Faculty Senate Monthly Packet June 1978

Portland State University Faculty Senate

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MEMORANDUM

TO Senators and Ex-Officio Members of the Senate

FROM Earl L. Rees, Secretary to the Faculty

DATE May 23, 1978

The Senate will hold its regular meeting of the Faculty Senate on Monday, June 5, 1978, 3:00 p.m. in 150 Cramer Hall.

A. Roll
*B. Approval of Minutes of May 1, 1978 meeting
C. Announcements and Communications
D. Question Period
   1. Questions for Administrators - none submitted
   2. Questions from the Floor for the Chair
*E. Election for 1978-79
   1. Election of Presiding Officer of the Senate
   2. Election of Presiding Officer Pro Tern of the Senate
   3. Election of four members of the Senate Steering Committee
   4. Election of members of the Committee on Committees
F. Reports from Officers of Administration and Committees
   *1. Advisory Council - Dahl
   *2. Committee on Committees - Hardt
   *3. Elections Committee - Murphy
   *4. Educational Policies - Grubb
   *5. Research and Publications - Mueller
G. Unfinished Business
   *1. Revised Statement for inclusion in the Graduate Adviser's Handbook - Dash - Graduate Council
   *2. Statement on Academic Probation, Disqualification, and Readmission for the Bulletin - Graduate Council
   *3. Leave of absence - Graduate Council
   *4. Cancellation of Admission to Graduate Program - Graduate Council
   *5. Time limitation for Doctoral Degree - Graduate Council
H. New Business
   *1. Proposed Amendment to provide Senate representation for Instructional Faculty in Academic Schools, Colleges, and Instructional Units - First Reading - Halley
I. Adjournment

*The following documents are included with this mailing regarding Agenda items:
B - Minutes of May 1, 1978 meeting
E1,2,3 - Elections for 1978-79 (Presiding Officer, Presiding Officer Pro Tem, Senate Steering Committee)**
E4 - Election for 1978-79 (Committee on Committees)**
P1 - Advisory Council Annual Report**
P2 - Committee on Committees Annual Report**
F^3 - Elections Committee Annual Report**
F^4 - Educational Policies Committee Annual Report**
F^5 - Research and Publications Committee Annual Report**
G^2 - Revised Statement**
G^3 - Statement for Bulletin**
G^4 - Leave of Absence**
G^5 - Cancellation of Admission to Graduate Program**
G^6 - Time limitation for Doctoral Degree**
H - Proposed Amendment**

**Included for Senators, Alternates and Ex-Officio members only.
Minutes: Faculty Senate Meeting, May 1, 1978
Presiding Officer: Grover Rodich
Secretary: Earl Rees


Alternates Present: Jorgensen for Hardt, Westover for Newberry, Grams for Seiser, Farr for Shotola.

Ex-Officio Members: Blumel, Dittmer, Forbes, Heath, Hoffmann, Parker, Rauch, Rees, Richelle, Todd, Toulan, Trudeau

APPROVAL OF MINUTES

On page 2, line 2 of the highlights of discussion of the Halley amendment, "compatable" should read "compatible." On page 3, "Action on Becker Substitute Motion" should read "Action on whether to substitute Becker Motion for Bursch Motion." On page 3, under item 3, the statement should read "The amendment, as included in the Senate mailing, was sent on to the Advisory Council."

ANNOUNCEMENTS AND COMMUNICATIONS FROM THE FLOOR

The Presiding Officer reminded the Senate that there will be sherry at the Koinonia House after the last Senate meeting of the year. This will be a good opportunity to meet the new Senators.

QUESTION PERIOD

1. Questions for Administrators - none submitted

2. Questions from the Floor for the Chair - none

REPORTS FROM OFFICERS OF ADMINISTRATION AND COMMITTEES

The Presiding Officer reminded the Senate that no motion was necessary to accept a report. Acceptance was accomplished by the presentation of a report to the Senate. Questions for the chairpersons of the committees presenting annual reports would be welcome.

1. Budget Committee, Robert Wininger, Chairperson. Wininger said that, in his opinion, the Budget Committee is not content with its role in the overall budgeting process. The Committee is consulted, but not included, in this process. It is important to explore some mutual grounds for the budgeting process in order to avoid polarization of faculty and administration during the impending collective bargaining deliberations.
2. **University Athletics Board**, James Kimball, Chairperson. There were no questions from the floor.

