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## Faculty Senate Monthly Packet June 1979

Portland State University Faculty Senate

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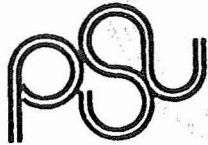
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portland state university

# MEMORANDUM

TO Senators and Ex-Officio Members of the Senate

DATE May 21, 1979

FROM Earl L. Rees, Secretary to the Faculty

The regular meeting of the Faculty Senate will be on Monday, June 4, 1979, at 3:00 p.m., in 150 Cramer Hall.

- A. Roll
- \*B. Approval of Minutes of the May 7, 1979 Senate Meeting.
- C. Announcements and Communications from the Floor.
- D. Question Period:
  - 1. Questions for Administrators
  - 2. Questions from the Floor for the Chair
- E. Election for 1979-80
  - 1. Election of Presiding Officer of the Senate
  - 2. Election of Presiding Officer Pro Tem of the Senate
  - 3. Election of four members of the Senate Steering Committee
  - 4. Election of members of the Committee on Committees
- F. Reports from Officers of the Administration and Committees
  - \*1. Advisory Council Annual Report, Scheans
  - \*2. Committee on Committees Annual Report, Newberry
  - \*3. Elections Committee Annual Report, Tamblyn
  - \*4. Educational Policies Committee Annual Report, Grubb
  - \*5. Research and Publications Committee Annual Report, Mueller
- G. Unfinished Business - none
- H. New Business
  - \*1. Advising Program at PSU, Bierman
  - \*2. Reservation of Graduate Credit, Bentley
  - 3. University Scholars' Program Name Change to University Honors Program, Deinum (see page 3 of May 7, 1979 meeting of the Faculty Senate for previous discussion of the proposed change).
- I. Adjournment

\* The following documents are included with this mailing:

Regarding Agenda Items:

- B<sub>1</sub> - Minutes of May 7, 1979 meeting
- F<sub>1</sub> - Annual Report, Advisory Council\*\*
- F<sub>2</sub> - Annual Report, Committee on Committees\*\*
- F<sub>3</sub> - Annual Report, Elections Committee\*\*
- F<sub>4</sub> - Educational Policies Committee\*\*
- F<sub>5</sub> - Research and Publications Committee\*\*
- H<sub>1</sub> - Advising Program at PSU\*\*
- H<sub>2</sub> - Reservation of Graduate Credit

\*\* Included for Senators and Ex-Officio Members Only. Senators unable to attend the June 4 meeting should forward the full mailing to their alternates.

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, May 7, 1979  
Presiding Officer: Elaine Limbaugh  
Secretary: Earl L. Rees

Members Present: Barmack, Bates, Becker, Beeson, Bentley, Blankenship, Bierman, Brenner, Brown, Carl, Cease, Cumpston, Daily, Diman, Edgington, Erzurumlu, Fiasca, Friesen, Gard, Gilbert, Hammond, Hardt, Hibbard, Hoogstraat, Johnson, Jones, Kimball, Kimbrell, LeGuin, Limbaugh, Manning, Markgraf, Moor, Morris, Moseley, Newhall, Rad, N. Rose, Scheans, Seiser, Shotola, Sommerfeldt, Streeter, Sugarman, Tinnin, Underwood, Walker, Waller, Weikel, Wilson, Wurm, Wyers, Young

Alternates Present: Poulsen for Brooke, Pierson for Halley, Westover for Newberry, Montgomery for Tracy

Ex-Officio Members: Blumel, Corn, Dittmer, Forbes, Grimes, Harris, Heath, Hoffman, Howard, Morton, Petrie, Rees, Richelle, Rodgers, Todd, Trudeau, Vant Slot

APPROVAL OF MINUTES

In item 2 of questions from the floor for the chair, "HS 2381" should be "HB 2831." On page 2, part 2, in the discussion of the CET annual report, "principle" should read "principal." The original motion as amended, referred to on page 4, reads: "A petition of Supplementary Grade Report to change differentiated (A, B, C, D, F) or non-differentiated (P/NP) grades recorded for graduate and undergraduate courses must be verified by the department chairman." The minutes of the April 2, 1979 Senate meeting were approved as corrected.

ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

1. Hammond announced that the Philosophy Department will sponsor a symposium on the merit award system. The presentation by the panel members Vivienne Olson, Bryon Haines, and David Wrench will be followed by open discussion.
2. Waller reported on the April meeting of the Interinstitutional Faculty Senate. The IFS approved a set of recommendations which should be included in the State System Guidelines on program reduction or elimination of programs. Also approved was a resolution concerning faculty salary increases for the next biennium. The resolution, in part, urges an annual across-the-board cost of living allowance to all faculty having performed fully satisfactory service. Copies of the resolution

have been sent to the Governor, the Legislative Ways and Means Committee, and the Chancellor's Office. The IFS approved final modifications to the Internal Management Directives concerning faculty governance. The IMD revisions give each institution the right to develop a statement of internal governance (in the case of PSU, a faculty constitution) while recognizing the final authority of the president of the institution. Waller noted that the IFS and AOF oppose HB 2831.

3. Pierson reported on the Honor Society of Phi Kappa Phi. There will be visits by the Society to the PSU campus and the Senate will be notified. The PSU Foundation has provided the \$100 membership petition fee.
4. Newhall informed the Senate about collective bargaining developments. The AAUP is supporting the continued authority of the Senate in the governance of PSU. The administration is resisting including any matters concerned with faculty governance into the contractual agreement. Substantive issues are now being discussed, and there is "abundant hope" for reaching an agreement. A delay in reaching an agreement could result in deferred, retroactive pay raises at the end of September. Newhall encouraged the continued input of the faculty in the collective bargaining process.
5. Bierman said that at the June meeting of the Senate he would be introducing a motion concerning a mandatory advising program at PSU. The faculty should work collectively in solving the student need to talk to faculty about using the resources of the University. Suggestions concerning problems involved in such a program should be passed on to Dean Heath or Professor Bierman.
6. Brenner announced that Franz Rad has been named outstanding engineering professor in the Northwest for the year.

#### QUESTION PERIOD

1. Questions for Administrators - none submitted.
2. Questions from the Floor for the Chair - none.

#### REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES

1. Budget Committee, Annual Report, Emerson Hoogstraat, Chairperson. Hoogstraat moved acceptance of item E-1, the Annual Report of the Budget Committee, as included in the Senate mailing. (seconded)

Discussion: none

Action: Accepted by voice vote.

2. University Athletics Board, Annual Report, James Kimball, Chairperson. Kimball moved acceptance of item E-2, the Annual Report of the UAB, as included in the Senate mailing. (seconded)

Discussion: none.

Action: Accepted by voice vote.

3. University Scholars Board, Annual Report, Andries Deinum, Chairperson. Daily moved acceptance of item E-3, the Annual Report of the USB, as included in the Senate mailing. (seconded)

Discussion: Johnson asked about the request for emergency approval of omnibus numbers. Dobson said the Chancellor's Office has approved the use of the omnibus numbers indicated in the USB annual report. The courses in question are presently being reviewed through the regular curricular process. Hardt asked about the proposal that the name of the University Scholar's Program be changed to University Honors Program. Reardon said the reasons for requesting the change are pragmatic. One reason is the number of calls asking about scholarship assistance since the public reading of university scholars is often financial aid activity. Secondly, since the USP is described as being "something like an honors program," the rule against paraphrasing would prompt a name change.

Action: Accepted by voice vote.

4. Teacher Education Committee, Annual Report, James Hale, Chairperson. N. Rose moved acceptance of item E-4, the Annual Report of the TEC, as included in the Senate mailing. (seconded)

Discussion: In response to a question concerning substantive and procedural changes mentioned in the last paragraph of the report, Hale said that rules not bringing about substantive changes in hours or programs are being considered procedural to facilitate movement through the University. He added that the endorsements have already had extensive review since they have been formulated by PSU faculty. Morris opined that the Senate will only be dealing with increased hours and not substantive changes. Hale said the Senate is basically dealing with changes dictated by the TSPC. Dobson emphasized that the departments are being spared the task of going through an extensive, lengthy process.

Action: Accepted by voice vote.

