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## Faculty Senate Monthly Packet April 1982

Portland State University Faculty Senate

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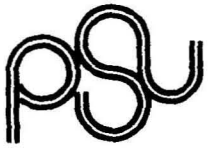
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portland state university

# MEMORANDUM

TO Senators and Ex-officio Members of the Senate

DATE March 10, 1982

FROM Ulrich H. Hardt, Secretary of the Faculty

The Senate will hold its regular meeting of the Faculty Senate on April 5, 1982, 3:00 p.m. in 150 Cramer Hall.

## AGENDA

A. Roll

\*B. Approval of the Minutes of the March 1, 1982, Meeting

C. Announcements and Communications from the Floor

D. Question Period

1. Questions for Administrators

Question for Eileen Rose (submitted by the Senate Steering Committee);  
"What is the projected enrollment for Spring and Fall 1982, and how does this compare with past years? In general, what is the outlook? How can faculty help in recruitment of new students?"

2. Questions from the Floor for the Chair

E. Reports from the Officers of Administration and Committees

1. Current Budget Information -- Blumel

\*2. Academic Requirements Committee, Annual Report--Rose

\*3. General Student Affairs Committee, Annual Report--La11

F. Unfinished Business -- none

G. New Business -- none

H. Adjournment

\*The following documents are included with this mailing

B Minutes of the March 1, 1982, Senate Meeting

E<sub>2</sub> ARC, Annual Report\*\*

E<sub>3</sub> GSA, Annual Report\*\*

\*\*Included for Senators and Ex-officio Members only

PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, March 1, 1982  
Presiding Officer: Mary Cumpston  
Secretary: Ulrich H. Hardt

Members Present: Abbott, Bates, Beeson, Bennett, Bingham, Bjork, Breedlove, Brenner, Brooke, Bruseau, Buell, Bunch, Chapman, Chino, Conroy, Cumpston, Daily, Dart, Diman, Dressler, Dueker, Dunbar, Enneking, Feldesman, Goekjian, Goslin, Hales, Heflin, Heneghan, Heyden, Holloway, Jackson, Jenkins, Karant-Nunn, Kimball, Kimbrell, Kirrie, Lehman, Midson, Moor, Nussbaum, L. Nussbaum, R., Oh, Pinamonti, Patton, Peterson, Rad, Savery, Scheans, Shimada, Sonnen, Swanson, Tuttle, Waldroff, Waller, White, Williams.

Alternates Present: McKittrick for Alexander, Fahs for Beattie, Male for Burden, Stanley for Erdman, Burgess for Grimes, McLean for Youngelson.

Members Absent: McMahon, Muller, Simpson, Limbaugh.

Ex-officio Members Present: Blumel, Corn, Dobson, Erzurumlu, Forbes, Gruber, Hardt, Harris, Hoffmann, Howard, Leu, Morris, Nicholas, Parker, Paudler, Pfingsten, Rauch, Schendel, Todd, Toulan, Trudeau, Williams.

APPROVAL OF THE MINUTES

The Minutes of the February 1, 1982, Senate meeting were accepted as circulated.

ANNOUNCEMENTS

1. Bunch briefly explained the function and make-up of the IFS and reported about the January 15 meeting in Eugene. Thurston Doler of OSU was elected Chairperson for the year, and membership on four standing committees was established. UO President Olum and Senator Ed Fadeley addressed Higher Education's financial problems. Three motions were passed:

1. "...strong opposition to salary reduction as a means of alleviating the State's General Fund shortfall...."
2. "...strongly protests . . . increase in resident students' share of the cost of higher education...."
3. "...urges the Chancellor and . . . Board to take a leadership role in developing early retirement programs and incentives . . . and propose changes in state legislation to include health and dental benefits for retirees."

Bunch also briefly stated topics to be taken up in future IFS meetings.

2. Blumel reported on the latest developments in budget planning. Since the February Senate meeting, several significant changes have been introduced: use of furloughs for meeting budget reductions, program eliminations resulting from nonavailability of the \$49 surcharge, and postponement of the budget proposal deadline to April 30. Institutions were instructed not to proceed until more information is available.

Because of the estimated additional \$100 million shortfall, Higher Education will have to absorb its share of the approximately \$9 million of cuts, including \$3.56 million in further program reductions and \$5.5 million through salary reduction plans -- furloughs, postponing or not granting scheduled salary increases. The Board has agreed to proceed on the recommendations made by the Chancellor, and Blumel announced that their next meeting is scheduled for March 11 at PSU. The President also asked for comments and reactions from various faculty bodies, including AAUP, before March 11.

