budget Director



## REPORT TO THE FACULTY SENATE

## Teacher Education Committee

April 9, 1982

Members: Allen Forsythe, Student; Ted Nelsen, Math; Carl Pollock, Business Administration; Tom Poulsen, Geography; Robert Scruggs, Health & PE; Marge Terdal, ESL; Ex officio members - Kathy Greey, Library; George Guy; Education, Donald Leu, Education.

Business and discussion over the past year include the following items:

1. Reviewed evaluation results of the elementary and secondary teacher education programs conducted by the Department of Teacher Education.
2. Discussed communication gaps which often arise between the School of Education and academic units within the university in relation to Teacher Education Programs and made recommendations to improve communication between the School of Education and academic units in relation to Teacher Education Programs.

Some academic faculties are often inattentive to their responsibilities to Teacher Education. A recent accreditation report (1980) prepared by the Teacher Standards and Practices Commission makes this observation and then goes on to report that some academic faculty state that the reward system used by departments does not take cognizance of this kind of activity. As a result they often do not attend meetings or workshops for purposes of program planning, problem resolution and information dissemination. This is viewed as a serious limitation in light of the concept that Teacher Education is an all university function.

The Committee learned that there is not a single communication mode which would be effective in transmitting information to endorsement faculties. For the record and future action the following persons and/or groups seem to provide the best link.

1. All Science Endorsements - Assistant Dean
  2. Social Science - Assistant Dean
  3. Health & PE - Assistant to Dean
  4. Business Education - Department faculty meetings
  5. Mathematics - Methods Professors and advisors
  6. Art - Methods Professors and advisors
  7. English - Teacher Education Committee
  8. Drama - Methods Professor
  9. Music - Methods Professors and advisors
  10. Foreign Languages - Methods Professors and advisors
3. Analyzed the Teacher Standards and Practices Commission report "Evaluation of the Elementary and Secondary Education Program - Portland State University." Noted recommendations which were made by TSPC and communicated these to subject matter endorsement faculties for consideration and/or action.

4. Met with the National Council for the Accreditation of Teacher Education visitation team.
5. Considered Teacher Education course and program changes. A restructuring of MA/MS in Education was reviewed by the Committee. A motion was made and seconded to approve the proposed program. The motion passed with no dissenting votes. A counseling course number and title change were reviewed. The motion to approve passed unanimously.

The Chairperson wishes to thank the Committee for time and attention given to matters concerning Teacher Education.

Respectfully submitted,

*M Fiasca*

Michael Fiasca, Chairperson

## UNIVERSITY SCHOLARS' BOARD

## Annual Report to the Faculty Senate

May 3, 1982

During the 1981-82 academic year, the University Scholars' Board solicited proposals for Visiting Scholars' Colloquia for 1982-83. Requests were sent directly to faculty members and fourteen proposals were submitted. The Board reviewed the proposals and selected the colloquia to be offered:

Fall 1982

Religion and Literature: Professor Hamilton; Visiting Scholar Professor Robert McAfee Brown, Pacific School of Religion.

Radiation and Health: Professors Nussbaum and Chavigny; Visiting Scholar Dr. Victor E. Archer, M.D., Rocky Mountain Center for Occupational and Environmental Health, University of Utah, and an invitation will be extended to an epidemiologist.

Winter 1983

Concepts of Scientific Discovery: Professor Reardon; Visiting Scholar Professor Stephen Toulmin, Committee on Social Thought, University of Chicago.

Science in Honors Curriculum: Visiting Scholar Professor Harry Blewitt, Professor of Chemistry, New College, University of Alabama.

Spring 1983

Moral Development, Moral Education and Ethics: Professors Smith (Psychology), York (Education), and Hammond (Philosophy); Visiting Scholar Lawrence Kohlberg, Center for Moral Development and Education, Harvard University.

Legal and Economic Aspects of Urban Decline: Professors Rufolo and Paglin; Visiting Scholar Professor Werner Hirsch, University of California at Los Angeles.

