1-1-1987

Faculty Senate Monthly Packet January 1987

Portland State University Faculty Senate

Let us know how access to this document benefits you.
Follow this and additional works at: http://pdxscholar.library.pdx.edu/senateminutes

Recommended Citation
http://pdxscholar.library.pdx.edu/senateminutes/179

This Minutes is brought to you for free and open access. It has been accepted for inclusion in Faculty Senate Monthly Packets by an authorized administrator of PDXScholar. For more information, please contact pdxscholar@pdx.edu.
MEMORANDUM

January 2, 1987

To: Senators and Ex-officio Members of the Senate

From: Ulrich H. Hardt, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on January 12, 1987, at 3:00 p.m. in 150 Cramer Hall.

AGENDA

A. Roll

*B. Approval of the Minutes, December 1 and 15, 1986, Meetings

C. Announcements and Communications from the Floor

D. Question Period
   1. Questions for Administrators

      Question submitted to David Smeltzer by the Steering Committee:

      "Please explain how the variable course credit (3-5 hours) works in the
      Department of Political Science."

      2. Questions from the Floor for the Chair

E. Reports from the Officers of Administration and Committees

   *1. Scholastic Standards Committee, Annual Report -- Rodich

F. Unfinished Business

   1. Explanation of Linguistics Offerings in Anthropology, English, and
      Foreign Language.

G. New Business

H. Adjournment

*The following documents are included with this mailing:

  B. Minutes of December 1 and 15, 1986

  E1. Annual Report, Scholastic Standards Committee**

**Included for Senators and Ex-officio Members only

Senators unable to attend the meeting are asked to pass these materials to their alternates.
Minutes: Faculty Senate Meeting, January 12, 1987
Presiding Officer: Rod Diman
Secretary: Ulrich H. Hardt


Members Absent: Cogan, Gerber, Heflin, Lutes, Thompson, Walker, Weikel.

Ex-officio Members Present: Dobson, Edgington, Erzurumlu, Forbes, Hardt, Pfingsten, Reardon, Ross, Sheridan, Sicuro, Toulan, Williams.

APPROVAL OF THE MINUTES

The minutes of the December 1 and 15, 1986, meetings were approved as distributed.

ANNOUNCEMENTS

1. STEWARD announced that he and KOSOKOFF were putting together an educators' trip to Nicaragua to take place during spring break (March 21-29) following an invitation by the University of Nicaragua. Interested persons should contact Steward or Kosokoff.

2. TANG reported that the IFS had met and that "PSU Currently" would carry a brief article about IFS concerns. Faculty are invited to comment, ask questions, contribute ideas and agenda items. The IFS has recently discussed an IBM central state-wide computer system as well as making possible the coordination of retirement benefits of PERS, Social Security and annuity funds; such coordination is apparently already happening at UO and OSU.

3. R. JOHNSON announced that February 23 would be the deadline for applying for funds from the Research and Publications Committee.

4. DIMAN reminded Senators that the Committee on Effective Teaching also had funds left; interested persons should contact chairperson Bowlden.

5. TUFTS reported that registration (fees paid) was up by nearly 6% over a year ago.
President SICURO was invited to address the Senate at this meeting, and he thanked the Steering Committee for the opportunity. He said he would be open to invitations any time and would appear to answer questions when asked, but he said he considered it a waste of time to attend every meeting and hoped Senators would be understanding of the tremendous work load of his office and the importance of the President's being in the community much of the time. That fact has also meant that he has not gotten to know all faculty by name, and he apologized for that. Plans are under way for a directory which profiles faculty members and provides photographs and for the President to meet with smaller groups of faculty to get to know them.

SICURO announced that there would be a convocation for faculty and staff each term, the next one being on January 21. His comments today, he said, would be a mini-presentation of the convocation speech minus comments on the Goldschmidt higher education budget, which is yet to be released. Major issues to be covered during the convocation are the following:

- The search for the Provost is nearing its end. The committee is cutting down the numbers of candidates to those who will be invited to the campus beginning the first week of February. Meanwhile Executive Vice President Dobson is keeping things going, and the President thanked her publicly for her work.

- In a week or so, the 45-member external advisory board will be established; it has been three months in the planning and brings together excellent people from throughout the community. The establishment of the board will be announced in a major news release to the media. The board is seen as an advocacy/advisory group that will be asked to support important projects of the University and help to make them happen. They will meet quarterly at the President's home. Similar boards will be organized for all units of the University, to broaden the base of community support. The alumni board is already in place, and March 1 is the target date for the remaining groups. Following that, names of all members of advisory boards will be publicized widely.

- The University Planning Council has been appointed and will begin meeting this month to develop the "PSU Plan for the 90's." The initial document will cover the years 1989-91 and is due January 1, 1988. Several items have come up recently, SICURO said, that will be referred to the UPC. He reiterated that he is committed to the open planning process and due deliberations.

- The President announced that the first endowed chair has been received and will be publicly announced at the convocation. The major endowment, equal to that at other major universities, is the Herbert Retzlaff Chair of Management Accounting, and it will be filled Fall '87 if a candidate can be found.
• Three, perhaps four, finalists for the position of Vice President of Development will be brought to the campus beginning the last week of January. One of the first assignments of that position will be to formally launch the $10 million development drive. SICURO was pleased to report that $2 million had already come in and that the University was three years ahead of schedule.

• President SICURO announced that the new Ph.D. degree in Engineering and the Middle East Study Program have been approved. He spoke about PSU in terms of a global University and emphasized the importance of such programs as the International Trade Institute and the International Studies Program.

Following these remarks, the President entertained questions. TANG asked about the status of the semester system. SICURO said that the State Board would vote on the matter next week. He pledged to go along with the decision, although he himself is against a change to the semester for several reasons, among them: a) it reduces access to the University for students, especially if the whole state (including community and private colleges) didn't shift to semesters; b) no studies have conclusively proven that semesters are better educationally; c) the quarter system makes it possible to categorize information more often, important in this age of information explosion; and d) it is expensive and time consuming to make the change; at Kent State the cost was about $2 million. The semester system question was of low priority for the President as far as PSU was concerned; however, he was almost convinced that the change would be made. He has instructed Vice President Dobson to take his concerns to the Board, since he would be in Washington DC next week. He said that the Chancellor and Board favored changing to the semester system in part to force the institutions to make a thorough curricular review. SICURO said, however, that he preferred autonomy in making decisions when and how to do curricular reviews.

ERDMAN wanted to know what the President meant by decentralization. Would the Provost make all decisions? How would departments be involved? SICURO replied that there will be much participation, and decision-making will be shared. He trusts people and has confidence in them. For example, the UPC will make decisions and he will simply sign them. The same thing will apply to other levels at the University. HAMMOND wanted to know how that would translate at the department level. SICURO responded that all decisions must emanate from the department level, including decisions on the budget; for that reason the Budget Office is now under Finance and Administration. The same kind of decentralization will take place in the classified areas.

KOSOKOFF asked about the importance of the political process and what kind of presence PSU would have in Salem. SICURO said that Phil Bogue is in charge of governmental relations and would continue his excellent work in that arena. PSU and the OHSU will meet once a month with their governmental representatives to discuss agenda items which the universities will bring to those meetings. He said that meetings will be carefully planned and agendas be limited to no more than three items per meeting.
Finally, the President identified his top priorities in regard to the legislature. They are faculty salaries, the BAS funding, support for the centers of excellence in EAS, International Business, BA, and the Center for Urban Research in Education. He urged the faculty to become involved in politicking and not just sit in offices and let others make decisions. He said that he has been known to go to Salem at 2:00 a.m. at voting time to try to influence legislators, and he pledged to do it again.

QUESTION PERIOD

1. Questions for Administrators

SMELTZER responded to the question regarding variable credit for courses in Political Science. The department tried a disastrous experiment in the early 70's when it shifted all of its courses to 5 credits. The experiment was called off after three years, when the department adopted a sliding credit of 3-5 credits for courses. For all practical purposes courses are now 3 credits. When students register for 5 credits they must produce more work and at a more thorough level. A. JOHNSON asked if the department would eliminate the sliding credit altogether, and SMELTZER said that that was the plan with the next catalog revision. Still, he commented, that the ability to give variable credit had at times been useful. In response to a question by A. BENNETT, SMELTZER said that the time schedule showed whether a class was offered for 3 or 5 credits.

