Faculty Senate Monthly Packet April 1978

Portland State University Faculty Senate

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MEMORANDUM

TO Senators and Ex-Officio Members of the Senate

DATE March 20, 1978

FROM Earl L. Rees, Secretary to the Faculty

The Senate will hold its regular meeting of the Faculty Senate on Monday, April 3, 1978, 3:00 p.m. in 150 Cramer Hall.

A. Roll

B. Approval of Minutes of March 6, 1978 meeting

C. Announcements and Communications from the Floor

D. Question Period
   1. Questions for Administrators - none submitted
   2. Questions from the Floor for the Chair

E. Report from Officers of Administration and Committees
   *1. Academic Requirements Committee - Kirrie
   *2. Committee on Effective Teaching - N. Rose
   *3. General Student Affairs Committee - Westover

F. Unfinished Business - none

G. New Business
   *1. Proposed Amendment to provide Senate Representation for Instructional Faculty in Academic Schools, Colleges and Instructional Units - Halley
   *2. Motion concerning the Implementation Schedule for Changes in Honors and High Honors - Bursch
   *3. Constitutional Housekeeping Corrections - Rodich

H. Adjournment

*The following documents are included with this mailing

Regarding Agenda Items:

B  - Minutes of March 6, 1978 meeting

E  - ARC Annual Report**

E  - CET Annual Report**

E  - GSAC Annual Report**

G  - Proposed Amendment Concerning Representation in Senate**

G  - Motion Concerning Changes in Honors and High Honors**

G  - Constitutional Housekeeping Corrections**

**Included for Senators, Alternates and Ex-Officio members only
Minutes: Faculty Senate Meeting, March 6, 1978
Presiding Officer: Grover Rodich
Secretary: Earl Rees


Alternates Present: Smith for Jones, Lockerby for Kimball, York for Lind, Bursch for Lee

Ex-Officio Members: Blumel, Heath, Halverson for Parker, Ragsdale, Rees, Richelle, Todd, Toulan, Trudeau, Westwood

APPROVAL OF MINUTES

After noting that "Bates" page 3, first paragraph, line 5 should read "Bates" and "libel" page 5, line 4 under "Highlights of Discussion of Crowley's Motion" should read "liabel" the minutes were approved as corrected.

ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

Newhall reported that on Wednesday, March 8, 1978, between 2:30 and 5:00, the AAUP will have an open house at the Koinonia House. It will provide an opportunity to meet people, pick up literature, and ask questions.

QUESTION PERIOD

1. Questions for Administrators - none submitted

2. Questions from the Floor for the Chair

Crowley emphasized that the question of the qualifications for graduation with Honors and High Honors is very important. The high percentage of A's is disturbing in light of the general belief that student ability is not increasing. It would be helpful to have information concerning grading and see if there is not a more rational approach to the present grading situation. The Presiding Officer recommended that a memorandum be sent to the Steering Committee.

REPORT FROM OFFICERS OF ADMINISTRATION AND COMMITTEES - none

UNFINISHED BUSINESS - none

NEW BUSINESS - none

ADJOURNMENT

The Faculty Senate adjourned at 3:15 p.m.
Subject: The Academic Requirements Committee

1977-78 Report

The Academic Requirements Committee (ARC) has met regularly each week of the academic year with the following exceptions: the week of Thanksgiving and final examination weeks. The meetings of the ARC have been devoted to action on student petitions and discussion of all-university requirements under its jurisdiction.

Student Petitions

Between March 2, 1977, and March 1, 1978, the ARC acted on 403 petitions. Of these 33 petitions, 342 were granted and 61 were denied. Of the 342, 227 were granted by delegation (HPE).

Matters Resolved

(All quotations are from ARC minutes.)

1. Affiliation of PSU with St. John's Hospital School of Medical Technology, Longview, Washington. The terms of this affiliation specify that a student seeking a baccalaureate degree from PSU may transfer 48 credit hours from the School.

2. Clarification of the charge to the ARC. By amendment to the Faculty Constitution, the ARC is charged with attending to baccalaureate requirements only; it adjudicates matters relevant to advanced degrees.

3. Prerequisite for entry into WR 121. The ARC sponsored a motion requiring that "minimal level of competence be established for students entering WR 121." The Faculty Senate approved the motion.

4. Report of the Ad Hoc Portland State Admission Requirements Committee. The ARC recommended acceptance of the report. The report was accepted by the Faculty Senate.

5. Entrance requirements for the Administration of Justice Program. The ARC reviewed and approved the procedure formulated by the Administration of Justice Program for determining, each quarter, the rank-order of upper division applicants to the Program. The procedure ensures the faculty-student ratio necessary for the Program's funding.

6. Clarification of which catalogs may be used in establishing graduation requirements for transfer students. Transfer students may use either the catalog in force when they first enroll after admission to PSU, or the catalog "in force at the time they enrolled AFTER ADMISSION at the regionally accredited institution from which they transferred. No catalog is valid for longer than a five year period."

