

**If adopted, amendments 1 - 4 will update the Constitution in keeping with the establishment of the PSU Board of Trustees as the successor authority for the Oregon State Board of Higher Education, with the creation of new ranks by amending the PSU P & T Guidelines (approved April 6, 2014) and with the implementation of a leadership succession (Presiding Officer Elect, Presiding Officer, Past Presiding Officer) (approved June 4, 2012\*)**

**If adopted, amendment 5 will adjust the description of the elections calendar in keeping with the changes in the election process (approved June 4, 2012\*)**

*These amendments are to be reviewed by the Advisory Council*

## **CONSTITUTION OF THE PORTLAND STATE UNIVERSITY FACULTY**

Adopted May 6, 1964; Last Amended, June 4, 2012

### **Amendment 1**

#### **ARTICLE II. MEMBERSHIP OF THE FACULTY.**

The Faculty shall consist of the ~~Chancellor~~, the President of Portland State University, and all persons who hold ~~State Board~~ appointments with the rank of professor, associate professor, assistant professor, or research professors at these ranks, professor, associate or assistant professor of practice (or clinical professor ranks), senior instructor (I & II), or instructor, research assistant and senior research assistant (I&II) or research associate or senior research associate (I&II) and whose full-time equivalent is at least fifty percent teaching, research, or administration at Portland State University. Unranked members of Portland State University who are certified by the Provost to have academic qualifications sufficient to justify appointment at one of the above mentioned ranks, whose primary responsibility is for such fundamental areas as curriculum, subject matter, and methods of instruction, research, faculty status, and those aspects of student life that relate to the education process, and whose full-time equivalent is at least fifty percent teaching, research, or administration at Portland State University shall also be included in the faculty regardless of title. The University Faculty reserves the right to elect to membership any person who is employed full-time by ~~the Oregon University System~~. Portland State University.

### **Amendment 2**

#### **ARTICLE III. FACULTY POWERS AND AUTHORITY.**

##### ***Section 1. Faculty Powers.***

The Faculty shall have power, subject to legal limits, to take action to promote faculty welfare. The Faculty shall have power to act upon matters of educational policy, to enact such rules and regulations as it may deem desirable to promote or enforce such policies, and to decide upon curricula and new courses of study. This power shall include, but not be confined to, action upon the establishment, abolition, or major alteration of the structure or educational function of departments or of programs which include more than one department or instructional unit of the University. The Faculty will normally exercise this power through its representative, the Senate. The Faculty shall, however, have the appellate power to review all actions by the Senate, whenever an appeal is made from Senate action as hereinafter provided.

In all matters, except those granted to the Senate, the Faculty shall have original jurisdiction. Whenever the Faculty is acting within its province as herein designated, its actions shall be effective unless they involve an increase in the expense of instruction or administration. Whenever such an increase is involved, whether by action of the Faculty or Senate, the President shall report the action to the ~~Chancellor of the Oregon State Systems of Higher Education~~ Board of Trustees with his or her recommendations.

### **Amendment 3**

ARTICLE V. FACULTY SENATE.

**Section 1. Membership.**

**1) Ex-officio Members**

- a) The President, the Provost, all Vice Presidents; all Deans; the University Librarian; all Vice Provosts; all Assistants to the President; the Secretary to the Faculty; and the Student Body President of the Associated Students of Portland State University shall serve as ex-officio members of the Senate. Ex-officio members shall have full rights of discussion and making of motions but shall not have the right to vote. These Ex-officio members are not eligible to become elected members.
- b) The chairperson of constitutional committees, members of the Advisory Council, and representatives to the Interinstitutional Faculty Senate shall serve as ex-officio members if they are not serving as elected members.
- c) In the event that they are not serving as elected members, the Presiding Officer Elect and Past Presiding Officer shall serve as ex-officio members.

**Amendment 4**

**Section 3. Organization of the Senate.**

**1) Officers and Their Duties.** Upon delegation of authority by the President, the Senate should choose a presiding officer and a presiding officer-elect in such manner as shall be prescribed in "Functions and Procedures of the Senate." The Presiding-Officer will serve a one-year term to be succeeded by the Presiding Officer-Elect. The outgoing Presiding Officer shall be considered as Past Presiding Officer during the year following her/his term.

The Secretary to the Faculty shall be the ex-officio Secretary of the Senate and shall keep all records of the deliberations and actions of the Senate for use by the President, members of the Faculty, ~~the Chancellor,~~ and members of the Board of Trustees ~~State Board of Higher Education~~. The Secretary shall send to each member of the Faculty within one week of a Senate meeting a summary of all actions taken by the Senate at that meeting.

**Amendment 5**

**A. FUNCTIONS & PROCEDURES OF THE FACULTY SENATE**

Article V of the Faculty Constitution describes Senate membership, election procedures, organization, authority and functions....

**Steering Committee**

After the election of a Presiding Officer and a Presiding Officer ~~Pro-Tem~~ Elect, the Senate shall elect two of its members each year to serve two-year terms, with the Presiding Officer, Presiding Officer ~~Pro-Tem~~ Elect, Past Presiding Officer, and Secretary, as the Steering Committee of the Senate. [...]

**Section 2. Election of the Senate.**

**1) Determination of Divisional Representation.** By the first Monday in March of each year, the chief administrative officer of each division (see Article V, Section 1, Paragraph 2) shall report to the Secretary to the Faculty the name of each faculty member, and the number of full-time equivalent faculty assigned to each division. [...]

**2) Identification of Candidates.** At least eight ~~Six~~ weeks prior to the date of Senate elections, the Secretary to the Faculty shall obtain from each divisional administrative officer an approved list of the faculty members assigned to the division. No later than four weeks before the Senate election, each eligible person on this list will receive an invitation to opt-in as a candidate for a Senate position. All persons whose positive opt-in is received by the Secretary to the Faculty no later than two weeks before the election will be declared final candidates.

**3) Election.** On the last Monday in April the Secretary to the Faculty, under the supervision of the Senate Steering Committee, shall mail ballots containing the names of final candidates for Senate election to faculty members of the respective divisions. [...]

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