2. Questions from the Floor for the Chair

M. BENNETT wanted to know what could be done about committees which insisted on meeting during times when some of its members could not attend because of conflicts in the teaching schedule. She said she was ticked off because this was the second term it has happened to her and she felt disenfranchised. DIMAN said he would look into the matter for her.

REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES

RODICH presented the annual report of the Scholastic Standards Committee, and it was accepted.

UNFINISHED BUSINESS

DIMAN explained that the University Bulletin on pp. 166-67 listed LING 199A (Anthropoloy), 199E (English), and 199F (Foreign Language) and other omnibus numbers. Under departmental offerings, discrete numbers are listed as SPAN/LING, e.g., Thus there is a precedent for what the Senate was asked to approve in December with LING 585A, 585E, and 585F.
A. JOHNSON asked if these listings in the catalog had been approved by the Senate. DOBSON responded that nothing is in the catalog that hasn't been approved, and WILLIAMS recalled the Senate approving the linguistic offering last year.

A. JOHNSON moved to approve the request for the LING 585A, E, and F courses, and the motion was approved unanimously.

ADJOURNMENT

There being no new business to come before the Senate, the meeting was adjourned at 16:00.
PORTLAND STATE UNIVERSITY  
SCHOLASTIC STANDARDS COMMITTEE  
ANNUAL REPORT TO THE FACULTY SENATE--1986

The Scholastic Standards Committee is charged (a) to "develop and recommend academic standards with a view to maintaining the reputation of the undergraduate program at the University" and (b) to "assist undergraduate students in difficulty with scholastic regulations" including transfer undergraduate students who have had scholastic deficiencies seeking admission and our own undergraduate students seeking re-admission.

OPERATIONS

Between October 17, 1985, and October 20, 1986, the Committee considered 1,020 petitions. At least three or four of the members of the Committee separately and privately read each petition and supporting documents and voted to grant or deny. The results for the last four years are given on the back of this page.

MESSAGE TO THE SENATE

The performance of the Scholastic Standards Committee over the years can be described as being effective with a woeful lack of efficiency. The petition process available to the students by and large has served its purpose with a high percentage of those students who are involved accepting the process as being fair and equitable. On the other hand, nearly every Committee member has had the thought "there must be a better way."

This year the Committee read 1,024 petitions. Without some means of making the process more efficient, this translates into almost two person-months of effort. In addition, the Summer quarter presents particular problems because of 1) a heavy load of petitions for Fall re-admittance and 2) the general unavailability of Committee members.

In order to reduce some of the faculty involvement, the chair will begin to implement the following change in procedures:

- For the Reinstatements and Admittance petitions there will be no change--full-Committee involvement.
- For petitions involving the change or extension of incompletes the Management Assistant to the Registrar and/or one designated member of the Committee will evaluate and make a decision.
- For all other petitions, including grade option changes and retro-active registration changes, the petitions will first be screened by the Management Assistant, and only if a question exists on a normal resolution will it be referred to the full Committee.

The words "normal resolution" means fitting a set of guidelines established by the Scholastic Standards Committee.

Respectfully submitted,  
Grover Rodich, Chair  
Advisors are Robert Tufts and Forbes Williams
### SSC Statistics

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Admission</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Granted</td>
<td>79 (74%)</td>
<td>85 (79%)</td>
<td>80 (90%)</td>
<td>89 (82%)</td>
</tr>
<tr>
<td>Denied</td>
<td>28</td>
<td>22</td>
<td>9</td>
<td>19</td>
</tr>
<tr>
<td><strong>Reinstate</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Granted</td>
<td>107 (51%)</td>
<td>126 (59%)</td>
<td>183 (82%)</td>
<td>184 (68%)</td>
</tr>
<tr>
<td>Denied</td>
<td>103</td>
<td>89</td>
<td>41</td>
<td>87</td>
</tr>
<tr>
<td><strong>Extension of Incomplete</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Granted</td>
<td>123 (96%)</td>
<td>105 (95%)</td>
<td>105 (95%)</td>
<td>109 (96%)</td>
</tr>
<tr>
<td>Denied</td>
<td>5</td>
<td>5</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td><strong>Registration Change after Deadline</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Granted</td>
<td>250 (56%)</td>
<td>185 (50%)</td>
<td>266 (72%)</td>
<td>355 (68%)</td>
</tr>
<tr>
<td>Denied</td>
<td>195</td>
<td>184</td>
<td>103</td>
<td>170</td>
</tr>
<tr>
<td><strong>Grade Change after one year</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Granted</td>
<td></td>
<td>4 (80%)</td>
<td>3 (100%)</td>
<td></td>
</tr>
<tr>
<td>Denied</td>
<td></td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Summary</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Granted</td>
<td>559 (63%)</td>
<td>501 (62%)</td>
<td>638 (80%)</td>
<td>740 (73%)</td>
</tr>
<tr>
<td>Denied</td>
<td>331</td>
<td>301</td>
<td>160</td>
<td>280</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td>890</td>
<td>802</td>
<td>798</td>
<td>1020</td>
</tr>
</tbody>
</table>
MEMORANDUM

January 21, 1987

To: Senators and Ex-officio Members of the Senate

From: Ulrich H. Hardt, Secretary to the Faculty

The Faculty Senate will hold its regular meeting on February 2, 1987, at 3:00 p.m. in 150 Cramer Hall.

AGENDA

A. Roll

*B. Approval of the Minutes, January 12, 1987, Meeting

C. Announcements and Communications from the Floor

D. Question Period
   1. Questions for Administrators
      a. Question by N. Tang and B. Alberty for Rod Diman: "When will the new requirement of two years of a foreign language for graduation from Portland State University be implemented? Considering the 1986-87 catalog requirements for a BA, will all students then graduating from PSU have earned a BA degree?"
      b. Question by the Steering Committee for Executive Vice President Dobson: "Does the OSSHE Strategic Plan override PSU graduation requirements and faculty rights to control the curriculum?"

   2. Questions from the Floor for the Chair

E. Reports from the Officers of Administration and Committees
   1. Winter Term Registration Update -- Tufts

F. Unfinished Business -- none

G. New Business
   *1. Proposed Constitutional Amendment, Article III, Section 4

There will be a Senate meeting on February 9, 1987, to discuss academic minors.

H. Adjournment

*The following documents are included with this mailing:
   B Minutes of the January 12, 1987, meeting
   G1 Proposed Constitutional Amendment, Article III, Section 4**

**Included for Senators and Ex-officio Members only
MEMORANDUM

January 26, 1987

To: Senators and Ex-officio Members of the Senate

From: Ulrich H. Hardt, Secretary to the Faculty

The Faculty Senate will hold a special meeting on Monday, February 9, 1987, at 3:00 p.m. in 150 Cramer Hall.

AGENDA

A. Roll

B. Approval of the Minutes -- none

C. Announcements and Communications from the Floor

D. Question Period
   1. Questions for Administrators
   2. Questions from the Floor for the Chair

E. Reports from the Officers of Administration and Committees -- none

F. Unfinished Business

G. New Business
   *1. Proposal of Academic Minors -- Sestak

H. Adjournment

*The following documents are included with this mailing:
   G1 Curriculum Committee Proposal of Academic Minors

**Included for Senators and Ex-officio Members only
PORTLAND STATE UNIVERSITY

Minutes: Faculty Senate Meeting, February 2, 1987
Presiding Officer: Rod Diman
Secretary: Ulrich H. Hardt


Alternates Present: Olson for Erdman, Hein for Tayler, Powell for Westover.

Members Absent: Edner, R. Johnson, Neklason, Ingersoll-Dayton, Visse.

Ex-officio Members Present: Dobson, Erickson, Erzurumlu, Hardt, Reardon, Schendel, Sheridan, Toulan, Williams.