Harris and Blumel explained that PSU's share of the reduction was \$900,000. Originally PSU's program cuts were projected to be \$775,000, accumulated as follows:

Loss of enrollment increases	\$235,000
Pro rata share of the balance	375,000
Margin for Board option	<u>165,000</u>
	\$775,000

The University did not budget the \$235,000, therefore it is not a cut. The underfunding by the state of salary costs is approximately \$291,000, thus making the total cost to PSU about \$249,000.

Brenner asked if PSU was in a bargaining situation with the Board, and Blumel answered yes. Waller wanted to know if the Chancellor intended to make the salary reduction only transitional, to be made up in the 1983-85 biennium, and Blumel replied yes.

3. Reamer reported that George Weathersby, the Board's top choice for the position of Chancellor, will come to Oregon next week end for further talks and negotiations.

4. Feldesman announced Mary Leaky's appearance on campus on March 10 in the Ballroom at 8:00 p.m.

#### REPORTS FROM THE OFFICERS OF ADMINISTRATION AND COMMITTEES

1. Speaking for the Educational Policies Committee, Moseley explained briefly that the University has been invited to submit a comprehensive demonstration grant proposal for Cooperative Education, and that the likely size of the grant was \$1 million. He pointed out that receiving this grant would have a sizeable impact on the institution. The EPC has held hearings and has deliberated for some time; the Committee finds the concept interesting and worthy of consideration, and for that reason recommends that the University proceed with writing the grant proposal and applying. Moseley added, however, that the EPC wants to review the completed application before it is submitted. The Committee also recommended that an overseeing committee be established, should the grant be awarded.

Brenner observed that some institutions did not offer credit for work experience, while others did. He thought it took tremendous University resources to coordinate and felt that credit for work was negative in

general, especially if some units were to give credit and others not. Olson responded that the institution had the option of giving credit or not, and each academic unit could choose.

Karant-Nunn was not happy with the description in the Senate mailing, saying that language like "It is hoped that any added expense can be offset..." is too vague. She wondered about the \$200,000 institutional commitment. Olson replied that the majority of the funds were for faculty training and salary.

R. Nussbaum felt that this was an important issue for PSU, and it appeared that we are well suited for such a program. However, he was concerned that the plan be very carefully written and grow out of the faculty. He questioned whether this could be done with the present deadlines and wanted to know what the provisions for faculty input were. Moseley answered that the EPC wants to participate in the drafting of the proposal, and Blumel agreed that there ought to be input from a faculty body. Harris and Olson pointed out that the 1981-83 grant award provided salary support for faculty unit coordinators in seven academic units at PSU; all schools and colleges except Arts and Letters and Science are involved. F. Williams said that the program would be supervised by his office, the Dean of Undergraduate Studies.

Bates wanted to know what commitments are made for the future. Must PSU keep the program going after the grant is finished? Moseley answered that no firm commitment is being asked for, and Olson added that the University only needed to demonstrate its ability to explore the program. Moor wondered if anyone could guess how much the program would cost PSU after the three years, and Olson responded that we don't even know if we want to continue after the three years. Savery and Paudler reported that the program became self-supporting at Cal Poly within one year, because coop students are charged special fees which cover all costs.

Beeson wanted to know how much effort the faculty commits and what they would give up. Moseley responded that the program fits very neatly into PSU's mission, and Tang said that students make contact with faculty who then supervise and evaluate student placements. Bunch wanted to know what money departments get, and Olson replied that 70% would go to departments.

Bjork inquired whether all present PSU coop programs gave credit and whether they were parallel programs. Olson answered yes. Heneghan wanted to know if students paid tuition, and Olson answered yes.

Kimbrell wondered if the University would hire new faculty to do the extra work and if they would be put on tenure track. Olson said the recommendation was not to hire any new faculty. Enneking asked what level of student participation was expected, and Olson replied possibly 10% undergraduates during the first grant year.

Buell said he sensed a negative feeling on the Senate and spoke in defense of the program, citing his son as an example of a success story through Evergreen's coop program. Hales added that this could be one way to keep laid-off people on board in this economically difficult times. L. Nussbaum thought that the program would be good for our students and our relationship with the community, helping to build bridges. F. Williams explained that each department had a choice of whether to participate; no faculty would be forced to take on responsibilities.