Commitments have been made by the Visiting Scholars to participate; each will deliver public lectures and meet with community groups. Funds for the Visiting Scholars have been contributed to the University Scholars' Program by the Rose E. Tucker Foundation.

At the beginning of Fall term, the Director sent requests to all Department Heads asking that reviews of existing degree requirements be conducted. Nine departments responded. The 1980-81 requirement of an

undergraduate thesis has gone into effect. It has been greatly facilitated for science majors by the establishment, in the College of Science, of a procedure for undergraduate honors research.

Professor Reardon informed the Board of student interest in courses in professional literacy, i.e., a course in scientific writing similar to the Communication in Science project of the Michigan State Honors Program. The Board agreed to consider such an addition to the curriculum when it becomes feasible.

The question was raised of the effect on the Program of a possible restructuring of the academic colleges. The Board agreed to consider the issue when more definite information is available.

No decisions were required relating to personnel. No student appeals were heard by the Board. A subcommittee of the Board reviewed proposals for independent study projects. Forty-six students have been admitted to the Program during 1981-82; ten received degrees at Fall and Winter commencements; and fifteen have applied for Spring commencement. Currently one hundred and seventy-eight students are active in the Program.

Respectfully submitted,

Elaine E. Limbaugh  
Chairperson

University Scholars' Board Members

Elaine E. Limbaugh, Chairperson	English and Women's Studies
Roger W. Bartlett	Business Administration
M. Dawn Dressler	Physics
Bea B. Dusenbery	Education
Chadwick Karr	Psychology
Daniel J. Scheans	Anthropology
Anthony Hardt	Student Member
Ann Smith	Student Member

EEL/LAK

E. 5.

COMMITTEE ON EFFECTIVE TEACHING

Annual Report to the Faculty Senate

April 2, 1982

The Committee on Effective Teaching has two major functions: (1) to encourage, through the awarding of funds from the Fund for the Advancement of Teaching, innovative and experimental projects related to effective classroom teaching; and (2) to stimulate effective teaching and contribute to professional development among faculty through a variety of workshops and speakers dealing with methods, materials, and concepts related to effective teaching.

In relationship to its two major functions, the Committee currently has two active subcommittees: Grant Request Subcommittee, chaired by Jerome DeGraff; and Program Subcommittee, chaired by Glen Fahs.

Since the last annual report, 28 grant requests have been received by the Committee, and 20 have been funded:

4/22/81	* Tony Midson, Audio Visual Services: One "Classroom Visuals" Workshop	\$50.00
5/20/81	* Glen Fahs, Division of Continuing Education: " 'Burnout - Not Me' Workshop"	130.00
5/22/81	Raul F. Martinez, International Student Advisor "Sixth Annual Stanford Institute for Intercultural Communication."	350.00
5/22/81	Robert Vogelsang, Speech Communcation: "Faculty Seminar: Puppetry Programs."	125.00
5/22/81	Jim Hale, Education. "Television Lecture Series: Social Cultural Foundations of Education"	340.00
5/26/81	Tom Buell, English: "Images of the City"	350.00
9/14/81	*Marjorie M. Kirrie, English: "Faculty Writing Workshop"	95.00
11/3/81	Colin Dunkeld, Education: "Conference for Regional Leaders"	110.00
11/3/81	*Glen Fahs, Division of Continuing Education: "Stress Management Workshop"	148.00
11/3/81	*Tony Midson, Audio-Visual Services: Two "Classroom Visuals" Workshops	60.00
12/1/81	Leonard T. Nelson; Mildred L. Bennett, Mathematics "Lending Library of Materials"	510.00
12/1/81	Dan McKitrick, Counseling and Psychological Services "IST 199 Career Planning"	250.00