Attendance at the February 9, 1987, meeting:


Members Absent: Badi'i, A. Bennett, Gerber, Grimes, Heflin, Sampson, Scheans, Ingersoll-Dayton, Solie, Westover.

Ex-officio Members Present: Hardt, Miller, Reardon, Sheridan, Williams.

APPROVAL OF THE MINUTES

The minutes of the January 12, 1987, meeting were approved as circulated.
ANNOUNCEMENTS

ERICKSON, ASPSU President, announced the student course guide project ASPSU is undertaking, designed to help students with decisions regarding class selections, by providing information such as class size, methods of instruction, textbooks, reading and writing assignments, exams and grading procedures. Sample questions of the proposed survey were shared, and several Senators made suggestions for changes. Final questionnaires are scheduled to be distributed to faculty by February 3. The completed survey will be available to students in four offices on campus, in time for perusal during the preregistration period. President Sircurto supports the project, ERICKSON reported.

QUESTION PERIOD

1. Executive Vice President DOBSON was asked to comment on timelines for the adaptation to the early semester system. She reported that the Board voted to have the conversion completed by Fall 1990. The Fall semester would begin at approximately Labor Day and end in mid-December, giving a 15-week semester plus one week of finals. The Spring semester would begin mid-January and end mid-May. The new system will be based on three-hour classes. DOBSON said that timelines for the master conversion calendar have not been put together. A great deal of coordination needs to take place state-wide regarding course numbers and general education requirements. Michael Reardon will chair the PSU "Calendar Conversion Committee" dealing with all related issues and will work with the Chancellor's office and in consort to develop guidelines for the following: a) the implementation of the foreign language requirement; b) the implementation of a computer literacy requirement; c) the establishment of the academic calendar (calendars could be flexible within OSSHE, within reason); d) summer session format; e) articulation with community colleges; f) relationship with student information system; and g) to achieve curricular reform of general education requirements and more consistency throughout the system.

Questions were raised regarding the phase-in of the foreign language and computer literacy requirements outlined in the OSSHE Strategic Plan. DOBSON said that no firm decisions had been made and that the University was studying the implications for students, particularly for community college transfers. SWANSON asked if copies of the Strategic Plan could be made available on campus and was told that many had been distributed and more would be ordered.

2. In response to the question about faculty rights to control the curriculum, DOBSON cited Chapter 351 of the Oregon Revised Statutes which states that the OSBHE has the authority to "supervise the general course of instruction [of each institution, division and department], and the research, extension, educational and other activities thereof." This authority is explained in Internal Management Directive 2.001. "The Board shall exercise general oversight of curricula and instruction."
HAMMOND thought that the question asked by the Steering Committee was asking about process rather than authority, and SWANSON pointed out that the Strategic Plan talked in terms of "recommendations." Both wondered how the PSU constitution fit into the picture. DOBSON said that the PSU constitution did not override the Board's power and authority. SWANSON wanted to know when and how the Board acted on the recommendations in foreign language, computer literacy, and the semester system. REARDBON and DOBSON explained that state-wide committees researched the topics and made recommendations on their findings; the Board then considered those recommendations at its retreat. WALKER asked if it made sense, therefore, to wait until the Board tells us what to do. DOBSON replied, "we're asking these questions too."

3. DIMAN responded to the question regarding the foreign language requirement for PSU students. Referring to Dobson's answers above, he said that the new requirements will be in place as follows: freshmen entering in 1989 will be required to have one year, and students entering in 1991 will be required to have two years of foreign language at graduation. These are target dates identified in the Strategic Plan, and the committee is continuing to meet to discuss the implications of implementation, including the financial implications. BEESON asked if the committee were made up of all foreign language people. DIMAN answered that it was deans and foreign language teachers. LUTES wanted to know which foreign languages would be accepted. DIMAN said any which can provide the proficiency level required. ALBERTY observed that all students will eventually be eligible for BA degrees; DIMAN agreed, unless PSU were to change its degree requirements. WALKER asked if there would be a state-wide general education requirement. The foreign language requirement would be fairly equal across the state, DIMAN thought. A. JOHNSON asked, rhetorically, where it all would end and what would be next, Math....

REPORTS FROM OFFICERS OF THE ADMINISTRATION AND COMMITTEES

TUFTS reported that headcount/fees-paid Winter term registration was up 4.6% over this term last year.

NEW BUSINESS

DIMAN introduced the proposed constitutional amendment of Article III, Section 4, by reading from Article VIII about how the Constitution may be amended. STEWARD asked about the rationale for the amendment, and DIMAN referred to the rationale stated on the document, "to bring the Constitution into line with stated wishes of the President with respect to the name and manner of selection of the person who leads the Department." BEESON explained, however, that that statement was misleading and that the amendment went far beyond the expressed wishes of the President, who had talked primarily about the change of the name from Department Head to Department Chairperson.

BADI'I asked why the paragraph dealing with the election of the chairperson was deleted, why the reference to the presidential veto was eliminated, and why a paragraph dealing with the removal of an elected chairperson was
added. HAMMOND and A. JOHNSON explained that it was a question of departmental autonomy, giving departments the right to elect their own chairpersons rather than merely nominate them. STEWARD liked the idea that the wishes of the department would be respected, but he was bothered by the deletion of the paragraph requiring the President to put in writing reasons for not accepting the nomination of a department. WEIKEL countered by emphasizing that the amendment gave departments the right to elect their own chairpersons, rather than just nominate them. STEWARD, however, was not convinced that the basic power of the President to make appointments would be altered. BEESON agreed that the President would jealously guard his right to make appointments; the problem is not with the current constitution, rather it is that the constitution has not been followed in regards to the President stating in writing the reasons for refusing to make an appointment.

ELLIS argued for the current constitutional statement, pointing out that department chairs need to work closely with faculty and deans and therefore need to be compatible. He urged the Senate to consider carefully the implications of a constitutional amendment. R. NUSSBAUM said that he had not had enough time to think about the ramifications of the amendment. DIMAN explained that amendments had to be made today and that the vote would come at the March meeting. STEWARD and ELLIS moved "to postpone discussion to the next regular meeting of the Senate." The motion was passed.

ADJOURNMENT

The meeting was adjourned at 16:00.

Minutes of the February 9, 1987, Senate Meeting

SESTAK, chairperson of last year's Curriculum Committee, presented the proposed academic minors and explained that the departments and the Committee in their deliberations had been guided by the State Board's definition of what constituted a minor: a formal aggregate of courses in a designated secondary subject area or discipline distinct from and usually outside the student's major in which knowledge is gained in a coherent (and sequential) pattern of courses. Additionally, OAA suggested that a range of 24-54 credits be considered, and the Committee suggested that a minimum of one-third of the work be completed at PSU, a maximum of one-third be allowed as P/NP, and that minors have a limited number of omnibus-numbered courses (perhaps 6-9 credits). The Committee also urged full disclosure of all requirements; i.e., that no hidden requirements exist in course prerequisites.

SESTAK explained that the Curriculum Committee approved minors in Anthropology, Biology, Chemistry, Economics, English, Foreign Languages and Literatures, Geography, Geology, International Studies, Philosophy, Physics, Political Science, Sociology, Speech Communication, Art, Music, Theater Arts, and Business Administration (for International Studies majors only).

WEIKEL wanted to know why History was not included and was told that the Committee had returned the proposal to the department, requesting further
information in five specific areas but had not received a reply from the department. The proposal, therefore, was not rejected but needed additional work. DIMAN added that a proposal could be brought to the Senate at any time.

LUTES asked why the Business Administration minor was limited to International Studies majors. WHITE explained that the student/teacher ratio was already very high in BA and this was a way of controlling the anticipated demand. MARTY asked whether the Curriculum Committee had assessed the cost factor in establishing the minors and was told that that was not within the purview of the Curriculum Committee; however, most of the courses were already offered. WEIKEL asked about the P/NP requirement and was told that most departments chose not to accept any undifferentiated grading for their minors.

It was moved "that the Senate approve the academic minors as recommended by the Curriculum Committee." The motion was passed.