Beeson insisted that the University and the community are cooperating all the time; this is nothing new. Waller agreed that we will have cooperative education regardless, but having the grant will make it possible to pay coordinators. Brenner related that at Northeastern the university worked with industry to create jobs which were then rotated among students. He warned, however, that bad students could burn bridges, hurt relationships and give the University a bad reputation.

R. Nussbaum warned that nothing is worse than having a proposal ill conceived, and he suggested that EPC needs to do preparatory work and then bring the proposal back to the Senate. Fears are expressed today because of the previous poor example of a grant. He urged that Savery and Paudler be asked to give input about what they learned from their visit to Cal Poly. F. Williams agreed and reiterated that that was why last year's proposal did not go forward. He also pointed out that industry in our area has shown a readiness and eagerness to cooperate. Tang mentioned that business students find their own jobs and then have to sell their job to the department for reading and conference credit. A maximum of three hours is allowed. She felt that uniform academic credit throughout the University would be important. Tang also emphasized that the grant would be very useful.

Cumpston suggested that faculty forward suggestions about the cooperative education grant to the EPC. Blumel summarized by saying that the process of developing the grant will decide whether we submit the proposal; a faculty committee needs to do a careful review.

2. Rose announced that last fall's Senate action, proposed by the ARC, "that the minimum number of credits earned at four-year institutions be 93" violates Board policy. The action is therefore automatically rescinded.

#### NEW BUSINESS

1. Rose/R. Nussbaum presented the ARC motion on approval of overloads. Bates/Scheans offered an amendment to delete "or from the assistant dean." Bjork argued against the amendment by saying that many students do not have program advisors and should be allowed to get a signature from an assistant dean. Bates, however, replied that advising needs to be more important and should be done by the advisor. The amendment was passed, and the main motion was passed.

2. Due to the HPE cut-back, the Academic Requirements Committee proposed a change in the general university requirement for the baccalaureate degree, starting with the 1982-83 entering students. Conroy/Chino moved the acceptance of the motion after the second paragraph had been rewritten as follows:

"Students admitted prior to fall, 1982, will be expected to meet either the general university HPE requirement as now stated in 'their' catalog, or they may substitute the new three-credit HPE course for the general university HPE requirement."

Kimbrell asked whether the Board had approved this new proposal. Hadn't the old requirement been set by the Board? Schendel pointed out that institutions determine specific requirements; the 1975 Board statement only affirmed the general requirement.



3. The Curriculum Committee, represented by Tang, offered the new HPE 298 course for approval, and the Senate unanimously accepted the course proposal. Oh wanted to know what students do with the two hours of requirements eliminated by this change in graduation requirements; Dobson said that students can take some other electives.

4. Lall presented the General Student Affairs Committee's proposed change in the Student Conduct Code. He pointed out that revisions began to be made in the Student Affairs Office last summer. Among the major changes is the composition of the hearing committee. W. Williams pointed out that most of the wording and behavior prescribed in the proposed version is the State Board's. Waller wanted to know what would happen to a student's grade if s/he were suspended about halfway through the term. Forbes replied that we had never faced that; usually the whole term's work is suspended. She also pointed out that all students enrolled in PSU courses are covered by this policy, even when participating in off-campus placements, such as student teaching. The new language is not as restrictive as the old.

Enneking/Goekjian moved the acceptance of the revision, and the motion was passed. Blumel indicated that the next step was to adopt the new Student Conduct Code as formal administrative rule.

#### ADJOURNMENT

The meeting was adjourned at 5:06 p.m.

Annual Report of the  
Academic Requirements Committee

March, 1982

The Academic Requirements Committee has met weekly during the past year.

The major concerns and problems addressed by the Committee included the following:

1. Overloads from Winter and Spring quarters, 1980-81.

A number of students during the winter and spring quarters, 1980-81, had unapproved overloads resulting from concurrent enrollment in PSU and DCE courses. The system to flag these overloads sometimes failed. Misunderstandings on the part of both PSU and DCE personnel contributed to the failure of the system. Modifications to the system and a clearer understanding of how overloads are determined should result in fewer unapproved overloads. The ARC has been routinely approving petitions for overloads for these two quarters only, and only if, the overload resulted solely from PSU and DCE courses.

2. Other Overloads.

It is possible for admitted, matriculated PSU students to take an overload at another institution and transfer these courses to PSU. The ARC has recommended, and the senate approved, that such overloads are to have prior approval before they will be accepted by PSU.

3. Advisor Approval.

The ARC recommended, and the Senate approved, that overload petitions require the approval of an academic program adviser.