UNFINISHED BUSINESS - none

NEW BUSINESS

1. Gerontology Proposal, James Bentley, Graduate Council. Bentley moved for approval of item G-1, Graduate Certificate in Gerontology, as included in the Senate mailing. (seconded)

Discussion: Hoogstraat asked if the certificate program could be incorporated with any MA or Ph.D. program. Bolton said it can be one of the fields of specialization in the MA and Ph.D. programs in Urban Studies or in the MA program in Social Science or any other department that can handle this number of hours as part of a given program. It could also simply be a postbaccalaureate certificate. Kimbrell asked to what extent the program was an outgrowth of a grant and what is the nature of the grant if there is one. Bolton said the program was not specifically the outgrowth of a grant. Richelle said that, although there is a core budget, the Institute will continue to seek outside support for its varied projects. He pointed out that the certificate is not offered by the Institute on Aging but rather the Graduate program in Urban Studies and Planning. The faculty members are derived from many schools and colleges. Gard asked about the time limitations and admission requirements. Bolton said the time limitations are those which apply to regular programs. DeShane said not much thought has been given to the GPA admission requirement since work experience, for example, for a person who has been out of school for some period of time, could be a more critical factor than the GPA. Specific graduate program requirements for the particular area the student is in will have to be met. N. Rose pointed out that there are already GPA requirements for graduate certificate programs. Montgomery said there will be a multidepartment admissions committee. Gard, after establishing that all courses will be on the graduate level, asked if Biology 410 carries a "g" designation. Richelle said that last year those students wanting graduate credit for the course submitted additional work. Cease asked if there is a requirement stating that any course taken for a graduate program must be given for graduate credit. Blumel said there may be requirements that are not designated graduate courses. Still, a minimum number of graduate credits must be taken.

Action: Passed by voice vote.

2. Student Evaluation of Faculty Members, Daniel Scheans, Advisory Council. Scheans moved approval of the motion "that this Senate take all appropriate actions to oppose House Bill 2831, 1979, regular session," as included in item G-2 of the Senate mailing. (seconded)



Highlights of Discussion: Blumel reported that HB 2831 has been drastically amended. The amendments include, in part, that evaluation procedures be determined by the individual institutions, that no comparative judgments of faculty members be made, and that surveys be made available at the departmental level and at least one central location. Blumel noted that the amended version reaffirms existing State System policy allowing for institutional autonomy. In response to Scheans' offer to withdraw the motion, Brenner said that opposition of the original bill should be recorded. Weikel, in the form of a friendly amendment, suggested that "as originally introduced" be added to the original motion.

Action: Passed by voice vote.

3. 1980 Rules for Teacher Certification, George Timmons. Fiasca moved that the Senate adopt item G-3, the Proposal for Compliance with the 1980 Rules for Certification, as included in the Senate mailing. (seconded)

Highlights of Discussion: In response to a question regarding procedural changes mentioned on page 2 of the Proposal for Compliance, Timmons said there are no new programs or courses. It is a matter of complying with external regulations established by the TSPC. Reading, Driver Education, and Vice-Principal endorsements are the only new endorsements. The first two have already gone through the internal process. The Vice-Principal endorsement is just an extension of the Principal endorsement. Thus, the TEC considered the changes in the teacher education program to be procedural. Richelle pointed out that the TEC resolution refers specifically to the 1980 rules. Sugarman, speaking for the departments of Speech Communication, Theater Arts, and Journalism, opposed the motion to accept the PSU Statement of Compliance. He said the tables do not reveal that in January of 1978, under the new certification requirements, secondary teachers in drama, journalism, and speech communication lost their generic identity becoming teachers of Language Arts. Furthermore, out of the 45 hours required for the credential in Language Arts, a minimum of 33 hours is now required in English. Only 12 additional hours are required to qualify one to teach in the three areas mentioned above. This is not sufficient preparation. Sugarman said an effort is underway to persuade the TSPC to change the requirements. Fiasca, noting that the TSPC is responsible only to the State Legislature, said lobbying can be effective. Kimbrell said careful advising will insure that the student is qualified in the area in which he or she intends to teach. Fiasca said the problem is in the combined endorsements where the required classes would very likely exceed the maximum 62 unit limitation set by the TSPC. Petrie stressed that there must be compliance with what is in the present document to avoid losing accreditation in drama,

speech, and journalism. Daily, pointing out that only 9 hours of mathematics are required of elementary education majors, said the Mathematics Department would like to adhere to the TSPC regulation of 12 hours of math in addition to mathematics methods. N. Rose said the 62-66 proposed hours in the Physical Science B. (Physics) endorsement is in error and should be reduced to 45.