3. **University Scholars Board**, Mary Lou Daily, Chairperson. N. Rose asked about the changes in the University Scholars Program. Daily said Language for Self and Society (LSS) has been the basic course in the Scholars Program. Science and Humanities I-III offered in the program has been, and will be, partially funded by government grants which run out this year. The Board was subsequently told that the budget of the program would be significantly reduced if Science and Humanities were to be offered outside of the Scholars Program. Therefore, Science and Humanities was substituted for LSS.

4. **Teacher Education Committee**, James Hale, Chairperson. There were no questions from the floor.

**UNFINISHED BUSINESS**

The **Presiding Officer** reminded the Senate that the amendments are not open for modification but only debate and final acceptance or rejection.

1. Proposed amendment to provide Senate Representation for Instructional Faculty in Academic Schools, Colleges, and Instructional Units - Second Reading - Halley.

   **Highlights of Discussion of Halley Amendment**: Gard asked who would be in charge of attaching academic programs to the appropriate school, college or instructional unit. Halley said he assumed that the Advisory Council would have this responsibility. He said that Dahl has suggested this could be a function of the Vice President for Academic Affairs. Gard said this information should be included in the amendment. Blumel noted that there is no precedent to serve as a guide. He added that it would be inappropriate for an administrative officer to make such assignments which would seem to be a function of the Advisory Council or the Senate Steering Committee. A Senate interpretation would be helpful. Chino noted that one's vote on the amendment might depend on who is selected to make such a determination.

   **Action on Halley Amendment**: Failed to gain a 2/3 majority.

2. **Constitutional Housekeeping Corrections** - Second Reading - Rodich.

   **Highlights of Discussion**: Wolk asked why the title Director of Men's Athletics will read Director of Athletics and the title Director of Women's Athletics will read Associate Director of Athletics. Bates pointed out that neither title is sex linked and that there is no presumption that the Director of Athletics will always be male and the Associate Director female.

**NEW BUSINESS**

1. Baccalaureate Degree through an Off-Campus Program - Office of Academic Affairs.
Vice President Richelle moved: "That the Faculty Senate approve the Administration of Justice Off-Campus Degree Program with the understanding that the program be governed by the recommendations of the University committees and participating departments included in the report to the Senate dated April 13, 1978." (seconded)

Highlights of Discussion: Richelle said this is one of the first efforts to extend PSU's academic offerings off campus. Federal funds have been used to support the experimental program now in progress and these funds will be available next year. After that, FTE entitlement earned by off-campus instruction will be used in the budgetary process. This will happen when DCE is discontinued and the various state institutions assume responsibility for off-campus instruction.

Chino said the Department of Sociology has now acted to support the program. Gard asked if instructors would be paid at the DCE rate. Richelle said that after 1979 any reference to DCE would not be applicable. Gard said that a lack of qualified instructors, or an acceptable library, would mean that certain classes would not be taught. Pierson said that library facilities are presently being checked for deficiencies. The Department of Administration of Justice has found instructors. The Political Science, Sociology, and Psychology departments are now determining if instructors will be available. Pierson added that a course may not be given every year. Richelle said there will be problems and the experimentation period will be used to determine the feasibility of offering such a program. Cease, noting community college personnel would be used to teach upper-division classes, said the control factor would be crucial. Richelle said the various departments involved are willing to cooperate and assume responsibility for the quality of the program.

The real problem is one of budget. Hoffmann said his office will see that the established restrictions and safeguards are maintained. Several Senators asked about the classes outside the area of emphasis. Pierson said the same academic standards and procedures would apply to all classes. Richelle pointed out program controls on page two of the proposal as included in the Senate mailing. Moor asked about the feasibility of regular faculty being sent to teach the courses. Tracy said the travel expenses alone would be burdensome. Richelle noted that off-campus FTE entitlement is of special interest to those institutions with low enrollments. He added that the program would be reviewed after two years to determine whether it should be continued. Moseley said this type of program could proliferate and move education away from residence study at a university with all its resources. Heath pointed out that additional services are being requested and the universities are trying to meet those requests. Referring to quality of instruction Heath added that he was not convinced that the resident part-time faculty members are that carefully screened. Bates said the University is not obligated to, nor can it always, provide services requested by the community. Chino expressed concern for the electives which would, in many cases, be circumscribed. Richelle said the idea of a professor in residence could be explored. It was emphasized that the Senate was only being asked to approve this particular off-campus program.

Action on Off-Campus BA Degree in Administration of Justice: Passed by voice vote.