7. Overload policy. The Faculty Senate defeated an ARC sponsored motion to reduce to monitor more carefully than at present the number of hours a student may take overload.

Cross-listed courses and distribution requirements. The problem arose when students registering for courses cross-listed by a program and an academic department, listed under the program designation but later wished to use such courses to satisfy distribution requirements. The ARC established a policy of routinely granting requests that such courses be used for distribution. This policy, however, proved to be inadequate. The ARC then sponsored a motion to regularize the use of such cross-listed courses for distribution. The Faculty Senate passed the motion.

(over)
9. Residence requirements and credit by examination. The Faculty Senate passed the ARC motion ensuring that students do not jeopardize their residence requirement through credit by examination.

10. Honors and High Honors. The Faculty Senate approved the ARC motion raising the grade point averages required for graduation with Honors and High Honors to 3.6 and 3.85 respectively.

11. Transfer to vocational-technical courses. The ARC reviewed and re-affirmed PSU's policy for accepting transfer of vocational-technical courses.

12. Deadline for overload petitions. To ensure that petitions for overloads may be considered in due time, the ARC stipulated that petitions "for overloads in a term be submitted prior to the beginning of the pre-registration period for that term."

Matter Pending
General distribution requirements. The ARC is currently engaged in soliciting university-wide input for consideration of a possible revision of the general distribution requirements.

Faculty Members
Marjorie Kirrie, English, Chairperson
Giles Burgess, Economics
John Cavarnos, History
Phyllis Hochstettler, Education
Norman Wyers, Social Work
Frank Magiera, Business Administration
Gloria Peterson, Health & Physical Education
Anthony Midson, Library

Student Members
Denis Wichar
Michael Sutherland
Committee on Effective Teaching

Report to the Faculty Senate

April 1978

The Committee has been active in three areas.

The Committee has considered 11 proposals for funds from the Annual Fund for the Improvement of Teaching. Ten of these proposals were funded. The Committee tended to favor proposals that would have an effect on a number of faculty members and to favor proposals asking for "seed money". The Committee funded, in part, departments requesting support for off-campus department workshops on problems of education relating to the subject area. The Committee, if requested, will support, in part, workshops to be held by other departments. The Committee funded, in part, a case-study workshop held by the School of Business. The Committee provided funds for registration fees for two faculty members and a graduate student to attend conferences that had a direct, visible relation to instructional improvement. In addition, the Committee supported the requests of four individual faculty members and the Women's Studies Program. Amounts of money granted were from $50.00 to $1,000.00.

The second area in which the Committee was active involved the sponsorship of three faculty workshops on teaching. Approximately 75 people attended the fall workshop of Guided Design; 20 people attended the winter workshop on measuring outcomes. The third workshop on Principles of Systematic Instruction will be held in the spring quarter.

The Committee is willing to provide funds to enable two faculty members to attend the College and University Teaching program held at Oregon State in June.

The Committee has had input into the Faculty Enhancement and Advancement of Teaching program (FEAT). The Committee's activities are being coordinated with those of the other parts of the FEAT program. As part of this coordination and cooperation, the information sheet accompanying the recent survey form of faculty needs and of the resources within the faculty bore the signature of the Committee chairman.

The activities of the Committee have been made possible by the faithful attendance of student and faculty members of the Committee and their interest in and support of the activities. The Committee members are Jan Jacobson, Phyllis McGraw, Raymond Ruminski, John Eckhart, Mary Weston, Margaret Low, Kathleen Boyce, students; and Elliott Benowitz, William Boore, Claudine Fisher, Jim Heath, John Longres, Patricia Ruzicka, Robert Walker, David Willis, John Hanson, Norman Rose (chairperson), faculty.
MEMORANDUM

TO: The Faculty Senate
FROM: General Student Affairs Committee

March 14, 1978

SUBJECT: 1977/78 Annual Report to the Senate

As a result of an amendment written by last year's General Student Affairs Committee (GSAC) and passed by the Faculty Senate, the Committee has been slimmed down to five faculty and five student members with one regular consultant from the Office of the Vice President for Student Affairs from the former total of twenty-one members. The Committee has, as a result of the same Senate action, operated this year under a considerably more specific and current charge from the Senate.

The GSAC has met regularly nearly every week during the academic year. The activities of the Committee have included the following:

(1) At the request of Dean Rauch the GSAC reviewed the qualifications of and conducted interviews with a number of candidates for Portland State University's nomination for Danforth Graduate Fellowships. From this group two individuals were nominated.

(2) The "Policy Statement on Student Rights, Freedoms and Responsibilities" was presented to the Faculty Senate in its first meeting of the academic year whence it was sent back to the present GSAC for further revision. In response to the many suggestions offered by members of the Senate, certain sections of the document were rewritten and the whole "Policy Statement" was resubmitted to the Senate in its November meeting where it was approved.

(3) With the assistance of Vice President Forbes and Dean Williams, the GSAC conducted a review of the responsibilities of the Office of the Vice President for Student Affairs and of the structures and functions of those units reporting to that Office.