A. JOHNSON moved "to approve the minor in mathematical sciences as submitted by the department, without the two conditions specified by the Curriculum Committee."

The discussion centered around the unlimited number of P/NP credits and the acceptance of P as a grade on the minor. BJORK explained that the department had a policy not to count D's for their majors and the same policy would exist for minors. STEWARD argued in favor of allowing the department to determine its own minor.

TANG amended the motion to include a "maximum of one-third of the courses to fulfill the minor requirements be taken under the undifferentiated grading option." The amendment was passed.

The main motion, as amended, was then passed.

BOWLDEN wanted to know why the proposed minor in linguistics had not been accepted. SESTAK explained that it was loose, unstructured, lacked organization, and relied too heavily on omnibus-numbered courses. The Curriculum Committee further had questions about which department would be responsible for administering the program and who would do the advising. NATTINGER countered that computer applications was allowed a degree without a department. He also said that discrete numbers are being requested for the linguistics courses and complained that the linguistics faculty had not heard back from the Curriculum Committee to allow them to respond to questions the Committee might have had. SESTAK said that a memo had been sent to the Dean and promised that the new calendar-year Committee would look at information as soon as it was received. NATTINGER, however, thought it too bad that the Committee did not agree with the three departments which had signed the request for the minor. RODICH asked about the large number of electives in the program. NATTINGER explained that the linguistic offerings were not very extensive at this point; therefore, the electives were not a problem. DRESSLER added that the Senate had just approved other programs (Economics, Political Science, Sociology) which included a high number of electives.
BOWDEN argued that all questions had been answered and moved "that we approve the minor in linguistics as proposed." The motion was passed.

SESTAK explained that the minor in Professional Writing had been turned down because of the extensive use of omnibus-numbered courses. COOPER complained that the Curriculum Committee had not made that a part of its initial requirements. He said that these omnibus-numbered courses had been offered regularly and that classes had filled repeatedly. He recalled that the Senate approved the Ed.D. degree some years ago when that program was essentially made up of omnibus numbers, and he urged the Senate to act positively on this proposal for which there is a real need in the community, because it provided a valuable link between the world of academics and work. SOMMERFELDT said he supported the proposal and asked why the Committee was bothered by omnibus numbers. SESTAK explained that those courses had not been approved through the regular University curricular planning process, and R. JOHNSON also voiced concern about that.

OSTER reiterated that the department's courses had shown continuity over the years to the point that its curriculum committee is now in the process of asking for discrete numbers.

L. NUSSBAUM moved "to accept the minor in Professional Writing as proposed," and the motion was passed 28 to 16.

DIMAN announced that the minors in Black Studies, Dance, Urban Studies and Planning, and Women's Studies would not be discussed, because they had been denied by the Curriculum Committee and were, in effect, therefore not here. SESTAK explained that the Curriculum Committee had recommended denial of these minors because they considered them to be so close to the existing certificate programs that there was no need to also have a minor. MILLNER expressed disappointment about that decision and urged the Senate to reconsider it. He said that many students did not know what a certificate is but they would be interested in getting a minor in these areas. In Black Studies, for instance, he could imagine great interest coming from both black and white students. A minor represents a more coherent packaging of a program.

DIMAN stated that the Senate could ask the newly appointed calendar-year Curriculum Committee to bring the proposals for discussions. R. NUSSBAUM moved "that the Committee bring the tabled and missing proposals to the regular March meeting of the Senate." The motion was passed.

Dean WILLIAMS commented that the Senate had passed several programs which were slightly off-center, and he hoped that we would be able to live with them. He said that the Curriculum Committee had taken its work very seriously and had made some difficult but sound decisions in its recommendations.

ADJOURNMENT

The meeting was adjourned at 15:54.
Article III. Faculty Powers and Authority

Section 4. Faculty Authority in the Selection of Department Heads.
The Faculty of each Department shall decide, by secret ballot of all full-time members (0.5 FTE or more), the mode by which its choice of Department Head, either regular or acting, shall be determined. These procedures shall be published and filed with the Office of Academic Affairs. They shall be implemented by April 15 of the Department Head's third year in office and otherwise upon the occurrence of a vacancy in the office of Department Head. Any revisions of the procedures must be made and filed at least one month before an election.

The Department shall forward the name of its choice to the Dean of the appropriate College or School, who will promptly review the nomination and forward it with comments to the Vice President for Academic Affairs. The Vice President in turn shall promptly review the nomination and forward it with comments to the President.

In the circumstance that the President finds substantive reasons to question the willingness and/or ability of the person chosen by the Faculty to fulfill the functions of the office as described in the current "Position Description for Department Head," the President shall, within six weeks of the Department having notified its appropriate administrative officer of its selection, state in writing to the members of the Department the reasons for refusing the appointment. Ordinarily, the Department shall then promptly nominate another person. The final responsibility and authority in appointment of Department Heads is that of the President.

Grievances arising in connection with the appointment of Department Heads are to be handled through the Faculty Grievance Procedure.

The Department Head shall serve a stated term of three (3) years. Eligibility for re-election or re-appointment shall be determined by departmental procedures.

SUBSTITUTE THE FOLLOWING:

Section 4. Faculty Authority in the Selection of Department Chairs

The Faculty of each Department shall elect its Chair. The Faculty shall decide, by secret ballot of all full-time members (0.5 FTE or more), the mode of election. The procedures shall be published and filed with the Office of Academic Affairs. They shall be implemented by April 15 of the Department Chair's third year in office and otherwise upon the occurrence of a vacancy in the office of Department Chair. Any revisions of the procedures must be made and filed at least one month before an election.

The Department Chair shall serve a stated term of three (3) years. Eligibility for re-election shall be determined by departmental procedures.

Removal of an elected Chair for cause (not pursuant to recall procedures of the Department) shall be by the University's procedures for the imposition of sanctions.

RATIONALE:
The purpose of the amendment is to bring the Constitution into line with stated wishes of the President with respect to the name and manner of selection of the person who leads the Department.
TO: Faculty Senate
FROM: University Curriculum Committee
DATE: January 22, 1987

Minor: A formal aggregate of courses in a designated secondary subject area or discipline distinct from and usually outside the student's major in which knowledge is gained in a coherent (and sequential) pattern of courses. Range: 24-54 credits

The University Curriculum Committee recommends approval of the following minors:

COLLEGE OF LIBERAL ARTS AND SCIENCES
- Anthropology
- Biology
- Chemistry
- Economics
- English
- Foreign Languages and Literatures
- Geography
- Geology
- International Studies
- Philosophy
- Physics
- Political Science
- Sociology
- Speech Communication

SCHOOL OF BUSINESS ADMINISTRATION
- Business Administration (for International Studies majors only)

SCHOOL OF FINE AND PERFORMING ARTS
- Art
- Music
- Theater Arts

- The Committee recommends approval of the minor in Mathematical Sciences on the following conditions:
  1.) Maximum of 1/3 of the courses to fulfill the minor requirements be taken under the undifferentiated grading option (Pass/No Pass).
  2.) The elimination of D as a passing grade to fulfill the requirements be addressed by the Academic Requirements Committee.

- The Committee recommends denial of the following minors:
  COLLEGE OF LIBERAL ARTS AND SCIENCES
  - Black Studies
  - Linguistics
  - Professional Writing
  - Women's Studies

  SCHOOL OF FINE AND PERFORMING ARTS
  - Dance

  SCHOOL OF URBAN AND PUBLIC AFFAIRS
  - Urban Studies and Planning

Certificate programs were considered to be so close to being a minor themselves that there was no need to have a minor within such programs. The Committee felt that the proposed Linguistics minor was too loose and unstructured for a non-program. The major problem with the Professional Writing minor was the extensive use of omnibus-numbered courses required for the minor.
DEPARTMENT OF ANTHROPOLOGY

Requirements for a Minor

To earn a minor in Anthropology a student must complete 27 credits (9 of which must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anth 101 Introduction to Physical Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>Anth 102 Introduction to Archaeology</td>
<td>3</td>
</tr>
<tr>
<td>Anth 103 Introduction to Social/Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>Anth 304 Social Anthropology or</td>
<td></td>
</tr>
<tr>
<td>Anth 305 Cultural Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>Two of the following courses</td>
<td>6</td>
</tr>
<tr>
<td>Anth 350 Archaeological Method and Theory</td>
<td></td>
</tr>
<tr>
<td>Anth 370 Paleoanthropology I or</td>
<td></td>
</tr>
<tr>
<td>Anth 372 Human Variability</td>
<td></td>
</tr>
<tr>
<td>Anth/Ling 380 Anthropological Linguistics</td>
<td></td>
</tr>
<tr>
<td>Upper division anthropology electives (to include one discrete 400-level course, not including Anth 401, 404, 405, 407, 410)</td>
<td>9</td>
</tr>
<tr>
<td>TOTAL</td>
<td>27</td>
</tr>
</tbody>
</table>

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements.