Further Discussion of Administration of Justice Program: Bates asked if the 45 hours residence regulation was being waived. Pierson said the requirement will be met by a designated 45 hours. It was noted that the Senate had also voted on the cover sheets of the Administration of Justice Program as included in the Senate mailing.
2. **Goals and Mission Statement** - Grubb

Blumel noted that the guidelines under which PSU operates are those adopted by the State Board of Higher Education. The State Board is now taking a comprehensive look at the guidelines of all the institutions in the State System. In PSU's last accreditation by the Northwest Association, PSU was criticized for having guidelines that were too vague and general. The City Club report is indicative of the interest in the future of the University and therefore, the consideration of guidelines is timely. The initial discussion of the guidelines will take place in June. Blumel said he would be discussing the guidelines established by the Educational Policies Committee with the Chancellor and his staff. In this process, it is very important to have faculty input. Moseley moved that the Faculty Senate approved the Goals and Mission Statement as set forth by the Educational Policies Committee and that it recommend this Goals and Mission Statement be adopted as the official Goals and Mission Statement of Portland State University. (seconded)

**Highlights of Discussion of Motion:** Grubb said that input was sought from faculty members, the administration and other metropolitan universities around the country. Also, there have been open meetings. In general, the response of the faculty at PSU has been positive. Newhall asked about what PSU will not undertake. Grubb said the planning process should continue to specifically identify directions in which PSU will not head. Tracy said he has reservations concerning the idea that we are committed to growth. Blumel said the enrollment ceiling at the University of Oregon and Oregon State University is set at 15,500 FTE enrollments. It is not reasonable to believe the enrollment ceiling at PSU will exceed that of those two institutions. Blumel added that the Campus Planning Committee is considering the question of how many students the physical location can reasonable accommodate and whether there should be branch campuses established or a new institution created.

**Action on Motion to Adopt Goals and Mission Statement.** Passed by voice vote.

3. **Proposed Master of Taxation Degree** - Dash.

Dash moved that the Senate adopt the Master of Taxation Degree Program. (seconded)

**Highlights of Discussion:** Black said there has been concern in the Department of Business because of the lack of training for accounting students in the field of taxation. The community is supportive of such a program. The program being proposed by PSU would be the only one in the State. Students are also interested in such a program. The Master of Taxation Degree is also in keeping with the Goals and Mission Statement. After some discussion of the courses, Brown asked if the Senate was being asked to approve the program without considering the number of courses that would have to be initiated to support it. Richelle said approval of the program would mean approval of the courses. Brown noted the program requires 60 credits of new courses. Black said the Master of Taxation Degree is a 45 hour program and the student would only be required to take about 30 hours in the new program and the student would only be required to take about 30 hours in the new listing. Rodich said there is some duplication in the 5xx and 507 courses. It was noted that Accounting 5xx, Tax Planning, on page 7 of the Taxation document was included in the Senate mailing, should also be listed under section C, page 8.
Action on Proposed Master of Taxation Degree - Passed by voice vote.

4. **Items G4 through G8 as included on the Agenda for the May 1, 1978 Senate meeting.**

_Dash_ moved that the Senate approve items G4 through G8. (seconded)

**Highlights of Discussion:** _Bates_, referring to item G5 as included in the Senate mailing, asked if a student holding a graduate assistantship will lose it if he or she is put on academic probation. _Bates_ asked if the Committee meant to say a Student cannot register "for any courses at PSU" or "for any graduate courses at PSU" for at least one calendar year. _Richelle_ pointed out that losing an assistantship is not applicable here since the students are hired on a term by term basis and a decision to put somebody on probation would also be made at this time. "After," the first word of the next to the last paragraph in item G5, should read "If."