Action on Motion: Passed by voice vote.

4. Committee to Review the Undergraduate Program, David Smeltzer, Chairperson. Smeltzer said the Committee would like an expression of sentiment from the Senate as to whether or not the Committee should continue to look at PSU's general distribution requirements.

Highlights of Discussion: Bates said a more coherent set of requirements is needed adding that requirements should be bolstered. Richelle noted that the Committee was never charged with changing the distribution requirements. Its purpose was to review what exists to see if student needs were being met. Bierman said the distinction between distribution requirements and general education courses should be considered. Blumel said the motivation for the formation of the Committee was to stimulate discussion of what constitutes a general education. PSU should enter into this discussion which is taking place throughout the nation. Cease moved that the Senate support the activity of the Committee asking it to take a close look at the general distribution requirements and make any recommendations it thinks appropriate. (seconded)

Action on Cease Motion: Passed by voice vote.

ADJOURNMENT - 4:30 p.m.



## 1979 REPORT TO THE FACULTY SENATE

from

## THE ADVISORY COUNCIL

With the start of Collective Bargaining negotiations last Fall the powers and duties of the Council were necessarily diminished. This is because many matters of faculty welfare that were routinely handled in the past had become either *de jure* or *de facto* matters of wages, hours and conditions of employment. In short, the President could not discuss them with us. Consequently, what business we had was both routine and of little substance. At the same time, and for reasons not quite clear to us, business, in general, dropped off. As a result of all of the above we changed our meeting schedule from weekly to fortnightly on 1-22-79. This, in turn, allowed us to better utilize valuable faculty and Presidential time.

In any case we do not mean to suggest that the Council should fade into the sunset even though a new day in faculty affairs is dawning. Rather, we would prefer to wait with the Faculty to see what that day brings. At that time, then, appropriate suggestions and recommendations would be forthcoming from the Council to you.

The Council: Daniel J. Scheans, Chairperson  
Marjorie Enneking  
Joseph Kohut  
Hacik Erzurumlu  
Edmond Gnoza  
David Newhall

DJS:med  
5/9/79

COMMITTEE ON COMMITTEES

Annual Report to the Faculty Senate  
1978/79

Members of the Committee on Committees:

- Charles Becker - Health & Physical Education
- James Bentley - Business
- Mary Cumpston - Administration
- Rod Diman - Arts & Letters
- Michael Fiasca - Education
- Barbara Friesen - Social Work
- Gary Gard - Sciences
- Rayko Hashimoto - DCE
- Charles LeGuin - Social Sciences
- Charles Tracy - Urban Studies
- Dan Newberry, Chairman - Library

The Faculty Constitution charges the Committee on Committees with recommending to the President candidates for membership on all constitutional and administrative committees unless specified otherwise by charter or regulation. The Committee is charged, also, with recommending to the Senate changes in the duties of existing constitutional committees where appropriate, and recommending the establishment of special Senate committees when necessary.

There are 36 committees at this time which come within the purview of the Committee on Committees. During the 1978/79 academic year the Committee made over 100 recommendations for committee assignments to the President. The search for appropriate and available faculty members to serve is a time-consuming task. The Committee has tried to avoid recommending a faculty member for more than one committee assignment at a time. The Committee has made a special effort to add DCE and Administration faculty to those committees requiring all-University representation.

The President established four new administrative committees this year and one ad hoc committee:

- Educational Activities Advisory Board - 2 faculty
- Student Health Service Advisory Board - 3 faculty
- Educational Activities Speakers Board - 3 faculty
- Vehicle Accident Review Board - 2 faculty
- ad hoc University Housing Committee - 2 faculty.