(4) In November the Committee began to consult with Dean Williams in the preparation of a new Student Handbook. Examples from other schools and an old Portland State University handbook were examined and a proposed outline of the new handbook was presented for the Committee's consideration.

(5) Work on the Handbook was interrupted by a request from
Memorandum to the Faculty Senate - 2

March 14, 1978

Vice President Forbes and Dr. MacArthur Darby that the GSAC review a draft of the University's "Affirmative Action Plan." The Committee examined with particular interest those sections of the "Plan" having to do with student affirmative action and reviewed pertinent enrollment data supplied by Dr. Kinnick. It was the opinion of the GSAC, after a number of weeks spent studying the "Plan," that the student section of the document would require considerable rewriting. The Committee offered its assistance to Dr. Darby in this revision and we have since been engaged in this task. (The student section of the document has since been separated from the institutional affirmative action plan for faculty and staff.) It is anticipated that the Committee's work on the student plan will be completed early in the Spring Quarter.

(6) The GSAC is represented by Mr. Westover on the Section 504 Self-Evaluation Committee which will be dealing with matters relating to the elimination of all forms of discrimination against handicapped persons in the University.

Faculty Members:

Jack C. Finley
Marko Haggard
Donald R. Hellison
Nancy M. Porter
Robert C. Westover, Chairperson

Student Members: (active)

Jacqueline S. Bessler
Charles Gray
Steve Poitra

Vice President for Student Affairs Office Consultant:

William D. Williams

In its work during the year the GSAC has received considerable assistance from Vice President Forbes, MacArthur Darby, Mary Kinnick and other members of the University Community who are not members of the Committee.
MEMORANDUM

TO: Professor Earl Rees, Secretary
    Faculty Senate

FROM: Richard B. Halley, Acting Director
        Systems Science Ph.D. Program

DATE: March 15, 1978

SUBJECT: Proposal to amend the Portland State Faculty Constitution to provide for representation of academic programs by academic divisions rather than the "other" administrative divisional unit

It is my understanding that Systems Science, which is an academic program, is represented in the Faculty Senate through the "other" or administrative group. The Systems Science faculty would much prefer representation in the Senate by itself or through an academic unit, particular by a division that has graduate programs. Other academic programs reporting to the Vice-President or to other Vice-Presidents may have faculty assigned to the "other" administrative "division" and may have the same preferences for representation through an academic division.

To resolve this dilemma, I propose the following amendment to the PSU Faculty Constitution.

In the 1977-78 Faculty Governance Guide p. 11. to read:

Article V. Senate.

Section 1. Membership.

1) ....

2) Elected Members. Elected members of the Senate shall be chosen from the members of the Faculty. Representation shall be proportional by division. Elected members shall have full right of discussion, making of motions and voting. For the purpose of representation, the word "division" shall mean an instructional school or college, or instructional unit which reports directly to the Vice-President for Academic Affairs; the Library; and all other faculty jointly as a single entity. The Vice-President for Finance and Administration shall act as chief administrative officer for the latter capacity. Academic programs with regular faculty, that are not in any "division", shall be attached to an appropriate school, college or instructional unit for representation purposes. (See Article V, Section 2, Paragraph 1.)
Petition for proposal to amend the Portland State Faculty Constitution to provide for representation of academic programs by academic divisions rather than the "other" administrative divisional unit

1. Richard D. Hallen
2. J. R. Givens
3. John F. Kelly
4. 
5. James C. Allen
6. Robert D. Wilson
7. 
8. 
9. 
10. 

11. John Co (Oakland)
12. Raymond B. Lane
13. Robert W. Shoemaker
14. 
15. Hope Whedon
Motion: That the implementation schedule for the change in Honors and High Honors be altered to read: "Students who were classified by the Registrar's Office as seniors (Page 29, P. S. U. Culletin, General Catalog Issue, Spring 1977) on or before January 9, 1978 are permitted to qualify for Honors or High Honors under regulations then in force and published." (Page 33, P. S. U. Bulletin, General Catalog Issue, Spring 1977)

Submitted: Charles Bursch II (Alternate for Lee)

Concurring that the above become an agenda item for the April 3, 1978 Senate meeting: Mary Elizabeth York (Alternate for Linda)

Charles Tracy

To: Faculty Senate

From: Senate Steering Committee, Grover Rodich, Presiding Officer

Re: Amendment to the Faculty Constitution

Amendment: The Senate Steering Committee recommends the following changes with reference to titles and organization structure: Vice-President for Administration will read Vice-President for Finance and Administration, Dean of Students will read Vice-President for Student Affairs, Department of Health and Physical Education will read School of Health and Physical Education, Director of Men's Athletics will read Director of Athletics, Director of Women's Athletics will read Associate Director of Athletics, Director of Student Recreation will be deleted.

The undersigned Senators request that the proposed amendment to the Faculty Constitution described above be placed on the agenda for the April 3, 1978 Senate meeting.