_Rauch_ noted that at the present time there are no guidelines for determining academic disqualification. _Bates_ again asked if the intent is to bar graduate students from taking any classes at PSU or just graduate classes. _N. Rose_ said the student should be disqualified from taking any classes that would count toward the particular degree for which they were originally enrolled. _Chino_ pointed out that a student may take up to six credits regardless of qualifications. Does this apply to the graduate program and, if it does, does the new ruling rescind that? _Rauch_ said that basically the student should not continue graduate studies until some sort of improvement is shown. _Moor_ said that failure to identify source data, mentioned in point 2 of Item G8, is a common fault which is not necessarily intentional. _Richelle_ suggested adding the word "willful" in points 1, 2 and 3 of item G8. _Forbes_ asked how G8 corresponds to the Student Conduct Code and whether there would be hearings or appeals required. _Rauch_ said there is no conflict. _Forbes_ pointed out that the sanctions imposed do differ from the Student Conduct Code noting that academic suspension is not in the Student Conduct Code. _Blumel_ said there are various kinds of sanctions which are disciplinary in nature as opposed to academic disqualification. The effort in the revised statement on plagiarism is to move this matter out of the disciplinary area and into the academic disqualification area. _Forbes_ said that if we want to impose the sanction of academic suspension the Graduate Council would have to develop new procedures. _Rauch_ said clarification of procedures in dealing with such problems is a key issue. No action was taken after _Enneking_ suggested the discussion be continued at the next meeting.

**ADJOURNMENT**

The Faculty Senate adjourned at 5:15 p.m.
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Shotola, Robert    Social Science  1980
Sommerfeldt, Raymond    Science  1979
Streeter, Richard    Administration  1981
Sugarman, Alfred    Arts and Letters  1981
Taylor, Jack    Business Administration  1980
*Tinnin, Robert    Science  1979
Tracy, Charles    Urban Affairs  1980
Walker, Robert    Library  1979
Weikel, Ann    Social Science  1980
Westcott, Howard    Health and Physical Education  1980
*Wilson, Baxter    Arts and Letters  1979
Wolk, Anthony    Arts and Letters  1980
Wurm, Paul    Division of Continuing Education  1981
Young, Fred    Science  1979

*Interim appointee

1This roster does not include a person from Social Work (Barbara Friesen, Guido Pinamonti or Norman Wyers) to be selected in a run-off election.
COMMITTEE ON COMMITTEES ELECTION

In order to expedite the election of members of the 1978-79 Committee on Committees, a member of each constituency has been designated to poll his or her group. Their names are starred below. Names of persons selected to serve on the Committee should be turned in to the Secretary, 341 CH, by noon, Tuesday following the Senate meeting.

The present chairperson of the Committee, Ulrich Hardt, will contact the elected member regarding the transitional meeting from the old to the new Committee.

ADMINISTRATION
Cawthorne, Herb
Cumpston, Mary
Edgington, Roger
*Kinnick, Mary
Rose, Eileen
Halley, Richard
Streeter, Richard

ARTS AND LETTERS
*Crowley, Robert
Diman, Roderic
Fisher, Claudine
Gardner, Byron
Henderson, John
Limbach, Elaine
Markgraf, Carl
Moor, Donald
Newhall, David
Oakland, Sam
Wilson, Baxter
Wolk, Anthony
Sugarman, Alfred

BUSINESS ADMINISTRATION
Brandt, Frederick
Hoogstraat, Emerson
*Moseley, Roger
Taylor, Jack
Bentley, James
Manning, James

DIVISION OF CONTINUING ED
*Adams, E. Ray
Hashimoto, Rayko
Wurm, Paul

EDUCATION
*Carl, Michael
Hardt, Ulrich
Lee, Phyllis
Lind, John
Flasca, Michael

HEALTH AND PHYSICAL EDUCATION
Becker, Charles
*Blanken, Trip, Oma
Westcott, Howard

LIBRARY
Kimball, James
Nogaki, Daniel
Seiser, Virginia
*Walker, Robert

SCIENCE
Baumgartner, Bernard
Beeson, Marvin
Brown, Bruce
Dash, John
*Gary, Gary
Peterson, Richard
Rose, Norman
Sommerfeldt, Raymond
Tinnin, Robert
Young, Fred
Johnson, Ansel
Erzurumlu, Hacik

SOCIAL SCIENCE
Anderson, Barry
Bates, Whitney
Brooke, Clarke
Cease, Ron
Jones, Robert
*LeGuin, Charles
Scheans, Daniel
Shotola, Robert
Weikel, Ann
Morris, Thomas

SOCIAL WORK
*Ryan, Rose Mary
Friesen/Pinamonti/Wyers

URBAN AFFAIRS
*Barmack, Judith
Tracy, Charles

NOTE: Members chosen to serve on the Committee on Committees should have at least two years left on their Senate appointment.
ADVISORY COUNCIL
ANNUAL REPORT, 1977-78

The Advisory Council held weekly meetings during the academic year and occasionally met during the summer and vacation periods. The major portion of the Council's work and deliberations concerned faculty welfare matters. The Council also received and acted upon inquiries and requests for assistance from faculty members. These included such matters as constitutional interpretation, faculty rights and responsibilities, procedures for controlling class disruptions, parking lot lighting, building security, and travel reimbursement processing.