The Faculty Survey of Committee Preference circulated in March forms the basic selection list from which committee recommendations are made. The number of faculty returning the questionnaire is down from last year's 300.

Arts and Letters - 45  
Social Sciences - 50  
Sciences - 29  
Business - 32  
Education - 22  
Library - 16  
H & PE - 11  
Social Work - 12  
Administration - 18  
DCE - 4  
Urban Studies - 6  
Total: 245

The Faculty Constitution delegates to the Committee on Committees the function of recommending to the Senate the assignment of further duties to the standing committees of the University. In an effort to carry out this charge, the Committee sent a letter to the chairperson of each standing committee asking that a review of current functions be undertaken and new functions, where necessary, be proposed. The Constitution is unclear whether the Committee on Committees' review function extends to administrative committees. A ruling by the Advisory Council is pending.

This review of committee duties will not be completed until next academic year, whereupon a report of the findings will be made to the Senate.

b

ANNUAL REPORT OF THE ELECTIONS COMMITTEE  
1978-79

May 24, 1979

Committee members: Eldon W. Tamblyn, chairperson, John McKenna, Wenceslao Miranda, Vivienne Olson, Majel Warren

This year 662 persons met the Faculty membership requirements as specified in Article II of the Constitution of the Portland State University Faculty; distribution of this number by division, FTE totals, Senate quotas, numbers of requests for deletion from nomination lists, and numbers of votes cast were as follows:

ELECTIONS STATISTICS 1979

Div.	Name	No. of faculty	FTE	Senate quota	Deletion requests (%)	Votes cast per ballot	
						1st (%)	2d (%)
01	Admin.	67	61.6	7	15 (22)	26 (39)	35 (52)
02	Arts & Ltrs.	138	125.6	13	27 (20)	42 (30)	63 (46)
03	Bus. Admin.	57	53.7	6	18 (32)	24 (42)	29 (51)
04	Education	62	58.0	6	17 (27)	14 (23)	23 (37)
05	Health & P. E.	22	20.1	3	13 (59)	12 (55)	13 (59)
06	Library	31	30.7	4	11 (35)	23 (74)	26 (84)
07	Science	120	118.0	12	46 (38)	46 (38)	57 (48)
08	Social Science	103	92.8	10	39 (38)	31 (30)	54 (52)
09	Social Work	22	21.8	3	10 (45)	2 (9)	6 (27)
10	Urban Affairs	20	18.6	2	3 (15)	9 (45)	10 (50)
11	Continuing Ed.	20	18.7	2	6 (30)	7 (35)	7 (35)
Unknown						2	1
Totals		662	619.6	68*	205 (31)	238 (36)	324 (49)

\*In 1979/80 there will be 69 senators, however, since Division 11 has one senator over its 1979/80 entitlement and there is no provision for removing senators from office when an entitlement decreases and there are no term expirations.

SPRING ELECTION RESULTS 1979

FACULTY SENATE

<u>Division</u>	<u>Elected (3 yr. term)</u>	<u>Non-elected nominees for possible vacancies 1979-80</u>
01 Administration and Services (4)	Grimes, Mary X White, Charles M Alexander, Annabelle Streeter, Richard B	Hamilton, William H Dobson, Margaret J Williams, William D
02 Arts and Letters (7)	Goekjian, Gregory Nussbaum, Laureen K Crowley, Robert D Kirrie, Marjorie M Muller, Richard A Tuttle, Robert C Fisher, Claudine G	Passell, Dan Tate, William M Buell, Thomas C
03 Business Administration (1)	Alberty, Barbara	Stern, Bruce L Goslin, Lewis M Sapp, Richard
04 Education (5)	Burden, Carol Heflin, John Dunbar, Zola Bingham, Alma I Hales, Loyde Wesley	Kimmell, Eric A Malter, Morton S Martinez, David H
05 Health and Physical Education (2)	Piper, Marlene F Heyden, S. Margaret	Lehman, Alice Ethel Scruggs, Robert C
06 Library (2)	Bruseau, Laurence L Midson, Anthony J	Seiser, Virginia Lockerby, Robert W
07 Science (9)	Enneking, Eugene A Beeson, Marvin Howard Loehr, Joann S Nussbaum, Rudi H Dressler, M. Dawn Enneking, Marjorie A Howard, Donald G Daily, Mary Lou Clark, David T	Swanson, Leonard G Bennett, Mildred L Brodie, Laird C
08 Social Science (4)	Bates, Whitney K Dart, John O Feldesman, Marc R Waehrer, Helen Y	Chino, Frederic H Jennings, Roger D
09 Social Work (1)	Breedlove, James L	Dreyer, Linda K Finley, Jack