(In summary, the ARC believes and has recommended that admitted, matriculated students are to have the approval of an academic program adviser before undertaking an overload if the overload is to count towards a degree awarded by PSU. Students who take an overload and do not have an approved petition in their file will encounter difficulties in having credits from that quarter counted towards their graduation requirements.)

4. TOEFL Scores.

The ARC has recommended that the University initiate the new 525 TOEFL score with the Spring, 1982, quarter. Spring admissions will need to meet this minimum score requirement.



5. Upper Division Credits.

ARC recommended, and the Senate approved, that students who enter under the 1982-83 catalog will need 72 (rather than 62) upper division credits to graduate.

6. Health and Physical Education Requirement.

After consulting with the School of Health and Physical Education, the ARC recommended, and the Senate approved, a change in the health and physical education requirement. Students who enter PSU under the 1982-83 catalog will be required to complete a single three-credit course. Students who entered PSU before fall, 1982, may substitute the new three credit HPE course for the general university HPE requirement as now stated in "their" catalog.

7. Computer Science Admission Requirements.

The ARC gave its approval to the Computer Science Admission Requirements submitted by the Mathematical Sciences Department. It is anticipated that there will be a selective admission policy for those desiring a degree in Computer Science.

8. English as a Second Language.

The ARC reviewed the English as a Second Language program in terms of the number of credits earned in the program that should count toward meeting university requirements. The ARC invited the ESL program to respond (which they did) to the concerns of ARC and to be present and take part in the Committee's discussion. Dr. Greis did attend.

ARC strongly recommended that a set of numbers (rather than just Eng.110) be used for the offerings.

The final recommendation of ARC will be made after the University Curriculum Committee has reviewed the course changes submitted by the ESL program.

9. Petitions.

The ARC Took action on approximately 530 petitions during the past year. About 76 percent were approved. It is anticipated that the number of petitions submitted to the ARC will be reduced with the new HPE requirement.

Members of the Committee are:

Dr. Ann Bennett  
Dr. Glen Gilbert  
Philip Rhoades  
Dr. Ralph Smith  
Eldon Tamblyn

Chris Thompson  
Andrew Nesbitt  
Anthony Nunley  
Dr. Norman Rose, Chairman

GENERAL STUDENT AFFAIRS COMMITTEE  
PORTLAND STATE UNIVERSITY

TO: FACULTY SENATE STEERING COMMITTEE  
FROM: BHAGIRATH LALL, CHAIRMAN

MARCH 8, 1982

The discussion of the Students' Conduct Code has occupied the committee's attention for a large part of the year. The office of Student Affairs has worked diligently on the revisions in close association with the committee from the time changes were being conceived. The committee thus assisted in formulating the guidelines for the changes last Spring. In light of these guidelines, revision was undertaken by the Office of Student Affairs during the Summer and the revised Conduct Code was returned to the committee early in the Fall. Meanwhile the urgency for the revision was accentuated by the fact that an increased number of disciplinary cases were being reported. The committee on a couple of occasions was called at short notice to appoint hearing boards. The revised Student Conduct Code streamlines the disciplinary hearing through the appointment of faculty and students to an administrative committee. Members will serve staggered terms of two years. Other changes in the Student Conduct Code emphasize the educative aspect of discipline through informal resolution, inclusion of community service amongst sanctions, and an assurance of due process.

Enrollment and other student data available from the departments were received in light of the Affirmative Action Plan for Students. The committee felt that generally the goals of the Affirmative Action Plan were being met. The review of the new data recently made available is still in hand.

The scope of General Student Affairs was enlarged last December to bring the work of the Student Health Services Committee within its folds. This was done in response to a request from the Vice President of Student Affairs reporting a lack of participation in the Student Health Services Committee. GSA is presently reviewing the policy on Student Health Insurance for the next academic year.

Finally, it is a pleasure to report on the sense of participation, attention to detail and a high calibre of discussion on the part of all the members of this committee. It is a tribute to the committee's active role in getting things done that the work of the Student Health Services Committee was entrusted to it. There were several new appointments to the committee last year depriving it of the experience with Student Affairs. However, the diverse background of members brought in a new enthusiasm and rapport.

For the Committee: Bhagirath Lall, Chairman; Donald Hill; Jean Peterson;  
Betty Rankin; Wally Rogers; Maxine Thomas; Asher Wilson.

Consultants: Mike Corn; Orcilia Forbes; George Maskell; Major Morris, Bill Williams.