President Blumel, who met regularly with the Council, sought advice on various matters, including agenda items for the Fall Term faculty meeting, salary increase distribution, affirmative action guidelines, means for establishing useful contacts with legislators, and development of faculty grievance procedures with particular reference to conditions that might arise from financial exigency and/or budget curtailment. The Council conferred at length with President Blumel, his legal adviser, and representatives from the AAUP council in working toward drafting procedures, but terminated those activities after the establishment of a bargaining unit.

Following the election to form a faculty bargaining unit, President Blumel and Council members conferred at length about
the constitutional role and function of the Council within the context of unionization. This matter very likely will continue to be the subject of exploratory discussions until such time as contractual decisions have been made.

At the President's request, the Council nominated faculty members to serve on a Student Conduct Code Faculty Hearing Panel, a committee to resume deliberations on Post Tenure Review guidelines, and a search committee for the position of Dean of Science.

Council members brought various kinds of general welfare concerns to President Blumel's attention and discussed both academic and personnel topics with him.

In response to President Blumel's request for guidance on the April 1978 salary distribution, the Council reviewed the pertinent Board of Higher Education guidelines, obtained data from the University's budget office and obtained samples of faculty opinion. On the basis of these findings the Council recommended a minimum allocation of merit increment and maximum across-the-board increases.

Other general welfare agenda items included long range building plans, use to be made of quarterly service reports by the State System of Higher Education, policies on wage sections, parking, internal communication of official university policy statements, enrollment projections, retirement for both
mandatory age limit and physical disability, and the long range role of the Advisory Council. These and other matters also were discussed when Council members attended a joint meeting with members of counterpart Advisory groups from the other two universities in the state system.

The Council met with the Board of Higher Education's Ad Hoc subcommittee assigned to review programs and operating conditions at Portland State. The Council also participated with Chancellor Lieuallen at his request when he visited the campus while conducting the periodic review of President Blumel's official service, as directed by Board policy.

The Council members individually reviewed their official personnel record files maintained in the Department, College, and Academic Affairs offices with the view to examining such factors as inclusiveness, consistency of procedures, security arrangements, and functional usefulness of these basic personnel data collections. The findings have been made known to President Blumel who has responded positively to the Council's concern for insuring that the recording system fulfills its purposes and conforms to legal requirements.

Victor C. Dahl, Chair
Gavin Bjork, Secretary
M. Dawn Dressler
Edmund Gnoza
David Newhall
Daniel Scheans
To: Faculty Senate

From: Committee on Committees

Charles Becker  Health & Physical Education
Robert Crowley  Arts and Letters
Gary Gard  Science
Ulrich H. Hardt, Chairperson  Education
Charles LeGuin  Social Science
Roger Moseley  Business Administration
Dan Newberry  Library
Eileen Rose  Administration
Rosemary Ryan  Social Work
Charles Tracy  Urban Affairs

Early in the year the Committee on Committees recommended in a memo to the President that persons appointed to all-University committees be encouraged to attend all committee meetings and to serve faithfully in their appointments. I must say that the members of this Committee put into practice their own recommendation. This was an extremely hard-working, earnest, and congenial group which has made serving on this committee a pleasurable experience. The members never spent the Committee's time or wasted its energy by making points for their personal advantage. They simply devoted their energy and intelligence to the task at hand and to the welfare of the University.

This year for the first time the Committee had a designated group of carry-overs from the previous year; they were from the divisions of Administration, Business Administration, Education, and Social Work. This in itself made the initial work of the Committee much easier and more effective than before, and one of this year's accomplishments in the passage by the Senate of the constitutional amendment proposed by this Committee formalizing the staggering of two-year terms by divisions on the Committee as follows:

Those electing members in odd-numbered years are:

- Arts and Letters
- Health and Physical Education
- Library
- Science
- Social Science

Those electing members in even-numbered years are:

- Administration
- Business Administration
- Education
- Social Work
- Urban Affairs

Our job is to keep the committee machinery running smoothly by recommending to the President names of faculty to serve on the 32 regular plus several ad hoc committees and boards. To staff all these committees requires over 200 faculty members.
During this academic year the Committee made nearly 100 recommendations for new committee appointments and chairships to the President. In each case the Committee looked for talented, competent individuals who would provide leadership and work productively and effectively. We tried to match committee needs with an individual's interests and qualifications and used our collective knowledge and judgment to make those decisions. No recommendations were made hastily, and none were ever made without consensus of all those present. It should be mentioned that the Committee's recommendations to the President are only advisory, of course, and that the President makes all appointments.