FACULTY SENATE

<u>Division</u>	<u>Elected (3 yr. term)</u>	<u>Non-elected nominees for possible vacancies 1979-80</u>
10 Urban Affairs (0)	(No vacancy)	Millner, Darrell M Perlstein, Gary R Sharpe, Sumner M
11 Continuing Education (0)	(No vacancy)	Walhood, Dale Gorg, Carroll P Milczarek, Sharon M
<u>ADVISORY COUNCIL (3)</u>	<u>Elected (2 yr. term)</u>	<u>Non-elected nominees</u>
	Karant Nunn, Susan Bunch, Ralph E Dahl, Victor C	Limbaugh, Elaine E Nussbaum, Laureen K Bierman, Judah
<u>INTERINSTITUTIONAL FACULTY SENATE (1)</u>	<u>Elected (3 yr. term)</u>	<u>Non-elected nominee</u>
	Dahl, Victor C	Bunch, Ralph E

SUGGESTIONS FOR IMPROVEMENT

The Faculty Constitution needs to be amended:

(1) To provide more time for the elections since both the Computer Center and Duplicating now require more time than formerly to do their work, and the Secretary to the Faculty needs the annual report of the Elections Committee at an early date so that it can be mailed out to senators. This year it was not possible to get the report in by the May 21 date requested since the Constitution provides that the ballots be mailed out on the third Monday in May (the 21st!). It is suggested, therefore, that Article V, Section 2, paragraph 3, 1st sentence, be changed from "On the third Monday in May ..." to "On the second Monday in May ...."

(2) To establish in Article V, Section 4, paragraph 4, how "these terms shall be so arranged that approximately one-third of the Senate shall be elected each year" when the preceding sentence states: "Senate members shall be chosen for three-year terms."

## 1979 REPORT TO THE FACULTY SENATE

From

## THE EDUCATIONAL POLICIES COMMITTEE

During the 1978-79 academic year the Committee was involved with two major tasks. The results of each of these are as follows.

1. The Committee, through the Chairman, Professor Ed L. Grubb, assisted the administration in the development and acceptance by the State Board of Higher Education of a Goals and Mission Statement for our University. The final document was based upon and included much of the material from the statement adopted by the Faculty Senate in 1978.
2. The Committee was asked by the President to examine a proposal to reorganize the College of Arts and Letters, Social Science, and Science. The Educational Policies Committee, after some deliberation, returned the proposal to the administration indicating they believed the proposal had not been well enough developed for our review and evaluation process. This step was taken to further establish that the main function of the Committee, as a committee of the Senate, is to maintain and further the objectives and policies of the University by reviewing the proposals in relation to the Goals and Mission Statement and the established policies of the University.

A third issue should be added to this report. The Goals and Mission Statement adopted by the Senate requires the University, Schools, and Departments to have plans of action - including priorities and strategies - completed by June, 1980. The information available to the committee indicates that very little has been done to assure the accomplishment and implementation of this goal (p. 20) of our Goals and Mission Statement. The Senate should be aware of this and take action to assure that the necessary planning process is undertaken during the coming year.

The Committee: Ed Grubb, Chairman  
Gerald Blake  
Ken Butler  
George Guy  
Frank Miles  
Leonard Simpson  
Mike Tichy  
Robert Tuttle  
Helen Waehrer  
Pat Eng  
Ann Rasmussen



RESEARCH AND PUBLICATIONS COMMITTEE REPORT  
1978-79

The function of the Research and Publications Committee at Portland State University is to stimulate faculty research and other scholarly activities in all academic disciplines. To maximize the effect of its limited resources, the Committee provided support for projects leading to a) additional external research funds, b) tangible contributions to scholarly activities.