12/7/81	Phillip C. Withers, Biology: "Teaching Using Interactive Computers"	\$650.00
12/17/81	Thomas T. Taylor, Center for the Moving Image: "Filmwriting, Screenwriting and Acting Workshop"	450.00
1/5/82	*Marjorie M. Kirrie, English: "Faculty Writing Workshop"	65.00
1/21/82	*Joan McMahon, Speech and Hearing Sciences Program "Faculty Grant Writing Workshop"	80.00
2/4/82	*Anthony Lloyd Evan-Adams: "Writing Across the Curriculum, Faculty Writing Workshop"	265.00
2/10/82	Mary E. Gordon, Speech and Hearing Sciences Program "Audio Teaching Tapes for Evaluation and Intervention of Voice Disorders"	331.68
2/10/82	Nancy R. Matschek, Dance: "Jazz Choreography-- Collaboration with Musicians"	300.00
2/24/82	*Jerome DeGraff, Library West "Grant Request, Faculty Letter"	25.00

\* C.E.T. Sponsored Workshops

Out of \$1970.00 remaining in the Fund for the Advancement of Teaching following the last annual report, \$1345.00 was awarded in grants. Beginning with a budget of \$4000.00 in the Fall of 1981, the Committee has thus far expended \$3339.68. Since the last annual report, grant request awards total \$4684.68.

The Committee has sponsored the following workshops for Portland State University faculty and staff:

May 8, 1981; December 2, 1981: "Classroom Visuals," conducted by Professor Tony Midson and Brent Schauer

May 29, 1981; February 12, 1982: "Burnout-Not Me!" and "Stress - Friend or Foe?" Conducted by Jeannine Enright.

September 22, 1981; January 13, 1982: "Beauty and the Beast - Improving Student Writing." Conducted by Professor Marjorie M. Kirrie.

February 9, 1982: "How to Develop Your Grant Writing Skills." Conducted by Professor Joan McMahon.

Additional workshops scheduled for the remainder of the 1981/82 academic year are:

April 9, 1982: "Writing Across the Curriculum." Conducted by Anthony Lloyd Evan-Adams.

April 13, 20: "Classroom Visuals I and II." Conducted by Professor Tony Midson and Brent Schauer.

April 23, 1982: "Publishing in your Discipline." Conducted by a panel of P.S.U. published faculty.

The Committee on Effective Teaching has planned and sponsored a total of ten workshops since its last report, eight of which will have occurred in the 1981/82 academic year. The "Burnout - Not me" and "Stress - Friend or Foe?" Workshops were the most popular, attracting sixty faculty and staff at each session. To date, a total of 218 faculty and staff have attended C.E.T. workshops.

Following last year's successful Mini-Conference on Effective Teaching, the Committee has scheduled a second mini-conference for Friday, May 7, 1982. The mini-conference, "Effective Teaching: The Ball is in Your Court!" will feature Jack Ramsey, Coach of the Portland Trailblazers, who will deliver the keynote speech, "Leadership on the Court and in the Classroom." Afternoon sessions will cover the following topics: "Getting the Most from Yourself, Your Students, and from University Life," and "The Administration and Effective Teaching."

In the absence of a faculty development program at Portland State University, the Committee on Effective Teaching is attempting to fill the void with its grants and activities for faculty. However, the Committee can provide its much needed service to the faculty only to the extent of its limited resources. The Committee believes that the University needs to make a firm commitment to a faculty development program. Prior to the establishment of such a program, the Committee seeks an increase in its annual budget so that it may continue to serve and indeed increase its service to the faculty community.

The Committee on Effective Teaching has thirteen members. Faculty members are: Harold Adams, Mildred Bennett, Jerome DeGraff, Glen Fahs, David Krug, Jerry Lansdowne, Pauline Peotter (chairperson), Loarn Robertson, Graig Spolack, Edith Sullivan, and Alice Yetka. Student members are: Teresa A. Mathern and Donald S. Hill. Forbes W. Williams, Dean of Undergraduate Studies, is advisor to the Committee.