Three new committees were formed this year: The Campus Planning Committee, which requires divisional representation, and the Food Services Advisory Board and the Smith Memorial Center Review Board; both of the latter have two faculty representatives each.

The Faculty Survey of Committee Preference during the 1978-79 school year was distributed and we are pleased to report that around 300 faculty members replied. The tabulated responses will assist the Committee in making recommendations for and during the coming academic year; at the time of the writing of this report the Committee is, in fact, in the process of recommending to the President names of faculty to serve on committees next year.

Because this year's Committee came to the conviction that broad faculty participation is essential, we nominated a faculty member to only one University-wide committee; this practice was supported, yeah urged, by the President and will be continued. Exceptions will be made only in unusual circumstances.

The Committee also made the decision not to replace committee members who are on leaves/sabbaticals for only one term (unless specifically requested by the chairperson of the committee) but to replace those absent for two or more regular quarters.

Finally, the Committee set as a task for itself for next year to devise a means of evaluating faculty performance on University committees and to bring that plan to the Faculty Senate for approval and implementation.
ANNUAL REPORT OF THE ELECTIONS COMMITTEE
1977-78

May 22, 1978

Committee Members: Jerry Murphy, chairperson, Wenceslao Miranda, Vivienne Olson, Eldon Tamblyn, Majel Warren

SPRING ELECTION RESULTS 1978

FACULTY SENATE

Administration and Services

Elected to three-year term:

Halley, Richard
Streeter, Richard

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Williams, William
Dotwiler, Richard

College of Arts and Letters

Elected to three-year term:

Sugarman, Alfred

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Eileenchild, Meg
Waller, Frederick
Kimbrell, Leonard

Business Administration

Elected to three-year term:

Bentley, James
Manning, D. James

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Underwood, June
Brenner, Steven
Visse, Richard
Division of Continuing Education

Elected to three-year term:

Wurm, Paul
Adams, E. Ray
Hashimoto, Rayko

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Walhood, Dale
Olmsted, Carillon

School of Education

Elected to three-year term:

Fiasca, Michael

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Martinez, David
Smith, Ralph

Health and Physical Education

No Senate seat vacancy

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Gilbert, Glen
Heyden, S. Margaret

Library

No Senate seat vacancy

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

McMahon, Anne
Ellison, Katherine

School of Science

Elected to three-year term:

Johnson, Ansel
Erzurumlu, Hacik
Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Rad. Franz Olson, Vivienne

**College of Social Science**

Elected to three-year term:

Morris, Thomas

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Dart, John Jones, Joseph

**School of Social Work**

Elected to three-year term:

Three-way tie: Frieson, Barbara Finamonti, Guido Wyers, Norman

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Members remaining from tie break

**School of Urban Affairs**

No Senate seat vacancy

Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79):

Lockwood, Robert Millner, Darrell

**ADVISORY COUNCIL**

Elected to two-year term of June 1, 1978 through May 31, 1980:

Enneking, Marjorie Kohut, Joseph Erzurumlu, Hacik
Non-elected nominees in order by descending number of votes (to fill vacancies which may occur in 1978-79)

Bunch, Ralph
Moor, Donald

INTERINSTITUTIONAL FACULTY SENATE

Elected to the three-year term of June 1, 1978 through May 31, 1981:

Sugarman, Alfred

Non-elected nominee:

Gnoza, Edmond
Observations by the Elections Committee Chairperson:

The following are points of puzzlement of the completed (almost) election process for three governmental bodies. Solutions to some will require constitutional amendment. Others, merely defined a procedure:

1. A procedure needs to be devised to create a more even turnover of those with expiring terms. For instance, one election unit elected nine members in 1976; in 1977 they elected none; and in 1978 they elected two. Next year they will probably elect nine members again.

2. Another procedure needs to be devised to handle ties to avoid undue expense and repeated elections. In one election unit we have a 3-way tie with 2 votes each and only 25 percent of the unit voted!