Approved by Department Head ___________________________ Date ________

Approved by College Curriculum Committee ___________________________ Date ________

Approved by College Dean ___________________________ Date ________
DEPARTMENT OF BIOLOGY

Requirements for a Minor

To earn a minor in Biology a student must complete 27 credits (9 credits of which must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 251, 252, 253 Principles of Biology</td>
<td>12</td>
</tr>
</tbody>
</table>

Upper division credits to include at least one course from each of the following three areas

| Area I Cellular Biology                      |         |
| Bi 335 Principles of Physiology              |         |
| Bi 337 Introduction to Cell Biology          |         |
| Bi 341 Introduction to Genetics              |         |
| Bi 420 Introductory Microbiology             |         |

| Area II Organismal Biology                   |         |
| Bi 326 Comparative Vertebrate Embryology     |         |
| Bi 328 Comparative Vertebrate Anatomy        |         |
| Bi 332, 333 Plant Morphology                 |         |
| Bi 334 Systematic Botany                     |         |
| Bi 370 Mushrooms                             |         |
| Bi 387 Vertebrate Zoology                    |         |
| Bi 434 Plant Anatomy                         |         |
| Bi 455 Histology                             |         |
| Bi 461, 462 Invertebrate Zoology             |         |

| Area III Ecological and Evolutionary Biology |         |
| Bi 355 Understanding the Environment        |         |
| Bi 357 General Ecology                      |         |
| Bi 360 and 361 Introduction to Marine Biology and laboratory | |
| Bi 423 Microbial Ecology                    |         |
| Bi 426 Evolution                             |         |

TOTAL 27

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements. Bi 401, 404, 405, 406, and 407 are not allowed for the minor.

Additional courses may be required as prerequisites

Approved by Department Head ___________________________ Date ______

Approved by College Curriculum Committee _______________ Date ______

Approved by College Dean ____________________________ Date ______
DEPARTMENT OF CHEMISTRY

Requirements for a Minor

To earn a minor in Chemistry a student must complete 29 credits (10 of which must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>*Ch 224, 225 Quantitative Analysis and Laboratory</td>
<td>5</td>
</tr>
<tr>
<td>Ch 330, 331, 332 Organic Chemistry</td>
<td>11</td>
</tr>
<tr>
<td>Ch 333, 335 Organic Chemistry Laboratory</td>
<td>2</td>
</tr>
<tr>
<td>*Ch 443 Computational Chemistry</td>
<td>2</td>
</tr>
<tr>
<td>Chemistry electives in a 400-level block (excluding Ch 401, 404, 405, 407)</td>
<td>9</td>
</tr>
<tr>
<td>TOTAL</td>
<td>29</td>
</tr>
</tbody>
</table>

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling department minor requirements.

*Additional courses required as prerequisites.

Approved by Department Head __________________________ Date ________

Approved by College Curriculum Committee ______________ Date ________

Approved by College Dean ___________________________ Date ________
DEPARTMENT OF ECONOMICS

Requirements for a Minor

To earn a minor in Economics a student must complete 27 credits (9 of which must be taken in residence at PSU), to include the following:

Ec 201, 202, 203 Principles of Economics ......................... Credits 9
*Upper division, Economics electives (approved in advance by an Economics adviser) .................................................. 18

TOTAL 27

No more than 6 credits of Ec 410 will be accepted (no other omnibus courses will be accepted).

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling department minor requirements.

*Additional prerequisites are required for Ec 464, 465, 466, 480, 481.

Approved by Department Head ____________________________ Date ___
Approved by College Curriculum Committee ________________ Date ___
Approved by College Dean ________________________________ Date ___
DEPARTMENT OF ENGLISH

Requirements for a Minor

To earn a minor in English a student must complete 27 adviser-approved credits (9 of which must be taken in residence at PSU).

12 credits must be literature courses.

15 credits must be at the upper division level.

No more than 6 credits total and no more than 3 credits in each of the following may be applied to the English minor: Eng 199, 399, 401, 405, 408, 409, Wr 199, 399, &/or 405.

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling department minor requirements with the exception of upper division courses in creative writing.

Note: The following courses will not count as part of the English minor:
   Wr 120 Preparatory English Composition
   Wr 199 Introduction to College Writing
   Wr 121 English Composition
   Wr 211 Writing Practice
   Wr 222 English Composition: Writing Research Papers
   Wr 323 English Composition

Approved by Department Head ____________________________ Date _________

Approved by College Curriculum Committee __________________ Date _________

Approved by College Dean ______________________________ Date _________
### Requirements for a Minor

To earn a minor in Chinese, French, German, Japanese, Russian or Spanish, a student must complete 26 credits (18 of which must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intermediate or Advanced Composition and Conversation or Chn 424, 425, 426</td>
<td>9-12</td>
</tr>
<tr>
<td>Advanced Chinese Reading, Translation &amp; Conversation or Jpn 424, 425, 426</td>
<td></td>
</tr>
<tr>
<td>Advanced Japanese Reading, Translation &amp; Conversation</td>
<td></td>
</tr>
<tr>
<td>Introduction to Literary Studies or an additional Advanced Conversation</td>
<td>2</td>
</tr>
<tr>
<td>class in Chinese or Japanese</td>
<td></td>
</tr>
<tr>
<td>An introductory linguistics course (through Foreign Languages, Anthropology</td>
<td>3</td>
</tr>
<tr>
<td>or English)</td>
<td></td>
</tr>
<tr>
<td>Upper division literature (may include 3 hours of literature in</td>
<td></td>
</tr>
<tr>
<td>translation in relevant language. For Chinese and Japanese all 12 hours</td>
<td>9-12</td>
</tr>
<tr>
<td>may be taken in literature in translation)</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>26</td>
</tr>
</tbody>
</table>

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling department minor requirements.

Additional courses may be required as prerequisites.

Approved by Department Head __________________________ Date __________

Approved by College Curriculum Committee __________________ Date __________

Approved by College Dean __________________________ Date __________
DEPARTMENT OF GEOGRAPHY

Requirements for a Minor

To earn a minor in Geography a student must complete 27-30 credits (at least 9 of which must be taken in residence at PSU, and 12 of which must be upper division), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geog 204 Environment and Man</td>
<td>3</td>
</tr>
<tr>
<td>Geog 205 The Developed World</td>
<td>3</td>
</tr>
<tr>
<td>Geog 206 The Developing World</td>
<td>3</td>
</tr>
<tr>
<td>At least one of the following courses</td>
<td>3-4</td>
</tr>
<tr>
<td>Geog 335 Map Design</td>
<td></td>
</tr>
<tr>
<td>Geog 336 Geographic Research</td>
<td></td>
</tr>
<tr>
<td>Geog 338 Reading Maps and Air Photos</td>
<td></td>
</tr>
<tr>
<td>Three courses from any one of the fields</td>
<td>9-11</td>
</tr>
<tr>
<td>&quot;Requirements for Major&quot;:</td>
<td></td>
</tr>
<tr>
<td>The Physical Environment</td>
<td></td>
</tr>
<tr>
<td>Research Skills</td>
<td></td>
</tr>
<tr>
<td>Regional Geography</td>
<td></td>
</tr>
<tr>
<td>Socio-Economic Concepts in Geography</td>
<td></td>
</tr>
<tr>
<td>Geography Electives</td>
<td>6</td>
</tr>
</tbody>
</table>

TOTAL 27-30

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements.