The following summarizes the accomplishments of the Committee:

1. The Committee agreed on a grant application form, and a criterion for grant evaluation.
2. An announcement of the Committee's deadlines was sent to each member of the faculty and published in the Bulletin. Requests for travel funds and/or publication costs were directed to the Foundation Committee for Faculty Travel and Publications.
3. The Committee received and evaluated 44 applications from the PSU faculty for support of research and other scholarly activities. These requests totaled \$89,502.
4. The Committee expects to award some \$33,000 directly to foster research and other scholarly achievements. This represents a major proportion of the funds apportioned by the University to support such activities.

Wendelin Mueller, Chairman  
Ann Bennett  
Gary Gard  
Robert Lockerby  
Joan McMahon  
Joyce Petrie  
Pat Puzicka  
Bruce Stern  
Morris Weitman  
Ex-Officio  
Stanley Rauch  
Richard Streeter

ADVISING MOTION -- Offered by Judah Bierman

Senate Meeting -- June 4, 1979

MOTION The Senate authorizes the development of a formal all-University advising system -- for full implementation by Fall 1980

PURPOSE To provide continuing academic advice to each student for whom it is desirable and possible. To provide this advice on a regular basis through periodic contact with a Faculty advisor. To increase the effectiveness of advising by improving student program choices and to provide the Faculty a greater measure of direction in the development of student programs. To provide current and potential students more effective access to the University's learning resources.

PROCEDURE An affirmative vote will initiate the following procedure.

1. Appointment by the President, after consultation with the Committee on Committees of a small ad-hoc Faculty committee to begin the development of a format for a general advising system. The Committee, and such consultants as may be deemed necessary, will address such problems as the necessary forms, procedures, schedules for advising, implementation patterns for various classifications of students, and staffing problems.
2. When a tentative format has been devised, it will be forwarded through OAA to each department, program and school currently advising students. Each operating unit will determine what changes, if any, in its current procedures will be necessary to bring its advising program within the general guidelines. Each operating unit will have the opportunity to comment on and to propose changes in the tentative procedure, and there will be a reconsideration of the tentative format in light of departmental needs.
3. Senate review for formal adoption of the format and implementation schedule.

May 21, 1979

H - 2

To: Faculty Senate  
From: Graduate Council

The Graduate Council presents the following proposal on reservation of graduate credit with the recommendation that it be approved by the Faculty Senate.

Reservation of Graduate Credit

Students who have taken graduate courses and seminars at Portland State University during their senior year in excess of all baccalaureate-degree requirements may petition to apply the credit earned toward a graduate program. Such courses must have been taken for graduate credit after the student was within 45 credits of graduation. Only courses in which a grade of B or better was earned will be considered. The granting of graduate credit for these courses depends on their acceptability to the respective graduate program.

A Reservation of Graduate Credit form, available in the Office of Graduate Studies and Research, must be filed with the GO-11 form after admission to a graduate program. Such transfer of credit is limited to a maximum of 12 credit hours. Only courses that were taken for graduate credit may qualify. Graduate credit will not be granted retroactively for 400-level courses for which graduate credit was not designated at the time of original registration.

The current catalog statement reads as follows:

Reservation of Work for Graduate Credit

An undergraduate student at Portland State University who is within 45 credits of completing the requirements for the bachelor's degree and who has a cumulative GPA of 2.75 or better may, by petition to the Evaluations Office, lobby of Neuberger Hall, made at the time of registration, be allowed to reserve for consideration in a graduate program, a maximum of 12 credits in courses approved for graduate credit. Work reserved for graduate credit cannot be considered for a bachelor's degree, and only those reserved credits with a grade of B or better can be counted toward a graduate degree. Graduate credit cannot be granted retroactively.

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We believe this proposal will be simpler for both the student and the University. It is simpler for the student because it eliminates the initial petition. It is the failure to file this petition that has led to most of the difficulties with the present procedure.

It is simpler for the University because the initial petition involves not only an evaluation of the GPA and credits but also the need to pull the transcript and type in the notation that the courses are reserved for graduate credit.

This proposal will probably lead to a smaller number of student requests for graduate credit because only those students who actually are admitted to a graduate program at PSU will apply.