3. Last year slightly over 20% of the faculty voted. This year 47% voted. Still not a majority. The non-participation may be explained by the following memo excerpts which was received by the Elections Committee:

   It would be patently absurd for me to cast a vote for any one (or two) of the persons listed on this ballot. Are there no issues between the candidates? Are there no differences in philosophy between them? Do they stand for any particular ideas or ideals? Does this election mean anything? Should I assume that there are some prohibitions which prevent candidates from issuing even the vague and fulsome bombast common to elections rhetoric? In short, who are these folks and what do they want? At least so far, and to my somewhat ingenuous eyes, this election smacks of 'old chum-ishness'. An example of active, rational democratic process it clearly ain't.

If it could be explained what these elected groups have done and will do, and why Joe Jones is a better candidate for a specific elected post than John Johnson, perhaps greater participation would occur if the significance of the elected body were more fully understood.
May 15, 1978

TO: Faculty Senate

FROM: Ed L. Grubb, Chairman
       Educational Policies Committee

SUBJECT: Annual Report

During the 1977-78 academic year, the committee prepared the Goals and Mission Statement which was adopted by the Faculty Senate as the official guiding statement for the University.

The committee evaluated the proposal for allowing the Department of Administration of Justice to grant a degree through off-campus study. The report, expressing our concerns with this program, was included in the report to the Senate for the May 1, 1978 meeting. We will use that document as our guide in evaluating any future proposals for off-campus degrees.
RESEARCH AND PUBLICATIONS COMMITTEE REPORT
1977-78

The function of the Research and Publications Committee at Portland State University is to stimulate faculty research and other scholarly activities in all academic disciplines. To maximize the effect of its limited resources, the Committee prefers to provide support for projects which will lead to a) additional external research funds, b) tangible contributions to scholarly activities at our University.

The following summarizes the accomplishment of the Committee:

1. The Committee revised the grant application form.
2. A criteria for grant evaluation was established.
3. The Committee received and evaluated 38 applications from the PSU faculty for support of research and other scholarly activities. These requests totaled $50,000.
4. The Committee expects to award some $33,000 directly to foster research and other scholarly achievements. This represents a major proportion of the $70,000 apportioned by the University to support such activities. It is expected that additional funds may be available through this Committee in the early part of the 1978-79 school year.

Wendelin Mueller, Chairperson
Pavel Smejtek, Subcommittee I (Engineering, Mathematics, and Physical Sciences)
Stanley Rauch (Ex-Officio)
Joan McMahon, Subcommittee II (Social and Behavioral Sciences)
Ann Bennett
Steve Brannan
Bruce Stern
Morris Weitman
Ann McMahon
Richard Streeter (Ex-Officio)
MEMORANDUM

TO Faculty Senate

FROM J. Dash, Chairman of the Graduate Council
Department of Physics

DATE May 15, 1978

The Graduate Council recommends that the senate approve the following:

1. Revised statement for inclusion in the Graduate Adviser's Handbook.

2. Approved statement on academic probation, disqualification, and readmission for the Bulletin.

3. Leave of absence.

4. Cancellation of admission to graduate program.

5. Time limitation for doctoral degree.

JD/wc
enclosure
Revised statement for inclusion in the Graduate Adviser's Handbook.

The Graduate Adviser's Handbook contains an introductory section entitled Guidelines for Graduate Study. This section defines the expectations identified with the graduate environment at PSU. The following separate paragraphs are proposed:

Contracting with outside organizations to offer courses which provide PSU graduate credit requires the written approval of the appropriate graduate studies committee, academic dean and the Dean of Graduate Studies and Research.

and

Instructors approved by departments for proposed courses offering graduate credit must be the classroom instructors. In the case of multiple instructors for a class, each proposed instructor must be approved by the department in advance for the course and the instructional role involved. Guest lecturers having unique qualifications may be used for special lectures without the required advanced approvals, but such use must be limited to a minor portion of the instructional offering of the course.
Academic Probation

A graduate student with regular or conditional status will be placed on probation
1) if the student's cumulative graduate GPA at Portland State University,
based on credits earned after admission to a graduate degree program,
is below 3.00 at the end of any term, or
2) if the student receives two or more grades below B in any term.

While on academic probation the student will not be permitted to apply for ad­
vancement to candidacy, to receive or continue to hold a graduate assistantship,
or to register for more than a total of 9 hours of graduate credit in graded
courses. Removal of academic probation occurs if the student has raised the
cumulative graduate GPA to at least 3.00 within the next 9 hours of graduate
credit in graded courses.