Approved by Department Head ___________________________ Date ________

Approved by College Curriculum Committee _________________ Date ________

Approved by College Dean ______________________________ Date ________
DEPARTMENT OF GEOLOGY

Requirements for a Minor

To earn a minor in Geology a student must complete 28 credits (at least 14 of which must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>G 201, 202, 203</td>
<td>Geology</td>
<td>9</td>
</tr>
<tr>
<td>G 204, 205, 206</td>
<td>Geology Laboratory</td>
<td>3</td>
</tr>
<tr>
<td>G 207</td>
<td>Bibliographic Resources</td>
<td>1</td>
</tr>
</tbody>
</table>

15 upper division credits chosen from

- G 312 Mineralogy
- G 314 Igneous and Metamorphic Petrology
- G 316 Sedimentary Mineralogy and Petrography
- G 331 Paleontology
- G 351 Introduction to Oceanography
- G 391 Structural Geology
- G 392 Stratigraphy and Sedimentation
- G 418 The Geology of Ground Water
- G 420 Introduction to Geophysics
- G 422 Introduction to Seismology
- G 452 Geology of the Oregon Country
- G 453 Surficial Geology of the United States
- G 455 Minerals in World Affairs
- G 470 Engineering Geology
- G 474 Geomorphic Processes
- G 494 Soil and Rock Dynamics

**TOTAL 28**

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling department minor requirements with the exception of G 207.

Approved by Department Head __________________________ Date __________

Approved by College Curriculum Committee ______________________ Date __________

Approved by College Dean __________________________ Date __________
INTERNATIONAL STUDIES

Requirements for a Minor

To earn a minor in International Studies a student must:

1) Demonstrate competence in an appropriate foreign language either by completing the 2nd year of the language with a grade of B or better in the final quarter or by passing a departmentally administered proficiency exam at the same level.

2) Complete 30 credits (10 of which must be taken in residence at PSU, and 18 of which must be upper division), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ec 320 International Economics</td>
<td>3</td>
</tr>
<tr>
<td>Ec 350 Comparative Economic Systems</td>
<td>3</td>
</tr>
<tr>
<td>PS 241 International Politics</td>
<td>3</td>
</tr>
<tr>
<td>PS 441 World Politics</td>
<td>3</td>
</tr>
<tr>
<td>International Studies adviser-approved History courses</td>
<td>6</td>
</tr>
<tr>
<td>International Studies adviser-approved courses in Anthropology, Art History, Geography and/or Sociology</td>
<td>9</td>
</tr>
<tr>
<td>Intl 407 International Studies Senior Seminar</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL 30

No more than 9 credits of omnibus courses will be accepted.

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements.

Additional courses may be required as prerequisites.

Approved by Department Head __________________________ Date _______

Approved by College Curriculum Committee _______________ Date _______

Approved by College Dean ______________________________ Date _______
DEPARTMENT OF PHILOSOPHY

Requirements for a Minor

To earn a minor in Philosophy a student must complete 27 credits (9 of which must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phi 201</td>
<td>Introduction to Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>Phi 202</td>
<td>Elementary Ethics</td>
<td>3</td>
</tr>
<tr>
<td>Phi 204</td>
<td>Elementary Logic: Propositional Logic</td>
<td>3</td>
</tr>
<tr>
<td>Phi 301 &amp; Phi 303</td>
<td>History of Philosophy</td>
<td>6</td>
</tr>
<tr>
<td>Philosophy electives (to include a minimum of 6 credits in upper division courses, and a maximum of 6 credits in omnibus-numbered courses)</td>
<td>12</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 27

A maximum of 6 credits of philosophy taken under the undifferentiated grade option (Pass/No Pass) are acceptable toward fulfilling department minor requirements.

Approved by Department Head ___________________________ Date _______

Approved by College Curriculum Committee ________________ Date _______

Approved by College Dean ______________________________ Date _______
DEPARTMENT OF PHYSICS

Requirements for a Minor

To earn a minor in Physics a student must complete 27 credits (9 of which must be taken in residence at PSU, and 12-15 of which must be upper division), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ph 201, 202, 203 General Physics or</td>
<td>9-12</td>
</tr>
<tr>
<td>Phy 207, 208, 209 General Physics (With Calculus)</td>
<td>3</td>
</tr>
<tr>
<td>Ph 204, 205, 206 Physics Laboratory</td>
<td>9</td>
</tr>
<tr>
<td>Ph 311, 312, 313 Introduction to Modern Physics</td>
<td>3-6</td>
</tr>
<tr>
<td>Upper division Physics electives</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 27

A maximum of one-third of the courses taken under the undifferentiated grading option (Pass/No Pass) are acceptable toward fulfilling department minor requirements.

Additional courses may be required as prerequisites.

Approved by Department Head ____________________________ Date ______
Approved by College Curriculum Committee ______________ Date ______
Approved by College Dean ____________________________ Date ______
Requirements for a Minor

To earn a minor in Political Science a student must complete 28 hours (of which 15 of the last 18 credits must be taken in residence at PSU) to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS 101, 102 American Government</td>
<td>6</td>
</tr>
<tr>
<td>PS 407 Political Science Seminar</td>
<td>4</td>
</tr>
<tr>
<td>Political Science elective</td>
<td>3</td>
</tr>
<tr>
<td>Additional upper division Political Science electives (no more than 6 credits of PS 404, 405, 409)</td>
<td>15</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>28</strong></td>
</tr>
</tbody>
</table>

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling department minor requirements with the following exceptions: PS 404 and PS 409.

Students are encouraged to take Political Science courses that complement their academic interests and scholarly goals. The Political Science minor program is designed to be as flexible as possible to facilitate this end. Students considering a minor in Political Science are strongly encouraged to consult with a Political Science adviser to work out an instructional program that meets their needs.
DEPARTMENT OF SOCIOLOGY

Requirements for a Minor

To earn a minor in Sociology a student must complete 27 credits (15 of which must be taken in residence at PSU, and 15 of which must be upper division), to include the following:

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soc 204, 205 General Sociology</td>
<td>6</td>
</tr>
<tr>
<td>Soc 206 Social Problems</td>
<td>3</td>
</tr>
<tr>
<td>One adviser-approved Sociology elective</td>
<td>3</td>
</tr>
<tr>
<td>15 upper division Sociology credits, 9 credits of which must be numbered 411 thru 499, inclusive</td>
<td>15</td>
</tr>
</tbody>
</table>

**TOTAL 27**

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements.

Approved by Department Head __________________________________________ Date ________
Approved by College Curriculum Committee _____________________________ Date ________
Approved by College Dean ____________________________________________ Date ________
DEPARTMENT OF SPEECH COMMUNICATION

Requirements for a Minor

To earn a minor in Speech Communication a student must complete 27 credits (9 of which must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sp 100</td>
<td>Basic Speech Communication</td>
<td>5</td>
</tr>
<tr>
<td>Sp 220</td>
<td>Public Speaking</td>
<td>4</td>
</tr>
</tbody>
</table>

A minimum of three courses in applied communications skills, chosen from:

- Sp 140 Intro to Intercultural Communication
- Sp 210 Oral Interpretation
- Sp 212, 212L Voice & Diction and Laboratory
- Sp 235 Interpersonal Communication
- Sp 321 Communication Within Groups
- Sp 324 Argumentation
- Sp 335 Interviewing
- Sp 370, 370L Phonetics and Laboratory
- Sp 430 Advanced Projects in Public Speaking

A minimum of three courses in communication theory, chosen from:

- Sp 301 Intro to General Semantics
- Sp 326 Persuasion
- Sp 329 Nonverbal Communication
- Sp 399 Listening
- Sp 400 Communication Theory
- Sp 423 Communication and Conflict
- Sp 426 Theory & Lit of Public Address: The Classical Period
- Sp 435 Advanced Studies in Interpersonal Communication
- Sp 440 Problems in Intercultural Communication
- Sp 493 Survey of Speech, Language & Hearing Disorders

TOTAL 27

Courses taken under the undifferentiated grading option (Pass/No Pass) will no be accepted toward fulfilling department minor requirements.