Disqualification

A student who is disqualified cannot register for any courses for graduate credit
at PSU for at least one calendar year. Disqualification occurs
1) if the student on academic probation for low GPA fails to achieve a
cumulative graduate GPA of 3.00 or higher within the next 9 hours of
graduate credit in graded courses, or
2) if the student on probation for two or more grades below B in any term
does not receive B or better in all of the next 9 hours of graded grad­
uate course work, or
3) if the student becomes subject to academic probation for a second time.

Readmission

A disqualified student may petition for readmission as a degree-seeking student
to a graduate program after one calendar year. Readmission after the mandatory
one-year period is initiated by the student's filing a petition for readmission
with the Office of Graduate Studies and Research. Readmission is not automatic.
To be readmitted the student must comply with all the current admission procedures.
The student's cumulative graduate GPA at the time of petition is based on the grad­
uate work completed at the University since the first admission to a PSU graduate
program.

If the individual graduate program recommends readmission, the Graduate Council,
or its delegated authority, may grant readmission, with or without additional
academic requirements, or may recommend continued disqualification. The readmitted
graduate student is subject to all University and program requirements in effect
at the time of readmission.

A student who completes graduate courses at other institutions while under dis­
qualification at PSU should not assume that the credits can be applied toward a
graduate program at PSU.
Leave of Absence

A student admitted to a graduate program may petition for leave of absence for one calendar year. Leave of absence status assures the student a continuation of the student's admission in the program during the period of the leave of absence. Application for leave of absence, endorsed by the department/program head, must be filed in the Office of Graduate Studies and Research not later than the last day to register for classes in the term in which the application is made. Leave of absence is granted only to graduate students in good standing and does not constitute a waiver of the time limit for completion of the graduate degree at Portland State University.

A student may petition for a second leave of absence from a graduate program, but approval is required from the department/program head and graduate committee of the college/school.

Cancellation of Admission to Graduate Program

A student admitted to a graduate program who during a two-year period (1) has not an approved leave of absence and (2) does not complete successfully a graduate course in the approved program of study for the degree shall have admission to the degree program cancelled. A student who after initial admission to a graduate program does not enroll for classes within one calendar year shall have admission to the degree program cancelled.

The final oral examination for the doctorate must be taken not later than five calendar years after advancement to candidacy. Failure to complete requirements for the degree within the five years will invalidate the candidate's comprehensive examination. Readmission to candidacy requires passing another comprehensive examination. (Approvals by the academic head of the program and the Dean of Graduate Studies and Research are required for readmission.)
Proposed Amendment to provide Senate Representation for Instructional Faculty in Academic Schools, Colleges, and Instructional Units -

Article V. Senate.

Section 1. Membership.

1) ..... 

2) **Elected Members.** Elected members of the Senate shall be chosen from the members of the Faculty. Representation shall be proportional by division. Elected members shall have full right of discussion, making of motions and voting. For the purpose of representation, the word "division" shall mean an instructional school or college, or instructional unit which reports directly to the Vice President for Academic Affairs; the Library; and all other faculty jointly as a single entity. The Vice President for Finance and Administration shall act as chief administrative officer for the latter capacity. Regular faculty who are involved in academic programs that are not in a division shall be attached as a group to an appropriate school, college or instructional unit. (See Article V, Section 2, Paragraph 1.)

3) ..... 

Section 2. Election of the Senate.

Paragraph 1 to be amended to read:

1) **Determination of Divisional Representation.** By the first Monday in April of each year, the chief administrative officer of each division (see Article V, Section 1, Paragraph 2) shall report to the Elections Committee the name of each faculty member, and the number of full-time equivalent faculty assigned to each division. At the same time names of regular faculty and the number of full-time equivalent faculty in academic programs not in any "division" shall be reported by the chief academic administrative officer to the Elections Committee and these faculty assigned by the Committee to divisions as prescribed in Article V, Section 1, Paragraph 2. The Committee shall then determine the number of senators to be allocated to each division, apportioning one senator for each multiple of ten full-time equivalent faculty or fraction thereof. A newly instituted division shall elect its senator(s) in the next regular senate election.
Petition for proposed Amendment to provide Senate Representation for Instructional Faculty in Academic Schools, Colleges, and Instructional Units

1) Baxter D. Wilson
2) Whitaker Bates
3) Robert C. Aman
4) T. F. Mann
5) Don Webel
6) Mary Chapman
7) Robert James
8) [Signature]
9) Claude Brack
10) [Signature]