Approved by Department Head _____________________________ Date ______
Approved by College Curriculum Committee _____________________________ Date ______
Approved by College Dean _____________________________ Date ______
MINOR IN BUSINESS ADMINISTRATION FOR INTERNATIONAL STUDIES MAJORS

Coursework requirements for the minor in Business Administration are as follows:

PREREQUISITE COURSES

Math 103 Calculus for Business 4
Math 364 Elements of Statistical Methods 3
Math 365 Elements of Statistical Methods 3
Econ 201 Principles of Economics (Macro-economics) 3 19
Econ 202 Principles of Economics (Micro-economics) 3
Econ 203 Principles of Economics (International) 3

MINOR CORE COURSES

Actg 211 Introduction to Financial Data 3
Actg 212 Introduction to Financial Accounting 3
Actg 213 Managerial Accounting Systems 3
FinL 326 Legal Environment of Business 3
FinL 369 Introduction to Financial Management 5
ISQA 111 Fundamental Computer Concepts 3
Mgmt 362 Fundamentals of Management 3
Mktg 366 Marketing Concepts 3

ELECTIVE COURSES

Students must complete a minimum of 9 credit hours of elective courses to satisfy the minor degree requirements. Business Minors may elect to take any 300 or 400 level course in Business Administration for which they meet the course prerequisites as stated in the current catalog excluding all omnibus courses: 399, 401, 404, 405, 407, 409, and 410.

Total SBA Credit Hours: 35
Total Credit Hours: 54

It is recommended that BA Minors include at least one 3 credit hour international business administration course among their elective courses. Courses taken under the undifferentiated grading option (pass/no pass) will not be accepted toward fulfilling the School's minor degree requirements. At least 18 credit hours of 300 and/or 400 level business administration coursework is required in residence at Portland State University.

Program Approvals:

Chair, Undergraduate Program Committee: [Signature] Date: 1/15/86
Associate Dean, Undergraduate Programs: [Signature] Date: 12/5/86
Dean, School of Business Administration: [Signature] Date: 1/13/87
DEPARTMENT OF ART

Requirements for the Minor

To earn a minor in Art a student must complete 45 credits including the following:

Art 195, 196, 197, Basic Design ............. 9 credits
Art 204, 205, 206, Intro to Art History..... 9
Art 291, Drawing ............................ 9

18 advisor approved credits from one of the study concentrations, including at least 9 credits of upper division courses: Applied Design, Architecture, Art History, Ceramics, Drawing, Graphic Design, Painting, Printmaking or Sculpture................................. 18 credits

Total 45 credits

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements.

18 of the final 24 credits must be taken in residence at PSU.

Approved by Department Curriculum Committee

Approved by Department Head

Approved by School Curriculum Committee

Approved by Fine and Performing Arts Dean
Department of Music

Requirements for a Minor

To earn a minor in Music, a student must complete 35 advisor approved credits (17 credits must be in residence at Portland State University), to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mus 111, 112, 113 Music Theory I</td>
<td>12</td>
</tr>
<tr>
<td>*MuP 190 Applied Music.</td>
<td>3</td>
</tr>
<tr>
<td>Mus 195 Band, or Mus 196 Orchestra, or Mus 197 Chorus</td>
<td>6</td>
</tr>
<tr>
<td>*MuP 290 Applied Music.</td>
<td>3</td>
</tr>
<tr>
<td>Mus 395 Band, or Mus 396 Orchestra, or Mus 397 Chorus</td>
<td>3</td>
</tr>
<tr>
<td>Mus 204, 205, 206 Music History I</td>
<td>6</td>
</tr>
<tr>
<td>Mus 304, 305, or 306 Music History II</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>35</strong></td>
</tr>
</tbody>
</table>

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements.

*Ordinarily the program of study involves enrollment in Applied Music and Band, Orchestra, or Chorus concurrently each term.

Approved by Dept. Curric. Comm. Date 11/25/80
Approved by Dept. Head Date 11/25/80
Approved by School Curric. Comm. Date 12/1/80
Approved by Dean Date 12/1/80
DEPARTMENT OF THEATER ARTS

Requirements for a Minor

To earn a minor in Theater Arts a student must complete 28 advisor approved credits (12 credits must be taken in residence at Portland State University), to include the following:

<table>
<thead>
<tr>
<th>Sequence</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>TA 211, 212 Fundamentals of Technical Theater</td>
<td>8</td>
</tr>
<tr>
<td>TA 141, 142 Fundamentals of Acting Technique</td>
<td>6</td>
</tr>
<tr>
<td>Theater Arts electives (at least 12 upper division)</td>
<td>17-19</td>
</tr>
<tr>
<td>Three credits chosen from</td>
<td>3</td>
</tr>
<tr>
<td>TA 464, 465, 466 Development of Dramatic Literature</td>
<td></td>
</tr>
<tr>
<td>TA 467, 468, 469 Modern Theater</td>
<td></td>
</tr>
<tr>
<td>TA 471, 472, 473 Theater History</td>
<td></td>
</tr>
</tbody>
</table>

Total 28

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling department minor requirements, with the exception of TA 111 Theater Appreciation, TA 131 Understanding Movies, and TA 135 Classic Movies.

Approved by Department Curriculum Committee

Approved by Department Head

Approved by School Curriculum Committee

Approved by School Dean
Requirements for a Minor

To earn a minor in Mathematical Sciences a student must complete 30-31 credits (15 of which must be upper division—9 of these 15 upper division credits must be taken in residence at PSU), to include the following:

<table>
<thead>
<tr>
<th>Course Details</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calculus sequence: Mth 200, 201, 202, 203 or Mth 204, 205, 206 or equivalent</td>
<td>15-16</td>
</tr>
<tr>
<td>Two courses chosen from: Mth 311 Advanced Calculus, Mth 312 Advanced Multivariate Calculus, Mth 321 Differential Equations, Mth 340 Introduction to Group Theory and Applications, Mth 342 Linear Algebra</td>
<td>6</td>
</tr>
<tr>
<td>Three additional Mth courses numbered 311 thru 469, inclusive (may not include Mth 364, 365, 366, 399, 401, 404, 405, 459, 464, 465, or 466)</td>
<td>9</td>
</tr>
</tbody>
</table>

TOTAL 30-31

Only grades of A, B, C, or P count toward satisfying the department minor requirements.

Additional courses may be required as prerequisites.

Approved by Department Head ___________________________ Date ________

Approved by College Curriculum Committee _________________ Date ________

Approved by College Dean ___________________________ Date ________
DEPARTMENT OF BLACK STUDIES

Requirements for a Minor

To earn a minor in Black Studies a student must complete 27 credits, to include the following:

Two courses chosen from .......................................................... 6
BST 202, 203, 204 Introduction to Afro-American History
BST 205 Introduction to African History
BST 221 Survey of Afro-American Literature
BST 233 Black Minority and American Politics

Four courses chosen from ......................................................... 12
BST 302 Afro-American Experience in the 20th Century
BST 305 African History, 1500-1800
BST 306 African History, 1800-Present
BST 412 Oregon Afro-American History
BST 413 Slavery
BST 414 Racism
BST 419 Afro-American Women in America
BST 421 Afro-American Writers
BST 424 Afro-American/African Culture in Cinema
BST 430 Afro-American Political Thought, 1850-1920
BST 431 Afro-American Political Thought 1920-Present
BST 484 Afro-American Community Development
Anth 362 African Prehistory

9 advisor-approved credits chosen from related courses within departments in the College of Liberal Arts & Sciences .......... 9

TOTAL 27

Courses taken under the undifferentiated grading option (Pass/No Pass) are acceptable toward fulfilling department minor requirements.

Approved by Department Head ..................................................  
Approved by College Curriculum Committee  
Approved by College Dean ....................................................  

Date 10/1/11  
Date 10/1/8  
Date 10/2/11
DEPARTMENTS OF ANTHROPOLOGY, ENGLISH & FOREIGN LANGUAGES & LITERATURES

Requirements for a Minor in Linguistics

To earn a minor in Linguistics a student must complete 27 advisor-approved credits, to include the following:

Introductory Linguistics .......................................... 3
Ling 380 or Ling 480, Anthropological Linguistics (must see advisor for appropriate placement)
Ling 390 English Linguistics

Historical Linguistics .............................................. 3
Ling 482 History of the German Language
Ling 410F History of the French Language
Ling 410F History of the Spanish Language
Ling 490 History of the English Language

Structure of English Language .................................... 3
Ling 492 Structure of the English Language

Ling electives (of which 15 credits must be at the upper division level) ......................................... 18

TOTAL 27

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling department minor requirements.

Approved by Anthropology Department Head  
Date 17 October 1986

Approved by English Department Head  
Date 10/17/86

Approved by Foreign Lang & Lit Department Head  
Date 10/17/86

Approved by College Curriculum Committee  
Date 10 X 86

Approved by College Dean  
Date
Requirements for a Minor in Professional Writing

To earn a minor in Professional Writing a student must complete 27 credits, to include the following:

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wr 199 Writing Non-Fiction for Publication [Wr 121]*</td>
<td>3</td>
</tr>
<tr>
<td>Wr 399 Technical Report Writing [Wr 323]*</td>
<td>3</td>
</tr>
<tr>
<td>Wr 399 Editing Non-Fiction for Publication [Wr 323 &amp; Writing Non-Fiction for Publication]*</td>
<td>3</td>
</tr>
<tr>
<td>Two upper division courses chosen from</td>
<td>6</td>
</tr>
<tr>
<td>Eng/Ling 390 English Linguistics</td>
<td></td>
</tr>
<tr>
<td>Eng/Ling 490 History of the English Language</td>
<td></td>
</tr>
<tr>
<td>Eng/Ling 492 Structure of the English Language</td>
<td></td>
</tr>
<tr>
<td>Eng 410 Practical Grammar</td>
<td></td>
</tr>
<tr>
<td>An upper division course in expository or creative writing (except Wr 323 or any professional writing course)</td>
<td></td>
</tr>
<tr>
<td>Four upper division courses chosen from</td>
<td>12</td>
</tr>
<tr>
<td>Wr 399 Planning and Producing Publications [Technical Report Writing]*</td>
<td></td>
</tr>
<tr>
<td>Wr 410 Language and the Professions [Technical Report Writing]*</td>
<td></td>
</tr>
<tr>
<td>Wr 410 Advanced Non-Fiction Writing for Publications [Editing Non-Fiction for Publication]*</td>
<td></td>
</tr>
<tr>
<td>Wr 410 Writing Computer Documentation [Technical Report Writing, and ISOA 111 Fundamental Computer Concepts or CS 100 Introduction to Computer Science I or equivalent]*</td>
<td></td>
</tr>
<tr>
<td>Wr 410 Cooperative Education or Internship [five professional writing courses with a B average]*</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 27

Courses taken under the undifferentiated grading option (Pass/No Pass) will be accepted toward fulfilling the Professional Writing minor requirements.

Note: New course proposals will be submitted in 1986-87 for omnibus courses listed.

*All prerequisites are indicated in brackets.
WOMEN'S STUDIES CERTIFICATE PROGRAM

Requirements for a Minor

To earn a minor in Women's Studies a student must complete 27 credits, to include the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>WS 101 Introduction to Women's Studies</td>
<td>3</td>
</tr>
<tr>
<td>One of the following courses</td>
<td>3</td>
</tr>
<tr>
<td>WS 215 History of Feminism</td>
<td></td>
</tr>
<tr>
<td>WS 315 Feminist Theory</td>
<td></td>
</tr>
<tr>
<td>WS 415 Issues in Contemporary Feminism</td>
<td></td>
</tr>
<tr>
<td>21 credits (of which 15 must be upper division)</td>
<td>21</td>
</tr>
<tr>
<td>These 21 credits may be met by WS 215, WS 315, WS 415, WS 409 or Women's Studies electives (courses offered by Women's Studies or cross-listed with other departments).</td>
<td></td>
</tr>
<tr>
<td>TOTAL 27</td>
<td></td>
</tr>
</tbody>
</table>

Courses taken under the undifferentiated grading option (Pass/No Pass) are not acceptable toward fulfilling minor requirements with the following exceptions: two women's studies elective courses (may include WS 409).

Approved by Department Head

Approved by College Curriculum Committee

Approved by College Dean
Department of Dance

Requirements for a Minor

To earn a minor in Dance, a student must complete 28 advisor approved credits, to include the following (a minimum of 14 credits must be taken in residence at PSU):

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 credits chosen from</td>
<td>14</td>
</tr>
<tr>
<td>D 293 or D 393 Dance Laboratory--Modern I, II, III</td>
<td></td>
</tr>
<tr>
<td>D 296 or D 396 Dance Laboratory--Ballet I, II, III</td>
<td></td>
</tr>
<tr>
<td>D 297 or D 397 Dance Laboratory--Jazz I, II, III</td>
<td></td>
</tr>
<tr>
<td>D 335 Apprentice Teaching in Dance</td>
<td>2</td>
</tr>
<tr>
<td>D 350 Dance Improvisation/Rhythms</td>
<td>3</td>
</tr>
<tr>
<td>D 351 Dance Composition</td>
<td>3</td>
</tr>
<tr>
<td>D 450 Creative Dance for Children</td>
<td>3</td>
</tr>
<tr>
<td>D 452 Dance History Overview</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL 28

All courses to fulfill requirements for the dance minor must be graded.

Approved by Department Curriculum Committee

Approved by Department Head

Approved by School Curriculum Committee

Approved by School Dean

Date
PORTLAND STATE UNIVERSITY  
School of Urban and Public Affairs  
DEPARTMENT OF URBAN STUDIES & PLANNING  

Requirements for a Minor  

To earn a minor in Urban Studies and Planning a student must complete 27 credits (18 credits must be in residence at PSU) to include the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>USP201</td>
<td>The Urban Physical Environment</td>
<td>3</td>
</tr>
<tr>
<td>USP202</td>
<td>The Urban Social Environment</td>
<td>3</td>
</tr>
<tr>
<td>USP203</td>
<td>The Urban Environment: Planning and Policy Issues</td>
<td>3</td>
</tr>
<tr>
<td>USP401</td>
<td>Urban Planning: Introduction</td>
<td></td>
</tr>
<tr>
<td>USP412</td>
<td>Urban Planning: Housing &amp; Development</td>
<td></td>
</tr>
<tr>
<td>USP426</td>
<td>Neighborhood Conservation and Change</td>
<td></td>
</tr>
<tr>
<td>USP427</td>
<td>Downtown Revitalization</td>
<td></td>
</tr>
<tr>
<td>USP441</td>
<td>Concepts of Community Development</td>
<td></td>
</tr>
<tr>
<td>USP442</td>
<td>Community Development Programs and Methods</td>
<td></td>
</tr>
<tr>
<td>USP420</td>
<td>Urban Design: Analysis of Space</td>
<td></td>
</tr>
<tr>
<td>USP421</td>
<td>Urban Design: History and Concepts</td>
<td></td>
</tr>
<tr>
<td>USP424</td>
<td>Site Planning</td>
<td></td>
</tr>
<tr>
<td>USP425</td>
<td>Space, Design, and Behavior</td>
<td></td>
</tr>
<tr>
<td>USP431</td>
<td>Urban Transportation: Problems and Policies</td>
<td></td>
</tr>
<tr>
<td>Upper Division USP Electives</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>27</td>
</tr>
</tbody>
</table>

Courses taken under the undifferentiated grading option (Pass/No Pass) will not be accepted toward fulfilling departmental minor requirements.

Approved by Department  
Curriculum Committee  
Date 10-29-86

Approved by Department Head  
Date 10-29-86

Approved by School  
Curriculum Committee  
Date 10/27/86

Approved by School Dean  
Date 11/3/86